



# BRANDON SCHOOL DIVISION

June 19, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JUNE 22, 2026  
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

#### 1.02 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting – June 8, 2026  
Adopt.

### 2.00 IN CAMERA DISCUSSION

#### 2.01 Student Issues

- Reports
- Trustee Inquiries

#### 2.02 Personnel Matters

- Reports
- Trustee Inquiries

**2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

**2.04 Board Operations**

- Reports
- Trustee Inquiries

**3.00 PRESENTATIONS AND COMMUNICATIONS****3.01 Presentations for Information****3.02 Communications for Information**

Correspondence was received from Mr. Daniel Cowell and Mr. Darcy Friesen, both teachers at Riverheights School, expressing their appreciation to the Board of Trustees for the opportunity to participate in a recent field trip to the Royal Canadian Artillery (RCA) Museum in Shilo.

**3.03 Communications for Action**

Correspondence was received from Tanner and Tamara Kavanaugh, residents of Brandon, Manitoba, requesting that the Board of Trustees advocate for Waverly Park School to direct funding towards repair of the basketball court on the west side of the school.

**4.00 REPORT OF SENIOR ADMINISTRATION****- From Report of Senior Administration**

- a) Review Report of Senior Administration – June 22, 2026

**5.00 GOVERNANCE MATTERS****5.01 Reports of Committees**

- a) Committee of the Whole:

Education and Community Relations	C. Ekenna
Finance and Facilities	B. Sieklicki
Personnel and Policy	L. McConnell

**5.02 Delegations and Petitions (Max. 15 minutes)****5.03 Business Arising**

**- From Previous Delegation**

**- From Board Agenda**

**- MSBA Issues**

a) E-News, June 17, 2026

**5.04 Public Inquiries (Max. 15 Mins)**

During the Regular Board Meeting, June 8, 2026, James Epp, City of Brandon resident, inquired whether the Board of Trustees will carry a motion tonight to make the agreements with St. Augustine publicly available in full on the website so that the public can have full access to them.

**5.05 Motions**

52/2026 That the following tuition fees be approved for the 2026-2027 year:

Out of Division School of Choice Transfer Fee	\$ 1,300
Program Not Offered (Residual) Fee	\$ 6,227
Non-Resident - First Nations Fees	\$15,068
International Student Fees	\$15,068

53/2026 That the revised Election Service Agreement between the Brandon School Division and the City of Brandon be approved; and that the Secretary-Treasurer be and is hereby authorized to affix his signature thereto.

**5.06 Bylaws**

**5.07 Giving of Notice**

**5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) NEXT BOARD COMMITTEE MEETINGS – 6:00 p.m., Monday, August 24, 2026
- b) NEXT REGULAR BOARD MEETING – 7:30 p.m., Monday, August 24, 2026
- c) TRUSTEE ELECTION – October 28, 2026

**Additional Information:**

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: [delegations@bsd.ca](mailto:delegations@bsd.ca), or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.

- For all other inquiries related to Board matters, please email: [trusteeinfo@bsd.ca](mailto:trusteeinfo@bsd.ca).
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>.

**7.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

## Minutes of the Regular Board Meeting Monday, June 8, 2026

J. L. Milne Boardroom  
Administration Office  
1031 - 6th Street, Brandon, Manitoba

### Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna (Virtual)
L. McConnell	S. Mozdzen
J. Murray	B. Sieklicki

### Also Present:

D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant  
T. Curtis, Communications Coordinator

### Regrets:

K. Fallis

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The Chairperson called the meeting to order at 6:34 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

K. Carr – C. Ekenna

That the agenda be approved.

Carried

#### 1.02 Adoption of Minutes of Previous Meeting

a) Regular Board Meeting – May 25, 2026  
K. Carr - B. Sieklicki

That the minutes be approved as circulated.

Carried

L. McConnell – S. Mozdzen

That the Board move into In-Camera session at 6:35 p.m.

## **2.00 IN-CAMERA DISCUSSION**

### **2.01 Student Issues**

- Reports
- Trustee Inquiries

### **2.02 Personnel Matters**

- Reports
- Trustee Inquiries

### **2.03 Property Matters/Tenders**

### **2.04 Board Operations**

Mr. Labossiere provided information on a Board Operations Matter and received direction from the Board.

Mr. Gustafson provided information on a Board Operations Matter and received feedback from the Board.

B. Sieklicki – D. Ross

That the Board move out of In-Camera session at 7:11 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

## **3.00 PRESENTATIONS AND COMMUNICATIONS**

### **3.01 Presentations for Information**

Heather Ewasiuk, Senior Election Official, reviewed the election process for the upcoming School Board Trustee Elections in October 2026. Ms. Ewasiuk also explained the new legislated changes for potential Trustee candidates and answered Trustee questions for clarification.

### **3.02 Communications for Information**

### **3.03 Communications for Action**

## **4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Gustafson provided highlights from the following items from the June 8, 2026, Report of Senior Administration:

- a) Administration Information:
  - Celebrations:

- The 2026 Skills Canada National Competition took place in Toronto on May 28 and 29. Brandon School Division students who were Medal Recipients at the 2026 Skills Canada Competition, were as follows:

Baking	Gold Medal	Kayla D.
Architectural Technology and Design	Silver Medal	Nia S.
Job Skill Demonstration	Silver Medal	Cody J.
Public Speaking	Bronze Medal	Victor A.
Autobody Repair	Bronze Medal	Parker M.

- École New Era School received an Artists in the Schools Grant in the amount of \$6,700 to support a two-week Japanese taiko drumming residency from May 19-29, 2026. Students in Grades 3, 4, and 5 had the opportunity to learn traditional taiko drumming techniques from Fubuki Daiko (Blizzard Drums), a professional Japanese taiko group founded in Winnipeg in 1995 and renowned across North America.

➤ Information Items:

- Mr. Gustafson provided a summary of the 2026 agreements between Brandon School Division, The Roman Catholic Archiepiscopal Corporation of Winnipeg (the Archdiocese), and The Brandon Catholic School Board for St. Augustine School. The summary included changes, additions and clarifications from previous agreements.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:

- The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – B. Sieklicki

That the June 8, 2026, Report of Senior Administration be received and filed.

Carried

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on June 8, 2026, was circulated.

J. Murray – D. Ross

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on June 8, 2026, was circulated.

B. Sieklicki – K. Carr

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on June 8, 2026, was circulated.

L. McConnell – S. Mozdzen

That the report be received and filed.

Carried

**5.02 Delegations and Petitions (Max. 15 minutes)**

**5.03 Business Arising**

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

a) E-News, June 3, 2026

**5.04 Public Inquiries (Max. 15 Mins)**

James Epp, City of Brandon resident, inquired whether the Board of Trustees will carry a motion tonight to make the agreements with St. Augustine publicly available in full on the website so that the public can have full access to them.

**5.05 Motions:**

49/2026 S. Mozdzen – L. McConnell

That the tender from Benmarks in the amount of \$236,132.15 (plus applicable taxes) for the Supply and Installation of an Internet Protocol Paging Solution at Earl Oxford School, funded through the 2026-2027 Operating Budget, be accepted.

Carried

**Late Motions:**

50/2026 D. Ross – B. Sieklicki

Whereas the vendor, Murray Chev Cadillac Buick GMC, has advised the Division that they can no longer supply the 2026 Chevrolet Express Cargo Van as specified in the tender documents, be it resolved that Motion 40/2026 be rescinded.

Carried

51/2026 B. Sieklicki – D. Ross

That the Tender from Kelleher Ford Sales in the amount of \$72,559.20 (including taxes) for the supply of One (1) New 2026 Ford Transit Cargo Van, funded through the 2026-2027 Operating Budget be accepted.

Carried

**5.06 Bylaws**

**5.07 Giving of Notice**

**5.08 Trustee Inquiries**

Trustee Sieklicki inquired how the Board can implement inviting the public to the Committee of the Whole meetings. After a brief discussion, the Board agreed that going forward, the Committee of the Whole Meeting dates will be noted within the agenda and that the public is welcome to attend.

**6.00 ANNOUNCEMENTS**

- a) RETIREMENT EVENT – 6:00 p.m. Thursday, June 18, 2026
- b) COMMITTEE OF THE WHOLE – 6:00 p.m., Monday, June 22, 2026
- c) NEXT REGULAR BOARD MEETING – 7:30 p.m., Monday, June 22, 2026
- d) TRUSTEE ELECTION – October 28, 2026

**7.00 ADJOURNMENT**

K. Carr - D. Ross

That the Board do now adjourn at 8:20 p.m.

Carried

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Chairperson (L. Ross)

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Secretary-Treasurer (D. Labossiere)



# RIVERHEIGHTS SCHOOL

THE HEIGHTS OF LEARNING

RECEIVED

JUN 11 2026



Office of the Superintendent/CEO  
Brandon School Division

Dear Members of the Brandon School Division Board,

I am writing to express our sincere appreciation for the opportunity to participate in a recent field trip to the Royal Canadian Artillery (RCA) Museum in Shilo.

Thanks to the arrangement between the Brandon School Division and the RCA Museum, our students were able to benefit from both complimentary transportation and guided tours. This support made a tremendous difference. The elimination of costs allowed all students to participate, making the experience more accessible and equitable for all involved.

The field trip itself was exceptional. The museum staff provided engaging, informative, and age-appropriate tours that brought Canadian history to life. Students were highly engaged throughout the day and gained a deeper understanding of our country's military heritage dating back to the Fur Trade in a meaningful, and memorable way.

We are incredibly grateful for the Division's support in making this experience possible. Initiatives like this not only enrich student learning but also remove financial barriers that can limit student participation.

With this in mind, we respectfully ask the Board to consider continuing this partnership with the RCA Museum in future years. The positive impact on student learning and inclusion was significant, and we would welcome the opportunity to provide this experience to next year's students as well.

Thank you again for your ongoing support of meaningful learning opportunities for our students.

Sincerely,

Mr. Daniel Cowell, Gr. 5 & Mr. Darcy Friesen, Gr. 6

**Jenn McBeth**

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**From:** [REDACTED]  
**Sent:** June 11, 2026 3:39 PM  
**To:** Trustee Info  
**Cc:** Tamara Kavanaugh  
**Subject:** Basketball Court @ Waverly Park School

[REDACTED]

Good day,

I would like to request the Board of Trustees advocate for Waverly Park School to direct funding towards repair of the basketball court on the west side of the school. I am a resident that owns a home attached to the Waverly Park School yard. Everyday I see kids from the school and the greater community playing basketball at the court. Its just great to see the kids active and outside rather than inside on electronics.

I recently submitted a request to [nets.basketballmanitoba.ca](https://nets.basketballmanitoba.ca) to have free mesh nets installed on the court to try and give the kids a better experience playing basketball. I actually installed a chain mesh on one of the rims myself at my own expense.

The current state of the basketball court is in disrepair and it has been neglected for some time. There is vegetation growing through some cracks in the concrete of the court. This creates a tripping hazard for players. Also, there are no lines painted on the court. The 2nd mesh will be installed by basketball manitoba. The school would also do well to install what are called 'shooters squares' on the backboards. That is the square above the rim on the backboard which acts as a visual to indicate where the player should aim.

This is a low cost investment of some proper painted lines, installing shooter's squares and some minor repairs to remove vegetation would benefit the kids and keep them entertained and active. Basketball is a low cost sport in general. As such, many families are moving towards the sport. Physical fitness for kids is beneficial for long term growth and overall wellness. It's unfortunate there is not more of a push within the public school system to recognize this as most time and resources are dedicated to academics. The infrastructure is already there, why not make it proper and usable for the benefit of the whole community.

I know the kids would be thankful!

Thank you.

Kind regards,

Tanner and Tamara Kavanaugh



# BRANDON SCHOOL DIVISION

## Report of Senior Administration to the Board of Trustees

June 22, 2026

### A. Administrative Information

#### I. CELEBRATIONS

##### 1. 2026 GRADUATION CEREMONIES

We look forward to celebrating the accomplishments of Brandon School Division graduates for the 2025/2026 school year. This year, there will be approximately 680 students graduating from Brandon School Division.

Graduation ceremonies are scheduled as follows:

- Crocus Plains Regional Secondary School – June 23, 2026
- École secondaire Neelin High School – June 24, 2026
- Prairie Hope High School – June 26, 2026
- Vincent Massey High School – June 25, 2026

#### II. SUSPENSIONS

Below are the number of suspensions from June 2, 2026 to June 15, 2026.

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
K-8 In-School	4	6	4	0
K-8 Out-of-School	8	9	3	0
Total Suspensions K-8	12	15	7	0

*Accepting the Challenge*

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
9-12 In-School	0	-	-	-
9-12 Out-of-School	14	4	9	1
Total Suspensions 9-12	14	4	9	1
All Schools Total	26	19	16	1
		possession of weapons – 1	use of weapons – 0	

Note: A suspension may involve more than one category.

### **III. COMMUNITY CONNECTIONS AND SCHOOL VISITS**

The following community connections and school visits were made by Senior Administration:

- June 4, 2026 – City of Brandon – Jon Zilkey, Denis Labossiere
- June 8, 2026 – St. Augustine School – Jon Zilkey
- June 8, 2026 – École New Era School – Jon Zilkey
- June 8, 2026 – Earl Oxford School – Jon Zilkey
- June 8, 2026 – NorthStar Project Meeting with Dwayne Dyck, Director, Huddle – Susan Gilleshammer
- June 10, 2026 – Dave Wardrop, City Manager – Mathew Gustafson, Jon Zilkey
- June 11, 2026 – Waverly Park School – Susan Gilleshammer
- June 12, 2026 – Crocus Plains Regional Secondary School Annual Car Show – Mathew Gustafson, Jon Zilkey

### **IV. INFORMATION ITEMS**

#### **1. VINCENT MASSEY HIGH SCHOOL OFF-SITE ACTIVITY**

For Information .....J. Zilkey

Vincent Massey High School submitted an off-site activity request for twelve (12) members of the Girls Varsity Volleyball Team to make a trip to Regina, Saskatchewan from September 18 to September 19, 2026, to attend a volleyball tournament.

Kurt Hunter, Principal, Vincent Massey High School, recommended this trip for approval. Jon Zilkey, Assistant Superintendent, approved this trip.

## **2. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY**

For Information .....J. Zilkey

The Varsity Hockey Team from Crocus Plains Regional Secondary School was previously approved to attend a tournament in Moncton, New Brunswick from November 17 to November 23, 2026.

This trip has been withdrawn due to a change in the tournament schedule.

## **3. SCHOLARSHIP DONORS**

For Information .....D. Labossiere

The Brandon School Division would like to thank all the donors who support Brandon School Division students through the following scholarships:

- Alison Johnston Memorial Scholarship
- Assiniboine Credit Union Graduation Bursary
- Bob Hamilton Memorial Award
- Brandon Friendship Centre Scholarship
- Brandon Islamic Centre Scholarship
- Brandon Masonic Lodge No. 19, G.R.M., A.F. & A.M. Morris W. Long Masonic Scholarship
- Brandon Police Association Scholarship
- Brandon Police Service Scholarship
- Brandon Wheat City Lions "Lion Ross Metcalfe" Memorial Scholarship
- Canada India Friendship Association Scholarship
- Canada Packers Scholarship
- Chemtrade Electrochem Inc. Award
- CUPE Local 737 Scholarship
- FYidoctors Award
- Gamma Master Chapter Beta Sigma Phi Award
- Guild Insurance Group Lend a Hand Annual Scholarship
- MLA Glen Simard Scholarship
- MNP Scholarship
- Parker/Bruederlin Health Care Aide Scholarship
- Queen Mary Chapter No. 3, O.E.S. Award
- Queen Mary Order of the Eastern Star Building Technology Award
- Rural Municipality of Oakland-Wawanesa Award
- Scottish Rite Masons of Brandon / The H. L. Crawford Brandon Collegiate War Memorial Scholarship
- Spirit of Avery Hall Scholarship
- The Brandon Teachers' Association Prairie Hope Scholarship
- The Brandon Teachers' Association Tri-High Scholarship

- The P.E.O. Chapter R Scholarship
- Vincent Massey Alumni Committee Scholarship

This is provided as information. Please contact me should you have any questions.

**4. EARLY YEARS, MIDDLE YEARS, AND HIGH SCHOOL ATHLETICS – HIGHLIGHTS FROM SEMESTER TWO (FEBRUARY 2026 – JUNE 2026)**

For Information .....J. Zilkey

Early Years and Middle Years

At the Early Years and Middle Years levels, there are no league championships. Teams either arrange their own games and/or participate in a jamboree. Early Years participated in cross country and track and field. Middle Years levels participated in the following sports:

- Badminton
- Basketball
- Cross Country
- Track and Field

High School

Student athletes from three of the Brandon School Division high schools competed in athletic events during the second semester.

The following tables provide a summary of each event during this period. They include:

- a list of all the Brandon School Division League Champions
- the high school teams who competed at the Provincial Championships
- the results from the Provincial Championships

Legend

- **JV:** Junior Varsity
- **CPRSS:** Crocus Plains Regional Secondary School
- **NHS:** École secondaire Neelin High School
- **VMHS:** Vincent Massey High School

<b>Sport</b>	<b>City Champions</b>	<b>MHSAA Championship Provincial Results</b>
<b>Badminton</b>	Approximately 121 BSD athletes participated	NHS Varsity Mixed Doubles - Gold
<b>Baseball</b>	VMHS	2 <sup>nd</sup> Place
<b>Curling</b>		
• Girls	none	
• Boys	none	
• Co-Ed	VMHS	Lost in first round of playoffs
<b>Fastpitch</b>	VMHS	4th Place
<b>Track and Field</b>	Approximately 205 students from the three high schools competed in the Zone Championships. 110 students from Zone 15 went on to compete at the Provincial Championships; there were numerous medals and personal bests achieved.	

<b>Sport</b>	<b>City Champion</b>	<b>AAAA Provincial Result</b>	<b>AAA Provincial Result</b>
<b>Basketball</b>			
• Grade 9 Girls	VMHS	No provincials held	No provincials held
• Grade 9 Boys	VMHS	No provincials held	No provincials held
• JV Girls	CPRSS	CPRSS - lost 1 <sup>st</sup> game	NHS – lost in qualifier
• JV Boys	CPRSS	CPRSS - lost 1 <sup>st</sup> game	NHS – lost in qualifier
• Varsity Girls	CPRSS	CPRSS - lost 1 <sup>st</sup> game	NHS – lost in qualifier
• Varsity Boys	VMHS	VMHS - lost in quarter final	NHS – lost in qualifier
<b>Soccer</b>			
• Girls	VMHS	Tied for 7 <sup>th</sup> place	
• Boys	VMHS	3 <sup>rd</sup> place	

Additional notes: Brandon School Division does not have a League Championship for hockey or rugby. These sports have their own league that includes schools from other divisions. The Vincent Massey High School Hockey Team won their third Westman Hockey League championship in a row (and 11<sup>th</sup> title overall) this season.

## 5. HUMAN RESOURCES YEAR END REPORT

For Information .....J. Zilkey

The charts below include data for the 2025-2026 school year on retirements, resignations, recruitment, and overall staffing for which the Office of Human Resources is responsible.

CATEGORY	# OF RESIGNATIONS	FTE	# OF RETIREMENTS	FTE
Teacher	31	28.125	19	17.625
Support	38	33.676	11	8.966
<b>TOTAL</b>	<b>69</b>	<b>61.801</b>	<b>30</b>	<b>26.591</b>

RECRUITMENT CATEGORY	# OF POSTINGS FILLED	FTE
Administrator	2	2.000
Teacher	260	216.150
Educational Assistant	235	213.491
Administrative Assistants	8	8.000
Accounting Clerks	-	-
Transportation	19	9.700
Custodial/Maintenance/Trades	38	29.500
Library/Production Chef	1	1.000
Out of Scope	4	4.000
<b>TOTAL</b>	<b>567</b>	<b>483.841</b>

CATEGORY	# OF NEW HIRES	# OF STAFF
Teacher	41	804
Support	78	551
Out of Scope	4	42
Substitute Teachers	66	318
Casual Support Staff	76	308
<b>TOTALS</b>	<b>265</b>	<b>2,023</b>

Please note that teachers and support staff working less than 1.000-FTE may also be represented within the substitute/casual staffing figures. The Division currently employs 1,890 staff members in total. Of those on the substitute teacher roster, 212 are certified permanent professional teachers.

The Office of Human Resources has restructured departmental responsibilities to enhance recruitment capacity for substitute teachers. These efforts have resulted in an increase in the number of substitute teachers, rising from 270 to 318, representing a 17.8% increase over the previous year.

Despite this growth, continued enrolment increases and higher volumes of leave requests have created ongoing staffing pressures across the Division,

particularly in filling vacant positions and day-to-day absences. In response, the Division has continued to implement and expand initiatives designed to strengthen applicant pools across all employee groups, including:

- encouraging principals and supervisors to recommend unsuccessful applicants for substitute/casual opportunities
- prioritizing substitute requests for teachers who are in direct contact with students
- participation in recruitment fairs at Brandon University, Université de Saint-Boniface (for French Immersion), Westman Immigrant Services, Assiniboine College and Canadian Forces Base Shilo
- conducting broad-based advertising through:
  - radio
  - recruitment signs across the City of Brandon
  - online platforms including eBrandon, Brandon Jobs, Education Canada, Indeed, Facebook, and LinkedIn
  - paper platforms including Brandon Sun, Winnipeg Free Press and News in a Minute.
- continuing to expand the use of the Limited Teaching Permit (LTP) process to interview and train uncertified individuals to serve as substitute teachers, helping to meet increasing demand.

## V. PRESENTATIONS

### 1. STUDENT MOBILITY

For Information .....M. Gustafson

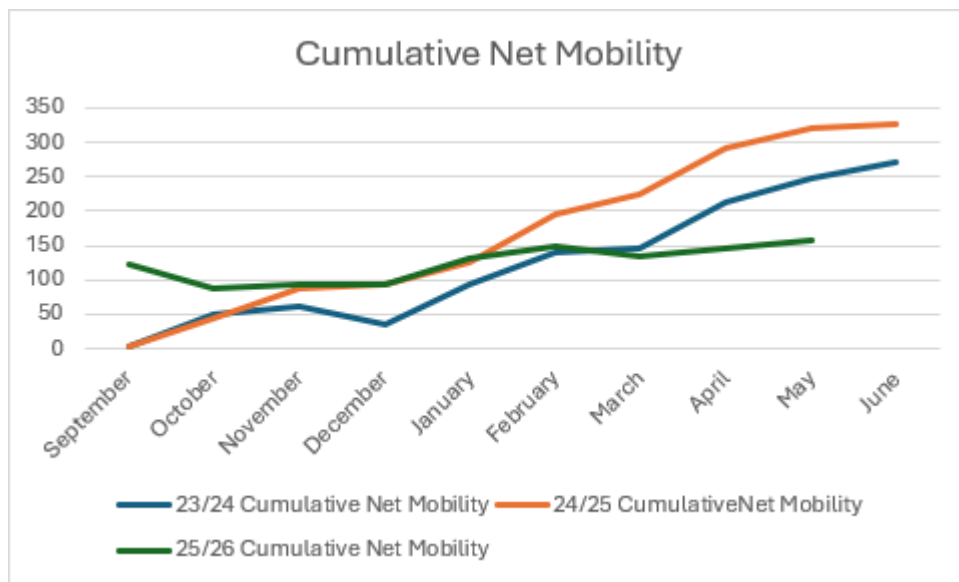
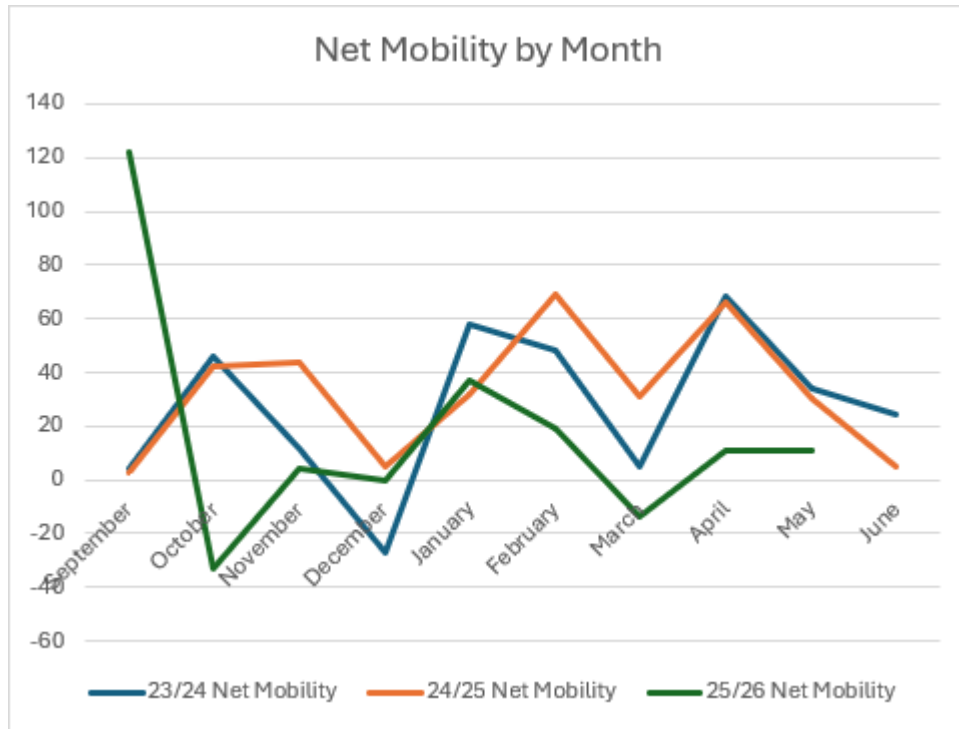
Senior Administration is in its third year of gathering student mobility (transience) data. Transience has been shown to have a significant impact on student achievement. Transience also has an impact on resources in the student transition process. Additionally, a positive net mobility indicates enrolment growth while a negative net mobility indicates an enrolment reduction. A month-by-month picture will provide insight on potential trends during the school year.

#### 2025/26 School Year

Month	# of students moving into a new school	# of students moving out of a school	Total student moves	Net Mobility	# of instructional days	avg # of moves/ instructional day	avg # of additional students/ instructional day
September	343	221	564	122	18	31.33	6.78
October	142	175	317	-33	21	15.10	-1.57
November	84	80	164	4	17	9.65	0.24
December	49	49	98	0	15	6.53	0.00
January	124	87	211	37	19	11.11	1.95
February	86	67	153	19	19	8.05	1.00
March	58	72	130	-14	19	6.84	-0.74
April	11	0	11	11	18	0.61	0.61
May	42	31	73	11	19	3.84	0.58
June			0	0	0		
Year total	939	782	1721	157	165	10.43	0.95

- In 23/24 the average number of moves per instructional day was 9.09 and the average number of additional students per instructional day was 1.46.

- In 24/25 the average number of moves per instructional day was 10.34 and the average number of additional students per instructional day was 1.79.
- The total number of student moves is consistent with previous years but the net increase is smaller. This may be an indication of consistent movement within the city combined with smaller mobility into the Division.



- In comparison to previous years, the cumulative net mobility (enrolment growth) is slower but still increasing.
- The additional student enrolment occurred at the beginning of the school year and the new year/semester 2 start.
- The greatest differences in mobility compared to previous years occurred between March and May.
- Graduation numbers are at the second highest historical amount and Kindergarten enrolment is currently under 600 students. The combined effect of higher-than-average number of exiting students and lower number of students entering the system will limit year over year Divisional enrolment growth.

## **B. Business Arising for Board Action**

### **I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE**

#### **1. STAFFING ACTIVITY REPORT**

For Information .....J. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

**Senior Administration respectfully submits this report for your consideration, action, and information.**

**Mathew Gustafson  
Superintendent/Chief Executive Officer**



# BRANDON SCHOOL DIVISION

## EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, June 8, 2026 – 6:00 p.m.  
Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna (Virtual)  
L. McConnell S. Mozdzen  
J. Murray B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

Regrets: K. Fallis

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### 1. COMMITTEE ITEMS

#### A. GRADUATION CEREMONIES

A list was circulated of the schools that wish to have Board Representation at their graduation ceremonies; Trustees signed up accordingly.

Respectfully submitted,

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C. Ekenna



# BRANDON SCHOOL DIVISION

## FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, June 8, 2026 – 6:00 p.m.  
Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna (Virtual)  
L. McConnell S. Mozdzen  
J. Murray B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

Regrets: K. Fallis

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### 1. COMMITTEE ITEMS

#### A. REQUEST FOR PROPOSAL – TENDER FOR CARGO VAN

Mr. Labossiere indicated that Murray Chev Buick GMC, had advised the Division, that they can no longer supply the 2026 Chevrolet Express Cargo Van as specified in the tender documents due to option constraint on the parts for the rest of the year's production. Mr. Labossiere answered Trustee questions for clarification.

Mr. Labossiere reviewed the Memo and Tender Summary regarding Request for Proposal – Tender For Cargo Van, that was provided previously to the Committee. The Committee agreed to bring forth the following recommendations as late motions to the Regular Board Meeting, June 8, 2026:

#### Recommendations

Whereas the vendor, Murray Chev Cadillac Buick GMC, has advised the Division that they can no longer supply the 2026 Chevrolet Express Cargo Van as specified in the tender documents, be it resolved that Motion 40/2026 be rescinded.

That the Tender from Kelleher Ford Sales in the amount of \$72,559.20 (including taxes) for the supply of One (1) New 2026 Ford Transit Cargo Van, funded through the 2026-2027 Operating Budget be accepted.

#### B. TUITION FEES – 2026-2027 SCHOOL YEAR

Mr. Labossiere reviewed the tuition fees for the 2026-2027 school year. He indicated that tuition fees are established by the Board on an annual basis for non-resident and international students who attend schools in Brandon School Division. The Program Not Offered (Residual) fee is in accordance with a fee structure

mutually agreed to by Metro School Divisions and is based on the FRAME 2025-2026 Budget. Mr. Labossiere answered Trustee questions for clarification.

The Committee agreed to bring forth the following recommendation as a motion to the Regular Board Meeting, June 22, 2026:

**Recommendation:**

That the following tuition fees be approved for the 2026-2027 year:

Out of Division School of Choice Transfer Fee	\$ 1,300
Program Not Offered (Residual) Fee	\$ 6,227
Non-Resident - First Nations Fees	\$ 15,068
International Student Fees	\$ 15,068

C. 2025 PUBLIC SECTOR COMPENSATION DISCLOSURE REPORT

Mr. Labossiere reviewed the Public Sector Compensation Disclosure Report for 2025 from BDO Canada LLP. He advised the Committee that the report will be on the Brandon School Division website on Monday, June 22, 2026.

The Public Sector Compensation Disclosure Report for 2025 was accepted as presented.

D. CONFIRM PAYMENTS OF ACCOUNT (MAY)

The payments of accounts for the month of May were provided for information and accepted as circulated.

E. ELECTION SERVICES AGREEMENT

Mr. Labossiere indicated that in December 2025, the City of Brandon provided a notice of termination and opportunity to update the Agreement to Conduct Elections from September 2006. He indicated the Division has been working with the City over the past few months and a revised Election Service Agreement has been established. He advised the intent of the revised Election Service Agreement is to keep the integrity of the past agreement with updated practices and language. The proportionate costs for the Division have been adjusted from 30% to 40% of actual costs in Ward 1 (City of Brandon) and remains at 100% for Ward 2 (Rural). Mr. Labossiere answered Trustee questions.

The Committee agreed to bring forth the following recommendation as a motion to the Regular Board Meeting, June 22, 2026:

**Recommendation:**

That the revised Election Service Agreement between the Brandon School Division and the City of Brandon be approved; and that the Secretary-Treasurer be and is hereby authorized to affix his signature thereto.

2. **OPERATIONS INFORMATION**

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letter received from the Education Funding Branch regarding Crocus Plains Regional Secondary – West Side Roof Replacement With Structural Upgrade – Additional Project Support.
- Mr. Zilkey reviewed the correspondence received from Rhonda Shaw, Executive Director, Learning and Outcomes Branch regarding the Career Development Initiative Grant.

B. TENDER SUMMARIES – UNDER \$50,000:

- Mr. Labossiere spoke to the following tender summaries under \$50,000:
  - Fire Extinguisher
  - Stationary
  - Concrete

Respectfully submitted,

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B. Sieklicki



# BRANDON SCHOOL DIVISION

## PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, June 8, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna (Virtual)  
L. McConnell S. Mozdzen  
J. Murray B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

Regrets: K. Fallis

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### 1. COMMITTEE ITEMS

#### A. INDIGENOUS TEACHER DATA COLLECTION INITIATIVE

Mr. Gustafson spoke to the correspondence received from Jackie Connell, Assistant Deputy Minister, Indigenous Excellence in Education regarding, Indigenous Teacher Data Collection Initiative. Manitoba Education and Early Childhood Learning requested that divisions survey teachers to determine the number of self-identified First Nations, Red River Métis, and Inuit teachers.

##### Brandon School Division results:

- 578 teachers responded
- 12 First Nations
- 36 Red River Métis
- 8.3% of teachers identify as First Nations or Red River Métis

In May 2022, Brandon School Division administered to all staff (teaching and support) a survey to determine the number of self-identified First Nations, Métis, or Inuit staff.

##### 2022 Brandon School Division results:

- 697 responses
- 14 First Nations
- 1 Inuit
- 27 Métis
- 1 Non-Status
- 6.2% of staff identify as First Nations, Red River Métis, or Inuit

Given that the 2022 survey included all staff, Brandon School Division has experienced a minimum increase of 2.1% self-identified teachers over the last four years. Mr. Gustafson answered Trustee questions for clarification.

B. PERSONNEL MATTER

Mr. Labossiere reviewed information on a Personnel Matter.

2. **OPERATIONS INFORMATION**

A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS

- Collective Bargaining Update:
  - Mr. Labossiere reviewed information on a Personnel Matter.

Respectfully submitted,

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L. McConnell



June 17, 2026



**Leah Klassen,**  
Interim President, MSBA

## MSBA ANNOUNCES INTERIM PRESIDENT AND UPCOMING BY-ELECTION

The Manitoba School Boards Association (MSBA) has announced the appointment of **Leah Klassen** as Interim President, following a decision by the Provincial Executive at its June 1, 2026 meeting. Ms. Klassen will serve in this role until the Fall General Meeting and Professional Development and New Trustee Orientation Day, scheduled for **November 26–27, 2026**, in Winnipeg.

A presidential by-election will be held at the Fall General Meeting to fill the remainder of the current term through to the March 2027 Annual Convention. Trustees may be nominated through three pathways: by a board motion, by written nomination supported by five trustees, or from the floor at the meeting.



In preparation for potential leadership changes, MSBA is also issuing a provisional call for nominations for Vice-President positions and Regional Directors. These positions will only be filled if vacancies arise as a result of the presidential by-election.

Trustees are encouraged to review the nomination process and consider putting forward candidates to support the continued leadership of the Association.

If you have any questions, please do not hesitate to contact Executive Assistant, Andrea Kehler at [akehler@mbschoolboards.ca](mailto:akehler@mbschoolboards.ca)



## TIME-SENSITIVE REMINDER: TRUSTEE ELECTION SURVEY RESPONSES NEEDED!

A reminder that a memo was sent out to all boards on June 15 regarding the October 2026 trustee elections, including a link to a short, confidential survey. Boards are asked to submit one response by the end of June to help build a provincial understanding of candidate interest.

If you have any questions or need support related to the elections, please contact Alan Campbell, Director, Advocacy and Public Affairs, directly at [acampbell@mbschoolboards.ca](mailto:acampbell@mbschoolboards.ca).



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## FALL GENERAL & REGIONAL MEETINGS NOVEMBER 26 & 27

Mark your calendars for **November 26 & 27** and join us for two days of learning, collaboration, and Association business.

**Day 1 (Thursday, November 26)** will focus on professional development for both new and experienced trustees, as well as the MSBA Presidential by-election.

**Day 2 (Friday, November 27)** will feature the general meeting, regional meetings, and other Association business. By-elections for MSBA Vice-President and Regional Directors will also take place, if required.

Nominations received to date for the MSBA executive by-election will be posted on the FGM website in the order they are received. The full agenda and registration details will be finalized in the coming months, so stay tuned for updates. Please note that the meeting will take place in person at the Delta Hotel in downtown Winnipeg.

If you have any questions, please contact [events@mbschoolboards.ca](mailto:events@mbschoolboards.ca).



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## BE IT RESOLVED

The call for possible resolutions for boards to bring to convention went out to school boards in May. While many boards begin thinking about potential submissions as soon as the call is circulated, the right time to develop a resolution is any time, whenever an issue arises that could have implications for other boards across the province. To support boards in this process, check out our resource *Be it resolved: A resolutions primer for Manitoba school boards*.

The document outlines the different types of resolutions, provides tips on drafting, and contains important information about the timelines and processes related to resolutions coming before regional meetings and convention. So now that the call has gone out, there is no need to wait. Your board can continue refining ideas and crafting a strong contribution.



**Danika Vermette** receiving award from Winnipeg City Councillor Brian Mayes.

## 2026 MARK DICKOF MEMORIAL SCHOLARSHIP AWARD WINNERS!

MSBA is proud to celebrate the inspiring achievements of this year's recipients of the Mark Dickof Memorial Scholarship Award. Established by Winnipeg City Councillor Brian Mayes in partnership with MSBA and the Canadian Mental Health Association (Manitoba Division), the scholarship recognizes students in the public education system who are leading the way in breaking down stigma and fostering open, supportive conversations around mental health.



**Ethan Dwayne Olmos Saguid** receiving award from Winnipeg City Councillor Brian Mayes.

Congratulations to **Danika Vermette** of Point des Chênes School (DSFM) in Île-des-Chênes, recipient in the rural and northern category, and **Ethan Dwayne Olmos Saguid** of Sisler High School (Winnipeg School Division), recipient in the urban category.

Both students were selected by the judging panel for their outstanding commitment and impact. Their leadership, compassion, and dedication are making a meaningful difference.

Well done to this year's recipients. We wish you every success as you continue to inspire others and create positive change in your communities!

## CELEBRATE THE 30TH ANNIVERSARY OF NIPD!

Celebrate the 30th anniversary of National Indigenous Peoples Day (NIPD) on **June 21**, a meaningful occasion to honour the traditions, cultures, and contributions of First Nations, Inuit, and Métis peoples across Canada. Timed with the summer solstice, a period of deep cultural and spiritual significance, the day reflects generations of Indigenous celebration, renewal, and connection. Communities nationwide mark the occasion with events and gatherings that showcase the richness and diversity of Indigenous cultures.

Haven't quite decided how you're going to celebrate? Start by visiting the Government of Canada's official [webpage](#), which offers background on the day's origins and history, downloadable learning resources, and a list of events happening across the country. You'll also find links to stories about reconciliation, Indigenous history in Canada, and Indigenous and northern success stories. It's definitely worth the visit.

# National Indigenous Peoples Day

June 21

#NIPD2026



 Government  
of Canada    Gouvernement  
du Canada



## KNOW SOMEONE INTERESTED IN RUNNING FOR SCHOOL TRUSTEE?

School trustees play an important role in shaping public education—helping set policy, guide budgets, and ensure local community voices are part of the decisions that affect our schools. And one key message is this: **you don't need to be a politician to run, just someone who cares about students, families, and public education in Manitoba!**

As we head toward the **October 28, 2026, school board elections**, MSBA has compiled helpful resources for anyone who's curious about taking that first step, along with short videos from current education leaders who share why trusteeship matters and encourage Manitobans to get involved. If you've ever thought, "Maybe I could do that", now is a great time to learn more.

Check out MSBA's dedicated election page at [www.elect2026.ca](http://www.elect2026.ca) to see if running for school trustee might be right for you or someone you know! Strong schools start with engaged communities.

## Thinking of Running for School Trustee in 2026?

School board election resources for candidates can be found at

[elect2026.ca](http://elect2026.ca)

Election Day is Wednesday,  
October 28, 2026.

2026

Manitoba  
School  
Trustee  
Elections

## PEN PALS FOR WATER

Developed by Living Lakes Canada, an award-winning non-profit organization dedicated to protecting freshwater systems through collaboration in monitoring, restoration, and policy initiatives, *Pen Pals for Water* connects classrooms across the country through meaningful, student-led exchange.



Through a guided letter-writing program, students share stories about their local lakes, rivers, wetlands, and personal water experiences with peers in another province or territory. This peer-to-peer approach fosters water literacy and deepens students' understanding of and appreciation for Canada's freshwater systems.

The program includes ready-to-teach lesson plans and classroom resources, making it:

- Low-prep for teachers
- Flexible for use as a single lesson or a full unit
- Supported with templates and classroom materials
- Easy to integrate into science, English language arts, or social studies

To help reduce barriers to participation, Living Lakes Canada also supports mailing costs.

School divisions interested in participating can request lesson overviews, a full program outline, and promotional materials to support implementation.

For more information, please contact:  
[Kaite.martin@livinglakescanada.ca](mailto:Kaite.martin@livinglakescanada.ca)



## SEE YOU IN SEPTEMBER!

With the end of another school year fast approaching, this will be our last e-bulletin until September. The advent of summer also means a change in our office hours. In July and August, we will be closed on Mondays. We are open from 8:30 a.m. to 4:30 p.m. Tuesday to Friday, with a lunch hour closure from 12:00 noon to 1:00 p.m.

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