



BRANDON SCHOOL DIVISION

August 21, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, AUGUST 24, 2026
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting – June 22, 2026
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

Chantel Mulholland, Civilian Instructor with R.C.S.C.C. 60 Swiftsure in Brandon, Manitoba, presenting on the opportunities for youth available through the Cadet Program.

3.02 Communications for Information

Correspondence was received from Seine River School Division expressing their concern regarding the safety of students who walk to and from school.

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – August 24, 2026

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Committee of the Whole:

Education and Community Relations	C. Ekenna
Finance and Facilities	B. Sieklicki
Personnel and Policy	L. McConnell

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Issues

- a) MSBA Call for Nominations and Resolutions
Resolution deadline – Friday, September 25, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Welcome Back Breakfast – Tuesday, September 8, 2026
b) Next Board Committee Meetings – 6:00 p.m., Monday, September 14, 2026
c) Next Regular Board Meeting – 7:30 p.m., Monday, September 14, 2026
d) Trustee Election – October 28, 2026

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: delegations@bsd.ca, or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: trusteeinfo@bsd.ca.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, June 22, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna
K. Fallis	L. McConnell
S. Mozdzen	J. Murray
B. Sieklicki	

Also Present:

D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

The Chairperson called the meeting to order at 6:53 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added one (1) item for In-Camera.

J. Murray – K. Fallis

That the agenda be approved.

Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – June 8, 2026
K. Fallis - K. Carr

That the minutes be approved as circulated.

Carried

S. Mozdzen – K. Fallis

That the Board move into In-Camera session at 6:54 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

Ms. Gilleshammer provided information on a Student Issue and received feedback from the Board.

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

B. Sieklicki – D. Ross

That the Board move out of In-Camera session at 7:26 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

Correspondence was received from Mr. Daniel Cowell and Mr. Darcy Friesen, both teachers at Riverheights School, expressing their appreciation to the Board of Trustees for the opportunity to participate in a recent field trip to the Royal Canadian Artillery (RCA) Museum in Shilo.

3.03 Communications for Action

Correspondence was received from Tanner and Tamara Kavanaugh, residents of Brandon, Manitoba, requesting that the Board of Trustees advocate for Waverly Park School to direct funding towards repair of the basketball court on the west side of the school. Mr. Labossiere indicated that all Division basketball backboards (109 units) were replaced in the fall of 2020. He stated that the Physed Teacher is responsible for painting lines on the basketball court, in the fall, the cracks in the cement will be addressed by Facilities in the summer, and new basketball nets will be provided by Basketball Manitoba. He further indicated that the vegetation around the Waverly Park School basketball courts will be addressed in July once summer students begin with Division.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the June 22, 2026, Report of Senior Administration:

a) Administration Information:

➤ Celebrations:

- This year there will be approximately 680 students graduating from Brandon School Division. The Graduation ceremonies are scheduled as follows:
 - Crocus Plains Regional Secondary School – June 23, 2026
 - École secondaire Neelin High School – June 24, 2026
 - Prairie Hope High School – June 26, 2026
 - Vincent Massey High School – June 25, 2026

➤ Information Items:

- Vincent Massey High School, Off-Site Activity, Girls Varsity Volleyball Team to Regina, Saskatchewan.
- Crocus Plains Regional Secondary School, Off-Site Activity, Varsity Hockey Team to Moncton, New Brunswick.
- Mr. Labossiere provided a list of the Scholarship Donors for the 2025/2026 School Year and thanked them for their support.
- Mr. Zilkey provided highlights from Semester Two of the Early Years, Middle Years, and High School Athletics.
- Mr. Zilkey provided a Human Resources Staffing Update for the 2025/2026 School Year and answered Trustee questions for clarification.

➤ Presentations:

- Mr. Gustafson provided a presentation on Student Mobility within the Brandon School Division and answered Trustee questions for clarification.

b) Business Arising for Board Action:

➤ Information for Discussion and Correspondence:

- The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – C. Ekenna

That the June 22, 2026, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on June 22, 2026, was circulated.

C. Ekenna – J. Murray

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on June 22, 2026, was circulated.

B. Sieklicki – D. Ross

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on June 22, 2026, was circulated.

L. McConnell – D. Ross

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

a) E-News, June 17, 2026

5.04 Public Inquiries (Max. 15 Mins)

During the Regular Board Meeting, June 8, 2026, James Epp, City of Brandon resident, inquired whether the Board of Trustees will carry a motion tonight to make the agreements with St. Augustine publicly available in full on the website so that the public can have full access to them. The Chairperson indicated that the Division does not post any legal agreements on their website and that the St. Augustine Agreements would be no exception.

5.05 Motions:

52/2026

L. McConnell – J. Murray

That the following tuition fees be approved for the 2026-2027 year:

Out of Division School of Choice Transfer Fee	\$ 1,300
Program Not Offered (Residual) Fee	\$ 6,227
Non-Resident - First Nations Fees	\$15,068
International Student Fees	\$15,068

Carried

53/2026 K. Carr – K. Fallis
That the revised Election Service Agreement between the Brandon School Division and the City of Brandon be approved; and that the Secretary-Treasurer be and is hereby authorized to affix his signature thereto.
Carried

Late Motions:

54/2026 K. Fallis – K. Carr
That the Promissory Note LTPS0917 for the purpose of borrowing the sum of Two Hundred Forty Six Thousand Five Hundred Dollars (\$246,500) to meet partial costs of the following project:

<u>School:</u>	<u>Project:</u>
Crocus Plains Regional Secondary School	West Side Roof Replacement

be approved.
Carried

55/2026 D. Ross – B. Sieklicki
That the tender from Prairie West in the amount of \$83,788.54 (plus applicable taxes) for the supply of Chemical Solutions for a three (3) year term, be accepted.
Carried

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

Trustee Carr thanked the Division's Health Care Professionals for the exceptional care that they provide, their unwavering professionalism and for always putting the students' needs first and foremost.

On behalf of the Board, the Chairperson thanked Mr. Gustafson for his many years of service and wished him well in his retirement.

6.00 ANNOUNCEMENTS

- a) NEXT BOARD COMMITTEE MEETINGS – 6:00 p.m., Monday, August 24, 2026
- b) NEXT REGULAR BOARD MEETING – 7:30 p.m., Monday, August 24, 2026
- c) TRUSTEE ELECTION – October 28, 2026

7.00 ADJOURNMENT

K. Carr - K. Fallis
That the Board do now adjourn at 8:05 p.m.
Carried



Seine River School Division • 475-A Senez St. • Lorette MB • R5K 1E3 • 204 878-4713 • 204 878-4717(fax) • www.srsd.ca

The Honourable Premier of Manitoba
Members of the Legislative Assembly
Minister of Education and Early Childhood Learning
Minister of Transportation and Infrastructure
Minister of Municipal and Northern Relations
Minister of Agriculture, Agri-Food and Rural Development
Manitoba School Boards Association
Manitoba School Divisions and School Boards

Dear Premier, Ministers, MLAs, and Manitoba Education Partners

On behalf of the Seine River School Division and the Board of Trustees, I am writing to express our concern regarding the safety of students who walk to and from school. Ensuring safe travel to school is a shared responsibility among provincial and municipal governments, school divisions, and community stakeholders. Unfortunately, many students continue to face significant hazards on their daily routes.

Across Manitoba, students are often required to walk along roads without sidewalks or designated pathways. In some areas, they must travel on road shoulders or uneven terrain, which becomes especially hazardous during winter conditions. Snow, ice, flooding, and poor drainage further increase the risk of slips, falls, and injuries.

Equally concerning is the lack of safe crossing infrastructure. Students frequently navigate high-traffic roads with limited visibility, insufficient signage, and few marked or controlled crosswalks. High traffic volumes, speeding vehicles, distracted driving, and large vehicles on local and provincial roads add to the risk.

Safe access to education should not depend on where a student lives. Every child deserves a secure route to school that allows them to arrive safely and ready to learn.

We urge the Province of Manitoba, municipalities, and relevant stakeholders to work collaboratively to:



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- Invest in paved sidewalks, pathways, and multi-use trails connecting residential areas to schools.
- Improve pedestrian infrastructure, including crosswalks, pedestrian-activated signals, school zone signage, and traffic-calming measures.
- Assess school travel routes to identify and address high-risk areas.
- Support municipalities and communities with dedicated funding for pedestrian safety infrastructure near schools.
- Increase enforcement of speed limits and traffic regulations in school zones.
- Address challenges in rural and remote communities, including long walking distances and roads not designed for pedestrian use.
- Develop a coordinated provincial strategy supporting safe active transportation for students, including walking and cycling.

Safe and accessible routes to school are essential to student safety and should be treated as a basic part of community infrastructure.

We respectfully request that this matter be given priority consideration and that all levels of government work together to address these safety concerns affecting Manitoba students.

We look forward to working together to ensure safe travel for all students. Collaborative efforts across all levels of government are essential to making meaningful and lasting improvements to student safety.

Sincerely,

Christine Roskos
Board Chair
Seine River School Division

Colin Campbell
Superintendent/CEO
Seine River School Division



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

August 24, 2026

A. Administrative Information

I. CELEBRATIONS

FREE TRANSIT PASSES FOR BRANDON SCHOOL DIVISION STUDENTS

With sponsorship by the provincial government and in collaboration with Brandon Transit, Brandon School Division students in Grades 1 to 12 will be offered free bus passes starting this fall. This exciting partnership will provide access to Brandon Transit for BSD students at all times for the entire year with the hope that the program continues moving forward. Details are being finalized with Brandon Transit and schools, but this initiative will be implemented this fall with the goal of all students who want access to a bus pass to have one by end of September.

II. SUSPENSIONS

SUSPENSION REPORTS FOR THE 2025/2026 SCHOOL YEAR

For InformationJ. Zilkey

There were 271 suspensions reported in the second semester of 2025/2026; 144 in elementary schools and 127 in senior high schools.

During the 2025/2026 school year there was a total of 529 suspensions.

Appendices A and B include details of the suspensions by category and/or days of consequence.

Below please find supplemental information to the Suspension Report for Semester 2.

Accepting the Challenge

Semester 2 2025/2026 – 271 total suspensions given to 206 students					
Number of Suspensions Given / per Student	Number of Students Suspended - K-8	Number of Students Suspended - High School	Percent of Students Suspended / Number of Suspensions	Total Number of Suspensions	Total Number of Days Suspended
1	86	69	75.24%	155	520.0
2	17	24	19.90%	82	382.5
3	5	2	3.40%	21	64.5
4	1	1	0.97%	8	28.5
5	1	0	0.49%	5	9.0
Total	110	96	100.00%	271	1,004.5

Below please find supplemental information to the Suspension Report for the 2025/2026 school year.

2025/2026 School Year – 529 total suspensions given to 346 students					
Number of Suspensions Given / per Student	Number of Students Suspended - K-8	Number of Students Suspended - High School	Percent of Students Suspended / Number of Suspensions	Total Number of Suspensions	Total Number of Days Suspended
1	116	125	69.65%	241	943.0
2	19	44	18.21%	126	445.5
3	11	9	5.78%	60	208.0
4	5	7	3.47%	48	205.0
5	3	3	1.73%	30	159.0
6	2	2	1.16%	24	108.5
Total	156	190	100.00%	529	2,069.0

III. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- June 18, 2026 – Lon Cullen, President & CEO, and Kerri Bridges, Senior Vice President, Operations, YMCA Brandon – Jon Zilkey
- June 18, 2026 – Waverly Park School – Susan Gilleshammer

- June 18, 2026 – Earl Oxford School – Susan Gilleshammer
- June 19, 2026 – Courtney Arndt, Manager, Brandon Transit – Jon Zilkey
- June 22 - 23, 2026 – Manitoba High Schools Athletic Association Annual General Meeting – Jon Zilkey
- June 23, 2026 – Crocus Plains Regional Secondary School graduation ceremony – Jon Zilkey
- June 23, 2026 – École O’Kelly School – Susan Gilleshammer
- June 24, 2026 – École secondaire Neelin High School graduation ceremony – Jon Zilkey
- June 24, 2026 – Brandon Area Community Foundation Annual General Meeting – Jon Zilkey
- June 25, 2026 – Vincent Massey High School graduation ceremony – Jon Zilkey
- June 25, 2026 – Waverly Park School – Susan Gilleshammer
- June 26, 2026 – Prairie Hope High School graduation ceremony – Jon Zilkey
- August 5, 2026 – City of Brandon – Jon Zilkey
- August 11, 2026 – Brandon Transit – Jon Zilkey

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For InformationM. Sawa

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

Senior Administration respectfully submits this report for your consideration, action, and information.

Jon Zilkey
Superintendent/Chief Executive Officer

K-12 Suspension Report Semester 2 2025/2026, 2024/2025, 2023/2024

Category of Suspension				
School	Inappropriate Behaviour (AP 2005)	Assaultive Behaviour (AP 2005)	Drug and Alcohol (AP 6025)	Total # of Suspensions *
K-8 Schools	107	154	11	144
High Schools	73	51	22	127
Combined Total for K-12 Schools (2025/2026)	180	205	33	271
Combined Total for K-12 Schools (2024/2025)	189	221	59	261
Combined Total for K-12 Schools (2023/2024)	111	106	8	149

Total Number of K-12 Suspensions, According to # of Days Consequence (out of school suspensions)

# of Days Consequence	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days
less than 3 Days	13	55	12	63	-	-
3 Days	51	20	48	15	60	21
4-6 Days	43	16	40	5	30	7
7-10 Days	11	2	16	1	19	2
11-15 Days	1	0	2	2	5	0
16-20 Days	6	0	4	0	3	0
21-30 Days	2	1	1	0	2	0
Total # of K-12 Suspensions	127	94	123	86	119	30
Combined Total (Total # of Suspensions K-12)	221 total 2025/2026		209 total 2024/2025		149 total 2023/2024	

Total Number of K-12 Suspensions, According to # of Days Consequence (in school suspensions)

# of Days Consequence	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days
less than 3 Days	0	45	1	48
3 Days	0	3	0	3
4-6 Days	0	2	0	0
7-10 Days	0	0	0	0
11-15 Days	0	0	0	0
16-20 Days	0	0	0	0
21-30 Days	0	0	0	0
Total # of K-12 Suspensions	0	50	1	51
Combined Total (Total # of Suspensions K-12)	50 total 2025/2026		52 total 2024/2025	

* Infractions may fall under more than one category.

K-12 Suspension Report 2025/2026, 2024/2025, 2023/2024 School Years

Category of Suspension				
School	Inappropriate Behaviour (AP 2005)	Assaultive Behaviour (AP 2005)	Drug and Alcohol (AP 6025)	Total # of Suspensions *
K-8 Schools	208	241	18	234
High Schools	187	154	46	295
Combined Total for K-12 Schools (2025/2026)	395	395	64	529
Combined Total for K-12 Schools (2024/2025)	379	434	91	551
Combined Total for K-12 Schools (2023/2024)	234	217	22	346

Total Number of K-12 Suspensions, According to # of Days Consequence (out of school suspensions)

# of Days Consequence	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days
less than 3 Days	44	92	26	125	-	-
3 Days	110	25	87	32	140	34
4-6 Days	91	25	101	11	90	12
7-10 Days	28	3	35	2	48	2
11-15 Days	5	0	8	2	8	0
16-20 Days	7	0	8	1	6	0
21-30 Days	7	2	11	1	6	0
Total # of K-12 Suspensions	292	147	276	174	298	48
Combined Total (Total # of Suspensions K-12)	439 total 2025/2026		450 total 2024/2025		346 total 2023/2024	

Total Number of K-12 Suspensions, According to # of Days Consequence (in school suspensions)

# of Days Consequence	Total High School By # of Days	K-8 Schools By # of Days	Total High School By # of Days	K-8 Schools By # of Days
less than 3 Days	2	79	2	91
3 Days	1	4	0	6
4-6 Days	0	4	0	2
7-10 Days	0	0	0	0
11-15 Days	0	0	0	0
16-20 Days	0	0	0	0
21-30 Days	0	0	0	0
Total # of K-12 Suspensions	3	87	2	99
Combined Total (Total # of Suspensions K-12)	90 total 2025/2026		101 total 2024/2025	

* Infractions may fall under more than one category.



BRANDON SCHOOL DIVISION

EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, June 22, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. COMMITTEE ITEMS

A. TERRY FOX FOUNDATION

Mr. Gustafson spoke to the correspondence received from Deanna Holowachuk, Manager, School Runs, Manitoba & Saskatchewan, The Terry Fox Foundation, regarding appreciation for Brandon School Division's support and seeking further assistance to help amplify awareness and endorse The Terry Fox Run. Mr. Gustafson provided the fundraising report for Brandon School Division's participation in the 2025 Terry Fox School Run:

- BSD schools raised \$13,974.68 in 2025
- The BSD total amount raised to date is \$235,327.09

Mr. Gustafson answered Trustee questions for clarification. After discussion, the Committee agreed to continue with past practice and did not support providing additional assistance or endorsement.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Zilkey spoke to the correspondence received from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Division, regarding information contained in Webinar 3: Assessment and Evaluation in the age of AI, which was held on May 20, 2026.

- Mr. Labossiere spoke to the correspondence received from Jeffrey Kehler, Assistant Deputy Minister, System Performance and Accountability, regarding Re-assignment of Uninhabited Urban Reserves. He indicated that after further legal review Waywayseecappo Highway 10 reserve and Fishing Station 62A reserve will no longer be a part of the Brandon School Division and will be assigned to the Park West School Division.

Respectfully submitted,

C. Ekenna



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, June 22, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. **COMMITTEE ITEMS**

A. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Crocus Plains Regional Secondary School.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, June 22, 2026:

Recommendations

That the Promissory Note LTPS0917 for the purpose of borrowing the sum of Two Hundred Forty Six Thousand Five Hundred Dollars (\$246,500) to meet partial costs of the following project:

School:
Crocus Plains Regional Secondary School

Project:
West Side Roof Replacement

be approved.

B. TENDER – CHEMICAL SOLUTIONS

Mr. Labossiere reviewed the memorandum and summary received for the Tender for Chemical Solutions indicating that three (3) firms submitted tenders. Mr. Labossiere answered Trustee questions for clarification.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, June 22, 2026:

Recommendation:

That the tender from Prairie West in the amount of \$83,788.54 (plus applicable taxes) for the supply of Chemical Solutions for a three (3) year term, be accepted.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
 - Earl Oxford School – One Modular Classroom Request – Design Authorization & Project Support
 - Valleyview Centennial School - One Modular Classroom Request – Design Authorization & Project Support.

Mr. Labossiere answered Trustee questions for clarification.

B. TENDER SUMMARIES – UNDER \$50,000:

- Mr. Labossiere spoke to the Tender for Alarm Monitoring Services indicating that four (4) firms submitted bids. Mr. Labossiere indicated that ProTELEC Security & Safety Ltd., met all the requirements, had the lowest bid and that the Division would be awarding them the tender. Mr. Labossiere answered Trustee questions for clarification.

Respectfully submitted,

B. Sieklicki



BRANDON SCHOOL DIVISION

PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, June 22, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. COMMITTEE ITEMS

A. CONFIDENTIAL MATTER

Trustee L. Ross discussed a Confidential Matter and received feedback from the Committee.

B. CONFIDENTIAL MATTER

Trustee D. Ross discussed a Confidential Matter and received direction from the Committee.

*the public left the room at 6:36 p.m. and returned at 6:52 p.m.

2. OPERATIONS INFORMATION

A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS

- Salary Bulletin:
 - Mr. Labossiere reviewed the following salary bulletins:
 - River East Transcona School Division and CUPE Local 3873 (Library Technicians) – Ratified Agreement
 - Seine River School Division and Manitoba Government and General Employees' Union, Custodial and Maintenance, Local 143 – Ratified Agreement
 - Seine River School Division and Manitoba Government and General Employees' Union, Educational Assistants, Local 145 – Ratified Agreement

- Seine River School Division and Manitoba Government and General Employees' Union, Secretaries and Librarians, Local 144 – Ratified Agreement

B. MSBA – CPI, UNEMPLOYMENT RATE, REGIONAL TRENDS UPDATE:

- June 22, 2026, data was reviewed.

C. CORRESPONDENCE:

- Mr. Zilkey reviewed the correspondence received from Stacey Hay, Executive Director, Teacher Certification and Standards Branch, Manitoba Education and Early Childhood Learning indicating a new policies section has been added to the Teacher Certification webpages.
- Ms. Gilleshammer spoke to the correspondence received from Michelle Dubik, Deputy Minister of Families, Statutory Director under The Accessibility for Manitobans Act. She indicated the Accessible Employment Standard Regulation was enacted under The Accessibility for Manitobans Act in 2019 and came into force for the public sector in 2021. This regulation requires organizations in the public, private, and non-profit sectors to take standardized measures to ensure they establish and implement accessible policies and practices throughout the employment cycle. She added that Manitoba's Accessibility Compliance Secretariat will be conducting a dedicated audit of the policies respecting accessible employment that have been developed by organizations in the public sector. This formal compliance audit is anticipated to begin in September 2026.

Respectfully submitted,

L. McConnell