



BRANDON SCHOOL DIVISION

September 25, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 28, 2026
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Special Board Meeting – September 14, 2026
Adopt
- b) Regular Board Meeting – September 14, 2026
Adopt

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – September 28, 2026

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Committee of the Whole:

Education and Community Relations	S. Mozdzen
Finance and Facilities	K. Carr
Personnel and Policy	L. McConnell

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Issues

- a) E-News, September 23, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

5.06 Bylaws

2nd Reading:

That Bylaw 2/2026 being a bylaw to authorize religious instruction at St. Augustine School for the remainder of the 2026-2027 school year, be now read for the second time, having been first read on September 14, 2026.

3rd Reading:

That the rules be suspended and Bylaw 2/2026 be now read for a third and final time, and taken as read, finally passed.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Next Board Committee Meetings – 6:00 p.m., Tuesday, October 13, 2026
- b) Next Regular Board Meeting – 7:30 p.m., Tuesday, October 13, 2026
- c) Trustee Election – October 28, 2026

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: delegations@bsd.ca, or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: trusteeinfo@bsd.ca.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, September 14, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	K. Fallis
L. McConnell	S. Mozdzen

Also Present:

D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets:

C. Ekenna, J. Murray, B. Sieklicki

The Chairperson called the meeting to order at 6:55 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

D. Ross – K. Fallis

That the agenda be approved.

Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – August 24, 2026
K. Fallis – K. Carr

That the minutes be approved as circulated.

Carried

D. Ross – S. Mozdzen

That the Board move into In-Camera session at 6:56 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

Mr. Zilkey provided information on a Personnel Matter.

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

Mr. Zilkey provided information on a Board Operations Matter and answered Trustee questions.

D. Ross – S. Mozdzen

That the Board move out of In-Camera session at 7:00 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Zilkey provided highlights from the following items from the September 14, 2026, Report of Senior Administration:

a) Administration Information:

➤ Information Items:

- Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 11 to 28, 2026, as Peace Days in Manitoba.
- The following Administrative Procedures (AP) have been amended:
 - AP 4070 – Lunch Program
 - AP 5140 – Summer Hours of Work – Support Staff
 - AP 5170 – Workplace Safety and Health – Investigating and Reporting Workplace Incidents and Refusals to Work

- Presentations:
 - Ms. Gilleshammer and Katey Rogowsky, NorthStar Project Facilitator, shared information about implementation of the NorthStar Project in Brandon School Division.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:
 - The Staffing Activity Report was distributed to the Board as Confidential No. 1.
 - Mr. Labossiere spoke to the shared Services Agreements between Christian Heritage School, and the Brandon School Division for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts.

D. Ross – S. Mozdzen

That the September 14, 2026, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on August 24, 2026, was circulated.

K. Carr – D. Ross

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on August 24, 2026, was circulated.

D. Ross – L. McConnell

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on August 24, 2026, was circulated.

L. McConnell – K. Carr

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

- a) E-News, September 9, 2026
- b) MSBA Call for Nominations and Resolutions
Resolution deadline – Friday, September 25, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions:

56/2026 L. McConnell – S. Mozdzen
That the Shared Services Agreements between the Brandon School Division and Christian Heritage School for the 2026-2027 school year for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried

57/2026 K. Carr – D. Ross
That the revised Joint Use Agreement between the Brandon School Division and the City of Brandon be approved; and the Secretary-Treasurer and Chairperson are hereby authorized to sign same.

Carried

Late Motions:

58/2026 K. Fallis – S. Mozdzen
That the Division add 1.0 FTE Teacher to address enrolment growth, and that the position in the amount of \$105,050 be funded through the Operating Fund Accumulated Surplus.

Carried

59/2026 S. Mozdzen – L. McConnell
That Trustee Fallis be paid the appropriate indemnity for participating in the Principal Selection Committee.

Carried

5.06 Bylaws

2/2026 D. Ross - K. Carr
That being a bylaw to authorize religious instruction at St. Augustine School for the remainder of the 2026-2027 school year, be now read for the first time.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Trustee Nomination Period – September 16 – 22, 2026
- b) Next Board Committee Meetings – 6:00 p.m., Monday, September 28, 2026
- c) Next Regular Board Meeting – 7:30 p.m., Monday, September 28, 2026
- d) Trustee Election – October 28, 2026

7.00 ADJOURNMENT

D. Ross - K. Fallis

That the Board do now adjourn at 8:16 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 28, 2026

A. Administrative Information

I. SUSPENSIONS

Below are the number of suspensions from September 9 to September 21, 2026.

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
K-8 In-School	1	0	1	0
K-8 Out-of-School	1	0	1	0
Total Suspensions K-8	2	0	2	0
9-12 In-School	0	-	-	-
9-12 Out-of-School	7	4	3	0
Total Suspensions 9-12	7	4	3	0
All Schools Total	9	4	5	0
		possession of weapons – 0	use of weapons - 0	

Note: A suspension may involve more than one category.

Accepting the Challenge

II. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- September 10, 2026 – Manitoba Association of School Superintendents (MASS) Field-Led Leadership Course – Jon Zilkey
- September 10, 2026 – Sexuality Education Resource Centre (SERC) Brandon Advisory Committee – Susan Gilleshammer
- September 10, 2026 – Alexander School – Michelle Sawa
- September 10, 2026 – Valleyview Centennial School – Michelle Sawa
- September 10, 2026 – Waverly Park School – Michelle Sawa
- September 11, 2026 – Meeting with Katey Rogowski, NorthStar Project Manager; Shawna Philpott, Director of Field Experience, Brandon University and Roxanne Martin, Office Assistant, Field Experience, Brandon University – Susan Gilleshammer
- September 11, 2026 – Settlement Workers in Schools – Michelle Sawa
- September 12, 2026 – Brandon University Homecoming Alumni Awards Dinner – Jon Zilkey
- September 14, 2026 – Zone Meeting – Jon Zilkey
- September 14, 2026 – Community Mobilization and Community Safety and Well-Being Steering Committee Meeting – Susan Gilleshammer
- September 14, 2026 – Earl Oxford School – Michelle Sawa
- September 14, 2026 – J. R. Reid School – Michelle Sawa
- September 14, 2026 – Linden Lanes School – Michelle Sawa
- September 15, 2026 – Green Acres School staff meeting – Jon Zilkey
- September 15, 2026 – Crocus Plains Regional Secondary School – Susan Gilleshammer
- September 15, 2026 – École secondaire Neelin High School – Susan Gilleshammer
- September 15, 2026 – Vincent Massey High School – Susan Gilleshammer
- September 16, 2026 – École secondaire Neelin High School staff meeting – Jon Zilkey
- September 16, 2026 – Brandon Area Community Foundation Board Meeting – Jon Zilkey
- September 16, 2026 – Crocus Plains Regional Secondary School – Susan Gilleshammer
- September 17, 2026 – École New Era School – Michelle Sawa
- September 17, 2026 – St. Augustine School – Michelle Sawa

- September 21, 2026 – Manitoba High Schools Athletic Association Board of Directors – Jon Zilkey
- September 21, 2026 – École Harrison – Michelle Sawa
- September 21, 2026 – George Fitton School – Michelle Sawa
- September 21, 2026 – Green Acres School – Michelle Sawa
- September 21, 2026 – King George School – Michelle Sawa
- September 22, 2026 – Kirkcaldy Heights School staff meeting – Jon Zilkey
- September 22, 2026 – Betty Gibson School – Michelle Sawa

III. INFORMATION ITEMS

1. CORRESPONDENCE FROM MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING

SCHOOL SUPPORT STAFF RECOGNITION WEEK

For InformationJ. Zilkey

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 21 to 25, 2026, as School Support Staff Recognition Week (Appendix A).

This proclamation is intended to raise public awareness of school support staff's important contributions to the daily operations of schools and the success of Manitoba's education system. School Support Staff Recognition Week is an opportunity to celebrate school support staff's role in fostering inclusive, equitable and high-quality learning environments where students feel valued, connected and empowered to reach their full potential.

DYSLEXIA AWARENESS MONTH

For InformationJ. Zilkey

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming October 2026 as Dyslexia Awareness Month (Appendix B).

The Learning Disabilities Association of Manitoba estimates that 10 to 15 percent of the Canadian population struggles with a learning disability and up to 80 percent of children with learning disabilities have difficulty learning to read.

Manitoba Education and Early Childhood Learning believes that all students have the right to learn to read. Dyslexia Awareness Month acknowledges that strengthening literacy achievement across Manitoba requires the collaborative efforts of home, school, and community to better understand and support

students with dyslexia. Manitoba Education and Early Childhood Learning is committed to this goal through a comprehensive approach to literacy instruction that ensures all students develop the knowledge, skills, and attributes they need to reach their full potential and to live *The Good Life*.

2. TRUTH AND RECONCILIATION WEEK 2026

For InformationJ. Zilkey

Brandon Urban Aboriginal Peoples' Council (BUAPC) will lead a week of education, commemoration, and Indigenous celebration during Truth and Reconciliation Week 2026. Events will be held at the Brandon Riverbank Discovery Centre throughout the week of September 28 – October 4. Please see Appendix C.

3. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY

For InformationS. Gilleshammer

Crocus Plains Regional Secondary School submitted an off-site activity request for twenty (20) members of the Boys Hockey Team to make a trip to Niagara, Ontario from December 9 to December 14, 2026, to attend a hockey tournament.

Bryce Ridgen, Principal, Crocus Plains Regional Secondary School, recommended this trip for approval. Susan Gilleshammer, Assistant Superintendent, approved this trip.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For InformationM. Sawa

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

Senior Administration respectfully submits this report for your consideration, action, and information.

Jon Zilkey
Superintendent/Chief Executive Officer



PROVINCE DU MANITOBA

PROCLAMATION

SCHOOL SUPPORT STAFF RECOGNITION WEEK September 21 to September 25, 2026

- WHEREAS The Manitoba government proclaims September 21 to September 25, 2026, as School Support Staff Recognition Week, in recognition of the commitment and dedication of school support staff in Manitoba's Kindergarten to Grade 12 schools;
- WHEREAS School support staff occupations include attendance officer, bus driver, educational assistant, clerical support person, community liaison worker, courier, custodian, food service worker, IT support/computer person, labourer/utility worker, library technician, maintenance/trades person/mechanic and safety officer;
- WHEREAS School support staff play an essential role in the effective operation of schools and the success of Manitoba's education system;
- WHEREAS School support staff help foster equity, diversity and inclusion by creating environments where students feel safe, respected and have a sense of belonging;
- WHEREAS It is important to recognize the valuable contributions of school support staff in enriching the learning experiences of Manitoba students, empowering them to reach their full potential; and
- WHEREAS The Manitoba government encourages citizens in communities across Manitoba to show their appreciation for school support staff in our province.
- NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Province of Manitoba, do hereby proclaim that the week of September 21 to September 25, 2026, is designated as:

SCHOOL SUPPORT STAFF RECOGNITION WEEK

in Manitoba and commend its thoughtful observance to all citizens of our province.



Honourable Tracy Schmidt
Minister
Manitoba Education and
Early Childhood Learning



PROVINCE OF MANITOBA

PROCLAMATION

Dyslexia Awareness Month October 2026

- WHEREAS October will be celebrated annually as Dyslexia Awareness Month;
- WHEREAS It is estimated by The Learning Disabilities Association of Manitoba that 10 to 15 per cent of the Canadian population struggles with a learning disability and up to 80 per cent of children with learning disabilities have difficulty learning to read;
- WHEREAS In October, Dyslexia Canada marks its ninth annual national "Mark it Read" campaign, in which buildings and monuments will use red lights to show their support for Canadians living with dyslexia;
- WHEREAS Advocacy groups and parent(s)/caregiver(s) across Manitoba want all students to be confident when reading and writing;
- WHEREAS All students have the right to learn to read;
- WHEREAS Manitoba Education and Early Childhood Learning is committed to working with schools and school divisions/districts to strengthen student literacy achievement through a comprehensive approach to literacy instruction to ensure all students develop the knowledge, skills, and attributes they need to reach their full potential and to live *The Good Life*;
- WHEREAS Manitoba Education and Early Childhood Learning recognizes that early identification and assessment are key components to drive literacy instruction, and that the 2026/27 school year is the first year in which all Manitoba students in kindergarten to grade 4 will be screened to help identify students who may be at risk of future reading difficulties, including those who may have reading disabilities, such as dyslexia; and
- WHEREAS Dyslexia Awareness Month acknowledges that strengthening literacy achievement across Manitoba requires the collaborative efforts of home, school, and community to better understand and support students with dyslexia.

NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Province of Manitoba, do hereby proclaim October 2026 as

DYSLEXIA AWARENESS MONTH

in Manitoba and commend its thoughtful observances to all citizens in our province.

A black rectangular box redacting the signature of Tracy Schmidt.

Honourable Tracy Schmidt
Minister
Manitoba Education and
Early Childhood Learning



Truth and Reconciliation Week 2026

Appendix C



Monday, September 28

- 10:00 AM** Proclamation and Survivors Flag Raising & Ceremony at City Hall
- 1:00 – 3:00 PM** Tipi Raising & Teachings
- 3:00 – 5:00 PM** Kairos Blanket Exercise
- 5:00 – 8:00 PM** Family Movie Night sponsored by the Brandon Police Service
- 5:00 – 7:00 PM** Prairie Bounce Games & Face Painting with Free Hotdogs

Tuesday, September 29

- 7:00 AM** Sunrise Pipe Ceremony & Lighting of the Sacred Fire with Knowledge Keeper Frank Tacan sponsored by Sunrise Credit Union
- 9:00 AM to 3:00 PM** Organized School Events at the Riverbank
Site is open to the public
- 5:00 PM** Pulling Together Canoe event with Amanda Conway. Starts at Dinsdale Park and ends at the Riverbank Discovery Centre.
- 6:00 – 8:00 PM** Men's Drum Group Practice

Wednesday, September 30

- 9:00 – 11:00 AM** Wrap the Community *"Through smudge, sharing, and Songs we honor our Survivors"*
- 11:00 AM** Dignitaries and Speeches
- 11:45 AM – 3:00 PM** Orange Shirt Day 7km Walk and Mini Orange Shirt Day 1km Walk
- 3:00 – 5:00 PM** Orange Shirt Day Free Lunch by the John Howard Society Transitional Housing Services
- 4:00 – 6:00 PM** Healing by the River - Indigenous Traditions & Celebration with Host Drum Rolling Thunder at the Fusion Credit Union Stage

Wednesday, September 30 – Continued

- 6:00 – 7:00 PM** Jason Lepine & Band with Metis Jigging Demo at the Fusion Credit Union stage
- 12:00 – 5:00 PM** Indigenous Market
- 12:00 – 7:00 PM** Food Trucks

Thursday, October 1

- 9:00 AM to 3:00 PM** Organized School Events at the Riverbank
Site is open to the public
- 5:00 – 6:00 PM** Pow Wow Club - Oawusuna
- 6:00 – 7:00 PM** Women's Drum Group Practice

Friday, October 2

- 9:00 AM to 3:00 PM** Organized School Events at the Riverbank
Site is open to the public
- 3:00 PM** Library Storytime
- 4:30 PM** Community Feast & Closing Speeches with a Feast by In A Good Way of the Brandon Friendship Centre
- 6:00 – 7:00 PM** Candy Scramble

Saturday, October 3

- 10:00 AM – 3:00 PM** *Mikanah Project at the Riverbank* featuring Voyager Boat Rides, Water Teachings by Susie Derendy, Sharing Circles, Bannock on a Stick and Food.

Sunday, October 4

- 9:00 AM** Sisters In Spirit Petal Ceremony with Brandon Friendship Centre followed by a free bannock breakfast sandwich at the Brandon Riverbank

Indigenous Talent by Knowledge Keepers including drumming, dancing, music, ceremony, etc.



BRANDON SCHOOL DIVISION

EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, September 14, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr K. Fallis
L. McConnell S. Mozdzen

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
M. Sawa, Assistant Superintendent – Curriculum and HR
S. Gilleshammer, Assistant Superintendent – Student Services
J. McBeth, Executive Assistant

Regrets: C. Ekenna, J. Murray, B. Sieklicki

1. COMMITTEE ITEMS

A. CADET PROGRAM

During the August 24, 2026, Regular Board Meeting representatives from the Brandon Sea Cadets presented to the Board and asked the Board if the Cadets could attend in person and present in schools. The Board agreed to discuss this during the Education & Community Relations Meeting on September 14, 2026.

The Board Committee is in favour of the Cadets attending schools to present on the Sea Cadet programs, keeping in mind some students may have experienced trauma, and this could be a sensitive issue. At the direction of the Board, Senior Administration will pass along the Sea Cadet contact information to schools should they plan to host a career day or would like to arrange for the Cadets to attend their school and make a presentation.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Ms. Sawa spoke to the correspondence received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning. She indicated that Brandon School Division will receive a financial contribution of \$100,000.00 for 2026/2027 in support of the continued delivery of the Elders and Knowledge Keepers Initiative in Schools.
- Mr. Zilkey reviewed the correspondence received from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Division, regarding the ongoing webinar and information series on AI Leadership. He added that Ms. Sawa will be working on guidelines for AI for BSD.

- Ms. Sawa spoke to the correspondence received from René Dequier, Assistant Deputy Minister, Bureau de l'éducation française regarding the document, Guidelines and Tools for French in the English Program. She added that BSD will be hosting a session on Wednesday, September 16, 2026.
- Correspondence surrounding the New Mandatory In-Person Physical Education Policy – Every Body, Every Day Policy was shared with the Committee. Ms. Sawa indicated the new policy is to be in place by the 2027/2028 school year. Senior Administration answered Trustee questions for clarification.
- Ms. Gilleshammer spoke to the correspondence received from Allan Hawkins, Director, Inclusion Support Branch, Manitoba Education and Early Childhood Learning. She stated that Brandon School Division is scheduled to be a part of the next Student Services Review and Reporting process cycle during the 2026/2027 school year.

Respectfully submitted,

S. Mozdzen



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, September 14, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr K. Fallis
L. McConnell S. Mozdzen

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
M. Sawa, Assistant Superintendent – Curriculum and HR
S. Gilleshammer, Assistant Superintendent – Student Services
J. McBeth, Executive Assistant

Regrets: C. Ekenna, J. Murray, B. Sieklicki

1. **COMMITTEE ITEMS**

- A. CONFIRM PAYMENTS OF ACCOUNT (AUGUST)
The payments of account for the month of August were provided for information and accepted as circulated.
- B. PROPERTY MATTER
Mr. Labossiere and Ms. Gilleshammer spoke to a confidential Property Matter and answered Trustee questions for clarification. The Committee provided direction to Senior Administration.

2. **OPERATIONS INFORMATION**

- A. FACILITY PROJECT UPDATES:
- Mr. Labossiere spoke to a confidential Property Matter.

Respectfully submitted,

K. Carr



BRANDON SCHOOL DIVISION

PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, September 14, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr K. Fallis
L. McConnell S. Mozdzen

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
M. Sawa, Assistant Superintendent – Curriculum and HR
S. Gilleshammer, Assistant Superintendent – Student Services
J. McBeth, Executive Assistant

Regrets: C. Ekenna, J. Murray, B. Sieklicki

1. **COMMITTEE ITEMS**

A. PERSONNEL MATTER

Mr. Zilkey spoke to a Personnel Matter and recommended a Principal Selection Committee be established. The Committee agreed to bring forward the following late motion to the Regular Board Meeting, September 14, 2026:

Recommendation:

That Trustee Fallis be paid the appropriate indemnity for participating in the Principal Selection Committee.

B. REQUEST FOR ADDITIONAL 1.0 FTE KINDERGARTEN TEACHER

Mr. Zilkey indicated that since the registrations in the spring, George Fitton School has had 32 new registrations enter and 9 students leave for net plus of 23 students. This brings George Fitton Kindergarten size to 53 students in catchment. As a result of the increase, Senior Administration is requesting a third Kindergarten teacher to change class sizes from 26/27 students to classes of 17, 18, and 18. George Fitton has the space for the additional classroom within the school. Mr. Zilkey answered Trustee questions for clarification.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, September 14, 2026:

Recommendation:

That the Division add 1.0 FTE Teacher to address enrolment growth, this position in the amount of \$105,050 is to be funded through the Operating Fund Accumulated Surplus.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Ms. Gilleshammer spoke to the correspondence received from Monika Bonsor, Acting Assistant Director, Accessibility Compliance Secretariat. She indicated the Accessibility Compliance Secretariat is now commencing the audit of the accessible employment policies developed by large public sector organizations. She added that the Human Resources Department will be working on this.
- Ms. Sawa reviewed the correspondence received from Jordan Bighorn, Acting Assistant Deputy Minister, Indigenous Excellence regarding Treaty Education Plan.

Respectfully submitted,

L. McConnell



September 23, 2026



MARK YOUR CALENDARS!

A quick reminder to save the dates for MSBA's Fall General and Regional Meetings, being held November 26–27. Join us for two days of learning, collaboration, and Association business in downtown Winnipeg at the [Delta Hotel](#). **Registration opens Monday, September 28, 2026.**

School Support Staff Recognition Week

SEPTEMBER 21-25



CELEBRATE SCHOOL SUPPORT STAFF RECOGNITION WEEK!

Behind every successful school is a team of dedicated support staff making a difference every day. During **School Support Staff Recognition Week** (September 21-25, 2026), the Manitoba School Boards Association thanks school support staff across Manitoba for their essential contributions to student success and strong school communities.

From educational assistants, administrative professionals, custodians, bus drivers, library technicians, technology staff, and maintenance personnel to those supporting nutrition programs and other essential services, school support staff help create safe, welcoming, and inclusive learning environments where students can thrive. We encourage Manitobans to recognize and celebrate their invaluable contributions during this special week.



Visit elect2026.ca to learn more about school trustee elections.



[Click here](#) to watch the video .

TRUSTEE ELECTION NOMINATION PERIOD IS NOW CLOSED: BEST OF LUCK TO ALL CANDIDATES!

With the nomination period now closed for the upcoming school trustee elections, we thank everyone who put their name forward to serve their communities. We wish all candidates the best of luck and congratulate those who have been acclaimed.

School trustees play an important role in guiding public education, representing local voices, and making decisions that affect students, families, and schools. ([Click here](#) to watch a short CBC Manitoba video about the role of school trustees.)

As Election Day on October 28 approaches, we encourage all eligible voters to learn about the candidates in their area and cast their ballot. Voting for your local school trustee helps ensure strong representation and gives your community a voice in shaping the future of public education.

For additional insight into the responsibilities and importance of the role, we also recommend reading the Winnipeg Free Press editorial, *[What Do We Elect a School Trustee to Do?](#)*

Good luck to all candidates, and remember: every vote helps shape the future of our local schools.



LEARNING OPPORTUNITIES CALENDAR

Our 2026-2027 Learning Opportunities Calendar is now available online. This calendar will help trustees and boards plan for the upcoming year. It provides an overview of conferences, workshops, and other learning opportunities that will interest trustees and administrators. Where possible, we have included preliminary program and registration information and links to relevant websites. Check it out!



CELEBRATING WOMEN'S HISTORY MONTH IN CANADA

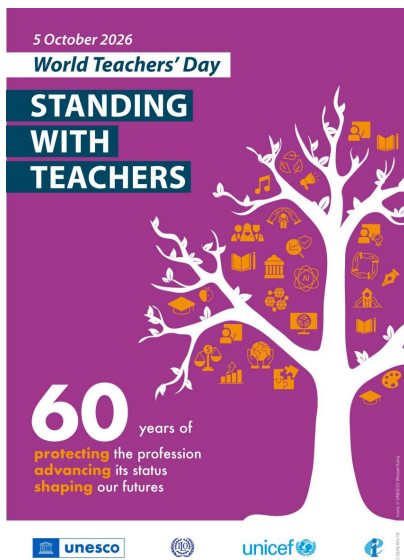
Each October, Canadians celebrate **Women's History Month**, recognizing the women and girls whose leadership, achievements, and determination have helped shape our country and continue to inspire future generations. The month provides an opportunity to honour the contributions of women in fields such as education, science, business, politics, the arts, and community service.

Women's History Month also encourages reflection on progress toward gender equality and the work that remains to remove barriers and create more inclusive communities. The month coincides with **Persons Day** on **October 18**, which commemorates the historic 1929 Persons Case that helped advance women's participation in public life in Canada.

Learn more about Women's History Month and ways to get involved by visiting the [Government of Canada website](#).

Spotlight on Manitoba's Women Trustees

In Manitoba, women were making strides in public service long before gaining the right to vote in 1916. As early as 1890, women were serving as school trustees, playing a vital role in shaping education and community governance. Their dedication reminds us of the power of civic engagement and the importance of diverse voices in decision-making. To honour these trailblazers, we've collected names and stories of pioneering women trustees on our [website](#).

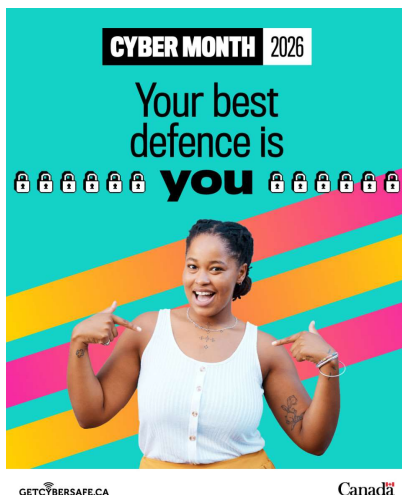


WORLD TEACHERS' DAY 2026: CELEBRATING 60 YEARS OF SUPPORTING THE TEACHING PROFESSION

Each year on **October 5**, World Teachers' Day recognizes the invaluable contributions teachers make in shaping our communities and future generations. In 2026, the celebration marks the 60th anniversary of the landmark 1966 ILO/UNESCO Recommendation concerning the Status of Teachers, which established international standards for teachers' rights, responsibilities, professional preparation, and working conditions.

Under the theme, ***Standing with teachers: 60 years of protecting the profession, advancing its status and shaping our futures***, this year's observance highlights the evolving challenges facing educators, including the impacts of digital technologies, climate change, inclusion, migration, and workforce pressures.

World Teachers' Day is an opportunity to celebrate teachers' dedication worldwide while advocating for the support, recognition, and resources they need to help learners thrive.



CYBER SECURITY AWARENESS MONTH: STAYING SAFE ONLINE

October is Cyber Security Awareness Month in Canada, an annual campaign that encourages Canadians to build strong online safety habits and protect themselves from cyber threats. Led by the Government of Canada's Get Cyber Safe initiative, the campaign highlights simple steps everyone can take to stay secure online, including using strong passwords, enabling multi-factor authentication, recognizing phishing scams, and keeping devices up to date.

Cybersecurity is especially important in public schools, where students, staff, and families rely on digital tools every day for learning, communication, and collaboration. By promoting safe online practices, we can help protect personal information, support positive digital citizenship, and create secure learning environments for everyone.

This Cyber Security Awareness Month, take a few minutes to review your online safety habits and encourage the students in your life to do the same. Small actions can make a big difference in keeping our school communities safe online.

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BRANDON SCHOOL DIVISION

Religious Instruction

BYLAW NO. 2/2026

A Bylaw of Brandon School Division for the purpose of permitting religious instruction at St. Augustine School.

WHEREAS Sections 80(1) and 80(2) of The Public Schools Act, CCSM Chapter P250 make provision for religious instruction during the school days:

AND WHEREAS the Brandon Catholic School Board has obtained the signatures of the parents or guardians of at least 25 children attending the school having three or more classrooms;

AND WHEREAS the Brandon Catholic School Board wishes to provide religious instruction for the 2026/2027 school year.

AND WHEREAS The Brandon School Division is prepared to pass such a bylaw in compliance with the provisions of The Public Schools Act,

NOW THEREFORE the Board of Trustees of The Brandon School Division in session assembled enact as follows:

THAT the Brandon Catholic School Board is authorized to provide religious instruction at St. Augustine School for the remainder of the 2026-2027 school year.

GIVEN FIRST READING by the said Board of Trustees of the Brandon School Division, assembled at the City of Brandon, in the Province of Manitoba, this 14th day of September, A.D., 2026.

SECOND READING: _____ day of _____, 2026.

THIRD READING: _____ day of _____, 2026.

DONE AND PASSED at a duly assembled and constituted meeting of the Board of Trustees of the Brandon School Division held this _____ day of _____, A.D. 2026.

Chair

Secretary-Treasurer

I, Denis Labossiere, Secretary-Treasurer of The Brandon School Division DO HEREBY CERTIFY the above to be a true copy of Bylaw No. 2/2026.

Secretary-Treasurer