



# BRANDON SCHOOL DIVISION

## FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, December 8, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

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### 1. COMMITTEE ITEMS

#### A. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for the new K-8 school site, land purchase in Southwest Brandon.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, December 8, 2025.

#### Recommendation

That the Promissory Note LTPS0837 for the purpose of borrowing the sum of One Million Eleven Thousand Four Hundred Dollars (\$1,011,400) to meet partial costs of the following:

School:  
New K-8 School Site

Project:  
Land Purchase in Southwest Brandon

be approved.

#### B. CONFIRM PAYMENTS OF ACCOUNT (NOVEMBER)

The payments of account for the month of November were provided for information and accepted as circulated.

## 2. OPERATIONS INFORMATION

### A. CORRESPONDENCE:

- Mr. Labossiere spoke to the two (2) funding request letters received from Brandon Schools Instrumental Music Association (BSIMA). He noted that BSIMA is requesting a 2.5% increase for the 2026-2027 school year to the band registration fee and instrument purchase funding allotment. The Committee agreed for BSIMA's funding requests to be included in the preliminary 2026-2027 budget.
- Mr. Labossiere spoke to the letter received from Alan M. Campbell, President, Manitoba School Boards Association (MSBA) regarding, Manitoba Schools Insurance (MSI) Allocation of Reserves for the Insurance Valuation Process. He indicated that MSBA will be providing funds to cover valuation fees for the first three buildings in each division for 2025-2026 and that Division's are to include the projected costs in future operating budgets.

Respectfully submitted,

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B. Sieklicki