



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, June 22, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr C. Ekenna
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

1. **COMMITTEE ITEMS**

A. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Crocus Plains Regional Secondary School.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, June 22, 2026:

Recommendations

That the Promissory Note LTPS0917 for the purpose of borrowing the sum of Two Hundred Forty Six Thousand Five Hundred Dollars (\$246,500) to meet partial costs of the following project:

School:
Crocus Plains Regional Secondary School

Project:
West Side Roof Replacement

be approved.

B. TENDER – CHEMICAL SOLUTIONS

Mr. Labossiere reviewed the memorandum and summary received for the Tender for Chemical Solutions indicating that three (3) firms submitted tenders. Mr. Labossiere answered Trustee questions for clarification.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, June 22, 2026:

Recommendation:

That the tender from Prairie West in the amount of \$83,788.54 (plus applicable taxes) for the supply of Chemical Solutions for a three (3) year term, be accepted.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
 - Earl Oxford School – One Modular Classroom Request – Design Authorization & Project Support
 - Valleyview Centennial School - One Modular Classroom Request – Design Authorization & Project Support.

Mr. Labossiere answered Trustee questions for clarification.

B. TENDER SUMMARIES – UNDER \$50,000:

- Mr. Labossiere spoke to the Tender for Alarm Monitoring Services indicating that four (4) firms submitted bids. Mr. Labossiere indicated that ProTELEC Security & Safety Ltd., met all the requirements, had the lowest bid and that the Division would be awarding them the tender. Mr. Labossiere answered Trustee questions for clarification.

Respectfully submitted,

B. Sieklicki