



# BRANDON SCHOOL DIVISION

April 10, 2026

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, APRIL 13, 2026  
7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

#### 1.02 Adoption of Minutes of Previous Meetings

- a) Regular Board Meeting – March 23, 2026  
Adopt.

### 2.00 IN CAMERA DISCUSSION

#### 2.01 Student Issues

- Reports
- Trustee Inquiries

#### 2.02 Personnel Matters

- Reports
- Trustee Inquiries

**2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

**2.04 Board Operations**

- Reports
- Trustee Inquiries

**3.00 PRESENTATIONS AND COMMUNICATIONS**

**3.01 Presentations for Information**

**3.02 Communications for Information**

**3.03 Communications for Action**

**4.00 REPORT OF SENIOR ADMINISTRATION**

**- From Report of Senior Administration**

- a) Review Report of Senior Administration – April 13, 2026

**5.00 GOVERNANCE MATTERS**

**5.01 Reports of Committees**

- a) Committee of the Whole:

Education and Community Relations	C. Ekenna
Finance and Facilities	B. Sieklicki
Personnel and Policy	L. McConnell

**5.02 Delegations and Petitions (Max. 15 minutes)**

**5.03 Business Arising**

**- From Previous Delegation**

Kat Hunkin and Tana Janzen of the Brandon School Division have partnered with Smiley Worms, and presented an idea for a progressive, proactive, low-risk budget shift that would make the Brandon School Division a leader in Manitoba in terms of environmental education.

Ketan Patel, Citizen of Brandon, provided a presentation on Anti-Islamophobia Action Plan introduced by the Manitoba government and how initiatives connected to this plan may be implemented within public schools.

**- From Board Agenda**

**- MSBA Issues**

a) E-News – March 25, 2026

**5.04 Public Inquiries (Max. 15 Mins)**

**5.05 Motions**

31/2026 That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the 2026-2027 financial support to be provided by the Division to BSIMA be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

32/2026 That a balanced school day schedule for Alexander School for the 2026/2027 school year, be approved.

**5.06 Bylaws**

**5.07 Giving of Notice**

a) I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 1/2026 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2026, to June 30, 2027.

**5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

a) Next Regular Board Meeting – 7:30 p.m. (Public), Monday, April 27, 2026.

**Additional Information:**

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: [delegations@bsd.ca](mailto:delegations@bsd.ca), or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: [trusteeinfo@bsd.ca](mailto:trusteeinfo@bsd.ca).
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>.

**7.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

## Minutes of the Regular Board Meeting Monday, March 23, 2026

J. L. Milne Boardroom  
Administration Office  
1031 - 6th Street, Brandon, Manitoba

### Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna
K. Fallis	L. McConnell
S. Mozdzen	J. Murray
B. Sieklicki	

### Also Present:

D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant  
V. DeVlieger, Executive Secretary  
T. Curtis, Communications Coordinator

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The Chairperson called the public portion of the meeting to order at 7:32 p.m., with a traditional heritage land acknowledgment.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

K. Fallis – J. Murray  
That the agenda be approved.  
Carried

#### 1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – March 9, 2026  
K. Carr – C. Ekenna
- That the minutes be approved as circulated.  
Carried

### 2.00 IN-CAMERA DISCUSSION

#### 2.01 Student Issues

- Reports

- Trustee Inquiries

## **2.02 Personnel Matters**

- Reports
- Trustee Inquiries

## **2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

## **2.04 Board Operations**

- Reports
- Trustee Inquiries

## **3.00 PRESENTATIONS AND COMMUNICATIONS**

### **3.01 Presentations for Information**

### **3.02 Communications for Information**

### **3.03 Communications for Action**

## **4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Gustafson provided highlights from the following items from the March 23, 2026, Report of Senior Administration:

a) Administration Information:

- Celebrations:
  - Vincent Massey High School students and staff take pride in celebrating the many cultures represented in the school community. This year's Culturama event is scheduled for March 23/24, 2026, and will feature student performances and food representing over 20 countries.
- Information Items:
  - Earl Oxford School and Waverly Park School, Off-Site Activity, band trip to Moose Jaw, Saskatchewan.
  - Mr. Labossiere reviewed the Scholarship Agreement additions, changes and completed/withdrawn for the 2025-2026 School Year.
- Presentations:
  - Students and Staff from École secondaire Neelin High School and Vincent Massey High School shared their highlights and perspectives from the One Manitoba Youth Summit: Safe and Healthy Futures, hosted by Manitoba Education and Early Childhood Learning on February 27, 2026.

- b) Business Arising for Board Action:
  - Information for Discussion and Correspondence:
    - The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – L. McConnell

That the March 23, 2026, Report of Senior Administration be received and filed.

Carried

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

- a) Education & Community Relations Committee Meeting  
The written report of the Education & Community Relations Committee meeting held on March 9, 2026, was circulated.

C. Ekenna – J. Murray

That the report be received and filed.

Carried

- b) Finance & Facilities Committee Meeting  
The written report of the Finance & Facilities Committee meeting held on March 9, 2026, was circulated.

B. Sieklicki – D. Ross

That the report be received and filed.

Carried

- c) Personnel & Policy Committee Meeting  
The written report of the Personnel & Policy Committee meeting held on March 9, 2026, was circulated.

L. McConnell – K. Carr

That the report be received and filed.

Carried

### **5.02 Delegations and Petitions (Max. 15 minutes)**

Kat Hunkin and Tana Janzen of the Brandon School Division have partnered with Smiley Worms, and presented an idea for a progressive, proactive, low-risk budget shift that would make the Brandon School Division a leader in Manitoba in terms of environmental education. Trustees asked questions for clarification.

Ketan Patel, Citizen of Brandon, provided a presentation on Anti-Islamophobia Action Plan introduced by the Manitoba government and how initiatives connected to this plan may be implemented within public schools. Trustees asked questions for clarification.

### **5.03 Business Arising**

**- From Previous Delegation:**

Michelle and Andy Depner, representatives of Caregiver Advocates for Literacy Equity, presented on Universal Screening for Reading Difficulties and answered Trustee questions for clarification. The Board thanked Michelle and Andy for their presentation and indicated they will take their information under advisement.

**- From Board Agenda**

**- MSBA Issues –**

a) E-News – March 11, 2026

**5.04 Public Inquiries (Max. 15 Mins)**

During the March 9, 2026, Regular Board Meeting, Mr. James Epp, resident of Brandon, had an inquiry surrounding the budget process and stated *“to help me make my 8 decisions come October, is this the standard operating procedure of the Brandon School Division? If so, how long has this been the process and have there been prior attempts to correct it?”*

The Chairperson indicated that several people within the Division engaged in a great deal of work and put together a couple of very important documents. One document indicates where budget items and discussions occurred at Regular Board meetings throughout the year. The other document is a breakdown of when announcements and news surrounding the 2026-2027 budget preparation were posted publicly on the Division’s social media. Both of these documents are available to the public and Mr. Epp. The Chairperson thanked Mr. Epp for his inquiry and indicated that when collecting this information, the Division discovered a few items and procedures that could be changed to help the Division communicate more effectively with the public.

**5.05 Motions:**

18/2026 L. McConnell – J. Murray  
That the research request from Shannon Howell, PhD, Senior Research Consultant, CCI Resources/CCI Research Inc., for the inclusion of five additional schools in the project: 2025-2026 Canadian Student Alcohol and Drugs Survey, be approved.

Carried

19/2026 L. McConnell – J. Murray  
That the purchase of three (3) Blue Bird propane school buses and one (1) Blue Bird gas school bus for the 2026-2027 school year in the amount of \$988,122.14 (including taxes) be funded by the School Bus Capital Reserve, be approved.

Carried

**Late Motions:**

20/2026 K. Fallis – S. Mozdzen  
That the 2026-2027 School Year Calendar be established, as proposed.

Carried

- 21/2026 J. Murray – S. Mozdzen  
Whereas the vendor, Powerland, has advised the Division that they can no longer honor their tender pricing and product specification for 900 laptop computers due to AI disturbance, component availability, and escalating prices, be it resolved that Motion 9/2026 be rescinded.  
Carried
- 22/2026 J. Murray – S. Mozdzen  
That the Quote from Powerland in the amount of \$630,800.00 (plus applicable taxes) for the supply of 800 laptop computers, funded from the 2025-2026 Operating Budget, be accepted.  
Carried
- 23/2026 S. Mozdzen – J. Murray  
That the Tender from Con-Restor Technologies in the amount of \$76,915 (excluding GST) for Concrete Stair Repairs at Ecole New Era School and Vincent Massey High School, funded through the 2026-2027 Operating Budget, be accepted.  
Carried
- 24/2026 S. Mozdzen – J. Murray  
That the Promissory Note LTPS0865 for the purpose of borrowing the sum of Three Hundred Eighteen Thousand Seven Hundred Dollars (\$318,700) to meet partial costs of the following:
- |   |                 |
|---|-----------------|
| <u>School:</u>                          | <u>Project:</u> |
| Crocus Plains Regional Secondary School | MUA Replacement |
- be approved.  
Carried
- 25/2026 K. Fallis – S. Mozdzen  
That the Promissory Note LTPS0882 for the purpose of borrowing the sum of Thirty One Thousand One Hundred Dollars (\$31,100) to meet partial costs of the following:
- |                |                         |
|----------------|-------------------------|
| <u>School:</u> | <u>Project:</u>         |
| Meadows School | Roof Replacement Design |
- be approved.  
Carried
- 26/2026 D. Ross – B. Sieklicki  
That the Memorandum of Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.  
Carried

27/2026 K. Carr – B. Sieklicki  
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried

28/2026 C. Ekenna – K. Carr  
That Confidential No. 2 and the recommendations therein be approved.

Carried

29/2026 B. Sieklicki – K. Carr  
That Confidential No. 3 and the recommendations therein be approved.

Carried

30/2026 B. Sieklicki – K. Carr  
That Confidential No. 4 and the recommendations therein be approved.

Carried

#### **5.06 Bylaws**

#### **5.07 Giving of Notice**

#### **5.08 Trustee Inquiries**

#### **6.00 ANNOUNCEMENTS**

a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (public), Monday, April 13, 2026.

#### **7.00 ADJOURNMENT**

K. Fallis – S. Mozdzen  
That the Board do now adjourn at 9:09 p.m.

Carried

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Chairperson (L. Ross)

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Secretary-Treasurer (D. Labossiere)



# BRANDON SCHOOL DIVISION

## Report of Senior Administration to the Board of Trustees

April 13, 2026

### A. Administrative Information

#### I. CELEBRATIONS

##### 1. **STUDENT WORK ON DISPLAY AT ART GALLERY OF SOUTHWESTERN MANITOBA**

During Truth and Reconciliation Week in the fall of 2025, students from Betty Gibson School, Crocus Plains Regional Secondary School, École Harrison, King George School, Kirkcaldy Heights School, Meadows School, Prairie Hope High School, and Waverly Park School participated in creating strings of beads to honour children lost and affected by Residential Schools in Canada. This project, Tears of Truth, is on display until June 6, 2026, at the Art Gallery of Southwestern Manitoba.

##### 2. **LONG SERVICE RECOGNITION**

Trustee Jim Murray was recognized by the Manitoba School Boards Association (MSBA) with a Long Service Trustee Recognition Award for 30 years of service. This was presented at the MSBA Annual Convention in March 2026.

##### 3. **SCHOOL BUS DRIVER DAY – APRIL 15**

The third Wednesday in April is recognized throughout Manitoba as School Bus Driver Day. We thank all of our school bus drivers for their commitment to students and their dedicated service throughout the year and in all kinds of weather.

##### 4. **ADMINISTRATIVE PROFESSIONALS' DAY – APRIL 22**

Administrative Professionals' Day is recognized annually in April. The purpose of this day is to celebrate the many contributions of these valued staff members. We thank all of our Administrative Assistants for their work in support of students, families, and staff in Brandon School Division.

##### 5. **STUDENT PARTICIPATION IN THE BRANDON CAREER SYMPOSIUM**

Approximately 900 students from Brandon School Division participated in the 2026 Brandon Career Symposium on March 17 and March 18, 2026. The

*Accepting the Challenge*

event provided meaningful exposure to a wide range of employers, post-secondary institutions, and skilled trades representatives.

Benefits to students included:

- direct engagement with employers from Brandon and Winnipeg
- exposure to college, university, and skilled-trades pathways
- hands-on demonstrations, including opportunities to use real tools
- conversations about salaries, certifications, and career expectations
- early networking opportunities for future employment and placements
- greater awareness of local and regional workforce opportunities
- development of professional communication skills and confidence

**6. BRANDON SCHOOL DIVISION HIGH SCHOOL CAREER FAIR 2026**

Brandon School Division is hosting a High School Career Fair as an opportunity for employers to connect with motivated high school students who are eager to explore career options, gain work experience, and contribute to the workforce. Dates and locations are noted below:

- April 21, 2026: Vincent Massey High School
- April 22, 2026: Crocus Plains Regional Secondary School
- April 23, 2026: École secondaire Neelin High School

**II. SUSPENSIONS**

Below are the number of suspensions from March 17, 2026, to April 6, 2026.

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
K-8 In-School	4	5	2	0
K-8 Out-of-School	7	8	8	0
Total Suspensions K-8	11	13	10	0

<u>Grade Level</u>	<u>Number of Students Suspended</u>	<u>Category: Inappropriate Behaviour</u>	<u>Category: Assaultive Behaviour</u>	<u>Category: Drugs and Alcohol</u>
9-12 In-School	0	-	-	-
9-12 Out-of-School	20	13	6	5
Total Suspensions 9-12	20	13	6	5
All Schools Total	31	26	16	5
		possession of weapons – 1	use of weapons - 0	

Note: A suspension may involve more than one category.

### **III. COMMUNITY CONNECTIONS AND SCHOOL VISITS**

The following community connections and school visits were made by Senior Administration:

- March 18, 2026 – Deputy Minister Mona Pandey, Manitoba Education and Early Childhood Learning – Mathew Gustafson
- March 23, 2026 – Grow Brandon Population Task Force – Mathew Gustafson
- March 23, 2026 – Child and Family Services of Western Manitoba – Susan Gilleshammer
- March 23, 2026 – Vincent Massey High School Culturama event – Jon Zilkey
- March 24, 2026 – Vincent Massey High School Culturama event – Susan Gilleshammer
- March 25, 2026 – Enver Naidoo, Chief Executive Officer, Westman Immigrant Services – Mathew Gustafson, Jon Zilkey
- March 25, 2026 – Community Safety and Well Being Steering Committee – Susan Gilleshammer
- March 26, 2026 – Brandon Chamber of Commerce Economic Outlook meeting – Mathew Gustafson
- March 26, 2026 – Brandon Urban Aboriginal Peoples’ Council – Mathew Gustafson
- March 26, 2026 – City of Brandon – Jon Zilkey, Denis Labossiere
- March 30, 2026 – Royal Manitoba Winter Fair – Mathew Gustafson

- April 6, 2026 – Spring Valley Colony School staff meeting – Mathew Gustafson, Susan Gillshammer
- April 7, 2026 – Valleyview Centennial School staff meeting – Mathew Gustafson

**IV. INFORMATION ITEMS**

**1. CORRESPONDENCE FROM MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING**

For Information .....M. Gustafson

**WEEK OF THE EARLY CHILDHOOD EDUCATOR**

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming the week of April 26 to May 2, 2026, as the 35<sup>th</sup> annual Week of the Early Childhood Educator. This proclamation is made to acknowledge the ongoing dedication to the care and education of Manitoba’s youngest learners in licensed early learning and child care centers, nursery schools, and family child care homes.

This annual proclamation highlights the vital role Early Childhood Educators play in fostering foundational child development and learning, and in preparing Manitoba’s youngest citizens to reach their full potential. Please see Appendix A.

**EDUCATION WEEK**

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming the week of April 13 to 17, 2026, as Education Week in Manitoba. This proclamation is intended to acknowledge the importance of Kindergarten to Grade 12 education, and educators’ crucial role in ensuring all children and youth have a sense of belonging and succeed in reaching their full potential. Please see Appendix B.

**2. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY**

For Information .....J. Zilkey

Crocus Plains Regional Secondary School submitted an off-site activity request for twenty (20) members of the boys’ soccer team (Grades 9-12) to make a trip to Kenora, Ontario from May 8 to May 9, 2026, to attend a soccer tournament.

Jennifer Emberly, Acting Principal, Crocus Plains Regional Secondary School, recommended this trip for approval. Jon Zilkey, Assistant Superintendent, approved this trip.

**3. VINCENT MASSEY HIGH SCHOOL OFF-SITE ACTIVITY**

For Information .....J. Zilkey

Vincent Massey High School submitted an off-site activity request for twenty (20) Varsity Hockey players in Grades 9 - 12 to make a trip to Halifax, Nova Scotia from November 4 to November 9, 2026, to attend a hockey tournament.

Kurt Hunter, Principal, Vincent Massey High School, recommended this trip for approval. Jon Zilkey, Assistant Superintendent, approved this trip.

**4. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY**

For Information .....J. Zilkey

Crocus Plains Regional Secondary School submitted an off-site activity request for twenty (20) Varsity Hockey players in Grades 9 - 12 to make a trip to Moncton, New Brunswick from November 17 to November 23, 2026, to attend a hockey tournament.

Jennifer Emberly, Acting Principal, Crocus Plains Regional Secondary School, recommended this trip for approval. Jon Zilkey, Assistant Superintendent, approved this trip.

**B. Business Arising for Board Action**

**I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE**

**1. STAFFING ACTIVITY REPORT**

For Information .....J. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

**2. BRANDON SCHOOLS INSTRUMENTAL MUSIC ASSOCIATION AGREEMENT**

For Action .....D. Labossiere

In the 2026-2027 budget, the amounts of \$31,262.50 for instrument purchases and \$75,419.28 to replace band registration fees were approved. This financial support is contingent on the Association maintaining their corporate status and signing an agreement with the Brandon School Division on a yearly basis. The Agreement has now been drawn up for the 2026-2027 school year and is attached as Appendix C. A motion is included in the agenda for Board consideration. Please contact me should you require further information.

Recommendation:

That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the 2026-2027 financial support to be provided by the Division to BSIMA be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

**Senior Administration respectfully submits this report for your consideration, action, and information.**

**Mathew Gustafson  
Superintendent/Chief Executive Officer**



PROVINCE OF MANITOBA

# PROCLAMATION

## WEEK OF THE EARLY CHILDHOOD EDUCATOR

**WHEREAS** early childhood educators offer worthwhile contributions to family support, early learning and child care, social and economic development as well as the betterment of society;

**WHEREAS** early childhood educators in Manitoba's licensed child care centres, nursery schools and family child care homes partner with parents to support children's well being and developmentally appropriate early learning and care;

**WHEREAS** the Manitoba Child Care Association actively promotes child care as a profession and a service;

**NOW, THEREFORE LET IT BE KNOWN THAT I**, the Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, do hereby proclaim the week of April 26 – May 2, 2026 as

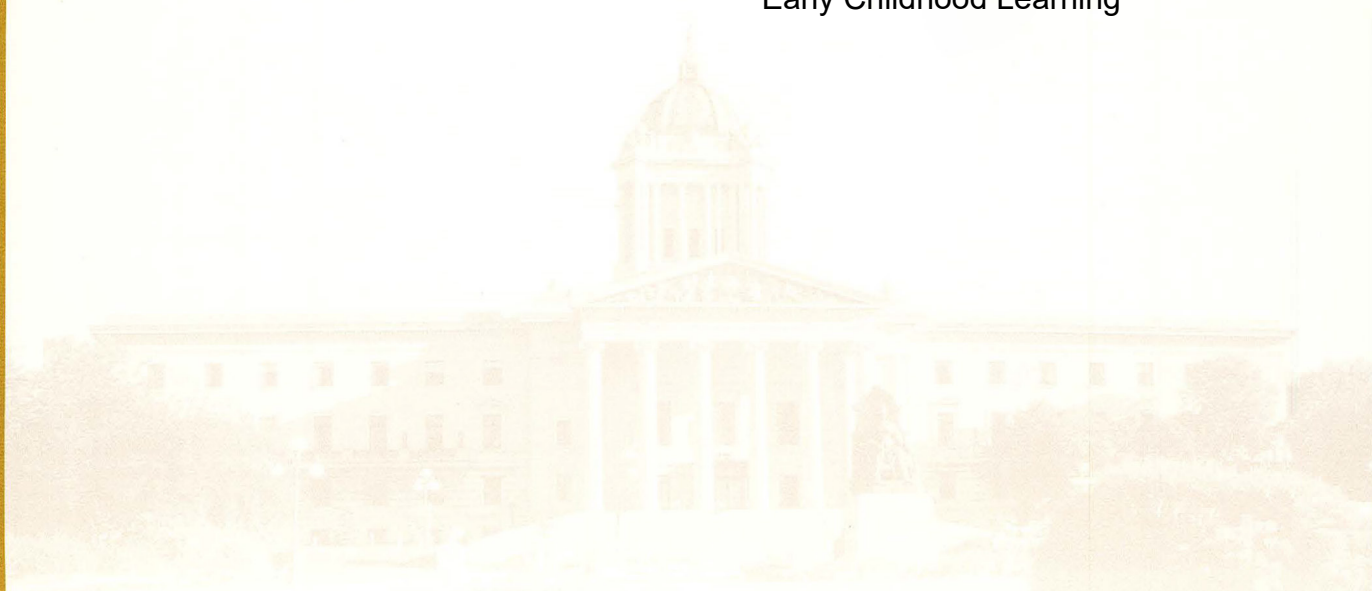
## WEEK OF THE EARLY CHILDHOOD EDUCATOR

in Manitoba, and call upon the citizens of Manitoba to acknowledge early learning and child care, the commitment and importance of early childhood educators, child care assistants and family child care providers as well as the important services they provide for children, families, communities and economic development within the Province of Manitoba.

*Original signed by*

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Honourable Tracy Schmidt  
Minister  
Education and  
Early Childhood Learning





PROVINCE OF MANITOBA

# PROCLAMATION

## CELEBRATING EDUCATION WEEK April 13 to 17, 2026

**WHEREAS** Education Week acknowledges the value of education and dedicated educators in preparing Manitoba students to reach their full potential;

**WHEREAS** It is the mission of Manitoba Education and Early Childhood Learning to ensure responsive, equitable, high-quality child care and learning that fosters belonging from early childhood through to high school graduation, and supports all children and youth to reach their full potential;

**WHEREAS** Education prepares Manitoba students for the careers and challenges of the future. It can also transform our province by providing students with the competencies needed to be active citizens, prepared to live in relationship with others and the natural world and to engage in shaping their own futures and the future prosperity of our province;

**WHEREAS** The Manitoba government is proud to promote Education Week, and the valuable contributions of educators, industry partners, and business and apprenticeship mentors. We appreciate all those who work within, and in collaboration with, education communities to support students in reaching their full potential;

**WHEREAS** The Manitoba government encourages citizens to recognize the historical and continuing importance of education in Manitoba and its relationship to healthy communities;

**NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Manitoba government, do hereby proclaim April 13 to 17, 2026, be designated as**

### **EDUCATION WEEK**

in Manitoba and commend its thoughtful observance to all citizens of our province.



Honourable Tracy Schmidt  
Minister  
Education and  
Early Childhood Learning

THIS AGREEMENT made in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2026

BETWEEN:

**BRANDON SCHOOL DIVISION**

Hereinafter called the Division

- and -

**BRANDON SCHOOLS INSTRUMENTAL MUSIC ASSOCIATION INC.**

Hereinafter called BSIMA

WITNESSETH THAT:

AND WHEREAS an Agreement has been reached between the Division and BSIMA;

AND WHEREAS the Division will support BSIMA in the amount of \$31,262.50 for instrument purchases and \$75,419.28 to replace band registration fees for the 2026-2027 school year.

NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and agreement herein contained, the Parties agree as follows:

1. BSIMA Inc. agrees to provide copies of its Incorporation status prior to August 1<sup>st</sup> of each year to the Division before any funding is transacted.
2. The Division agrees to disburse the funds outlined in this agreement to the BSIMA as follows:
  - a. The Division agrees to pay BSIMA the funding to replace band registration fees on or after August 1<sup>st</sup> within a thirty (30) day period; and
  - b. BSIMA agrees to submit invoices for instrument purchases to the Division to be paid by the Division up to \$31,262.50. Any purchases submitted to the

Division over and above \$31,262.50 will be invoiced back to BSIMA and will be subject to the payment conditions stated on the invoice.

c. The annual band registration funding of \$76.88/band student shall be calculated using the actual number of Grade 7 to Grade 12 Brandon School Division band students enrolled as of the Term 1/November report for the preceding school year.

3. BSIMA agrees to use the funding designated for instrument purchases (\$31,262.50) for that purpose.

4. BSIMA agrees to use the funding designated to replace band registration (\$75,419.28) for that purpose.

5. This Agreement shall commence on the 1st day of July, 2026 (the "Effective Date") and shall continue until the 30<sup>th</sup> day of June, 2027.

6. (a) This Agreement may be terminated on thirty (30) days notice in writing by either party, such notice to be addressed to, in case of the Division, Secretary Treasurer, and in the case of the BSIMA, the President.

(b) This Agreement will also be terminated in the event of default of either party of any term or condition of this Agreement, but only provided that the party not in default has served notice of default on the defaulting party, and after fifteen (15) days from the date of sending of such notice, the defaulting party has failed to cure its default.

For the purpose of this Agreement, default shall include, but not be limited to the following:

- i. Failure by the Division to advance the monies pursuant to this Agreement;
- ii. The failure of the BSIMA to use the funding for instrument purposes pursuant to Paragraph 3, and/or to replace band registrations as set out in Paragraph 4;
- iii. The failure of the BSIMA to maintain its corporate registration and its Annual Returns throughout the course of the term of this Agreement; and

iv. The bankruptcy or insolvency of either party.

7. This Agreement shall enure to the benefit of and be binding upon the Parties hereto, their respective successors and assigns.

IN WITNESS WHEREOF the Division has executed these presents by the hand(s) of its proper signing officer(s) in that behalf, this \_\_\_\_\_ day of \_\_\_\_\_, 2026, and BSIMA has executed these presents by the hand(s) of its proper signing officer(s) in that behalf, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Brandon School Division

Brandon Schools  
Instrumental Music  
Association Inc.(BSIMA)

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary-Treasurer

\_\_\_\_\_  
Financial Officer



# BRANDON SCHOOL DIVISION

## EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, March 23, 2026 – 6:00 p.m.  
Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
C. Ekenna K. Carr  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant  
V. DeVlieger, Executive Secretary

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### 1. COMMITTEE ITEMS

#### A. 2026-2027 SCHOOL YEAR CALENDAR

Mr. Zilkey reviewed the draft 2026-2027 School Year Calendar. The Committee agreed to bring forward the following recommendation as a Late Motion, to the Regular Board Meeting on March 23, 2026:

#### **Recommendation:**

That the 2026-2027 School Year Calendar be established, as proposed.

#### B. BRANDON PARENT COUNCIL COLLECTIVE PRESENTATION – FEBRUARY 23, 2026

At the Regular Board Meeting, February 23, 2026, Rana Wilkinson, spokesperson for the Brandon Parent Council Collective presented on the topic of Lunch Supervision. The Board referred this presentation to Committee for further discussion.

The Committee discussed the presentation and agreed to post the presentation publicly on the Division's website, along with sending the presentation to the Minister of Education and Early Childhood Learning and local MLAs. Mr. Gustafson and Mr. Labossiere answered Trustee questions for clarification.

#### C. COMMUNITY SCHOOLS PROGRAM

Mr. Zilkey reviewed the slide deck received from Kate McNeil, Assistant Director, Indigenous Excellence in Education regarding Community Schools Program Superintendent Presentation. Within this document, the province has clarified the roles

and expectations for Community Schools moving forward. Brandon School Division has four community schools: Crocus Plains Regional Secondary School, George Fitton School, Betty Gibson School, and Earl Oxford School. Funding for these schools will be primarily based on a community connector position; the Division is developing responsibilities and roles for this position. Mr. Zilkey answered Trustee questions for clarification.

## **2. OPERATIONS INFORMATION**

### **A. CORRESPONDENCE:**

- Ms. Gilleshammer reviewed the correspondence received from Honourable Jamie Moses, Minister of Business, Mining, Trade and Job Creation, regarding a letter to graduating students.
- Mr. Labossiere spoke to the correspondence received from Jeffrey Kehler, Assistant Deputy Minister, System Performance and Accountability, Manitoba Education and Early Childhood Learning, regarding the Campaign Financing during School Trustee Elections. Mr. Labossiere answered Trustee questions for clarification.

Respectfully submitted,

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C. Ekenna



# BRANDON SCHOOL DIVISION

## FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, March 23, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
C. Ekenna K. Carr  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant  
V. DeVlieger, Executive Secretary

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### 1. COMMITTEE ITEMS

#### A. REQUEST FOR PROPOSAL – SUPPLY OF LAPTOP COMPUTERS

Mr. Labossiere indicated that Powerland has advised the Division that they can no longer honor their tender pricing and product specification for 900 laptop computers in the amount of \$625,950.00 (plus applicable taxes) due to AI disturbance, component availability, and escalating prices.

Mr. Labossiere reviewed the Memo and Summary regarding Supply of Laptop Computers that was provided previously to the Committee, along with revised quotations and information from Andrew Kean, Director of Learning & Business Technologies. The Committee agreed to bring forth the following recommendations as Late Motions to the Regular Board Meeting, March 23, 2026:

#### Recommendations:

Whereas the vendor, Powerland, has advised the Division that they can no longer honor their tender pricing and product specification for 900 laptop computers due to AI disturbance, component availability, and escalating prices, be it resolved that Motion 9/2026 be rescinded.

That the Quote from Powerland in the amount of \$630,800.00 (plus applicable taxes) for the supply of 800 laptop computers, funded from the 2025-2026 Operating Budget, be accepted.

#### B. CONCRETE STAIR REPAIR AT ECOLE NEW ERA AND VINCENT MASSEY

Mr. Labossiere reviewed the Bid Evaluation and Summary for the concrete stair repairs at École New Era School and Vincent Massey High School.

The Committee agreed to bring forth the following recommendation as a Late Motion to the Regular Board Meeting, March 23, 2026:

**Recommendation**

That the Tender from Con-Restor Technologies in the amount of \$76,915 (excluding GST) for Concrete Stair Repairs at École New Era School and Vincent Massey High School, funded through the 2026-2027 Operating Budget, be accepted.

C. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Crocus Plains Regional Secondary School.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

**Recommendation**

That the Promissory Note LTPS0865 for the purpose of borrowing the sum of Three Hundred Eighteen Thousand Seven Hundred Dollars (\$318,700) to meet partial costs of the following:

<u>School:</u>	<u>Project:</u>
Crocus Plains Regional Secondary School	MUA Replacement

be approved.

D. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Meadows School.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

**Recommendation**

That the Promissory Note LTPS0882 for the purpose of borrowing the sum of Thirty One Thousand One Hundred Dollars (\$31,100) to meet partial costs of the following:

<u>School:</u>	<u>Project:</u>
Meadows School	Roof Replacement Design

be approved.

E. PRAIRIE MOUNTAIN HEALTH AGREEMENT – OCCUPATIONAL THERAPY SERVICES

Mr. Labossiere indicated that as per past practice the Brandon School Division contracts occupational therapy services through Prairie Mountain Health. These services are provided by Prairie Mountain Health staff through a Memorandum of Agreement. The 2026-2027 budget for these services is \$37,110.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

**Recommendation**

That the Memorandum of Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

F. PRAIRIE MOUNTAIN HEALTH AGREEMENT – SPEECH LANGUAGE SERVICES

Mr. Labossiere indicated that the Brandon School Division and Prairie Mountain Health have partnered to provide speech language services to Prairie Mountain Health in exchange for transfer of funding received for the provision of such services in the amount of \$174,178 for 2026-2027.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

**Recommendation**

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

G. BUS ROUTE CANCELLATIONS

Mr. Labossiere provided and reviewed the Transportation Report. He spoke to Transportation staffing, bus routes, training, advertisements for positions, challenges the Division is currently experiencing and how the Division plans to address the transportation challenges and bus driver shortages. Mr. Labossiere answered Trustee questions for clarification.

H. BUILDING THE 2026-2027 BUDGET – PUBLIC INQUIRY

During the March 9, 2026, Regular Board Meeting, Mr. James Epp, resident of Brandon, had an inquiry surrounding the budget process. Mr. Labossiere presented and reviewed two documents containing a summary of Public Budget discussions that have occurred at Board meetings since August of 2025, along with a summary of News & Social Media publications regarding the 2026/2027 Budget. Mr. Labossiere indicated that when collecting this information, the Division discovered a few items and procedures that could be changed to help the Division communicate more effectively with the public, such as how news stories are shown on the website and the placement of budget information on the website.

## 2. OPERATIONS INFORMATION

### A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
  - Crocus Plains Regional Secondary School – Roof Replacement Phase 2 – Additional Project Support.
  - Meadows School – Roof Replacement Design – Authorization & Project Support

Respectfully submitted,

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B. Sieklicki



# BRANDON SCHOOL DIVISION

## PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, March 23, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
C. Ekenna K. Carr  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant  
V. DeVlieger, Executive Secretary

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### 1. COMMITTEE ITEMS

#### A. PERSONNEL MATTER

Mr. Zilkey reviewed information on a Personnel Matter. The Committee agreed to bring the following Late Motion to the Regular Board Meeting, Monday, March 23, 2026:

**Recommendation:**

That Confidential No. 2 and the recommendations therein be approved.

#### B. PERSONNEL MATTER

Mr. Zilkey reviewed information on a Personnel Matter. The Committee agreed to bring the following Late Motion to the Regular Board Meeting, Monday, March 23, 2026:

**Recommendation:**

That Confidential No. 3 and the recommendations therein be approved.

#### C. PERSONNEL MATTER

Mr. Zilkey reviewed information on a Personnel Matter. The Committee agreed to bring the following Late Motion to the Regular Board Meeting, Monday, March 23, 2026:

**Recommendation:**

That Confidential No. 4 and the recommendations therein be approved.

D. BRANDON CONSERVATORY CHORALE (BCC)

Communication was received from the Chair of the Brandon Conservatory Chorale (BCC), Heidi Howarth, at the Regular Board Meeting, March 9, 2026, requesting clarification on the request for their music directors to participate in the Brandon Conservatory Chorale Youth Choir school tour. The Board agreed to refer this communication to Committee.

The Committee discussed the letter. As a result of the increasing number of requests, limited substitute teacher availability, and the impact on other teachers has required the Division to prioritize approved absences. The current prioritization is:

- required absences under the Collective Agreement,
- required absences for provincially and divisionally required events such as curriculum implementation or Workplace Safety and Health,
- and school-based activities.

Even with the current prioritization, the Division is still experiencing multiple days with no substitute teacher available. As a result, the ability to provide release time outside of the prioritized areas continues to remain limited and therefore the Committee is denying the Brandon Conservatory Chorale request.

2. **OPERATIONS INFORMATION**

A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS

- Collective Bargaining Update:
  - Mr. Labossiere and Mr. Gustafson reviewed information on a Personnel Matter.

B. MSBA – CPI, UNEMPLOYMENT RATE, REGIONAL TRENDS UPDATE

- March 16, 2026, data was reviewed.

Respectfully submitted,

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L. McConnell



March 25, 2026

## CONVENTION FOLLOW-UP

Thank you for making our 62nd Annual Convention a success!

If you have not had an opportunity to complete the brief online evaluation form, it is not too late! Please take a moment to share your thoughts on this year's event. Your feedback will help the planning committee develop the 2027 Convention.

### Thank You to Our Outgoing Provincial Executive Members!

We extend our sincere appreciation to the outgoing members of the provincial executive, including Vice-President (6000+ students), Sandy Lethbridge, St. James-Assiniboia SD; Region 1 Director, Nicole Chaske, Fort la Bosse SD; and Region 3 Director, Paul Magnan, Sunrise SD for their dedication, leadership, and service. Your commitment has strengthened our association and supported the important work of boards across the province. Thank you for the time, energy, and expertise you have contributed—you leave a meaningful and lasting legacy.

### Introducing your 2026/2027 Provincial Executive!

We would also like to congratulate and introduce the members of the association's 2026-2027 provincial executive, as elected by delegates at the convention:

President: Alan Campbell, Interlake SD  
 Vice-President (6000+): Cheryl Smukowich, St. James-Assiniboia SD  
 Vice-President (<6000): Leah Klassen, Garden Valley SD  
 Director, Region 1: Cameron Mateika, Swan Valley SD  
 Director, Region 2: Ashley Lachance, Prairie Rose SD  
 Director, Region 3: Penny Helgason, Evergreen SD  
 Director, Region 4: Henk Warnar, School District of Mystery Lake  
 Director, Region 5: Irene Nordheim, Louis Riel SD  
 Director, Region 5: Vacant (until the next regional director election)  
 Director, Region 6: Ann Evangelista, Winnipeg SD  
 Past-President: Sandy Nemeth, Louis Riel SD

Keep an eye on our [convention web page](#) in the coming days for all convention-related information, including the complete record of proceedings, which will include the outcomes of all resolutions, election results, and more. And don't forget to check out the event photos on our social media accounts.





All funds raised stay in Manitoba.

## THANK YOU FOR YOUR SUPPORT

MSBA extends a huge thank-you to all who supported our charity raffle, held in conjunction with this year's convention. Thanks to the generosity of our donors and ticket buyers, not to mention the skill of the students who built some of our most popular prizes, we raised a record **\$4500** for CancerCare Manitoba Foundation. Thank you for your support!



## MSBA IS HIRING

Do you have a passion for advocacy, public affairs, and building strong stakeholder relationships? We're looking for a **Director of Advocacy & Public Affairs** to help lead strategic initiatives, influence policy, and elevate impact across the sector.

If you're a collaborative leader with deep experience in government relations, communications, and strategic engagement, we want to hear from you.

Learn more and apply online [here](#).

**Deadline for Applications: Friday, April 3, 2026**



## WHAT HAPPENS WHEN A SCHOOL TRUSTEE & TWO CITY COUNCILLORS JOIN THE SAME RADIO SHOW?

You get a dynamic conversation filled with diverse perspectives on the supports and resources our children and schools need.

If you missed it, you can still listen to the March 17 episode of the 680 CJOB Richard Cloutier Show, where education funding and community priorities took centre stage with guests MSBA President, Alan Campbell and City of Winnipeg Councillors Brian Mayes and Jeff Browaty.

One message rose above the rest: Manitoba needs a provincial task force on education funding. Only then can we ensure that every community, urban, rural, and northern, has the resources required to support student success.

Read [AMM](#) and MSBA's joint advocacy letter written to the provincial government on the topic to learn more.

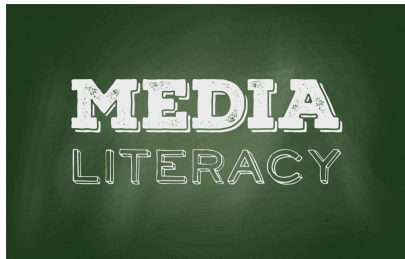


## REMINDER! THE DEADLINE IS NEXT WEEK!

The Student Citizenship Awards recognize outstanding young people throughout Manitoba who have contributed to their communities and schools through outstanding citizenship, leadership, public service, and voluntary endeavour.

It is not a scholarship, academic, or athletic award. All students (grades 9 to 12 only) in regular attendance at a Manitoba public school are eligible. The presentations will take place at the division and/or school level to enable family, friends, and members of the school community to attend.

Students can review the awards package and apply online by **4:30 pm on Friday, April 3.**



## EMPOWERING MEDIA LITERACY IN SCHOOLS

Manitoba Education and Early Childhood Learning has launched a new free media literacy resource created in partnership with the Winnipeg Free Press and Winnipeg School Division.

The first release includes:

- A student journalism starter kit
- A school newspaper creator
- A newsstand to showcase student work
- A searchable tool that lets students find news by school subject

Additional learning materials are available in the Free Press 101 section, where students can explore the foundations of quality journalism and authentic storytelling.

More features are coming soon, including lessons and videos on online safety, misinformation, and media bias. Work on a French-language version is underway, and the Free Press has removed paywalls from dozens of English and French articles to support classroom use.

Click [here](#) to learn more about this initiative. For additional information or to book a presentation for your school division, contact [curr\\_impl@gov.mb.ca](mailto:curr_impl@gov.mb.ca).



## OUR POWER, OUR PLANET

This Earth Day, April 22, the theme is *Our Power, Our Planet*.

Earth Day 2026 calls on communities everywhere to take action for clean air, clean water, and a healthier future.

The global theme, *Our Power, Our Planet*, emphasizes the need for visible, collective public pressure to protect environmental rights.

Here in Manitoba, this message resonates strongly. Our communities rely on healthy lakes, clean rivers, resilient forests, and stable climate conditions, foundations that support local food systems, northern ecosystems, and our shared quality of life. Local cleanups, tree-planting events, and school or community teach-ins are all encouraged as part of the global week of action starting **April 18 and leading up to Earth Day on April 22**.

Even if Manitobans can't attend an event, small daily actions, such as waste reduction, energy conservation, sustainable transportation, and water stewardship, help drive long-term environmental impact.

This Earth Day, let's show how Manitoba's communities can lead with local power for a stronger, more resilient planet. Learn more about Earth Day online at [earthday.org](http://earthday.org).

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