



# BRANDON SCHOOL DIVISION

## PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, February 9, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

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## 1. COMMITTEE ITEMS

### A. BSD ACCESSIBILITY STANDARD FOR CUSTOMER SERVICE

Ms. Gilleshammer provided the Committee with an update surrounding the Accessible Customer Service audit which was conducted in February 2026. She indicated there will be amendments made to the Division's Accessibility Administrative Procedures and Forms which will be brought forward at the February 23, 2026, Regular Board Meeting. She further indicated that on February 6, 2026, the Division received notice from the Accessibility Compliance Secretariat stating that the Brandon School Division is in compliance.

### B. PERSONNEL MATTER

Mr. Labossiere reviewed information on a Personnel Matter and answered Trustee questions.

## 2. OPERATIONS INFORMATION

### A. MSBA – COLLECTIVE BARGAINING UPDATE/SALARY BULLETINS

- Collective Bargaining Update:
  - Mr. Labossiere reviewed information on a Personnel Matter.

### B. CORRESPONDANCE:

- Mr. Zilkey spoke to the correspondence received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning regarding, website information on the Office of the Commissioner of Teacher Professional Conduct.

- Ms. Gilleshammer reviewed the correspondence from Stephanie Westra, Accessibility Compliance Officer, Department of Families, Government of Manitoba regarding, Compliance Notice – Accessible Transportation Standard Regulation. She indicated the Brandon School Division is in compliance.

Respectfully submitted,

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L. McConnell