



BRANDON SCHOOL DIVISION
TENDER
FLOORING – Supply, Remove & Install

GENERAL CONDITIONS:

Sealed tenders will be received up to **2:00 p.m. on Tuesday, April 28, 2026**, for the Supply, Removal and Install of Flooring, at the Brandon School Division, 1031 – 6th Street, Brandon, Manitoba, R7A 4K5 in accordance with the following:

- a. The complete tender package is available on the Division’s website at www.bsd.ca (Division/Tenders).
- b. Submit one copy in a sealed envelope marked “**TENDER – FLOORING**”. Ensure the sealed envelope clearly indicates the firm’s name and address.
- c. Tender form must show the name of the firm and must be signed by a person duly authorized to sign on behalf of the firm. The office held by the person so signing should be shown on the tender form.
- d. Contractors must submit the names of all subcontractors and suppliers for the part or parts of the work listed. Failure to do so may result in disqualification of its tender. List of subcontractors to be approved by the Division.
- e. Contractors **must** attend the site visit to secure a comprehension of the work required, to verify the measurements, and to make all intelligent estimating as to conditions and scope of work to be carried out. No allowances shall be made for failure to make such investigations, late arrivals, or no shows.

Site visit: Friday, April 17, 2026, at 10:30 a.m. – Crocus Plains High School, 1930 1st St in Brandon, MB.

- f. Contractors must comply with the flooring specifications set out in:
 - a. Schedule A – Sheet Floor Specifications
 - b. Schedule B – Carpet Specifications
 - c. Schedule C – Tile Specifications
- g. Tenders are to include total cost to the Division including all taxes, permits, etc. Applicable taxes are to be shown separately.
- h. The materials are to be delivered F.O.B. and installed at the specified locations between the dates of **July 2 and August 21, 2026**. No additional shipping/handling charges or fuel surcharges will be paid.
- i. Delivery and installation are to be coordinated through the Office of Facilities & Transportation.
- j. The tender document represents the Division’s best estimate of the presence of asbestos containing material (acm) to be removed during the project. Asbestos tile to be removed by the contractor before installation of new flooring and shall be included in pricing.
- k. The approximate footage of each worksite is provided for information purposes only. The Contractor is responsible for determining the precise linear for bidding purposes.
- l. The lowest or any tender will not necessarily be accepted.
- m. The Division reserves the right to reject any or all tenders.



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- n. Tenders may be accepted in whole or in part.
- o. Faxed, emailed, or late tenders will not be accepted.
- p. The successful bidder shall adhere to the Division's Safeguards for Contractors.
- q. The successful bidder shall adhere to The Workplace Safety and Health Act and all Regulations made there under and include all amendments that may be separate to said Act and/or Regulations.
- r. The successful bidder shall supply two cases of matching carpet tile and one case of matching vct tile upon completion of the work.

For further information please contact Terence Despiegelaere, Director of Facilities and Transportation, 204-729-3977.



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To: The Assistant Secretary-Treasurer
Brandon School Division

Tender is hereby made in accordance with the specifications and general conditions:

Alexander		King George	
Replace tiles in room 4 and custodial closet removal Approx. 720 sq.ft. **ACM ESTIMATE		Front Entrance flooring Approx. 132 sq.ft. Rolled Flooring **ACM ESTIMATE	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$
Crocus Plains		George Fitton	
South Auto Shop Area Hall Tiles approx. 1050 sq. ft.		Room 23 Tiles approx. 920 sq. ft. ** Anticipate 2 layers of ACM (to remove)	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$
Meadows		Vincent Massey	
Change room Floors Tiles approx. 442 sq. ft. **ACM Estimate		Art Room Tiles Approx 1862 sq. ft. **ACM ESTIMATE	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$



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Neelin		Riverheights	
Projection Room Tiles Approx 150 sq. ft. <i>**ACM ESTIMATE</i>		Staffroom ACM Tiles Approx 600 sq. ft. <i>**ACM ESTIMATE</i>	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$



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To: Assistant Secretary-Treasurer
Brandon School Division

Bidder's Incorporated Name: _____

Bidder's Operating Name: _____

Bidder's Mailing Address: _____

Authorized Contact's Name: _____

Authorized Contact's Designation: _____

Authorized Contact's Telephone Number: _____

Authorized Contact's Email Address: _____

Certification

The Bidder certifies that all the statements and representations made in this Bid submission are complete, true, and accurate.

This Bid is valid and irrevocable for **sixty (60) days** from the closing Date and Time.

I/We certify that we comply with all federal, provincial, and municipal laws and regulations in performing any services.

I/We have noted no discrepancies, errors, or omissions in the Tender except those previously brought in writing to the attention of the Brandon School Division and which have been clarified by an addendum, if any.

I/We have carefully examined the documents and have a clear and comprehensive knowledge of the requirements including all addendum, all terms, and conditions, and have submitted all relevant data.

I/We certify that the substitute product (s) proposed is fully interchangeable with the item specified.

As authorized signing officer for my company, I hereby submit this Bid to perform the Work requested in this Tender document in accordance with the General conditions, Term and Conditions and detailed specifications of this Tender.

Name/Position (please print): _____

Authorized Signature: _____ Date: _____