



BRANDON SCHOOL DIVISION

January 9, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JANUARY 12, 2026
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting – December 8, 2025
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS**3.01 Presentations for Information**

Representatives from the Art Gallery of Southwestern Manitoba presenting on their Art Connects programming and what the Art Gallery of Southwestern Manitoba has to offer as a resource, and their latest and upcoming exhibitions.

3.02 Communications for Information**3.03 Communications for Action**

The Brandon Teachers' Association LIFT Committee acknowledged the support of the Brandon School Division Superintendent/CEO Mathew Gustafson. It is through this very supportive partnership that the Committee can continue to hold this quality professional development for educators, not only in the Brandon School Division, but throughout Manitoba.

4.00 REPORT OF SENIOR ADMINISTRATION**- From Report of Senior Administration**

- a) Review Report of Senior Administration – January 12, 2026

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Committee of the Whole:

Education and Community Relations	C. Ekenna
Finance and Facilities	B. Sieklicki
Personnel and Policy	L. McConnell

5.02 Delegations and Petitions (Max. 15 minutes)**5.03 Business Arising**

- From Previous Delegation

- From Board Agenda

- MSBA Issues

a) E-News – December 17, 2025

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Next Regular Board Meeting – 7:30 p.m. (Public), Monday, January 26, 2026.

b) Upcoming Budget Dates (Dependent on Provincial Funding Announcement:

- Budget Presentation and Deliberations – 10:00 a.m. – Public Portion, (9:00 a.m. – In-Camera Portion), Wednesday, February 25, 2026, Boardroom.
- Public Budget Consultation – 7:30 p.m. Monday, March 2, 2026, Boardroom.
- Final Budget Approval – 7:30 p.m., Monday, March 9, 2026, Boardroom.

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: delegations@bsd.ca, or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: trusteeinfo@bsd.ca.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, December 8, 2025

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna
K. Fallis	L. McConnell
S. Mozdzen	J. Murray
B. Sieklicki	

Also Present:

D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

K. Fallis - L. McConnell
That the agenda be approved.
Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – November 24, 2025
C. Ekenna – B. Sieklicki

That the minutes be approved as circulated.
Carried

- b) Special Board Meeting – December 1, 2025
K. Carr – D. Ross

That the minutes be approved as circulated.

Carried

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

Correspondence was received from the Brandon Teachers' Association (BTA) regarding the secondment request of Sandra Thompson. Refer to Motions.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the December 8, 2025, Report of Senior Administration:

a) Administration Information:

➤ Celebrations:

- There are many holiday-related activities at schools in December, such as:
 - Crocus Plains/Neelin Band and Crocus Plains Vocal Jazz will present Jazz at the Green Spot on Saturday, December 13, 2025, from 1:00 – 3:00 p.m.
 - The following school concerts are taking place across the Division:
 - Alexander School – December 17, 2025
 - Betty Gibson School – December 16, 2025
 - Green Acres School – December 10, 2025
 - J.R. Reid School – December 16, 2025
 - King George School – December 16, 2025
 - Linden Lanes School – December 9, 2025

- Maryland Park School – December 1 and 2, 2025
- Meadows School – December 11, 2025
- St. Augustine School – December 17, 2025
- Valleyview Centennial School – January 21, 2026

➤ Information Items:

- Mr. Gustafson provided a report on Semester 1 Class Sizes – Grades 9-12 and answered Trustee questions for clarification.
- The following Administrative Procedures (AP) have been amended:
 - AP 5175 – Workplace Violence Prevention
 - AP 6070 – Student Insurance Program
 - AP 3021 – Cell Allowances
 - AP 3020 – Expense Claims: Travel, Mileage and Reimbursements

➤ Presentations:

- Students and staff from Crocus Plains Regional Secondary School presented on their recent trip to the World War Battlefields and answered Trustee questions. The students and staff expressed their gratitude to the Board of Trustees for allowing them to participate in this pilot program established by Manitoba Education and Early Childhood Learning.
- Mr. Gustafson shared information surrounding the Safe School Advisory Committees and answered Trustee questions.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:
 - The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – K. Carr

That the December 8, 2025, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on December 8, 2025, was circulated.

C. Ekenna – K. Fallis

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on December 8, 2025, was circulated.

B. Sieklicki – D. Ross

That the report be received and filed.

Carried

- c) Personnel & Policy Committee Meeting
The written report of the Personnel & Policy Committee meeting held on December 8, 2025, was circulated.

L. McConnell – C. Ekenna
That the report be received and filed.
Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:
- From Board Agenda
- MSBA Issues –

- a) E-News – December 3, 2025

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

64/2025 C. Ekenna – K. Carr

That the following guidelines be initiated for the 2026-2027 Preliminary Budget Preparation:

- a) Inflationary increases be provided as advised by suppliers for non-controllable expenditures, e.g.: employee benefits, insurance, fuel/propane, support agreements and utilities;
- b) A 2.5% increase for controllable expenditures;
- c) A 2.5% increase for the school instructional budgets;
- d) A 2.5% increase for the capital and maintenance budget;
- e) The 2026-2027 budget provide for enrolment change.

65/2025 K. Carr – C. Ekenna

That the request of the Brandon Teachers' Association, that the President of the Association, Ms. Sandra Thompson, be seconded from the Division from December 31, 2025 to June 30, 2026 on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment and that the terms and conditions of this leave of absence are in accordance with Article 7.16 of the Collective Bargaining Agreement.

Late Motion:

66/2025 B. Sieklicki – K. Carr

That the Promissory Note LTPS0837 for the purpose of borrowing the sum of One Million Eleven Thousand Four Hundred Dollars (\$1,011,400) to meet partial costs of the following:

School:
New K-8 School Site

Project:
Land Purchase in Southwest Brandon

be approved.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (public), Monday, January 12, 2026.

7.00 ADJOURNMENT

K. Carr – B. Sieklicki

That the Board do now adjourn at 8:30 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)

November 30th, 2025

Dr. Linda Ross, Chairperson
Board of Trustees
1031 – 6th Street
Brandon, MB R7A 4K5

Dear Dr. Ross:

The Brandon Teachers' Association held the annual BTA Learning Information for Teachers (LIFT) day on Friday, October 24th, 2025.

As you are aware, the LIFT Conference is organized by teachers for teachers. It is the only day on the school calendar that is set aside for teachers to choose professional development specifically in their area of interest. By participating in LIFT, teachers are demonstrating their commitment to broadening their skills and knowledge as educators.

The Committee was pleased to be able to offer a hybrid conference for 2025. Participants had access to thirty-eight distinct professional development opportunities delivered through a combination of in-person and virtual sessions. With the continued support of the Brandon School Division, sessions were facilitated at Crocus Plains Regional Secondary School, École Secondaire Neelin High School, Betty Gibson, Riverheights, and Meadows, as well as at Brandon University. These sessions could not have taken place in the various BSD facilities without the dedication and commitment of school principals and support staff located in each building. The Crocus Plains Hockey Team also worked with the BTA LIFT Committee to help contribute to a well-run event.

The Brandon Teachers' Association LIFT Committee would also like to acknowledge the support of the Brandon School Division Superintendent/CEO, Mathew Gustafson. It is through this very supportive partnership that the Committee can continue to hold this quality professional development for educators, not only in the Brandon School Division, but throughout Manitoba.

The Brandon Teachers' Association LIFT Committee looks forward to beginning preparations for the 2026 Conference.

Yours truly,



Jodi Armour
LIFT Committee Chairperson
Brandon Teachers' Association

JA/cm

c.c. Mathew Gustafson, Superintendent/CEO
Sandra Thompson, Acting President, Brandon Teachers' Association

RECEIVED

NOV 09 2025

Office of the Secretary Treasurer
Brandon School Division

1239 Princess Avenue, Brandon, MB R7A 0R3

Phone: 204-729-3141

Email: office@bta.mbteach.org

Website: www.btateach.com



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

January 12, 2026

A. Administrative Information

I. CELEBRATIONS

1. **ÉCOLE NEW ERA SCHOOL**

Grade 3 students at École New Era School received First Place in the Culture Award in the CBC Music Challenge – Fall Edition 2025. This award recognizes performances that feature non-Western musical instruments or celebrate youth cultural identity through music and includes a \$2,000 grant from MusiCounts.

École New Era School students also placed in the Top 10 nationally in Category 1: Elementary Performance (Kindergarten to Grade 3).

2. **WINTER COAT DONATION**

Brandon School Division received a donation of 24 new winter coats for Brandon School Division students. The coats were presented by Robert Cey, Community Director, Knights of Columbus (Brandon Chapter). We are grateful for this support for families in need.

Accepting the Challenge

II. SUSPENSIONS

Below are the number of suspensions from December 2, 2025, to January 5, 2026.

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
K-8 In-School	4	2	4	0
K-8 Out-of-School	8	9	10	0
Total Suspensions K-8	12	11	14	0
9-12 In-School	0	-	-	-
9-12 Out-of-School	44	33	20	5
Total Suspensions 9-12	44	33	20	5
All Schools Total	56	44	34	5
		possession of weapons – 0	use of weapons - 0	

Note: A suspension may involve more than one category.

III. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- December 3, 2025 – Facilities Department staff meeting – Mathew Gustafson
- December 3, 2025 – Community Safety and Well Being Celebration Luncheon – Susan Gilleshammer
- December 5, 2025 – Southwest Superintendent Group – Mathew Gustafson, Jon Zilkey
- December 8, 2025 – Superintendent Panel Presentation to Faculty of Education students, Brandon University – Mathew Gustafson

- December 8, 2025 – Maryland Park School – Susan Gilleshammer
- December 9, 2025 – Youth Wellness Forum Planning Meeting – Jon Zilkey
- December 10, 2025 – Vincent Massey High School staff meeting – Mathew Gustafson
- December 10, 2025 – Vision Zero Task Force – Road Safety Strategy meeting – Susan Gilleshammer
- December 10, 2025 – Prairie Hope High School – Susan Gilleshammer
- December 11, 2025 – Kirkcaldy Heights School staff meeting – Mathew Gustafson
- December 11, 2025 – United Way West Central Manitoba – Mathew Gustafson, Susan Gilleshammer, Jon Zilkey
- December 15, 2025 – Human Resources Department staff meeting – Mathew Gustafson
- December 16, 2025 – Prairie Hope High School staff meeting – Mathew Gustafson
- December 17, 2025 – George Fitton School staff meeting – Mathew Gustafson
- December 17, 2025 – King George School – Susan Gilleshammer
- December 18, 2025 – Speech Language Pathology staff meeting – Mathew Gustafson,
- December 19, 2025 – Dave Wardrop, City Manager – Mathew Gustafson
- January 6, 2026 – École Harrison staff meeting – Mathew Gustafson
- January 6, 2026 – City of Brandon – Mathew Gustafson, Denis Labossiere, Jon Zilkey
- January 6, 2026 – Prairie Hope High School – Susan Gilleshammer
- January 6, 2026 – Betty Gibson School – Susan Gilleshammer

IV. INFORMATION ITEMS

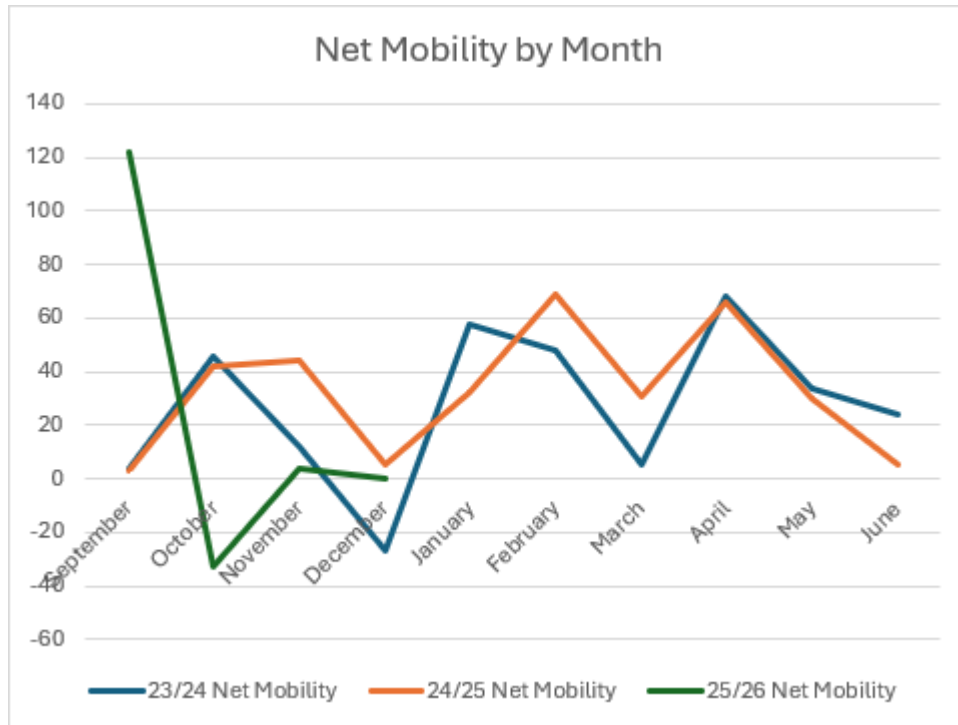
1. STUDENT MOBILITY

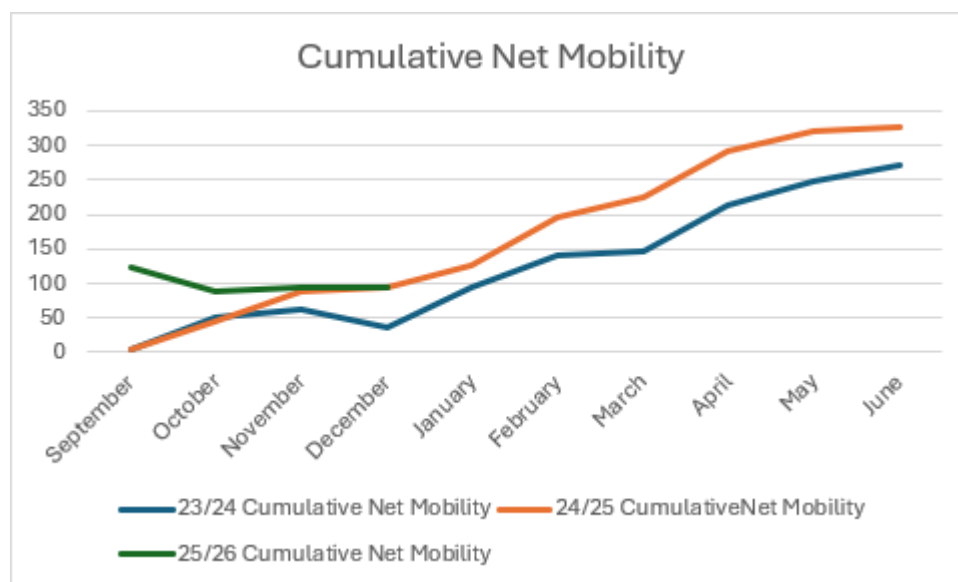
For InformationM. Gustafson

Senior Administration is entering its third year of gathering student mobility (transience) data. Transience has been shown to have a significant impact on student achievement. Transience also has an impact on resources in the student transition process. Additionally, a positive net mobility indicates enrolment growth while a negative net mobility indicates an enrolment reduction. A month-by-month picture will provide insight on potential trends during the school year.

2025/26 School Year

Month	# of students moving into a new school	# of students moving out of a school	Total student moves	Net Mobility	# of instructional days	avg # of moves/ instructional day	avg # of additional students/ instructional day
September	343	221	564	122	18	31.33	6.78
October	142	175	317	-33	21	15.10	-1.57
November	84	80	164	4	17	9.65	0.24
December	49	49	98	0	15	6.53	0.00





- While September has a positive net mobility, October to December differ from previous years with an overall negative net mobility.
- Of particular significance, October in previous years showed the greatest enrolment growth for the fall term, while the Division experienced a negative enrolment growth in October.
- The Division will be closely monitoring January to April mobility.
- BSD had the highest number of graduating students in June. The high number of students exiting the system in June with a lower number of kindergarten students entering the system would explain overall lower enrolment but does not explain the negative net mobility in October.
- Negative net mobility in October is most likely the result of a number of students who were anticipated to attend prior to October 10th and who did not actually attend.
- Despite the differences month-by-month, the cumulative enrolment shows that the Division is at the same place as last year at this time (around +100 enrolment), which is higher than the same time point in 2023-2024.

2. ADMINISTRATIVE PROCEDURE 3050 – MANITOBA HIGH SCHOOL ATHLETIC ASSOCIATION (MHSAA) ACTIVITIES

For InformationJ. Zilkey

Administrative Procedure 3050 – Manitoba High School Athletic Association (MHSAA) Activities (Appendix A) has been amended as follows:

- Changed “MHSAA Activities” to “Manitoba High School Athletic Association (MHSAA) Activities” and
- Changed “Physical Education Divisional Specialist” to “Assistant Superintendent – Curriculum or designate”.

These changes are reflected below.

Changed from: “The Brandon School Division shall provide a budget, as established from time to time, to finance secondary school participation in MHSAA provincial and/or regional activities including football and rugby championship games. Requisitions for the trips charged against this budget shall be submitted to the Physical Education Divisional Specialist for approval.”

Changed to: “The Brandon School Division shall provide a budget, as established from time to time, to finance secondary school participation in Mantioba High School Athletic Association MHSAA provincial and/or regional activities including football and rugby championship games. Requisitions for the trips charged against this budget shall be submitted to the Assistant Superintendent – Curriculum or designate for approval.

V. PRESENTATIONS

1. 2025-2026 ENROLMENT

For InformationD. Labossiere

Denis Labossiere, Secretary-Treasurer, will provide a report on 2025-2026 enrolment. Please see Appendix B.

2. STUDENT PRESENCE AND ENGAGEMENT

For InformationS. Gilleshammer, J. Dubois

Susan Gilleshammer, Assistant Superintendent – Student Services, and Johnny Dubois, Research and Evaluation Analyst, will share an analysis of three-year trends related to Student Presence and Engagement.

3. EARLY YEARS AND MIDDLE YEARS ASSESSMENT DATA

For InformationM. Gustafson, J. Dubois

Mathew Gustafson, Superintendent/Chief Executive Officer, and Johnny Dubois, Research and Evaluation Analyst, will share a presentation regarding Early Years and Middle Years Assessment Data up to the 2024/2025 school year. Please see Appendix C.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For InformationJ. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

Senior Administration respectfully submits this report for your consideration, action, and information.

**Mathew Gustafson
Superintendent/Chief Executive Officer**



Administrative Procedure 3050

Manitoba High School Athletic Association (MHSAA) Activities

Board Governance Policy Cross Reference: [1](#), [12](#), [15](#)

Administrative Procedures Cross Reference:

Form Cross Reference:

Legal/Regulatory Reference:

Date Adopted: October 2016

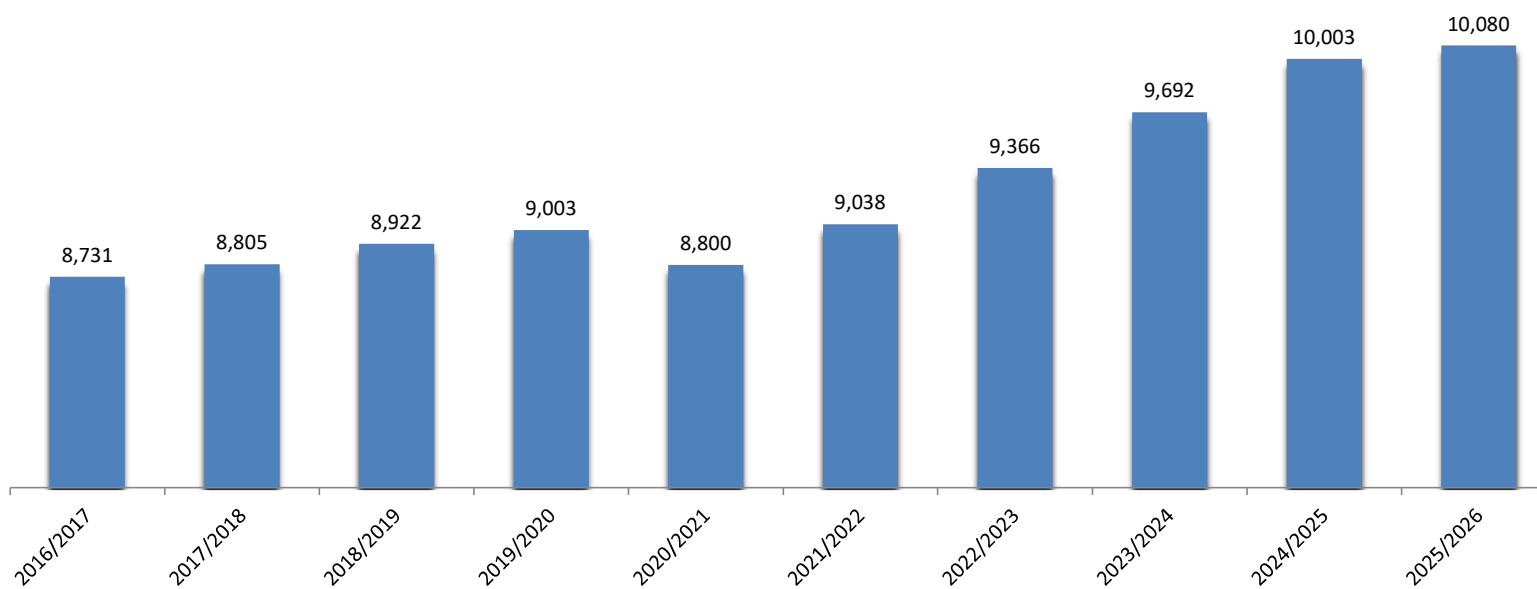
Amended: December 2017; January 2026

The Brandon School Division shall provide a budget, as established from time to time, to finance secondary school participation in Manitoba High School Athletic Association (MHSAA) provincial and/or regional activities including football and rugby championship games. Requisitions for the trips charged against this budget shall be submitted to the Assistant Superintendent – Curriculum or designate for approval.

2025-2026 Enrolment Change by School

School	Sept. 29, 2025	Oct. 1, 2026	Increase / (Decrease)	%
Alexander School	109	99	(10)	-9.2%
Betty Gibson School	390	358	(32)	-8.2%
Crocus Plains Regional Secondary School	1,278	1,295	17	1.3%
Earl Oxford School	395	407	12	3.0%
George Fitton School	364	404	40	11.0%
Green Acres School	225	235	10	4.4%
École Harrison	336	337	1	0.3%
J.R. Reid School	235	257	22	9.4%
King George School	273	243	(30)	-11.0%
Kirkcaldy Heights School	500	466	(34)	-6.8%
Linden Lanes School	482	486	4	0.8%
Maryland Park School	661	668	7	1.1%
Meadows School	590	597	7	1.2%
École secondaire Neelin High School	565	533	(32)	-5.7%
École New Era School	496	498	2	0.4%
École O'Kelly School	156	149	(7)	-4.5%
Prairie Hope High School	193	194	1	0.5%
Riverheights School	473	487	14	3.0%
Riverview School	144	150	6	4.2%
Spring Valley Colony School	32	31	(1)	-3.1%
St. Augustine School	186	228	42	22.6%
Valleyview Centennial School	246	254	8	3.3%
Vincent Massey High School	1,217	1,239	22	1.8%
Waverly Park School	457	465	8	1.8%
Totals	10,003	10,080	77	0.8%

Enrolment History





BRANDON
SCHOOL DIVISION
WWW.BSD.CA

Early Years and Middle Years Assessment Data

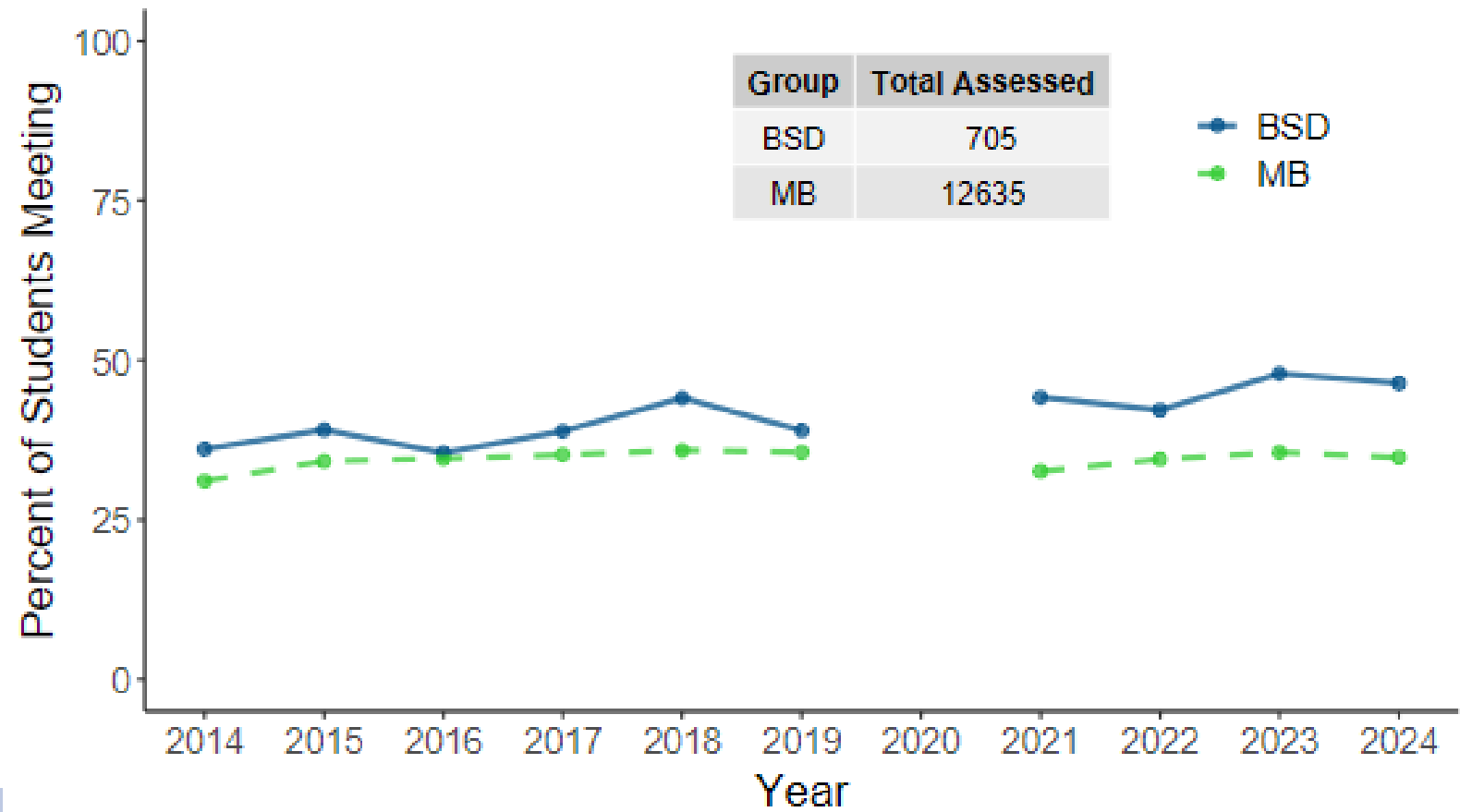
Presented to: Brandon School Division Board of Trustees
Presented by: Johnny Dubois, PhD, Research and Evaluation Analyst

January 12, 2026

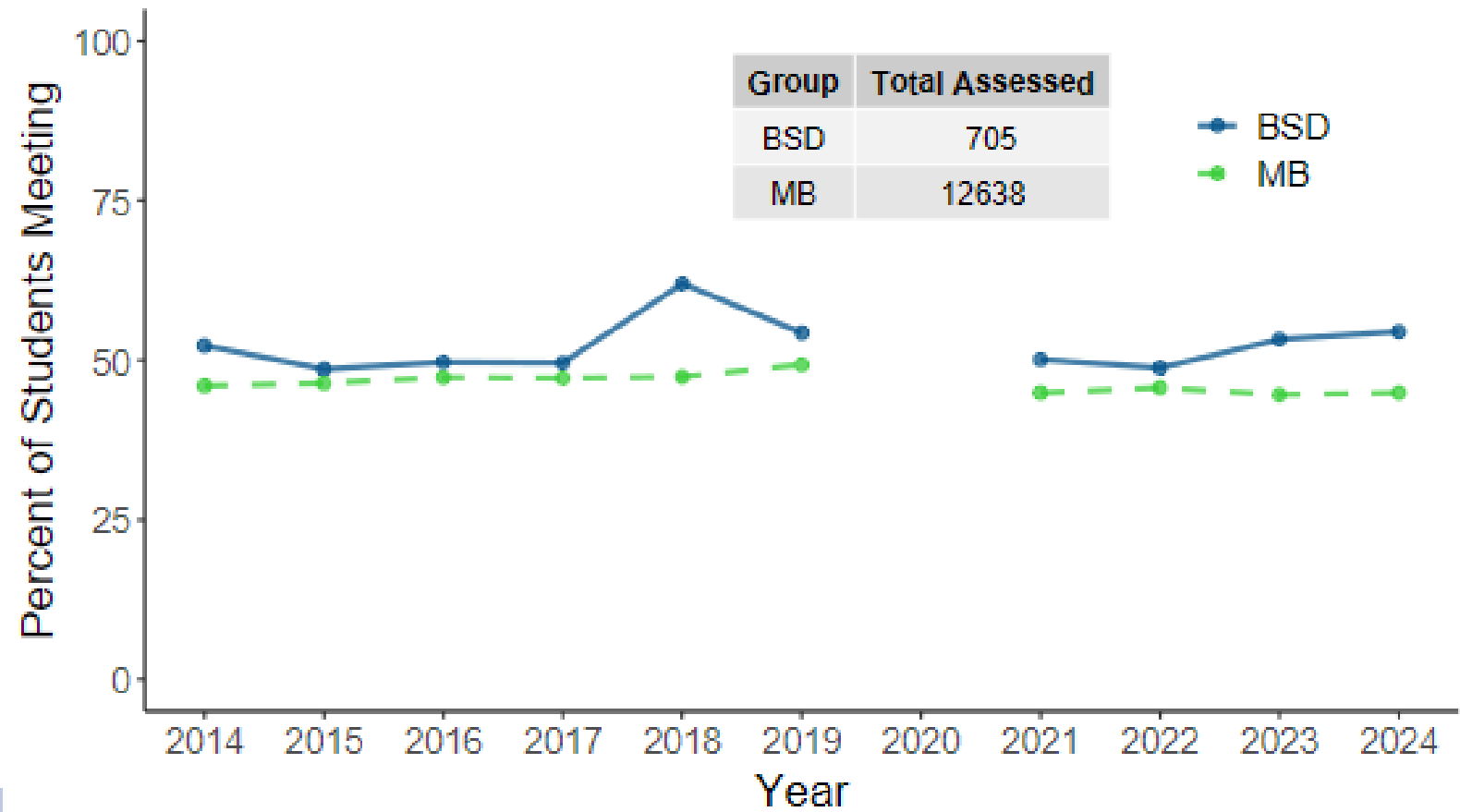
Outline

- Early Years Assessment
 - Grade 3 Reading
 - Grade 3 Numeracy
- Middle Years Assessment
 - Grade 7 Numeracy
 - Grade 8 Reading
 - Grade 8 Writing
- Indigenous Comparison
 - EYA
 - MYA
- Key metric:
 - *% of students meeting all competencies*
- Example:
 - Reading in English
 - 1. Reflects on and sets reading **goals**
 - 2. Uses **strategies** during reading to make sense of texts
 - 3. Demonstrates **comprehension**

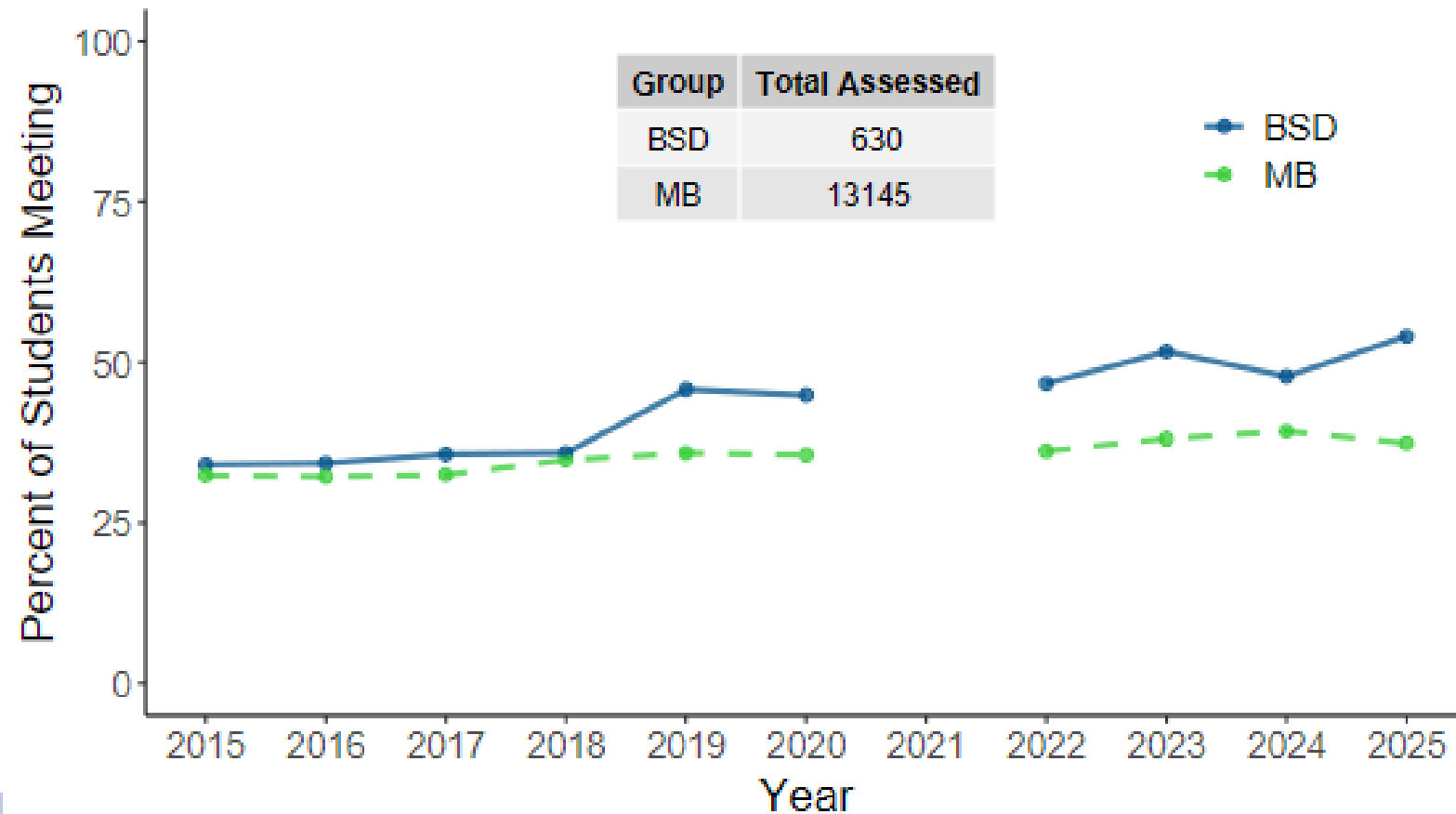
Grade 3 – Reading



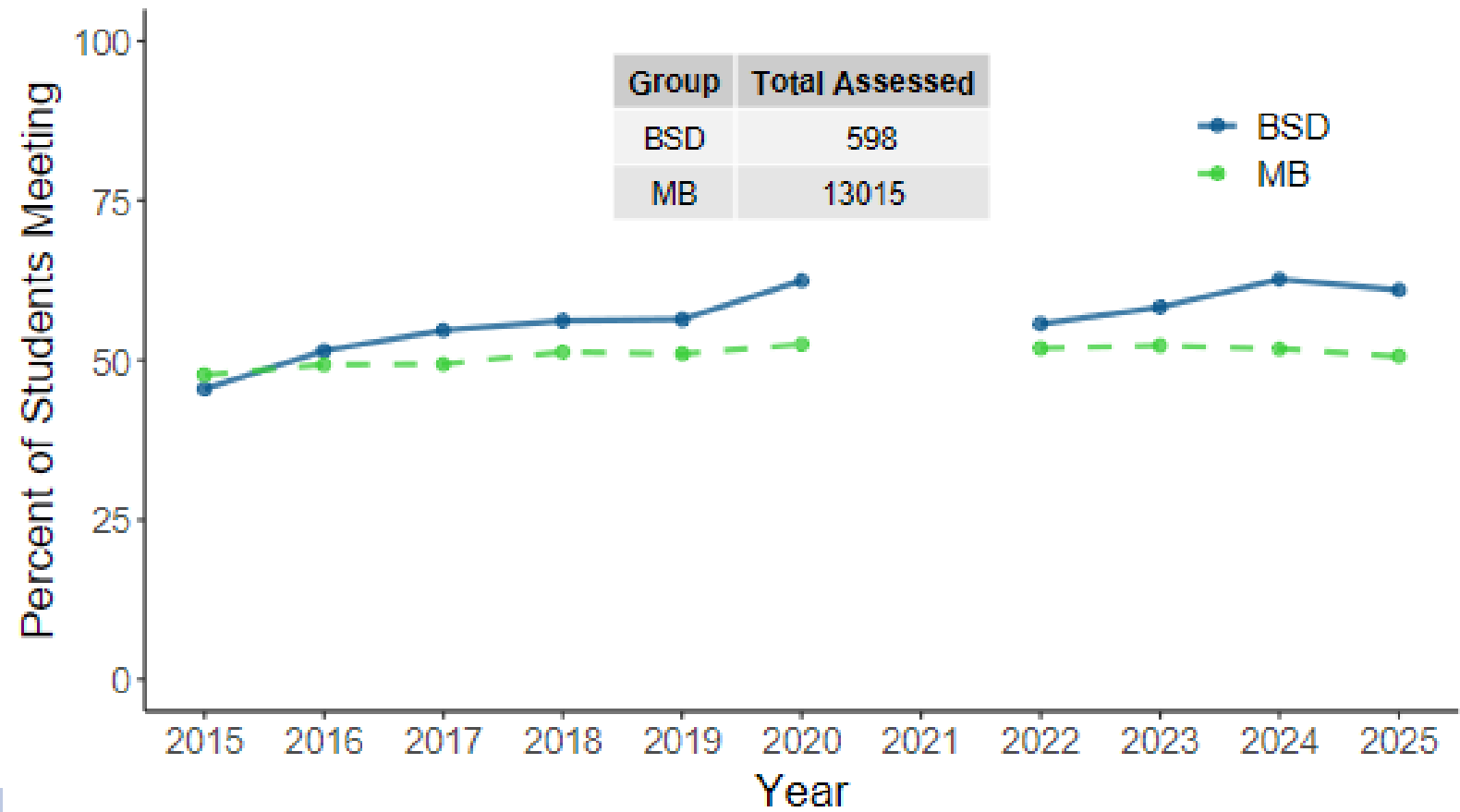
Grade 3 – Numeracy



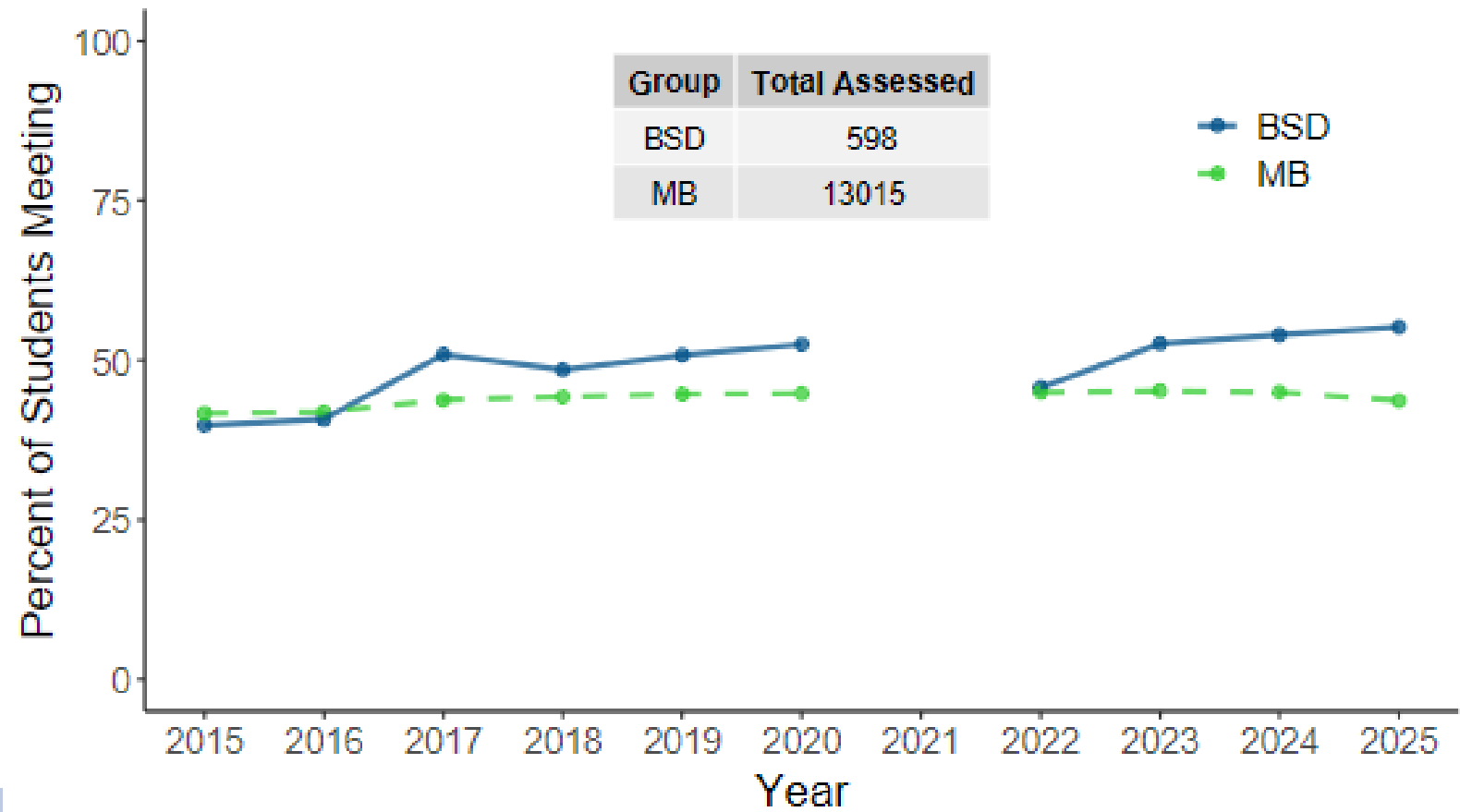
Grade 7 – Numeracy



Grade 8 – Reading



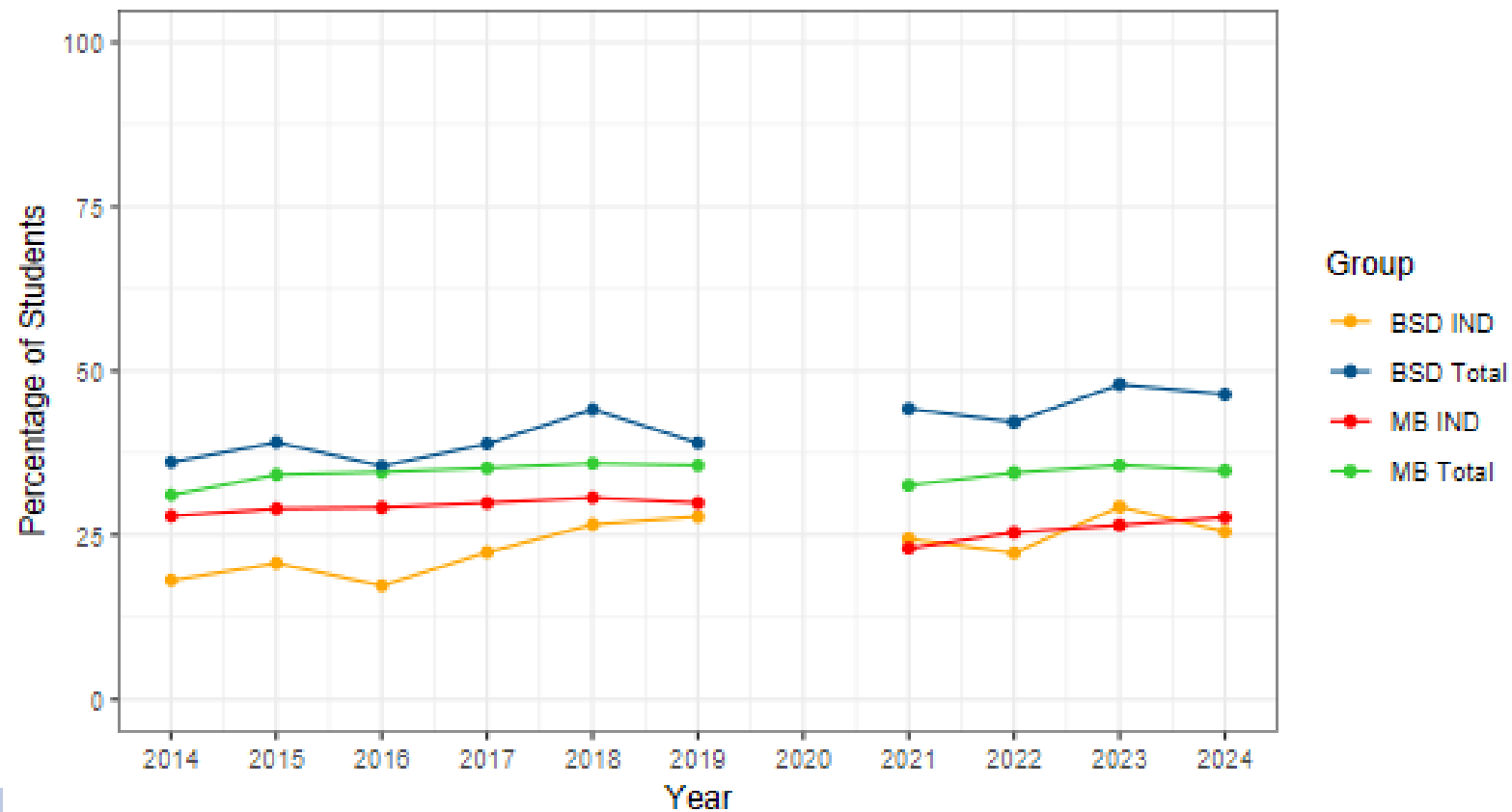
Grade 8 – Writing



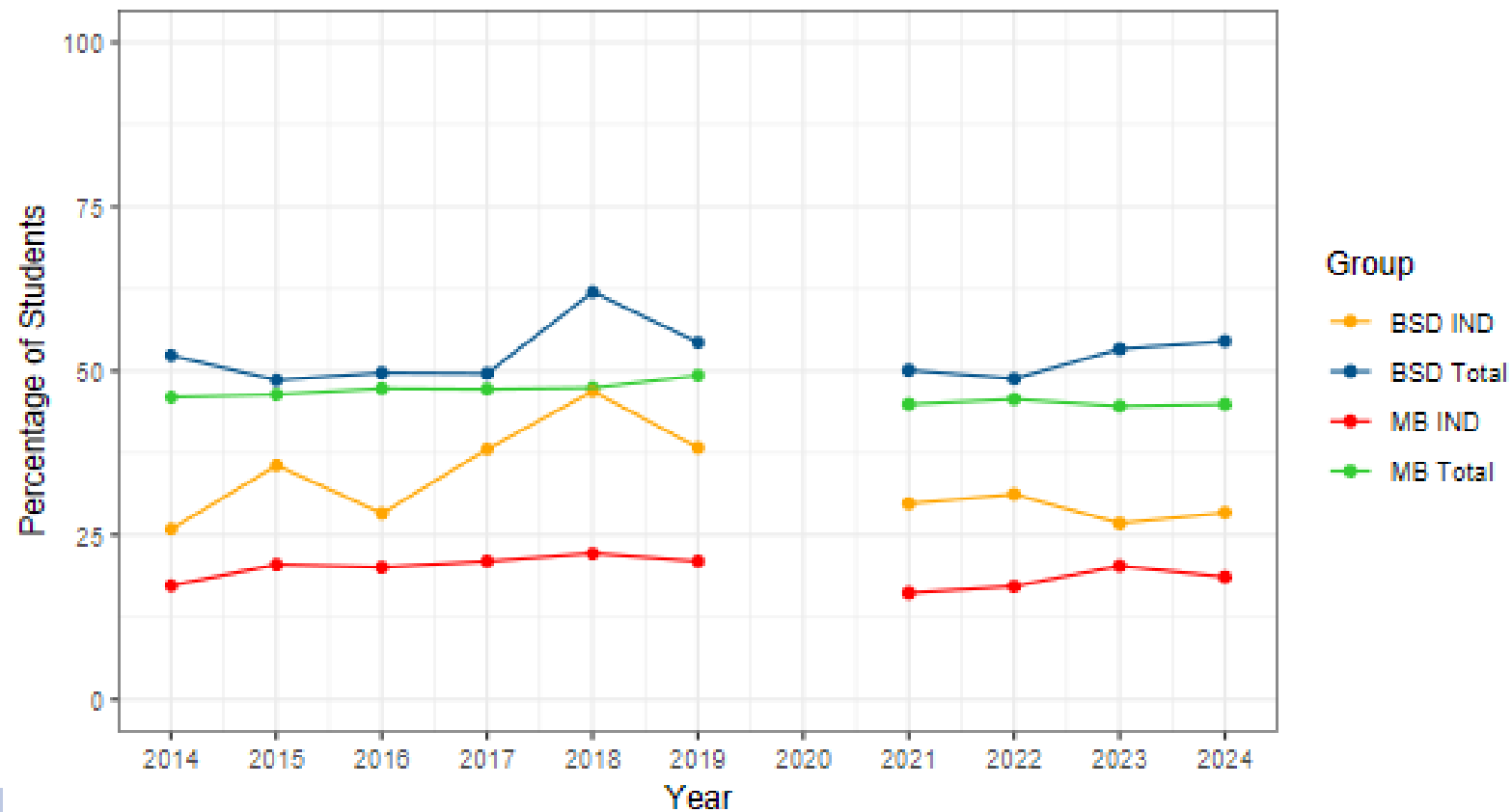
Indigenous Comparisons

- BSD Indigenous
- BSD Total
- MB Indigenous
- MB Total

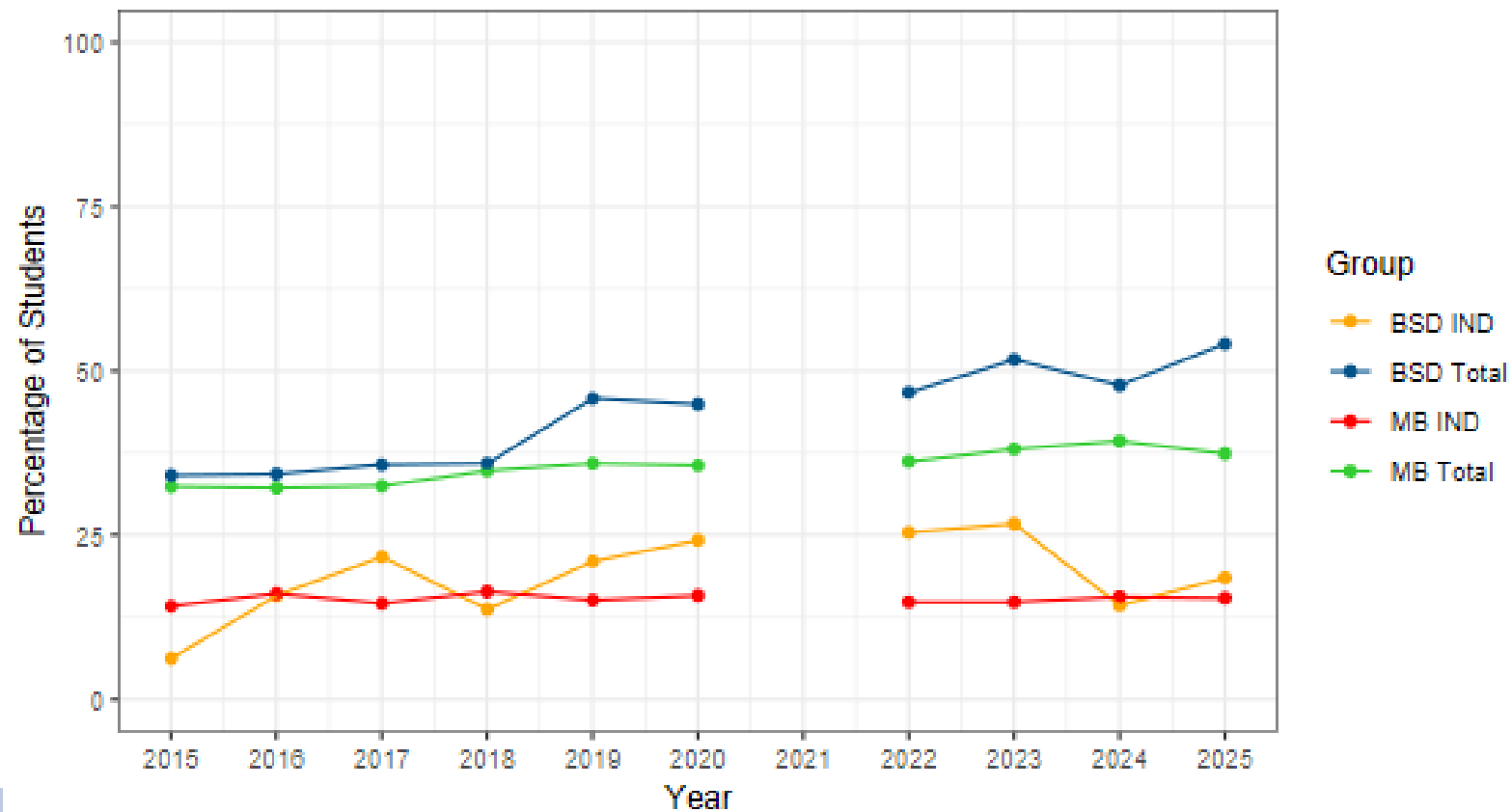
Grade 3 – Reading



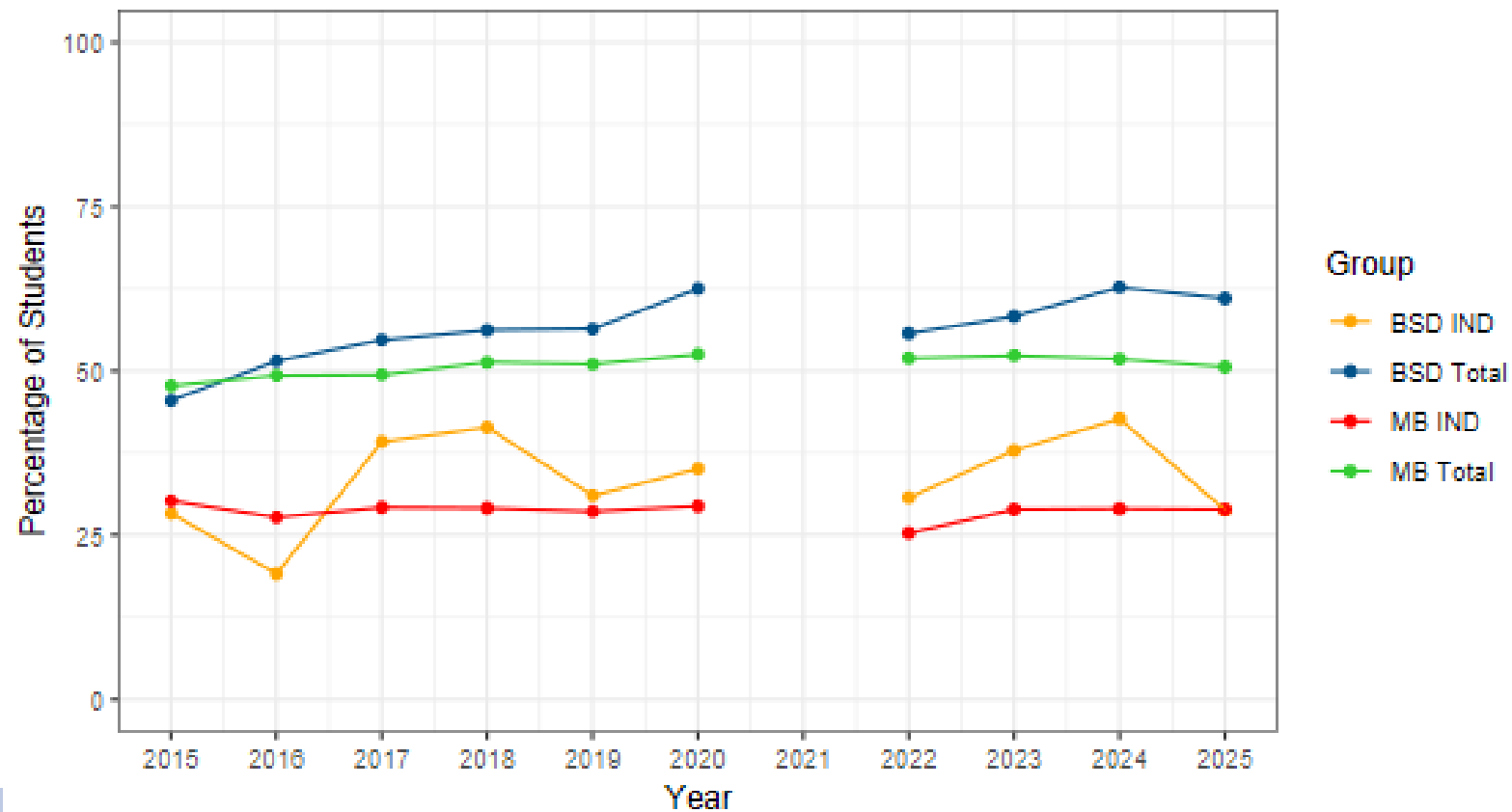
Grade 3 – Numeracy



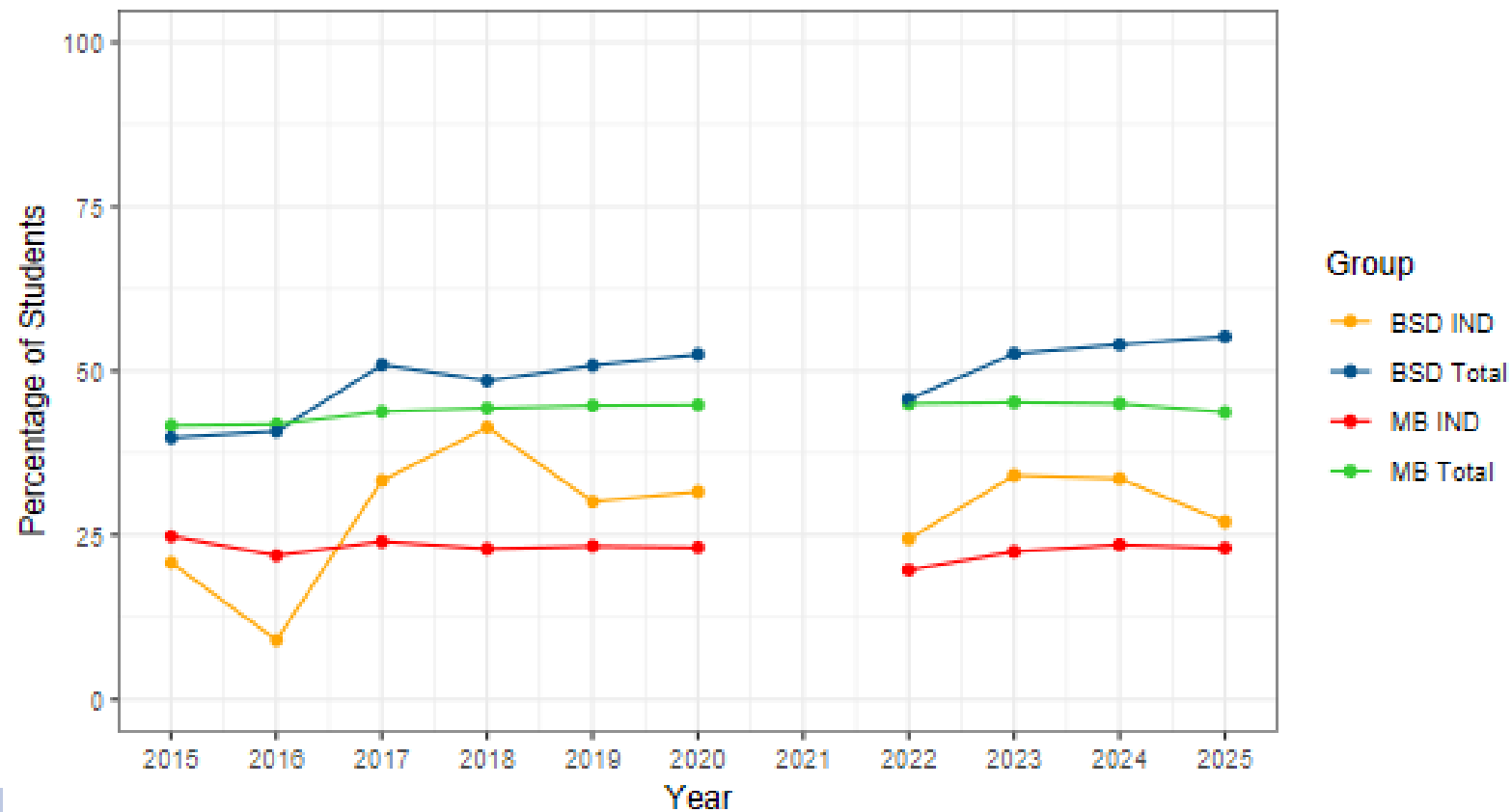
Grade 7 – Numeracy



Grade 8 – Reading



Grade 8 – Writing



Summary

- BSD outperforming MB average
- Consistent drop during COVID, followed by recovery
- Stable or improving during recent years
- Indigenous gap exists in BSD
 - But BSD Indigenous students often perform better than MB Indigenous students



Accepting the Challenge

BRANDON
SCHOOL DIVISION
WWW.BSD.CA

Early Years and Middle Years Assessment Data

PRESENTED TO: BSD BOARD OF TRUSTEES

PRESENTED BY: JOHNNY DUBOIS

THIS PRESENTATION IS AVAILABLE IN OTHER FORMATS UPON REQUEST

PLEASE EMAIL: DUBOIS.JOHNNY@BSD.CA



BRANDON SCHOOL DIVISION

EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, December 8, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. COMMITTEE ITEMS

A. SUB-COMMITTEE REPORTS

The November 25, 2025, meeting minutes of the Friends of Education Committee were reviewed and accepted as circulated.

B. BRANDON TRADITIONAL CHRISTMAS DINNER EVENT

The Committee discussed the request received from organizers of the traditional Christmas Dinner event, for the use of a school bus and bus driver. Mr. Labossiere indicated that the estimated cost for the bus and driver is \$540.00. The Committee was unanimously in favor of the request for the use of a school bus and driver for the event.

C. CONFIDENTIAL MATTER

Mr. Gustafson and Mr. Labossiere spoke to a confidential matter and answered Trustee questions for clarification.

D. LUNCH PROGRAM UPDATE

Mr. Gustafson provided a lunch program update. He indicated the Division is implementing the hiring of EA's in schools. The Division is learning about the staffing limitations and timetabling changes that need to be made. The Division has found a way to take the collection of fees and issuing of receipts off Parent Council plates for a minimal cost. The Division is working on having everything ready for next year's registration process to further reduce the workload on Parent Councils. The Committee thanked Senior Administration for their work on this project to date. Mr. Gustafson answered Trustee questions.

E. LETTER OF SUPPORT: 2028 MANITOBA GAMES

The Committee discussed the letter of support for the 2028 Manitoba Games. At the request of the Committee, Senior Administration will prepare a letter indicating the Board of Trustees is in support of the 2028 Manitoba Games.

2. **OPERATIONS INFORMATION**

A. CORRESPONDENCE:

- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the late, Nello Altomare Award for Excellence in School Nutrition. He indicated that this information has been sent to all schools.
- Ms. Gilleshammer reviewed the correspondence received from, Allison Potter, Executive Director, Continuous Improvement Branch and Kassy Assié, Executive Director, Bureau de l'éducation française regarding, Early Development Instrument (EDI) 2025-2026.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the French Second Language Revitalization Program 2025-2026. Mr. Zilkey and Mr. Labossiere answered Trustee questions.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding Elders and Knowledge Keepers Initiative in Schools - Funding 2025-2026. He indicated that this is the 4th year in a row for the program.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the Wheat King hockey players registration/enrolment approval.
- Ms. Gilleshammer reviewed the correspondence received from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Branch regarding, Land and Treaties: Relationships and Responsibilities – new optional Grade 12 Course.
- Mr. Gustafson and Ms. Gilleshammer spoke to the correspondence received from Mona Pandey, Deputy Minister, Education and Early Childhood Learning regarding, School Safety.

Respectfully submitted,

C. Ekenna



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, December 8, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. **COMMITTEE ITEMS**

A. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for the new K-8 school site, land purchase in Southwest Brandon.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, December 8, 2025.

Recommendation

That the Promissory Note LTPS0837 for the purpose of borrowing the sum of One Million Eleven Thousand Four Hundred Dollars (\$1,011,400) to meet partial costs of the following:

School:
New K-8 School Site

Project:
Land Purchase in Southwest Brandon

be approved.

B. CONFIRM PAYMENTS OF ACCOUNT (NOVEMBER)

The payments of account for the month of November were provided for information and accepted as circulated.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the two (2) funding request letters received from Brandon Schools Instrumental Music Association (BSIMA). He noted that BSIMA is requesting a 2.5% increase for the 2026-2027 school year to the band registration fee and instrument purchase funding allotment. The Committee agreed for BSIMA's funding requests to be included in the preliminary 2026-2027 budget.
- Mr. Labossiere spoke to the letter received from Alan M. Campbell, President, Manitoba School Boards Association (MSBA) regarding, Manitoba Schools Insurance (MSI) Allocation of Reserves for the Insurance Valuation Process. He indicated that MSBA will be providing funds to cover valuation fees for the first three buildings in each division for 2025-2026 and that Division's are to include the projected costs in future operating budgets.

Respectfully submitted,

B. Sieklicki



BRANDON SCHOOL DIVISION

PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, December 8, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. OPERATIONS INFORMATION

A. PERSONNEL MATTER

Mr. Labossiere reviewed information on a Personnel Matter.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE

- Mr. Zilkey spoke to the correspondence received from Bobbi Taillefer, Commissioner, Teacher Professional Conduct regarding, Reports by Employers – “Otherwise Disciplined”.

Respectfully submitted,

L. McConnell



December 17, 2025



GOVERNANCE for Sustainable Success

CONVENTION UPDATE: BIG NEWS!

MSBA's 62nd Annual Convention is coming to Winnipeg on **March 19 & 20, 2026**, and this year's theme is ***Governance for Sustainable Success***—a timely focus on building resilient, future-ready school boards.

We're thrilled to announce that **Niigaan Sinclair**, an Anishinaabe from Peguis First Nation, will join us as a keynote speaker on **Friday, March 20**. Niigaan is an award-winning writer, editor, and professor of Indigenous Studies at the University of Manitoba. Recognized by Maclean's in 2022 as one of Canada's most influential people, he brings a powerful voice and perspective you won't want to miss.

<https://ised-isde.canada.ca/.../2025-teaching-excellence>



Niigaan Sinclair

Whats New? We've Flipped the 2026 Schedule.

Day 1 – Thursday, March 19

Focus on Association business, capped off with the President's Banquet—a perfect chance to connect and celebrate with colleagues.

Day 2 – Friday, March 20

Elections for Provincial Executive positions, plus a full day of professional development sessions designed to inspire, inform, and spark new ideas. Expect valuable insights and networking opportunities throughout the day.

Event registration, hotel booking information, a detailed agenda, workshop details, and another keynote speaker announcement will be updated on our [website](#) in the new year.



Prime Minister Mark Carney
and CSBA President Alan M.
Campbell

CELEBRATING EXCELLENCE IN EDUCATION

In his role as President of the Canadian School Boards Association (CSBA), Alan Campbell had the honour of attending the ***Prime Minister's Awards for Teaching Excellence*** on December 10 at the National Arts Centre in Ottawa.

The CSBA has proudly partnered with these prestigious awards for many years. As President, Alan serves on a dedicated group of Regional Evaluators who help select the outstanding educators recognized each year.

Alan was delighted to join the ceremony and reception celebrating the 2025 award recipients, a remarkable group of teachers whose innovation and commitment make a lasting impact on students across Canada.

Congratulations to all the deserving honourees! Learn more:
<https://ised-isde.canada.ca/.../2025-teaching-excellence>



Award Recipients



NOMINATIONS OPEN FOR HISTORICAL AWARD

The Lieutenant Governor of Manitoba is inviting nominations for the annual Awards for Historical Preservation and Promotion, which recognize Manitobans who have made significant contributions to preserving and promoting the province's history.

Up to five individuals will be honoured this year, including two emerging historians under 35. Eligible activities include writing historical publications, stewardship of museums and archives,

advocacy and education, community service, preservation of historic sites, and contributions through art or media.

Nominations must be submitted by **February 27**. Details and nomination forms are available at www.manitobalg.ca and www.mhs.ca.



SHAWANE DAGOSIWIN

Registration is now open for the 21st Annual Aboriginal Education Research Forum, “Shawane Dagosiwin,” taking place **May 4 and 5**, at the Norwood Hotel in Winnipeg.

This in-person event will feature keynote speakers Taylor Galvin and Sandra Delaronde, diverse presentation streams, and the *Bannock & Tea Grandparents’ Circle*, providing a unique opportunity to share stories and traditions in a warm, welcoming setting.

This year’s theme, ‘Kawiy Aski’ – Mother Earth as a living teacher, explores how we can honour this principle through Treaty commitments and shared responsibilities for the well-being of all our relations. The forum reflects these values by promoting integrity and respect in Indigenous education and research.

Early bird registration is available until **February 27**. To register, please visit [this link](#).



HAPPY HOLIDAYS!

During this coming holiday season, we wish everyone in our communities the very best, with gratitude for your continued support of public education in Manitoba!



Pendant ce temps des fêtes, nous souhaitons meilleurs vœux à tous les membres de nos communautés, et nous vous remercions pour votre soutien de l’éducation publique au Manitoba!

From your friends at the Manitoba School Boards Association (MSBA), Manitoba Teachers' Society (MTS), Manitoba Association of School Business Officials (MASBO), and Manitoba Association of School Superintendents (MASS). Watch the video greeting [here](#).



SEE YOU IN 2026!

This is our final E-bulletin for 2025. Please note that the MSBA office will be closed from December 24 to January 1, reopening on January 2.

Thank you for staying connected with us this year! See you in 2026!

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