

# Riverheights Parent Council Minutes

**Date:** Wednesday May 20<sup>th</sup>, 2026

**Time:** 6:30pm

**Location:** School Library

**Facilitator:** Amy Teetaert

**Call to Order:** Meeting called to order by Amy Teetaert at 6:30pm.

## **Attendance:**

Amy Teetaert, Clare Workman, Ariel Kuzmicki, Lesley Allec, Ashley Haigh, Principal Blaine Aston

*Regrets:* Kelly Vinck, Megan Murchison, Jamie Tompkins, Vice Principal Kristy Hutsal, Matteo Di Muro, Michelle Miller

**Standing Agenda Items:** The previous Parent Council meeting was held on April 16<sup>th</sup>, 2026. Meeting minutes were emailed on April 19<sup>th</sup> to everyone who provided their email at the previous 2025-2026 school year meetings and anyone who requested to be included in the email list.

**Approval of Agenda:** Agenda will stand as is. *Motion made by Ashley, seconded by Amy. Carried.*

**Treasurer's Report:** Update provided by Kelly via email and then presented by Amy. The Parent Council currently has \$10,168 in the bank with \$6,712 as available funds. Since the last meeting, \$157 was paid for the Welcome to Kinder books, \$34 for admin appreciation gifts for Mrs. Currie and Mrs. Nickel, and \$299 for classroom books for Mrs. Bourns. Boston Pizza will profit \$395 and Komfort Kitchen is estimated to profit \$450. The Parent Council will have about \$2500 - \$3000 to spend before the end of the school year.

## **Principal's Report:**

- Enrollment is 475 students.
- On May 25<sup>th</sup> PD Day, the teachers are sharing a strategy review. Previously on Critical Thinking; each grade has a theme to present. Meeting with Valleyview School teachers and students to exchange what has been learned and ideas around Critical Thinking.
- End of year procedures are ongoing (figuring out classrooms supplies for 2026-2027, etc.).
- Following up on previously discussed wheelchair accessible swing; Blaine is obtaining information and quotes on different options. Most feasible option would be to install a swing set with a specialized seat.
- Avril Currie is retiring at the end of the school year; Sylvie Concklin will be replacing her.

## **New Business/Follow Up Discussions:**

- Fundraiser Update (Ariel Kuzmicki):
  - Dough Raiser scheduled for May 27<sup>th</sup> and runs all day long
    - A reminder will be sent out on Tuesday May 26<sup>th</sup>
  - Fall fundraiser:
    - Ferster's Market; will have four types of apples
    - Will send out a notice in the June newsletter
    - School starts on September 9<sup>th</sup> and the orders will be due September 18<sup>th</sup>
- MunchaLunch updates:

- A few field trips have conflicted with MunchaLunch days; parents have been given instructions on how to cancel their orders and obtain a credit if their child's field trip interferes with MunchaLunch day
- MunchaLunch fees will be approximately \$350 and will be due before the end of June
- Teacher requests update / release of additional funds: (Recap and updates below)
  - Dale for Youth Revolution has enough food to make four hampers and they have requested funds for buns, oranges, potatoes, and peanut butter. **PURCHASED (\$83.03).**
  - Life Skills – spinning top and carousel; totals approximately \$570 plus shipping
    - January 21<sup>st</sup> update: **Gonge purchased for \$347.75**
    - Consensus to use funds from Livingstone fundraiser and any additional funds needed from Mom's Pantry
      - **Giant Top and sensory tools purchased for \$565.75 (plus remaining Livingstone funds)**
  - Mrs. Atkinson – maps, atlases, blocks, paint; approximately \$500
    - Maps and Atlases **PURCHASED (\$350.61)**
  - Mrs. Knetchel – compasses and binoculars, approximately \$500 **PURCHASED (\$416.57)**
  - Mrs. Ewasiuk – Nelson literacy books, **PURCHASED (\$477.01)**
  - Mrs. Watier – screen free math games
    - Total estimated at \$211 **PURCHASED (\$169.16)**
    - Consensus to use funds from existing MunchaLunch funds
  - Mrs. Bourns – additional picture books for her classroom – **PURCHASED (\$299)**
  - Gym teachers: basket golf first priority, then gator balls
    - Bucket Golf Accessories **PURCHASED (\$739.20)**
  - February 18<sup>th</sup> updated: Bingo Night profits will be put towards the Staff Appreciation lunch. **PURCHASED (\$1,736.92 – with \$241.92 paid by lunch program)**
  - April 16<sup>th</sup> addition: Principal Aston proposed that Parent Council fund the purchase of about 50 school t-shirts to be used for kindergarten bags (*Updated to kindergarten cap and gowns*). **Approved – school to provide Parent Council with invoice. MunchaLunch funds to be utilized.**
- Pending Teacher Requests:
  - Mrs. Atkinson – maps, atlases, base 10 blocks, paint; approximately \$500
    - February 18<sup>th</sup> update: will use funds from Moms Pantry fundraiser
  - Consensus to use any additional funds remaining to go towards new library shelves to replace the interior shelves or other teachers ask that may come up. Tables also brought forward as a potential idea. April 16<sup>th</sup> update: accessible swing also brought forward as potential option (will have a large sticker price, potential to coordinate to school).
  - May 25<sup>th</sup> update: Request to purchase a kettle and a toaster for the teacher's lunchroom; estimated cost at \$50. **Consensus to spend requested amount on this.**
- Spring family game night update:
  - Not many people showed up; presumably due to the nice weather outside that day. Discussion that next time this event should be held in the winter when people will want to spend an evening inside. ToyMasters did great job organizing / setting up with good variety of games available to play.
- Treat Day
  - Freezies
  - Consensus to hold it on Tuesday June 23<sup>rd</sup> before last recess (2:15pm; volunteers to arrive at 1:45pm to prep and distribute freezies). **\*\*Update – fieldtrips planned for June 23<sup>rd</sup>; alternate date to be selected.**

- Intent to Return for Executive Members
  - Returning members: Amy, Clare, Kelly, Ariel
  - Vice President spot still open
- AGM Plans
  - Consensus to hold meeting on Thursday June 18<sup>th</sup> at 6:00pm
- Liability Coverage for 2026-2027
  - Coverage would be for blanket Parent Council activities; total cost of \$513 for the year.  
Consensus to pay for this coverage.

**Lunch Program Update (Ashley Haigh / Jamie Tompkins)**

- Petition is being circulated for legislation to change the lunch hour to childcare; due back Friday May 22<sup>nd</sup>.
- Will be short by two supervisors for June but can fill in with the existing lunch staff members.
  - Update – will only be down one supervisor as the other is able to stay for duration of year.

**Round Table / Questions / Recap of action items:**

- Discussion of spending excess funds: new library shelves (approximately \$2,000 x 5 = \$10,000), folding tables (approximately 20 tables), accessible swing.

**Next Meeting:** Thursday June 18<sup>th</sup> at 6:00pm in the school library.

**Adjournment:** 7:30pm

Minutes prepared by Clare Workman, Riverheights Parent Council Secretary and reviewed by Amy Teetaert, Riverheights Parent Council President.