2026-2027

Registration Form for BCSB Before and After School Care

Child's Name: _____ Grade: _____

Mother's Name: _____ Contact Phone #: _____

Father's Name: _____ Contact Phone #: _____

Parent Email Address:_____

Alternate Emergency contact name: _____ Number: _____

School Pickup: _____

Any medical or allergy concerns:

_____

_____

Cost of program:

Payment for the entire school year will comprise of ten (10) post-dated cheques dated the 1st of each month September to June – given to the before and after school care worker - Mrs. Chorro.

For families paying with cash or e-transfer, payments must be made prior to the 12th of each month.

Registration Cost: $30.00 for purchasing program supplies

Before School: $80.00per child per month

After School: $110.00 per child per month

Both Before and After: $190.00 per child per month

Care Required	**Cost per month**	**Total**
One time registration fee: $30.00		$30.00
Before School Every Day	@ 80.00 per month x ____ of months =	
After School Every Day	@ 110.00 per month x ____ of months =	
Both Before and After School Every Day	@ 190.00 per month x____ of months =	
Cheques payable to Brandon Catholic School Board or E- transfer to: bcsbbeforeandafterprogram@gmail.com		

Payment Type	☐ **Monthly Cheque**	☐ **Monthly Cash**	☐ **E-transfer**

BCSB Before and After School Program 2026-2027

St. Augustine School through the Brandon Catholic School Board will offer before and after school care for this school year for interested families.
In order for this to be a successful and pleasant experience for all participants, the following procedures have been developed. If you have any questions or concerns, please do not hesitate to contact the school at 729-3285.

Procedures for the Before and After School Program

1. The program will be run out of our school library and music room located upstairs. Parents are asked to come in the front doors (3rd Street) for morning drop off and accompany their child/children upstairs in the morning to ensure they arrive at the program and are signed in. Parents will also need to come upstairs to pick up their child/children and sign them out at the end of the day. As cleaning at of the school is occurring at this time, we ask you to remove any wet or snowy boots at the entranceway. From time to time the group may be outdoors or in the school gym and a note will be on the door to inform you if the location is changed.

2. Students will bring all their footwear, backpacks etc. to the program upon arrival in the morning and after school. Students will not be allowed to go to their classrooms since cleaning will be happening at this time.

3. If your child/children are sick, the childcare workers will notify parents and you will be expected to pick them up as soon as possible.

4. At the morning bell the childcare staff will take the kindergarten to grade 4 students to their class and the Grade 5 - 8 students will proceed to their classrooms.

5. After school the Grades 5-8 students will come down to the program and the grades K-4 students will stay in their classrooms to be pick up by a Before and After School worker.

6. Arrival time in the morning program is 7:30 AM and pick-up time for the after school program is no later than 5:30 PM. If there are ongoing issues with arrival or pick-up times you will be contacted by the principal to resolve the issue.

7. Students are expected to be respectful and follow the behavior guidelines in place for St. Augustine School and the Brandon School Division. Any issues arising will be addressed by the principal. In the event that the issues are ongoing and cannot be resolved, attendance privileges may be withdrawn.

8. As per the Student handbook and Division policy cell phones/personal electronics will not be allowed during these hours of childcare. Staff have a cell phone in case of emergency.

9. Students are expected to be responsible in cleaning up materials they use and in following the directions of the caregiver. Supplies will be organized for the children.

10. Students are not allowed to bring toys from home.

11. Snacks are not provided, and students will need to bring a water bottle. If you wish to provide a snack for your child in either the morning or after school program, please be aware of the nut, egg, and fish allergies for the school.

12. Parents are to notify the school or childcare workers if you know your child will not be attending.

13. Payment for the service must be made prior to September 12th. Payment may be dropped off to Mrs. Chorro in the before and after program, post-dated cheques made payable to Brandon Catholic School Board, cash or e-transfer: bcsbbeforeandafterprogram@gmail.com. Receipts will be issued by the program (Dec 2026 and June 2027).

14. Please provide up-to date contact information throughout the year if it changes.