

Riverheights Parent Council Minutes

Date: Wednesday January 21st, 2026

Time: 6:30pm

Location: School Library

Facilitator: Amy Teetaert

Call to Order: Meeting called to order by Amy Teetaert at 6:30pm.

Attendance:

Amy Teetaert, Kelly Vinck, Clare Workman, Lesley Allec, Ashley Haigh, Megan Murchison, Jamie Tompkins, Solomon Affun, Principal Blaine Aston

Regrets: Jessica Villers, Ariel Kuzmicki, Michelle Miller, Matteo Di Muro, Vice Principal Kristy Hutsal

Standing Agenda Items: The previous Parent Council meeting was held on December 11th, 2025. Meeting minutes were emailed on December 14th to everyone who provided their email at the previous 2025-2026 school year meetings and anyone who requested to be included in the email list.

Approval of Agenda: Agenda will stand as is with the addition of relaying information from a call from Tracy Schmidt and Rayna Wilkinson as part of the lunch committee update. *Motion made by Kelly, seconded by Clare. Carried.*

Treasurer's Report: Update provided by Kelly. The Parent Council has \$7,459 in the bank account. Pizza Day profited \$483 plus some cash not added to the bank account yet. The Parent Council purchased Mrs. Knetchel and Mrs. Atkinson classroom supplies and donated \$85 to Christmas Cheer. Will pay for Bingo Cards tonight at \$53.

Principal's Report:

- Current enrollment is 478 students.
- New staff: Gaynell McCatty teaching half time Grade 1.
- Grade 8 boys' basketball has started.
- Grade 7s were at Ag Days yesterday.
- Critical thinking activities: Switching to ACT cards (Applying your Critical Thinking). Teachers give students ACT cards when kids are using their critical thinking skills, then the cards get put into a draw for prizes.
- PD day Jan 30: Valleyview School and our staff will get together to discuss Critical Thinking skills. Strategy Review; sharing our experience of teaching critical thinking skills.
- Registration information for next year will be sent out February 4th.

New Business/Follow Up Discussions:

- Bingo Night Updates / Planning:
 - Have obtained licenses and bingo sheets
 - Confirmed that Crave Corner can supply the popcorn on February 5th
 - Blaine will set up EV on February 5th
 - Chairs and tables have been ordered, and YR kids can set these up
 - Classroom baskets – contributions due February 3rd
 - Ms. Perrett has agreed to be a guest Bingo caller
 - Fun to have some clues for the players to guess who the guest caller is.

- Amy has submitted request to Wheat Kings for guest caller and/or prize donation
 - Sign up for Bingo night is in MunchaLunch and various notifications have been sent out
 - To do:
 - Get money for floats (5): Kelly
 - Check if we have enough raffle and 50/50 tickets: Amy
 - Check on juice and bottled water in canteen; buy if needed: Amy
 - Get tablecloths for 50 tables (need 1 ½ tablecloths on each table): Lesley
 - Blaine to ask a Wheat King if they can be a guest caller
 - Check if we have any Bingo dabbers: Amy
 - Buy additional Bingo dabbers if needed and buy popcorn bags (150 bags): Megan
 - Amy to print out copies of the Bingo rules for each table
 - Print pricelist of snacks & make and print advertisements: Megan
- Fundraiser Discussion (info from Ariel Kuzmicki via Amy):
 - Two options for upcoming fundraisers in late February or early March: Bothwell Cheese / Archies Meat or Ds Cheesecake
 - Consensus to do Bothwell Cheese / Archies Meat fundraiser
- Teacher requests update / release of additional funds: (Recap and updates below)
 - Dale for Youth Revolution has enough food to make four hampers and they have requested funds for buns, oranges, potatoes, and peanut butter. **PURCHASED (\$83.03)**.
 - Mrs. Bournes – additional picture books for her classroom
 - Life Skills – spinning top and carousel; totals approximately \$570 plus shipping
 - January 21st update: Gonge ordered for \$347.75
 - Consensus to use funds from Livingstone fundraiser and any additional funds needed from Mom's Pantry
 - Mrs. Atkinson – maps, atlases, blocks, paint; approximately \$500
 - Maps and Atlases **PURCHASED (\$350.61)**
 - Mrs. Knetchel – compasses and binoculars, approximately \$500 **PURCHASED (\$416.57)**
 - Mrs. Ewasik – Nelson literacy books, approximately \$540
 - Consensus to fund all of the teacher requests listed above. The Parent Council will order some of these items and the school will order some of these items, but the Parent Council will fund them all
 - January 21st: Have ordered some ELA / learning books. Final cost TBD.
 - Consensus to use funds from MunchaLunch profits
 - Gym teachers: basketballs first priority, then gator balls
 - Will cost approximately \$900
 - Consensus to use funds from Bothwell Cheese / Archies Meat upcoming fundraiser
 - Mrs. Watier – screen free math games
 - Total estimated at \$211 **PURCHASED (\$169.16)**
 - Consensus to use funds from existing MunchaLunch funds
 - Consensus to use any additional funds remaining to go towards new library shelves to replace the interior shelves or other teachers ask that may come up.
- MunchaLunch updates:
 - Pizza Day went well
 - Next day is Subway Day January 29th
 - Clare, Ashley, Megan, and Lesley
 - Ashley to lead upcoming Boston Pizza day
- Spring family game night update: (Update provided to Amy from Ms. Shaminee)

- The family games night can be scheduled anytime in April. Toy Masters will bring all the games needed and will provide door prizes at no cost. We will need to set up tables and chairs and pick a game for each table. The largest event Toy Masters has held in the past was 175 people, so 175 people is likely a good maximum for our event
- Consensus to do the Game Night on Thursday April 16th (note: PD Day on Friday April 17th). *Due to table/chair availability conflict date update to April 21st*
- Megan to make a poster for this
- Megan to provide slips of paper for people to write name on for door prize draw

Lunch Program Update (Ashley Haigh / Jamie Tompkins)

- Currently we have five supervisors and one coordinator. Want to hire two more people as supervisors – hoping to set up interviews for two interested parties in the next couple of weeks. 161 families are signed up and have 274 kids attending the program. One supervisor will be away from February 4th to 18th; committee is organizing volunteers to substitute during that time. Jamie will not be continuing as treasurer next year; still figuring out logistics on replacement pending division program.
- Collected \$59,251 in fees to date. Quick Books released the funds (over \$8,000) that they have been holding since August. Have \$17,389 as expenses so far. Future expenses just under \$2,000 plus wages anticipated. Need to figure out if the Parent Council is running the program again next year or if the School Division will be taking it over. Have \$16,000 just over in surplus for the end of the year, minus some expected expenses. Total \$33,139 in the bank right now. Allocation of surplus funds to be discussed once it is known who will be running the program next year.

Round Table / Questions / Recap of action items / Scheduling next meetings:

- None

Next Meeting: Wednesday February 18th at 6:30pm in the school library.

Adjournment: 7:27pm

Action Items:

- To do:
 - Get money for floats (5): Kelly
 - Check if we have enough raffle and 50/50 tickets: Amy
 - Check on juice and bottled water in canteen; buy if needed: Amy
 - Get tablecloths - 50 tables (need 1 ½ tablecloths on each table): Lesley
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Minutes prepared by Clare Workman, Riverheights Parent Council Secretary and reviewed by Amy Teetaert, Riverheights Parent Council President.