



**BRANDON SCHOOL DIVISION
TENDER
CHEMICAL SOLUTIONS**

GENERAL CONDITIONS:

Sealed tenders will be received up to **2:00 pm on Tuesday, June 2, 2026**, at the Brandon School Division, 1031 – 6th Street, Brandon, Manitoba, R7A 4K5, in accordance with the following:

- a) The complete tender package is available on the Division's website at www.bsd.ca/tenders-requests-for-proposals.
- b) Submit one copy in a sealed envelope marked "**TENDER – CHEMICAL SOLUTIONS.**" Ensure the sealed envelope clearly indicates the firm's name and address.
- c) Tender form must show the name of the firm and must be signed by a person duly authorized to sign on behalf of the tender. The office held by the person signing should be shown on the tender form.
- d) The material or product selected is left to the choice of the Division.
- e) The estimated quantities are provided for information purposes only. No commitment is given with respect to the actual quantities that may be ordered during the period of the contract by the Division.
- f) Substitution of material or product of inferior quality to that accepted in the tender shall be grounds for cancellation of the contract. Should a product become discontinued, and substitution is required, or catalogue number's are changed during that period of the tender, it is the responsibility of the successful bidder to **notify the Division** immediately.
- g) **The contract term shall be for a period of three (3) years commencing July 1, 2026 and ending June 30, 2029.** The Division will retain the right to cancel the agreement, in whole or in part, at any time by providing three months' notice to the contractor. The Division reserves the right to extend the agreement for up to two further terms of one year each under the same terms and conditions, subject to satisfactory performance and mutual agreement.
- h) All schools will submit purchase orders for their individual needs on the quoted items within the period stated in item g).
- i) Back ordered items from orders received during the price period must be shipped at the tender price. Each shipment must be invoiced separately.
- j) Prices quoted will be firm on orders submitted in accordance with item g) above.
- k) In accordance with the Federal and Provincial Workplace Hazardous Materials Information System (WHMIS), all hazardous materials included in this tender must have Safety Data Sheets (SDS) provided for each hazardous chemical shipped to each location. All such chemicals must be properly labelled with the approved WHMIS classification symbols. Chemical supplies/materials tendered without SDS sheets will not be considered.
- l) **All items are to be delivered F.O.B. directly to specified locations as indicated on purchase order. NO additional shipping/handling charges or fuel surcharges will be paid.**

- m) Order must be shipped within five (5) business days of receipt of purchase order unless otherwise approved by the Division.
- n) Chemical mixing stations must be supplied, installed and maintained by the successful vendor at no additional cost to the Division unless otherwise specified.
- o) Upon request, vendors must provide a product usage report.
- p) No minimum order quantities shall apply to items listed in this tender. When larger units of measure are proposed, they must be approved by the Division.
- q) Delivery to be made after **August 24, 2026**, or as specified on individual purchase orders.
- r) Do not include Provincial Sales Tax or Goods & Services Tax.
- s) Samples will be requested on products as needed.
- t) The lowest or any tender will not necessarily be accepted.
- u) Faxed, emailed, or late tenders will not be accepted
- v) Provide a minimum of three (3) commercial references with contact information.

For further information please contact Terence Despiegelaere, Director of Facilities and Transportation, 204-729-3977, Despiegelaere.terence@bsd.ca.

TENDER FORM
Chemical Solutions

To: Assistant Secretary-Treasurer
Brandon School Division

Tender is hereby made for Chemical Solutions for 2026 – 2027 as shown on the attached sheet, in accordance with the specifications and conditions.

Bidder's Incorporated Name: _____

Bidder's Operating Name: _____

Bidder's Mailing Address: _____

Authorized Contact's Name: _____

Authorized Contact's Designation: _____

Authorized Contact's Telephone Number: _____

Authorized Contact's Email Address: _____

Number of Years in Business: _____

Certification

The Bidder certifies that all the statements and representations made in this Bid submission are complete, true, and accurate.

This Bid is valid and irrevocable for **sixty (60) days** from the closing Date and Time.

I/We certify that we comply with all federal, provincial, and municipal laws and regulations in performing any services.

I/We have noted no discrepancies, errors, or omissions in the Tender except those previously brought in writing to the attention of the Brandon School Division and which have been clarified by an addendum, if any.

I/We have carefully examined the documents and have a clear and comprehensive knowledge of the requirements including all addendum, all terms, and conditions, and have submitted all relevant data.

I/We certify that the substitute product (s) proposed is fully interchangeable with the item specified.

As authorized signing officer for my company, I hereby submit this Bid to perform the Work requested in this Tender document in accordance with the General conditions, Term and Conditions and detailed specifications of this Tender.

Name/Position (please print): _____

Authorized Signature: _____ Date: _____

Brandon School Division Tender - Chemical Solutions Pricing – 2026-2029

Item	Unit Size	Year 1		Year 2		Year 3	
		Unit Price	Price/500 ml mixed product	Unit Price	Price/500 ml mixed product	Unit Price	Price/500 ml mixed product
Multi Surface Disinfectant and Cleaner							
Glass Cleaner							
Sink & Surface Cleaner							
Neutral Floor Cleaner							
Odor Eliminator/Deodorizer							
Bowl Cleaner W/O HCl							