

October 6, 2025 Meeting Agenda

1. Call meeting to order
2. Adoption of September Meeting Minutes (circulate minutes)
3. Adoption of the Current Agenda
4. Treasurer's Report (Courtney Snider)
 - a. Review Budget
5. Principal's Report (Brooke Williams)
6. Fundraising updates
 - a. Vista Card fundraiser (Kelsy Dane)
 - b. Munch a Lunch Update (Monica)
 - i. Munch a lunch bins in Amy's garage
7. Lunch Program (Natasha)
 - a. Insurance paid for \$535 for CGL liability
 - b. Will send out payment reminders in October
8. New Business
 - a. Autism Training, Online Courses & Consultancy: Autism Spectrum Teacher
 - b. Outdoor Clean Up of Island
9. Motion to accept any requested financials
10. Next Meeting Date
 - a. **November 3rd, 2025 5:30pm**
11. Meeting Adjourned

October 6, 2025 Meeting Minutes

In attendance: Amy Vinck, Alissa Johnson, Courtney Snider, Brooke Williams, Bobbi Meyer, Amber Barkley, Mariya Hoydalo, Shannon Rehirschuk, Karla Kauk

1. Call meeting to order: 5:31pm
2. Adoption of September Meeting Minutes (circulate minutes)
Motion made by Courtney Snider to accept Sept Meeting Minutes. Second by Amber. Motion approved
3. Adoption of the Current Agenda
Motion made by Alyssa to accept the current agenda. Second by Mariya. Motion approved
4. Treasurer's Report (Courtney Snider)
Motion made by Alyssa to accept Treasurers report. Second by Amber. Motion approved.
 - a. Review Budget
Motion made by Amber to accept 2025/2026 Budget. Second by Mariya. Motion approved.
5. Principal's Report (Brooke Williams)
 - a. See attached.
 - b. Additional notes:
 - i. Experiential learning reports: 5s and 6s went to Truth & Rec. at Riverbank, success.
 - ii. Information: Safe Committee – will do next meeting
6. Fundraising updates
 - a. Vista Card fundraiser (Kelsy Dane)
 - b. Munch a Lunch Update (Monica)
 - i. Munch a lunch bins in Amy's garage. Amy will re-label bins to current classrooms
 - ii. Brock Vinck will deliver bins Oct 22 and pick up Sobey's drink order
 - iii. Oct – Pizza Hut, Nov – Montanna's, Dec – Subway
 - iv. Jan - Opa (*maybe), Feb - Montanna's, Mar - BPs, April - Pizza Hut, May - PH
 - v. Typically order extra pizza for those who can't or won't order. Will likely continue.
 - vi. Set-up access for Courtney in munch-a-lunch site
 - vii. Court – bring float day of munch-a-lunch. Bring cheque for chips day prior.
 - c. NextGen Fundraiser.
 - i. Thoughts on this: too much work, and too expensive.
 - ii. Consensus was no.
 - d. Booster Juice & Chopped Leaf
 - i. Thoughts: too expensive.
 - ii. Consensus was no.
7. Lunch Program (Natasha)
 - a. Insurance paid for \$535 for CGL liability

- b. Will send out payment reminders in October
 - i. Sending out specific reminders to families that haven't paid
 - ii. Staffing is working well so far.
- 8. New Business
 - a. Autism Training, Online Courses & Consultancy: Autism Spectrum Teacher
 - i. Will purchase in October
 - ii. Open for 1 year. Unlimited access
 - b. Outdoor Clean Up of Island
 - i. Alissa – husband potentially can help clean-up island
 - ii. Tabled until spring
- 9. Motion to accept any requested financials - NONE
- 10. Next Meeting Date
 - a. **November 3rd, 2025 5:30pm**
- 11. Meeting Adjourned: 6:45

Waverly Park Parent Council Treasurer's Report

September 15, 2025

Account Balance as of September 15, 2025 (school year opening balance):

General Account: \$6,441.54

Friends of Education: \$992.51 (last known)

Cheques Written in Previous Month (September):

Courtney Snider – Munch-a-lunch Admin Fee reimbursement: \$369.60

Upcoming cheques in current month:

Field Trip Subsidy (\$10 per child) - \$4,650

Field Trip additional (Forrest-Ayn Cameron) - \$480.00

Field Trip additional (Meca) - \$718

Autism Training - \$600?

Munch a Lunch profits:

NIL

Respectfully submitted,

Courtney Snider

Treasurer

Waverly Park Parent Council Budget 2025/2026

	Budget Current Year (25/26)	Actual Current Year (25/26)
PROJECTED INCOME:		
Munch-a-lunch	\$ 2,700.00	
BBQ	\$ 1,300.00	
Vista Gift Cards	\$ 5,800.00	
Bingo	\$ 1,500.00	
Movie Night	\$ -	
Total Income:	\$ 11,300.00	\$ -
PROJECTED EXPENSES:		
Patrol Incentives	\$ 800.00	
Food for Thought	\$ 500.00	
Field Trip Subsidy (\$10 per child)	\$ 4,850.00	
Field Trip - Additional requests	\$ 1,500.00	
Curriculum Enhancements (as requested)	\$ 1,000.00	
School Enhancements (wish list) & Special Projects	\$ -	
Artist in the School	\$ 1,000.00	
PC Office Supplies, misc. & Unforseen Exp.	\$ 100.00	
Munch-a-lunch Admin Fee	\$ 369.60	\$ 369.60
Teacher Appreciation	\$ 950.00	
Agendas	\$ -	
PC Wind up	\$ 200.00	
Recess Equipment	\$ 800.00	
Student/Classroom Led Project	\$ 500.00	
Total Expenses:	\$ 12,569.60	\$ 369.60
Net Income	\$ (1,269.60)	\$ (369.60)
Opening Cash September 2025	\$ 6,441.54	
Projected account balance at school year end	\$ 5,171.94	

**Principal's Report
Waverly Park Parent Council
October 6th, 2025**

Enrollment: 465

Staffing Updates:

Joy Lortie – last day was October 3rd. Interviews were done and new person will start October 14th.

Experiential Learning Reports:

Information:

Requests for Financial Support:

- Patrols

Calendar:

- October 1st – Grade 4 Soccer Jamboree
- October 3rd – Kickstart Band Day
- October 6th – Grade 7/8 Volleyball Starts
- October 8th – Fire Chief for a Day – Okwy Nwankwo
- October 8th – Grade 7/8 Golf Jamboree
- October 13th – Thanksgiving – no school
- October 15th – School immunizations – Grade 6 & 8
- October 22nd – Munch a Lunch – Pizza Hut
- October 24th – LIFT – no school for students
- October 31st – Halloween Parade
- November 3rd – Parent Council Meeting