BRANDON SCHOOL DIVISION

November 6, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, NOVEMBER 9, 2026
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

a) Regular Board Meeting – October 26, 2026
Adopt

b) Inaugural Meeting – November 2, 2026
Adopt

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

a) Review Report of Senior Administration – November 9, 2026

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- Education and Community Relations K. Carr
- Finance and Facilities S. Mozdzen
- Personnel and Policy L. McConnell

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Issues

a) E-News, November 4, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions:

66/2026 That the Committees of the Board, effective November 9, 2026, be and are hereby approved as follows:

Education and Community Relations: K. Fallis, B. Rusnak (Alternate)

Finance and Facilities: D. Ross, K. Carr (Alternate)

Personnel and Policy: L. McConnell, B. Hogan (Alternate)

67/2026 That the Sub-Committees of the Board, effective November 9, 2026, be and are hereby approved as follows:

Brandon Community Youth Wellness Committee:
K. Carr, D. Ross (Alternate)

Friends of Education Fund:
K. Fallis, L. McConnell (Alternate)

Parent/Guardian/Division: Committee of the Whole

Support Personnel Labour Management:
J. McCrae, K. Fallis (Alternate)

CUPE Negotiations:
S. Mozdzen, D. Ross, L. Ross

68/2026 That the Ad-Hoc Committee of the Board, effective November 9, 2026, be and is hereby approved as follows:

MSBA Resolutions: L. McConnell, B. Rusnak

69/2026 That the appointment of Trustee representatives to the following external committee be approved for the 2026-2027 term:

Brandon Urban Aboriginal People's Council:
B. Hogan, L. Ross (Alternate)

70/2026 That the Annual Resolution Appointing Officers be approved.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Next Board Committee Meetings – 6:00 p.m., Monday, November 23, 2026
b) Next Regular Board Meeting – 7:30 p.m., Monday, November 23, 2026

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: delegations@bsd.ca, or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: trusteeinfo@bsd.ca.
- We invite everyone to watch live streaming of the Board meetings on our website:https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming.

7.00 ADJOURNMENT

BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting
Monday, October 26, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:	L. Ross, Chairperson	D. Ross, Vice-Chairperson
	K. Carr	K. Fallis
	L. McConnell	S. Mozdzen
	J. Murray	B. Sieklicki

Also Present:
D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets: C. Ekenna

The Chairperson called the meeting to order at 7:06 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

D. Ross – S. Mozdzen
That the agenda be approved.
Carried

1.02 Adoption of Minutes of Previous Meeting

a) Regular Board Meeting – October 13, 2026
K. Carr – D. Ross

That the minutes be approved as circulated.
Carried

J. Murray – S. Mozdzen
That the Board move into In-Camera session at 7:08 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

Mr. Zilkey provided information on two (2) Student Issue Matters and answered Trustee questions.

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

J. Murray – D. Ross
That the Board move out of In-Camera session at 7:09 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

Representatives from BDO Canada, LLP, attended and presented the Auditor's Report on the 2025-2026 Financial Statements.

Mr. Jarett Kowaluk, Manager of BDO Canada LLP, joined the Board at the table and spoke to the 2025-2026 Audited Financial Statements. Mr. Kowaluk provided a description of the audit process and the methodology used during their audit and discussed their findings in the audit process. The audit was conducted in accordance with Canadian generally accepted Accounting Standards.

Mr. Kowaluk indicated that for the year end of June 30, 2026, BDO can present a clean and unmodified audit opinion, which means that the statements are stated fairly in accordance with the applicable financial reporting framework. He indicated that as part of the audited statements, the enrolment report was also reviewed and reported accurate.

Mr. Kowaluk indicated that the operating revenue increased by approximately $6 million dollars from the prior year and was $1 million dollars above what was budgeted for. This was as a result of some additional funding received by the province of about $3 million dollars and that was partially offset by $2 million dollars less in municipal property tax revenue. Expenses increased by approximately $6 million dollars from the prior year but was actually $2 million dollars below budgeted. He stated that the 2025-2026 financial statements produced a surplus of approximately $2.4 million dollars before $2 million dollars was transferred to capital. Overall, the operating surplus for the Division was approximately $400,000 which is in line with the prior year results.

Mr. Kowaluk expressed gratitude to Mr. Labossiere and his team for their assistance throughout the audit process and indicated they do a very good job for the Brandon School Division.

At the conclusion of the presentation the floor was opened to the Board of Trustees for questions, however there were no questions or concerns from the Board. The Chairperson thanked Mr. Kowaluk and BDO for their services and acknowledged Mr. Labossiere and Ms. Jamora and their Finance team for their hard work.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Zilkey provided highlights from the following items from the October 26, 2026, Report of Senior Administration:

a) Administrative Information:
- Celebrations:
  - Major Production – Vincent Massey High School is pleased to present The Addams Family, A Musical Comedy, from November 26-28, 2026, at the Western Manitoba Centennial Auditorium.

- Information Items:
  - Mr. Christopher Sarkonak, Teacher, Crocus Plains Regional Secondary School received the 2026 Prime Minister's Award for Teaching Excellence in STEM.
  - Ms. Wing Chow, Teacher, École New Era School received the Royal Conservatory of Music Teacher of Distinction Award 2026 (Manitoba Region).
  - Correspondence was received from Honourable Tracy Schmidt, Minster of Education and Early Childhood Learning, proclaiming October 26 to 30, 2026, as Media Literacy Week and October 28, 2026, as Digital Citizen Day.
  - Correspondence was received from Honourable Tracy Schmidt, Minster of Education and Early Childhood Learning, proclaiming October 26, 2026, as Manitoba School Library Day.
  - Administrative Procedure (AP) 5100 – Leaves and Absences – Professional Staff and AP 5095 – Leaves and Absences – Permanent Support Staff, have been updated to align with Bill 11.
  - Administrative Form 5095Fa – Self Attestation has been created to support the changes to APs 5095 and 5100.

- Vincent Massey High School, Off-Site Activity, Grade 9 to Grade 12 band and choir students, Vancouver, British Columbia.

b) Business Arising for Board Action:
   - Information for Discussion and Correspondence:
     - The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – J. Murray
That the October 26, 2026, Report of Senior Administration be received and filed.
Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting
The written report of the Education & Community Relations Committee meeting held on October 13, 2026, was circulated.

K. Carr – D. Ross
That the report be received and filed.
Carried

b) Finance & Facilities Committee Meeting
The written report of the Finance & Facilities Committee meeting held on October 13, 2026, was circulated.

B. Sieklicki – K. Fallis
That the report be received and filed.
Carried

c) Personnel & Policy Committee Meeting
The written report of the Personnel & Policy Committee meeting held on October 13, 2026, was circulated.

L. McConnell – K. Carr
That the report be received and filed.
Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

a) E-News, October 21, 2026

b) MSBA Fall General & Regional Meetings – November 26-27, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions:

63/2026 B. Sieklicki – K. Carr
That the Auditor's Report and Financial Statements for the twelve-month fiscal period ended June 30, 2026, be and are hereby accepted, and that the Chairperson be authorized to affix their signature and the seal of the Division thereto.
Carried

64/2026 K. Carr – D. Ross
That the Trustees be paid the appropriate indemnity for attending the MSBA Fall General & Regional Meeting held on November 26-27, 2026, at the Delta Hotel, Winnipeg, Manitoba.
Carried

Late Motion:

65/2026 D. Ross – K. Carr
That Confidential No. 2 and the recommendations therein be approved.
Carried

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Trustee Election – October 28, 2026
b) Inaugural Board Meeting – 7:00 p.m., Monday, November 2, 2026
c) Next Board Committee Meetings – 6:00 p.m., Monday, November 9, 2026
d) Next Regular Board Meeting – 7:30 p.m., Monday, November 9, 2026

7.00 ADJOURNMENT

J. Murray – B. Sieklicki
That the Board do now adjourn at 7:55 p.m.
Carried

_____ _____
Chairperson (L. Ross) Secretary-Treasurer (D. Labossiere)

BRANDON SCHOOL DIVISION

MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, NOVEMBER 2, 2026.

TRUSTEES PRESENT:

K. Carr
B. Hogan
L. McConnell
L. Ross
S. Mozdzen
K. Fallis
J. McCrae
D. Ross
B. Rusnak

ALSO PRESENT:

D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
M. Sawa, Assistant Superintendent
J. McBeth, Executive Assistant
T. Curtis, Live Streaming Video Operator

The Secretary-Treasurer, Mr. Labossiere, was in the Chair.

The Acting Chairperson, Mr. Labossiere, called the meeting to order at 7:00 p.m., with a traditional heritage acknowledgment, followed by the playing of O'Canada.

CALL:

The Acting Chairperson advised that the Inaugural Meeting of the Board had been called for the purpose of organization for the ensuing year, as set forth in the Agenda.

OATH OF OFFICE AND ALLEGIANCE

Mr. Labossiere swore in all nine (9) Trustees, following which they signed their Affidavit of Qualification and Oath of Allegiance of Trustee, witnessed by Mr. Labossiere.

STATEMENTS OF ASSETS AND INTERESTS

Mr. Labossiere indicated he had in his custody as the Secretary-Treasurer, the Statements of Assets and Interests filed by the nine (9) elected Trustees in accordance with Section 39.3 of the Public Schools Act.

ELECTION OF CHAIRPERSON OF THE BOARD:

Mr. Labossiere noted that Trustee Linda Ross had requested her name be brought forth for the position of Chairperson of the Board for the ensuing year.

Mr. Labossiere invited further nominations for the position of Chairperson of the Board for the ensuing year, noting that a nominator only was required. There were no further nominations for the position of Chairperson.

K. Carr – D. Ross
That nominations do now cease.
Carried

Mr. Labossiere declared Linda Ross to be duly elected by acclamation as Chairperson of the Board for the ensuing year commencing November 2, 2026.

ELECTION OF VICE-CHAIRPERSON OF THE BOARD:

Mr. Labossiere noted that Trustee Carr, Trustee McConnell and Trustee D. Ross requested their names be brought forth for the position of Vice-Chairperson of the Board for the ensuing year.

Mr. Labossiere invited further nominations for the position of Vice-Chairperson of the Board for the ensuing year. There were no further nominations for the position of Vice-Chairperson.

K. Fallis – L. Ross
That nominations do now cease.
Carried

Mr. Labossiere invited Trustee Carr, Trustee McConnell and Trustee D. Ross to say a few words.

The first vote did not have a majority result, and therefore, Trustee D. Ross, with the fewest votes was removed from the ballot and a second vote took place with Trustee Carr and Trustee McConnell as candidates.

Mr. Labossiere declared Kirk Carr to be duly elected as Vice-Chairperson of the Board for the ensuing year commencing November 2, 2026.

Mr. Labossiere asked for a motion to destroy the ballots.
S. Mozdzen – K. Fallis
Carried

Mr. Labossiere invited the newly elected Chairperson, L. Ross, to assume the Chair for the remainder of the meeting.

CHAIRPERSON'S REMARKS:

Linda Ross

"Thank you for the confidence you have placed in me for allowing me to have this position for another year. I look forward to the next year, we have a lot of work before us and I think we will work together well as we have in the past years to achieve the best for all of the students of the Brandon School Division".

VICE-CHAIRPERSON'S REMARKS:

Kirk Carr

"*Thank you everyone for your trust in voting for me. I look forward to working with everyone for the next year.*

SECRETARY-TREASURER'S DECLARATION OF OCCUPATIONS OF TRUST:

The Secretary-Treasurer read a letter addressed to the Board of Trustees wherein he advised, in accordance with the provisions of Section 53(5) of The Public Schools Act, that he holds no occupations of trust other than that of Secretary-Treasurer of The Brandon School Division.

SUPERINTENDENT'S REMARKS:

Jon Zilkey

"Congratulations everyone on your election and acclamation. I look forward to working with you all this year".

ADJOURNMENT:

K. Fallis - D. Ross
That the meeting do now adjourn (7:19 p.m.)
Carried

_____ _____

Chairperson (Linda Ross) Secretary-Treasurer (Denis Labossiere)

Report of Senior Administration to the Board of Trustees

November 9, 2026

A. Administrative Information

I. CELEBRATIONS

1. WINTER COAT DONATION

Brandon School Division received a donation of 24 new winter coats for BSD students. The coats were presented by Robert Cey, Community Director, Knights of Columbus (Brandon Chapter). We are grateful for this support for families in need.

2. NO STONE LEFT ALONE

Students from École Harrison, École O'Kelly School, Riverheights School, and St. Augustine School participated in the No Stone Left Alone ceremony on November 6th. This annual event at the Brandon Cemetery provides an opportunity for students to pay their respects to veterans and place poppies on the gravesites of approximately 1200 veterans.

3. NATIONAL INDIGENOUS VETERANS DAY (NOVEMBER 8) AND REMEMBRANCE DAY (NOVEMBER 11)

National Indigenous Veterans Day is a Canadian memorial day observed annually on November 8th. It is dedicated to the contributions of Indigenous Canadians to military service.

Brandon School Division schools held various ceremonies and activities to recognize the contributions of Canadians to military service and displayed information and artwork in the schools.

1031 - 6th Street • Brandon, Manitoba • R7A 4K5 • Telephone 204-729-3100 • Fax 204-727-2217
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II. SUSPENSIONS

Below are the number of suspensions from October 20 to November 2, 2026.

Grade Level	Number of Students Suspended	Category: Inappropriate Behaviour	Category: Assaultive Behaviour	Category: Drugs and Alcohol
K-8 In-School	3	3	1	0
K-8 Out-of-School	7	7	6	0
Total Suspensions K-8	10	10	7	0
9-12 In-School	0	-	-	-
9-12 Out-of-School	12	14	3	0
Total Suspensions 9-12	12	14	3	0
All Schools Total	22	24	10	0
		possession of weapons – 2	use of weapons – 0	

Note: A suspension may involve more than one category.

III. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- October 21, 2026 – Vincent Massey High School staff meeting – Jon Zilkey
- October 21, 2026 – Brandon Area Community Foundation Board meeting – Jon Zilkey
- October 21, 2026 – Vincent Massey High School – Susan Gilleshammer
- October 21, 2026 – Dr. Alysha Farrell, Dean of Education, Brandon University – Susan Gilleshammer
- October 22, 2026 – Vincent Massey High School – Susan Gilleshammer

- October 22, 2026 – Settlement Workers in Schools Advisory Committee – Michelle Sawa
- October 23, 2026 – Transportation Department staff meeting – Jon Zilkey
- October 23, 2026 – Dr. Candice Waddell-Henowitch, Associate Professor, Department of Psychiatric Nursing and Gender and Women's Studies Program, Brandon University – Susan Gilleshammer, Michelle Sawa
- October 26, 2026 – Brandon Police Service Executive Team – Jon Zilkey, Susan Gilleshammer, Michelle Sawa
- October 26, 2026 – J. R. Reid School – Michelle Sawa
- October 27, 2026 – Learning and Business Technologies Department staff meeting – Jon Zilkey
- October 27, 2026 – Crocus Plains Regional Secondary School – Susan Gilleshammer
- October 28, 2026 – Sioux Valley Dakota Nation Education – Jon Zilkey, Susan Gilleshammer, Michelle Sawa
- October 28, 2026 – Brandon Area Community Foundation Board meeting – Jon Zilkey
- October 28, 2026 – École O'Kelly School staff meeting – Jon Zilkey
- October 30, 2026 – Manitoba Association of School Superintendents Fall Meeting – Jon Zilkey, Susan Gilleshammer, Michelle Sawa
- November 2, 2026 – Manitoba High School Athletic Association Board of Directors – Jon Zilkey
- November 3, 2026 – Waverly Park School staff meeting – Jon Zilkey
- November 3, 2026 – Riverview School staff meeting – Jon Zilkey

IV. INFORMATION ITEMS

1. CORRESPONDENCE FROM MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING

FINANCIAL LITERACY MONTH

For Information .....J. Zilkey

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming November 2026 as Financial Literacy Month in Manitoba. This proclamation is intended to raise awareness of the importance of financial literacy and supporting learners in building the knowledge, skills, and confidence needed to make informed financial decisions throughout their lives. Please see Appendix A.

To strengthen financial literacy learning in schools, Manitoba Education and Early Childhood Learning has developed two new Grade 9 Mathematics courses, integrating an enhanced focus on financial literacy, for pilot and voluntary implementation in the 2026/2027 school year.

A variety of valuable financial literacy resources are available to support teaching and learning, including:

- Building Futures in Manitoba, a resource to support the integration of financial literacy concepts in Grades 4 to 10 from the Canadian Foundation for Economic Education (https://www.buildingfuturesinmanitoba.com)
- Money and Youth, a guide to financial literacy for youth ages 14 and up from the Canadian Foundation for Economic Education (https://moneyandyouth.com)
- Indigenous Peoples' Money and Youth, a guide for financial literacy for Indigenous youth from the Canadian Foundation for Economic Education (https://moneyandyouthindigenous.com)
- Make it Count!, a Grade 4 to 8 resource from the Manitoba Securities Commission (https://mbsecurities.ca/get-informed/programs/make-it-count.html)
- Program guides for parents/caregivers and educators from Money Smart Manitoba (https://moneysmartmanitoba.ca/resources/)
- Financial literacy programs and resources from The Financial Consumer Agency of Canada (https://www.canada.ca/en/financial-consumer-agency/services/financial-literacy-programs.html)

2. MILESTONES PRESCHOOL WELLNESS FAIR

For Information .....S. Gilleshammer

Families with children ages three and four are invited to attend the Milestones Preschool Wellness Fair on Friday, November 20th at the Westman Immigrant Services Multicultural Centre.

Event Details:
Date: Friday, November 20th
Time: 9:00 a.m. – 1:00 p.m.
Location: Westman Immigrant Services Multicultural Centre
403 – 13th Street, Brandon

This free event provides an opportunity for families to connect with community services and access health and developmental screenings to support their child's well-being and readiness for school. Services available include:

- General developmental screenings
- Pre-kindergarten immunizations and family flu vaccines

- Speech and language services
- Hearing screenings
- Healthy Smiles services

Families can also speak with representatives from Service Canada and the Canada Revenue Agency about available benefits.

V. PRESENTATIONS

1. GRADUATION RATE REPORT

For Information .....J. Zilkey, F. Oluwafemi

Jon Zilkey, Superintendent/Chief Executive Officer, and Funmilayo Oluwafemi, Research and Evaluation Analyst, will share a report on the Brandon School Division graduation rate for 2025-2026.

2. STUDENT PRESENCE AND ENGAGEMENT

For Information .....S. Gilleshammer, F. Oluwafemi

Susan Gilleshammer, Assistant Superintendent – Student Services, and Funmilayo Oluwafemi, Research and Evaluation Analyst, will share a report related to Student Presence and Engagement.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For Information .....M. Sawa

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

2. APPOINT SIGNING OFFICERS

For Action .....D. Labossiere

Whereas the Chairperson and Vice-Chairperson have been elected, pursuant to Board Policy #16 – Appointment of Signing Officers, a motion has been included in the agenda regarding appointment of the signing officers for Brandon School Division. (Appendix B)

3. APPOINT BOARD COMMITTEES

For Action .....D. Labossiere

Motions have been included in the agenda appointing the new committee members.

Senior Administration respectfully submits this report for your consideration, action, and information.

Jon Zilkey
Superintendent/Chief Executive Officer

Appendix A

PROVINCE OF MANITOBA

PROCLAMATION

FINANCIAL LITERACY MONTH
November 2026

WHEREAS The Manitoba government proclaims November 2026 as Financial Literacy Month, in recognition of the importance of financial literacy and consumer awareness education for Manitoba Kindergarten to Grade 12 learners;

WHEREAS Knowledge of personal finance equips youth to make responsible and informed decisions throughout their lives, contributing to their overall well-being and to the health of the provincial economy;

WHEREAS Infusing financial concepts across the curriculum provides youth with opportunities to explore and analyze the implications of financial decisions from an interdisciplinary perspective;

WHEREAS Teachers and school staff can have a profound influence on student engagement and learning, helping students to understand the costs, benefits, and implications of both personal and local financial and economic issues, contexts and dynamics through rich learning experiences;

WHEREAS Students given the opportunity to learn how financial and economic matters and considerations relate to their career choices are better equipped to explore, develop, and realize their full potential; and

WHEREAS The Manitoba government encourages all Manitobans who work with young people across the province to engage them in financial literacy learning.

NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Province of Manitoba, do hereby proclaim November 2026 as

FINANCIAL LITERACY MONTH

in Manitoba and commend its thoughtful observance to all citizens of our province.

[redacted]

Honourable Tracy Schmidt
Minister
Education and
Early Childhood Learning

ANNUAL RESOLUTION APPOINTING SIGNING OFFICERS

WHEREAS Board Policy #16 provides that the Board of Trustees shall annually appoint its signing officers;

AND WHEREAS the Board of Trustees has elected a Chairperson and Vice-Chairperson pursuant to the *Public Schools Act*;

BE IT RESOLVED THAT pursuant to Policy #16 the Board hereby appoints the following as signing officers to exercise the authority associated with their title and office in accordance with Policy #16:

1. Linda Ross, Chairperson, shall be appointed a Trustee signing officer for a one (1) year term, or until a new Chairperson is elected pursuant to the *Public Schools Act*;

2. Kirk Carr, Vice-Chairperson, shall be appointed a Trustee signing officer for a one (1) year term, or until a new Vice-Chairperson is elected pursuant to the *Public Schools Act*;

3. Denis Labossiere, Secretary-Treasurer, shall be appointed a signing officer for so long as he holds office as Secretary-Treasurer;

4. Eunice Jamora, Assistant Secretary-Treasurer, shall be appointed a signing officer to act in the absence of the Secretary-Treasurer, for so long as she holds office as Assistant Secretary-Treasurer;

5. Jon Zilkey, Superintendent/CEO, shall be appointed a signing officer for so long as he holds office as Superintendent/CEO; and

6. Susan Gilleshammer, Assistant Superintendent, shall be appointed a signing officer to act in the absence of the Superintendent/CEO, for so long as she holds office as Assistant Superintendent; and

7. Michelle Sawa, Assistant Superintendent, shall be appointed a signing officer to act in the absence of the Superintendent/CEO, for so long as he holds office as Assistant Superintendent.

APPROVED by the Board of Trustees at a duly constituted meeting this 9th day of November 2026.

_____ _____

Chairperson (L. Ross) Secretary-Treasurer (D. Labossiere)

BRANDON SCHOOL DIVISION

EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES
Monday, October 26, 2026 – 6:00 p.m.
Boardroom, Administration Office

Trustees Present:	L. Ross	D. Ross
	K. Carr	K. Fallis
	L. McConnell	S. Mozdzen
	J. Murray	B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Regrets: C. Ekenna

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1. COMMITTEE ITEMS

A. SUB-COMMITTEE REPORTS - BRANDON COMMUNITY YOUTH WELLNESS COMMITTEE

Ms. Gilleshammer provided highlights from the Brandon Community Youth Wellness Committee meeting held, October 20, 2026. The minutes were provided to the Committee for their information. Mr. Zilkey answered Trustee questions for clarification.

B. ENROLMENT UPDATE

Mr. Labossiere provided an enrolment update for 2026-2027. He indicated the Division is currently down 51 students (-0.5%) from last year and 185 (-1.8%) students down from the 2026-2027 enrolment budget. He indicated these enrolment figures are preliminary and will be finalized after November 30, 2026. He added that the total excludes 90 students coded as “300”. These students are registered but did not attend by the first Wednesday of October and are expected to attend by November 30, 2026. Last year the Division had 101 students coded as “300”, and 27 of those students attended by November 30, 2025. He stated there were an additional 37 new students last year that attended after the count deadline and prior to end of November.

Mr. Labossiere stated that over the past 5 years, the Division’s enrolment increased by 991 students (11.0%); over the past 10 years, it increased by 1,298 students (14.9%). He added that lower enrolment numbers in 2026-2027 will have an impact on the upcoming budget.

Mr. Labossiere answered Trustee questions for clarification.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE

- Ms. Gilleshammer reviewed the correspondence received from Heather Thomson, Acting Director, Education Administration Services, acknowledging receipt of the annual report on the out-of-province Brandon Wheat Kings players.
- Ms. Sawa spoke to the correspondence received from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Division, regarding the ongoing webinar and information series on AI leadership. She stated she participated in the most recent webinar. Mr. Zilkey answered Trustee questions for clarification.
- Mr. Sawa indicated that The Manitoba Education and Early Childhood Learning Newsletter – Fall 2026 is available at the following link: Manitoba Education and Early Childhood Learning-— Fall 2026

Respectfully submitted,

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K. Carr

BRANDON SCHOOL DIVISION

FINANCE & FACILITIES COMMITTEE MINUTES
Monday, October 26, 2026 – 6:00 p.m.
Boardroom, Administration Office

Trustees Present:	L. Ross	D. Ross
	K. Carr	K. Fallis
	L. McConnell	S. Mozdzen
	J. Murray	B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Regrets: C. Ekenna

1. COMMITTEE ITEMS

A. 2025-2026 FINANCIAL STATEMENTS

Mr. Labossiere reviewed the 2025-2026 Operating Fund – Schedule of Revenue, Expenses and Accumulated Surplus Variances document, highlighting variances to budget and to the prior year.

Mr. Labossiere reviewed the Variance Summary Report and noted that after $1,100,000 transferred to the bus reserve capital fund, the net current year surplus for 2025-2026 is $396,593. He also reviewed the Accumulated Surplus and Capital Reserve Reports. The reports were accepted as circulated.

B. 2027-2028 BUDGET CONSULTATION

Mr. Zilkey reviewed the 2027-2028 budget consultation process and memo that was provided to the Committee. He indicated the memo would be sent to stakeholders on October 27, 2026. The budgeting process is as follows:

- Stakeholders review BSD preliminary budget information 2027-2028.
- Stakeholders review status quo or established budgetary items.
- Stakeholders engage in identifying emerging elements or changes to established budgetary items that are important from their perspective. If the emerging item is not an established budgetary item, the addition of the element would be considered a budget enhancement.
- Stakeholders decide if any of the above items are prioritized over current established budgetary items.
- Stakeholders decide the relative importance of the already established budgetary items/necessities from their perspective.

- Board of Trustees considers the perspectives from a variety of stakeholders during the budgeting process. Stakeholder groups that are consulted include:
    - Students from Early Years, Middle Years, and High School
    - Parent Councils
    - School Administrators
    - Brandon Teachers' Association and CUPE Local 737
    - Brandon Chamber of Commerce
    - Additional stakeholder engagement occurs during the Budget Presentation and Budget Consultation meetings.

At the conclusion of Mr. Zilkey's review, there were no questions from the Committee.

C. PRESENTATION OF 2025-2026 FINANCIAL AUDIT – BDO CANADA, LLP

Trustee L. Ross welcomed Mr. Jarett Kowaluk and Ms. Jackelyn Hunter, the Division Auditors, from BDO Canada LLP to the meeting. Mr. Kowaluk provided a description of the audit process and the methodology used during their audit and discussed their findings in the audit process. The audit was conducted in accordance with Canadian generally accepted Accounting Standards.

Mr. Kowaluk indicated that for the year end of June 30, 2026, BDO can present a clean and unmodified audit opinion, which means that the statements are stated fairly in accordance with the applicable financial reporting framework. He indicated that as part of the audited statements, the enrolment report was also reviewed and reported accurate.

Mr. Kowaluk indicated that the operating revenue increased by approximately $6 million dollars from the prior year and was $1 million dollars above what was budgeted for. This was as a result of some additional funding received by the province of about $3 million dollars and that was partially offset by $2 million dollars less in municipal property tax revenue. Expenses increased by approximately $6 million dollars from the prior year but was actually $2 million dollars below budget. He stated that the 2025-2026 financial statements produced a surplus of approximately $2.4 million dollars before $2 million dollars was transferred to capital. Overall, the operating surplus for the Division was approximately $400,000 which is in line with the prior year results.

Mr. Kowaluk expressed gratitude to Mr. Labossiere and his team for their assistance throughout the audit process and indicated they do a very good job for the Brandon School Division.

At the conclusion of the presentation the floor was opened to the Committee for questions, however there were no questions or concerns. Trustee L. Ross thanked Mr. Kowaluk and BDO for their services and acknowledged Mr. Labossiere and Ms. Jamora and their Finance team for their hard work.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letter received from the Education Funding Branch regarding the Maryland Park School – Major Classroom Additions Furnishings Grant.

B. CORRESPONDENCE:

- Mr. Labossiere spoke to three (3) confidential Property Matters and answered Trustee questions for clarification.

Respectfully submitted,

S. Mozdzen

BRANDON SCHOOL DIVISION

PERSONNEL AND POLICY COMMITTEE MINUTES
Monday, October 26, 2026 – 6:00 p.m.
Boardroom, Administration Office

Trustees Present:	L. Ross	D. Ross
	K. Carr	K. Fallis
	L. McConnell	S. Mozdzen
	J. Murray	B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Regrets: C. Ekenna

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1. COMMITTEE ITEMS

A. PERSONNEL MATTER

Mr. Zilkey spoke to a Personnel Matter. The Committee agreed to bring forward the following late motion to the Regular Board Meeting, October 26, 2026:

Recommendation:
That confidential No. 2 and the recommendations therein be approved.

2. OPERATIONS INFORMATION

A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS:

- Salary Bulletin:
  - Mr. Labossiere reviewed the River East Transcona School Division and CUPE Local 796 (Bus Drivers & Mechanics) – Ratified Agreement, and the River East Transcona School Division and CUPE Local 4587 (Clerical) – Ratified Agreement.

- Arbitration Bulletin:
  - Mr. Labossiere reviewed the River East Transcona School Division and Canadian Union of Public Employees (CUPE) Arbitration Bulletin.

B. MSBA – CPI, UNEMPLOYMENT RATE, REGIONAL TRENDS UPDATE:

- September 2026, data was reviewed.

Respectfully submitted,

L. McConnell

e-bulletin

MANITOBA School Boards ASSOCIATION

November 4, 2026



ANOTHER ELECTION IN THE BOOKS!

A heartfelt thank you to everyone who put their name forward to serve as a school trustee. Running for elected office is a significant commitment to public education, community leadership, and the success of all Manitoba students. Your willingness to step up, share your voice, and contribute to your community is truly commendable.

Congratulations to all newly elected trustees. As you begin this important role, we wish you every success in serving students, families, staff, and communities across Manitoba. Your leadership will help shape the future of public education for years to come.

We also extend our sincere appreciation to trustees who are not returning for another term. Thank you for your dedication, countless hours of service, and unwavering commitment to supporting public education. Your contributions have left a lasting impact on your schools and communities.

And finally, thank you to voters across the province for participating in the democratic process. Every vote helps shape the direction of our schools and strengthens the communities they serve.

Click here to view the complete list of 2026 school trustee election results in Manitoba, and click here for election statistics.



COMMITTEE VOLUNTEERS NEEDED!

MSBA is seeking trustee volunteers to fill vacancies on the following committees:

- Indigenous Education
- Manitoba Schools Insurance (MSI)
- MUST Fund (Regions 3 and 5)

- Non-Teaching Pension Plan
- Resolutions & Policy
- Student Services/Inclusive Education

Committee service is a great opportunity to contribute to the association's work, share your expertise, and help shape key initiatives affecting Manitoba's public schools.

For committee mandates, membership information, and the volunteer sign-up form, visit the MSBA Committees webpage.

Interested trustees are encouraged to submit a volunteer form as soon as possible. If you have any questions, please contact MSBA Executive Assistant, Andrea Kehler.



DON'T MISS MSBA'S FALL GENERAL MEETING!

With many newly elected trustees taking their seats at board tables across Manitoba and the start of a new four-year term, this year's Fall General Meeting is an excellent opportunity to connect with colleagues, build governance knowledge, and learn more about the association's work.

The two-day event takes place **November 26-27 in Winnipeg** and includes new trustee orientation, professional development sessions, association updates, regional meetings, and important association business. Trustees will also participate in by-elections for the MSBA Executive, including President, Vice-President, and Regional Director positions, where required.

Registration is now open. Boards are encouraged to review their registrations and ensure newly elected trustees are included so they can take full advantage of this valuable learning and networking opportunity.

For registration and event details, visit the Fall General Meeting webpage.



BULLYING AWARENESS & PREVENTION WEEK

Schools, families, and communities across Manitoba are coming together for Bullying Awareness & Prevention Week, **November 16-20**.

This annual awareness week highlights the importance of creating safe, inclusive, and respectful environments where everyone feels valued and belongs. Together, we can help prevent bullying by fostering kindness, supporting one another, and promoting positive relationships in our schools and communities.

THE VIMY FOUNDATION
LA FONDATION VIMY

CANADIAN CENTRE FOR THE GREAT WAR
CENTRE CANADIEN POUR LA GRANDE GUERRE

REMEMBRANCE DAY: AN OPPORTUNITY TO LEARN, REFLECT & LEAD

As Canadians prepare to mark Remembrance Day on November 11, we are reminded of the importance of honouring the service and sacrifice of the Canadians who served our country in times of war, conflict, and peacekeeping. It is also an opportunity for young people to deepen their understanding of Canadian history and carry forward the legacy of remembrance.



One unique opportunity available to students is the Vimy Pilgrimage Award, offered by The Vimy Foundation. The award recognizes youth aged 15 to 17 who demonstrate a commitment to their communities through service, volunteering, and positive contributions. Recipients participate in a fully funded educational program in Belgium and France, exploring Canada's role in the First World War through visits to historic battlefields, museums, and cemeteries.

Applications for the 2027 program are open until November 25, 2026, giving students the opportunity to combine their interests in history, leadership, and community service through a unique international learning experience.

The program helps students develop a deeper appreciation for Canada's military history while encouraging them to share what they learn with their schools and communities. As schools observe Remembrance Day this November, please share this opportunity with eligible students.

For more information or to apply, visit the Vimy Pilgrimage Award website.



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