



**BRANDON SCHOOL DIVISION
TENDER
DOORS and WINDOWS – Supply & Install**

GENERAL CONDITIONS:

Sealed tenders will be received up to **2:00 p.m. on Tuesday, April 28, 2026**, at the Brandon School Division, 1031 – 6th Street, Brandon, MB, R7A 4K5, in accordance with the following:

- a) The complete tender package is available on the Division's website at www.bsd.ca (Division/Tenders).
- b) Submit one copy in a sealed envelope marked "**TENDER – DOORS and WINDOWS**". Ensure the sealed envelope clearly indicates the firm's name and address.
- c) Tender form must show the name of the firm and must be signed by a person duly authorized to sign on behalf of the firm. The office held by the person signing should be shown on the tender form.
- d) Contractors must submit the names of all subcontractors and suppliers for the part or parts of the work listed. Failure to do so may result in disqualification of its tender. List of subcontractors to be approved by the Division.
- e) Contractors **must** attend the site visit to secure a comprehension of the work required, to verify the measurements, and to make all intelligent estimating as to conditions and scope of work to be carried out. No allowances shall be made for failure to make such investigations, late arrivals, or no shows.

Site visit: Wednesday, April 15, 2026, at 10:30am – Betty Gibson Elementary (701 12th St) in Brandon, MB.

- f) Tenders are to include the total cost to the Division including all applicable taxes, permits, etc. Applicable taxes are to be shown separately.
- g) Contractors must comply with the door and window specifications set out in:
 - a. Schedule A – Doors and Windows Specifications
- h) The materials are to be delivered F.O.B. and installed at the specified locations between the dates of **July 2 and August 21, 2026**. No additional shipping/handling charges or fuel surcharges will be paid.
- i) Delivery and installation are to be coordinated through the Office of Facilities & Transportation.
- j) The tender document represents the Division's best estimate of the presence of asbestos containing material to be removed during the project. Asbestos will be removed outside of the project by an outside company prior to installation of new doors & windows.
- k) The lowest or any tender will not necessarily be accepted.
- l) Tenders may be accepted in whole or in part.

“Accepting the Challenge”



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- m) Faxed, emailed, or late tenders will not be accepted.
- n) The successful bidder shall adhere to the Division’s Safeguards for Contractors.
- o) The successful bidder shall adhere to The Workplace Safety and Health Act and all Regulations made there under and include all amendments that may be separate to said Act and/or Regulations.
- p) All work shall be warranted for one year from acceptance of completed work.
- q) Contractor is required to apply with efficiency Manitoba to get rebates on the installation of the windows and doors.
- r) Upon completion of the work. The Division requires a 10% hold back on completed work until all work has been inspected and all deficiencies rectified.
- s) All materials and work must meet all code requirements of the authority having jurisdiction.
- t) Doors and Windows must be energy star rated and/or have RCan reference number in order to qualify for efficiency Manitoba rebates.
- u) Doors and windows must be ready for all security requirements that are in place on the units being replaced.
- v) All doors and windows must be installed plumb and square and be finished both inside and outside to match existing.

For further information please contact Terence Despiegelaere, Director of Facilities and Transportation, 204-729-3977.



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To: Assistant Secretary-Treasurer
Brandon School Division

Tender is hereby made in accordance with the General Conditions:

Betty Gibson - Windows		JR Reid - Doors	
Room 134 and Room 133		Gym entrance door and repair concrete below	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$
Kirkaldy - Windows		Neelin – Theater Doors	
Kindergarten and Front Entrance north		Theater Doors	
Cost		Cost	
GST		GST	
Total Cost	\$	Total Cost	\$
Valleyview – Doors			
East door			
Cost			
GST			
Total Cost	\$		



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Bidder's Incorporated Name: _____

Bidder's Operating Name: _____

Bidder's Mailing Address: _____

Authorized Contact's Name: _____

Authorized Contact's Designation: _____

Authorized Contact's Telephone Number: _____

Authorized Contact's Email Address: _____

Certification

The Bidder certifies that all the statements and representations made in this Bid submission are complete, true, and accurate.

This Bid is valid and irrevocable for **sixty (60) days** from the closing Date and Time.

I/We certify that we comply with all federal, provincial, and municipal laws and regulations in performing any services.

I/We have noted no discrepancies, errors, or omissions in the Tender except those previously brought in writing to the attention of the Brandon School Division and which have been clarified by an addendum, if any.

I/We have carefully examined the documents and have a clear and comprehensive knowledge of the requirements including all addendum, all terms, and conditions, and have submitted all relevant data.

I/We certify that the substitute product (s) proposed is fully interchangeable with the item specified.

As authorized signing officer for my company, I hereby submit this Bid to perform the Work requested in this Tender document in accordance with the General conditions, Term and Conditions and detailed specifications of this Tender.

Name/Position (please print): _____

Authorized Signature: _____ Date: _____