



# BRANDON SCHOOL DIVISION

## PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, November 24, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: D. Ross C. Ekenna  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

Regrets: L. Ross, K. Carr

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### 1. **OPERATIONS INFORMATION**

#### A. BRANDON CONSERVATORY CHORALE

During the Regular Board Meeting November 10, 2025, the Board responded to Ms. Heidi Howarth's delegation regarding the Brandon Conservatory Chorale's annual school tour. The Committee declined the request, however the matter may be revisited in the future once substitute teacher's availability has stabilized.

#### B. BRANDON TEACHERS' ASSOCIATION SECONDMENT REQUEST

Mr. Gustafson spoke to the letter from BTA regarding the secondment request for Sandra Thompson.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, November 24, 2025:

#### **Recommendation**

That the request of the Brandon Teachers' Association, that Ms. Sandra Thompson, Vice-President of the Association, be seconded from the Division from November 17, 2025 to December 19, 2025, on a half-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment and that the terms and conditions of this leave of absence are in accordance with Article 7.16 of the Collective Bargaining Agreement.

#### C. PERSONNEL MATTER (Late item)

Mr. Labossiere reviewed information on a Personnel Matter, answered Trustee questions and received direction from the Committee.

## 2. OPERATIONS INFORMATION

- A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS
  - Collective Bargaining Update:
    - Mr. Labossiere reviewed information on a Personnel Matter.
- B. MSBA – CPI, UNEMPLOYMENT RATE, REGIONAL TRENDS UPDATE:
  - November 20, 2025, data was reviewed.

Respectfully submitted,

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L. McConnell