

BRANDON SCHOOL DIVISION

September 19, 2025

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 22, 2025 7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Inaugural Meeting September 2, 2025 Revised Adopt.
- b) Regular Board Meeting September 8, 2025 Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

- 3.01 Presentations for Information
- 3.02 Communications for Information
- 3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration
- a) Review Report of Senior Administration September 22, 2025

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Committee of the Whole:

Education and Community Relations Finance and Facilities

Personnel and Policy L. McConnell

C. Ekenna

B. Sieklicki

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Issues

- a) E-News September 10, 2025
- b) MSBA Call for Nominations and Resolutions
 Resolution deadline Wednesday, October 1, 2025
- c) MSBA Regional Meetings October 18, 2025
- d) Annual Convention March 19-20, 2026

5.04 Public Inquiries (Max. 15 Mins)

Mr. James Epp of Brandon, Manitoba, suggested the Board consider withdrawing the motion of approving the Inaugural Meeting minutes, September 2, 2025, and indicated he noticed the following areas within the minutes which were incorrect:

- The motion to approve the destruction of ballots appears twice
- Trustee Sieklicki is mentioned as having attended that meeting, but he didn't hear her over the phone approve even uncontroversial motions, which may require a clarification of record
- He doesn't recall which vote it was, but there was a motion moved, and it was given a seconder, but he didn't see that motion passed

Mr. Epp inquired about the September 8, 2025, Report of Senior Administration and the deficit of classrooms. He indicated the document provided does have a table of all the K-8 schools. He noted that the high schools do not appear to be on the list and was inquiring if that was intentional and is there a justification as to why that was intended if it was an intentional omission; was this an honest mistake? He then inquired if we're going to receive those numbers some point in the future can there be an estimate on when we will get the numbers because the reality is the Board collective can make a lot of decisions on how they want to action the information they are provided, but if they don't have complete information, they cannot make the best decision.

5.05 Motions:

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) <u>NEXT REGULAR BOARD MEETING</u> 7:30 p.m. (public), Tuesday, October 14, 2025
- b) TRUSTEE BY-ELECTION October 16, 2025

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact the office of the Secretary-Treasurer, by email: delegations@bsd.ca, or by phone at (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- For all other inquiries related to Board matters, please email: trusteeinfo@bsd.ca
- We invite everyone to watch live streaming of the Board meetings on our website: https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., TUESDAY, SEPTEMBER 2, 2025.

TRUSTEES PRESENT: K. Carr C. Ekenna

K. Fallis L. McConnell J. Murray D. Ross

L. Ross B. Sieklicki (by phone)

ALSO PRESENT: D. Labossiere, Secretary-Treasurer

M. Gustafson, Superintendent/CEO

S. Gilleshammer, Assistant Superintendent – Student Services

J. Zilkey, Assistant Superintendent - Curriculum and Human

Resources J. McBeth, Executive Assistant T. Curtis, Live Streaming Video Operator

The Secretary-Treasurer, Denis Labossiere, was in the Chair.

The Acting Chairperson called the meeting to order at 7:00 p.m., with a traditional heritage acknowledgement, followed by a listening of O'Canada.

CALL:

The Acting Chairperson advised that the Inaugural Meeting of the Board had been called for the purpose of organization for the ensuing year, as set forth in the Agenda.

ELECTION OF CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee L. Ross had requested her name be brought forth for the position of Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Chairperson of the Board for the ensuing year, noting that a nominator only was required.

There were no further nominations for the position of Chairperson.

J. Murray – D. Ross

That nominations do now cease.

Carried.

The Acting Chairperson declared Trustee L. Ross to be duly elected by acclamation as Chairperson of the Board for the ensuing year commencing September 2, 2025.

ELECTION OF VICE-CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee D. Ross and Trustee K. Fallis had requested their names be brought forth for the position of Vice-Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Vice-Chairperson of the Board for the ensuing year, noting that a nominator only was required.

There were no further nominations for the position of Vice-Chairperson.

L. McConnell – K. Carr That nominations do now cease. <u>Carried.</u>

The Acting Chairperson invited Trustee D. Ross and Trustee K. Fallis to say a few words.

Trustee Ekenna inquired on the voting process. The Acting-Chair reviewed the process used for the voting and indicated that the vote count would be by secret ballot. Trustee Ekenna then asked if the count results could be made public, and the Acting-Chair referred the matter to the Board and requested a vote. By the show of hands, the Board voted to continue past practice of using a secret ballot and not make the count results public.

The Acting Chairperson declared Trustee D. Ross to be duly elected by majority vote as Vice-Chairperson of the Board for the ensuing year commencing September 2, 2025.

The Acting Chairperson asked for a motion to destroy the ballots.

J. Murray – C. Ekenna

Carried

The Acting Chairperson invited the newly elected Chairperson, L. Ross, to assume the Chair for the remainder of the meeting.

CHAIRPERSON'S REMARKS:

Trustee L. Ross

"I would like to thank Trustees for their confidence in me in allowing me to do this job for another year. I look forward to this Board working cooperatively, not always unanimously, because life would be boring. I do think that we work well together, and I look forward to another year moving forward with the needs of our students in Brandon.

VICE-CHAIRPERSON'S REMARKS:

Trustee D. Ross

"I would like to thank all of you for once again putting your faith in me to continue to act as Vice-Chair for the next year. I would agree with Linda, this is a strong Board and on most things we get along which is important because we are all growing in the same direction and that direction is the education of our children. I look forward to continuing to work with Senior Administration, with Linda and with you all on the Board here to continue to further that goal.

SECRETARY-TREASURER'S DECLARATION OF OCCUPATIONS OF TRUST:

The Secretary-Treasurer read a letter addressed to the Board of Trustees wherein he advised, in accordance with the provisions of Section 53(5) of The Public Schools Act, that he holds no occupations of trust other than that of Secretary-Treasurer of The Brandon School Division.

ADJOURNMENT:

C. Ekenna – K. Fallis That the meeting is now adjourned (7:19 <u>Carried.</u>	p.m.)
Chairperson (L. Ross)	Secretary-Treasurer (D. Labossiere)



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, September 8, 2025

J. L. Milne Boardroom Administration Office

1031 - 6th Street, Brandon, Manitoba

Trustees Present: L. Ross, Chairperson D. Ross, Vice-Chairperson

K. CarrK. FallisC. EkennaL. McConnell

J. Murray

Also Present: D. Labossiere, Secretary-Treasurer

M. Gustafson, Superintendent/CEO

S. Gilleshammer, Assistant Superintendent - Student Services

J. Zilkey, Assistant Superintendent – Curriculum and HR

J. McBeth, Executive Assistant

T. Curtis, Communications Coordinator

Regrets: B. Sieklicki

The Chairperson called the public portion of the meeting to order at 7:32 p.m. with a traditional heritage land acknowledgment.

<u>AGENDA</u>

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

K. Carr – C. Ekenna
That the agenda be approved.

<u>Carried</u>

1.02 Adoption of Minutes of Previous Meeting

a) Regular Board Meeting – August 25, 2025D. Ross - K. Carr

That the minutes be approved as circulated.

<u>Carried</u>

b) Inaugural Meeting – September 2, 2025 J. Murray – D. Ross

That the minutes be approved as circulated.

<u>Carried</u>

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

A letter was received from Ade Adeyemi, United Nigerians Brandon Association (UNBA), extending their profound gratitude to the Board of Trustees for the opportunity to present on community-led solutions for racial violence prevention on June 23, 2025. The UNBA conveyed thanks to the Board for their leadership on this critical issue.

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the September 8, 2025, Report of Senior Administration:

a) Administration Information:

Celebrations:

➤ Tools for Schools Program — United Way West Central Manitoba gathered donations of school supplies over the summer through their annual Tools for Schools Program to support Brandon School Division students and their families. This year, the donations will support more than 550 students from Brandon and area.

Information Items:

- ➤ BlackNorth Vanguard Scholars Program The BlackNorth Vanguard Scholars Program is a flagship program of the BlackNorth Initiative, dedicated to addressing systemic barriers and expanding opportunities for Black youth.
- ➤ Administrative Procedure 5027 Conflict of Interest is a new Administrative Procedure developed to support processes and practices in Brandon School Division.
- ➤ Administrative Procedure 5165 Workplace Safety and Health Inspections has been amended to reflect that each location now has a Workplace Safety and Health Committee.
- ➤ Administrative Procedure 5077 Extra-Curricular Activity Leaves is a new Administrative Procedure developed to align with the Collective Agreement between Manitoba School Boards Association and The Manitoba Teachers' Society. Administrative Forms 5077a and 5077b were developed to support the Administrative Procedure 5077 Extra-Curricular Activity Leaves.
- Administrative Procedure 6040 Registration of Students has been amended to adhere to requirements of Bill 21 Registration of a Student Living with a Responsible Adult. Administrative Forms 6040Fa and 6040Fb were developed to support Administrative Procedure 6040 Registration of Students. Mr. Zilkey and Ms. Gilleshammer answered Trustee questions for clarification.

Presentations:

➤ Mr. Gustafson provided a presentation on Classroom Utilization by School – September 2025. There were no questions following Mr. Gustafson's presentation.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:
 - The Staffing Activity Report was distributed to the Board as Confidential No. 1.
 - > Appointment of Signing Officers
 - Appointment of Board Committees

D. Ross – J. Murray

That the September 8, 2025, Report of Senior Administration be received and filed. Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

Education & Community Relations Committee Meeting
 The written report of the Education & Community Relations Committee meeting held on August 25, 2025, was circulated.

C. Karr – C. Ekenna
That the report be received and filed.
Carried

Following the Education & Community Relations Committee Meeting report, Trustee Carr asked Senior Administration for an update regarding how things are going with the Evacuee students and if the Division is receiving any additional provincial funding to cover the additional school bus and substitute teachers. Mr. Zilkey indicated that starting September 9, 2025, the Division will have 60 Evacuee students within Brandon School Division schools. He further added that the number of Evacuee students could change and has been changing daily. He stated that Grades K-4 Evacuee students are at Riverview School, Grades 5-8 Evacuee students are at King George School, and Grades 9-12 students are at Vincent Massey and Neelin. There have been 8.5 FTE substitute teachers hired to fill the teaching roles for these students and there is a bus that is currently running to six different hotels providing transportation. He added that the Division has provided desks and chairs for the Evacuee students, and that the Principals have been very flexible to work with. Registration has been set up at the Victoria Inn Hotel (last week), and this week registration is located at the Clarion Hotel.

Mr. Gustafson stated that in terms of funding, the Province has indicated that there will be no additional funding this year, however the Division will be tracking the costs associated to the Evacuee students to provide to the Province. Mr. Labossiere added that all Division's are required to submit quarterly reports to the Province regarding the wildfires and costs incurred by Divisions.

Mr. Gustafson added that a more formal update will be provided for the September 22, 2025, Board Meeting.

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on August 25, 2025, was circulated.

C. Ekenna – D. Ross

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on August 25, 2025, was circulated.

K. Fallis – J. Murray

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

• Ms. Heather Ewasiuk, Senior Election Official, City of Brandon, provided information and key dates regarding the upcoming School Trustee By-Election taking place on October 16, 2025. The Chairperson indicated that there are two more days to submit nomination papers and that the deadline to submit nominations papers is September 10, 2025. The Chairperson added that the Board knows informally that several people have already submitted their nomination papers and therefore there will be an Election.

- From Board Agenda

- MSBA Issues -

- a) MSBA Call for Nominations and Resolutions Resolution deadline – Wednesday, October 1, 2025
- b) MSBA Regional Meetings October 18, 2025
- c) Annual Convention March 19-20, 2026

5.04 Public Inquiries (Max. 15 Mins)

Mr. James Epp of Brandon, Manitoba, indicated he had a few topics he wanted to go over. He indicated that he was present during the Inaugural Meeting last week and feels there are errors in the minutes. He suggested the Board consider withdrawing the motion of approving the minutes and give administration another two weeks to review it and study the footage that actually happened to make sure it is all buttoned up and clear. He indicated he noticed the following areas within the minutes which were incorrect:

- The motion to approve the destruction of ballots appears twice
- Trustee Sieklicki is mentioned as having attended that meeting, but he didn't hear her over the phone approve even uncontroversial motions, which may require a clarification of record
- He doesn't recall which vote it was, but there was a motion moved, and it was given a seconder, but he didn't see that motion passed

Mr. Epp then inquired about the Report of Senior Administration and the deficit of classrooms. He indicated the document provided does have a table of all the K-8 schools, and he noted that he only knows one of the K-8 schools intimately, so he can't speak to the others. He noted that the high schools do not appear to be on the list and was inquiring if that was intentional and is there a justification as to why that was intended if it was an intentional omission; was this an honest mistake? He then inquired if we're going to receive those numbers some point in the future can there be an estimate on when we will get the numbers because the reality is the Board collective can make a lot of decisions on how they want to action the information they are provided, but if they don't have complete information, they cannot make the best decision. There were no questions following Mr. Epp's inquiry.

5.05 Motions

44/2025 K. Carr – K. Fallis

That the Committees of the Board, effective September 8, 2025, be and are hereby approved as follows:

Education and Community Relations: Committee of the Whole

Finance and Facilities: Committee of the Whole

Personnel and Policy: Committee of the Whole

45/2025 K. Fallis – K. Carr

That the Sub-Committees of the Board, effective September 8, 2025, be and are hereby approved as follows:

Brandon Community Youth Wellness Committee:

D. Ross, K. Carr (Alternate)

Friends of Education Fund:

J. Murray, B. Sieklicki (Alternate)

Parent/Guardian/Division:

Committee of the Whole

Support Personnel Labour Management:

K. Carr, D. Ross (Alternate)

46/2025 D. Ross – J. Murray

That the Ad-Hoc Committee of the Board, effective September 8, 2025, be and is hereby approved as follows:

MSBA Resolutions:

D. Ross, J. Murray

47/2025 J. Murray – L. McConnell

That the appointment of Trustee representatives to the following external committee be approved for the 2025-2026 term:

Brandon Urban Aboriginal People's Council:

K. Fallis, C. Ekenna (Alternate)

48/2025 L. McConnell – J. Murray

That the Annual Resolution Appointing Officers be approved.

Late Motion:

49/2025

C. Ekenna – L. McConnell

That the Shared Services Agreements between the Brandon School Division and Christian Heritage School for the 2025-2026 school year for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

- 5.06 Bylaws
- 5.07 Giving of Notice
- 5.08 Trustee Inquiries
- 6.00 ANNOUNCEMENTS
 - a) NEXT REGULAR BOARD MEETING 7:30 p.m. (public), Monday, September 22, 2025
 - b) TRUSTEE BY-ELECTION October 16, 2025

7.00 ADJOURNMENT

C. Ekenna – K. Carr
That the Board do now adjourn at 8:19 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 22, 2025

A. Administrative Information

I. CELEBRATIONS

1. TRUTH AND RECONCILIATION WEEK 2025

Brandon Urban Aboriginal Peoples' Council has provided a draft schedule of events taking place in Brandon and community from September 29 – October 4, 2025. Please see Appendix A.

2. BRANDON UNIVERSITY ALUMNI ASSOCIATION AWARD

Congratulations to Erin Dodds, Teacher, on being recognized by the Brandon University Alumni Association with the Outstanding Young Alumni Award. This award, presented to Brandon University alumni 35 years of age or younger, is in recognition of significant achievements in their profession, sport, or community service.

Erin Dodds has devoted her career to music education, teaching Grade 7 and 8 concert band and wind ensemble as a Director of BSD's East Side Band.

3. CHILD NUTRITION GRANTS 2025-2026

The following BSD schools have been awarded grants from the Child Nutrition Council of Manitoba to support their school food programs during the 2025-2026 school year.

Alexander School
Betty Gibson School
Crocus Plains Regional Secondary School
Earl Oxford School
Green Acres School
King George School
Meadows School
École New Era School

Prairie Hope High School Riverview School Vincent Massey High School

II. Suspensions

Below are the number of suspensions from September 3 to September 15, 2025.

Grade Level	Number of Students Suspended	Category: Inappropriate Behaviour	Category: Assaultive Behaviour	Category: Drugs and Alcohol
K-8 In-School	4	5	3	0
K-8 Out-of-School	7	6	14	0
Total Suspensions K-8	11	11	17	0
9-12 In-School	0	0	0	0
9-12 Out-of-School	11	6	9	2
Total Suspensions 9-12	11	6	9	2
All Schools Total	22	17	26	2
		possession of weapons – 1	use of weapons - 0	

Note: A suspension may involve more than one category.

III. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- September 3, 2025 Riverview School Susan Gilleshammer
- September 4, 2025 City of Brandon Mathew Gustafson

- September 4, 2025 École secondaire Neelin High School –
 Susan Gilleshammer
- September 4, 202 Riverview School Susan Gilleshammer
- September 5, 2025 Principal, West Lynn Heights School, re: School Enrolment for Wildfire Evacuees - Mathew Gustafson, Susan Gilleshammer, Jon Zilkey
- September 8, 2025 Valleyview Centennial School Susan Gilleshammer
- September 8, 2025 Waverly Park School Susan Gilleshammer
- September 8, 2025 Linden Lanes School Susan Gilleshammer
- September 9, 2025 Royal Canadian Artillery Museum Board of Directors Mathew Gustafson
- September 9, 2025 Enver Naidoo, Chief Executive Officer, Westman Immigrant Services – Jon Zilkey
- September 11, 2025 Brandon Urban Aboriginal Peoples' Council Mathew Gustafson
- September 11, 2025 Manitoba Rural Learning Consortium Board meeting Jon Zilkey
- September 11, 2025 École secondaire Neelin High School Jon Zilkey
- September 15, 2025 Community Mobilization Westman 2024-2025 Year End Meeting – Mathew Gustafson
- September 15, 2025 Manitoba High School Athletic Association Jon Zilkey
- September 15, 2025 Vincent Massey High School Jon Zilkey
- September 16, 2025 École secondaire Neelin High School Jon Zilkey

IV. INFORMATION ITEMS

1. CORRESPONDENCE FROM MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING

PEACE DAYS IN MANITOBA

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 12 to 28, 2025, as Peace Days in Manitoba (Appendix B). This proclamation is intended to increase public awareness of the importance of peace and enhance students' understanding of how kindness, non-violence and compassionate action contribute to a healthy, diverse and democratic society.

SCHOOL SUPPORT STAFF RECOGNITION WEEK

Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 22 to 26, 2025, as School Support Staff Recognition Week.

This proclamation is intended to raise public awareness of school support staff's important contributions to the daily operations of schools and the success of Manitoba's education system. School Support Staff Recognition Week is also an opportunity to celebrate support staff's role in creating learning environments where students are supported, engaged and empowered to reach their full potential. Please see Appendix C.

2. Brandon School Division Trustee By-Election

Please see Appendix D regarding voting options for the upcoming Brandon School Division trustee by-election.

V. Presentations

1. LEADING, TEACHING AND LEARNING FOR OBSERVABLE IMPACT IN THE BRANDON SCHOOL DIVISION

In the Fall of 2019, the Brandon School Division sought to answer the question "How might we create a strategic plan and school plan process that leads to impact we can see in the classroom?". In partnership with Cale Birk, former Principal, Head of Innovation and Imagineer of the Observable Impact Model, the senior leadership team, Divisional staff, school leaders and educators have worked together to unpack what impact in literacy and numeracy would lead to for students and look like for adults in the Brandon School Division. Since that initial connection, the framework, structures and professional learning supports for sustainable and observable impact have been co-created by teachers and leaders to ensure clarity of understanding and a common vision for impact for each student in Brandon School Division.

Drawing on his international work in Hong Kong, New Zealand, the United States, and Western Canada, Cale will share global perspectives on school improvement and detail how the 'habits' of Observable Impact implemented across the Division are truly creating a culture of impact in BSD.

B. Business Arising for Board Action

I. <u>Information for Discussion and Correspondence</u>

1. STAFFING ACTIVITY REPORT

For InformationJ. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report (Confidential No. 1), a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

Senior Administration respectfully submits this report for your consideration, action, and information.

Mathew Gustafson Superintendent/Chief Executive Officer



Truth and Reconciliation Week 2025

Monday, September 29

10:00 am Proclamation and Survivors Flag Raising & Ceremony by Elder Frank

Tacan at City Hall

1:30 pm Tipi Raising and Teachings by Helper Deborah Tacan

5:30 pm Family Movie Night sponsored by the Brandon Police Service

"Wapos Bay" episodes - National Film Board of Canada

7:30 pm Métis Teachings by Knowledge Keepers Joan Church, George Pelletier,

and Grant & Hazel Armstrong sponsored by Manitoba Métis Federation

Southwest Region

Tuesday, September 30

7:00 am Sunrise Pipe Ceremony & Sacred Fire Lighting with Elder Frank Tacan

and Knowledge Keeper Tim Bone sponsored by Sunrise Credit Union

10:00 am Wrap the Community "Through smudge, drum & song we honor

our Survivors"

12:00 pm Indigenous Artists Market Tent

12:00 pm Orange Shirt Day 7km Walk and Mini Orange Shirt Day 1km Walk

1–2:00 pm OSD Walk Participants meet with Sioux Valley Dakota Nation at the

Brandon former Residential School Site

2–5 pm Bannock Tasting & Demos with Helper Deborah Tacan

3:00 pm Free Lunch by In A Good Way of Brandon Friendship Centre

3:30 pm Healing by the River - Indigenous Traditions & Celebration with

Host Drum Rolling Thunder

Indigenous Talent by Knowledge Keepers including drumming, dancing, music, ceremony, etc.



Tuesday, September 30 - continued

1:00 – 5:00 pm Archery Lessons by Knowledge Keeper Roland Ironman sponsored by Siere

12:00 – 5:00 pm Food Trucks by the Fusion Credit Union Stage

2:30 pm Kairos Blanket Exercise with Knowlege Keeper Susie McPherson-Derendy

and Helper Debby Dandy

5:30 – 7:30 pm Beading with the Beading Babes from Brandon University

Wednesday, October 1

10:00 am Brandon School Division Student Outdoor cultural programming

3:00pm Site is open to the public

6:30 pm Full Moon Teachings with Grandmother Debbie Huntinghawk

Thursday, October 2

10:00 am Brandon School Division Student Outdoor cultural programming

Site is open to the public

5:30 pm IndigiVibe Night "Weaving Sound, Spirit, and the Beauty we carry"

Featuring contemporary Indigenous musicians and showcasing the vibrancy of traditional clothing, beading and style.

Come in your favourite ribbon skirts/shirts, beaded jewelry, Regalia or whatever showcases your Indigenous inspired style.

This will be a fun night and everyone is welcome!

Friday, October 3

10:00 am Brandon School Division Student Outdoor cultural programming

3:00pm Site is open to the public

5:00 pm Closing Ceremony and Speeches with a Feast by Ask Auntie of Brandon

Friendship Centre, everyone is welcome!

Saturday, October 4

9:00 am Sisters in Spirit Petal Ceremony with Brandon Friendship Centre followed by a

free pancake & sausage breakfast at the **Brandon Riverbank**

1:00 pm Pulling Together Canoe Event with Brandon Police Service at **Dinsdale Park**



to our sponsors! Manitoba ' Thank you







BNRC





















PROVINCE OF MANITOBA

PROCLAMATION

PEACE DAYS September 12 to 28, 2025

- WHEREAS The United Nations recognizes September 15 as the International Day of Democracy and September 21 as the International Day of Peace;
- WHEREAS All Manitobans have access to educational opportunities that prepare them for lifelong learning and citizenship in a democratic, just and sustainable society;
- WHEREAS Peace Days 2025 helps students learn about the important duties of citizens in our multicultural democracy and how understanding, kindness, non-violence and compassionate action are essential for a healthy, diverse and democratic society;
- WHEREAS Peace Days 2025 will involve community initiatives to educate, inspire and advance understanding, goodwill and peace;
- WHEREAS The Manitoba government supports the objectives of Peace Days 2025 and is grateful for the volunteer service of Rotarians, the Peace Days Planning Committee and participating school communities;
- WHEREAS It is in the public interest for educational institutions to take action during Peace Days to inspire learning and practices that advance Peace Days' objectives throughout the school year;
- NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Manitoba government, do hereby proclaim September 12 to 28, 2025, as

PEACE DAYS

in Manitoba and commend its thoughtful observances to all citizens of our province.

Honourable Tracy Schmidt Minister Education and Early Childhood Learning



PROVINCE OF MANITOBA

PROCLAMATION

SCHOOL SUPPORT STAFF RECOGNITION WEEK September 22 to 26, 2025

- WHEREAS The Manitoba government proclaims September 22 to 26, 2025, as School Support Staff Recognition Week, in honour of the commitment and dedication of school support staff in Manitoba's Kindergarten to Grade 12 schools;
- WHEREAS School support staff occupations include attendance officer, bus driver, educational assistant, clerical support person, community liaison worker, courier, custodian, food service worker, IT support/computer person, labourer/utility worker, library technician, maintenance/trades person/mechanic and safety officer;
- WHEREAS School support staff make important contributions to the daily operations of schools and the success of Manitoba's education system;
- WHEREAS School support staff foster equity and inclusion by creating supportive learning environments where students are engaged and empowered to reach their full potential;
- WHEREAS It is important to recognize the valuable work of school support staff in enriching the learning experiences of Manitoba students; and
- WHEREAS The Manitoba government encourages citizens in communities across Manitoba to show their appreciation for school support staff in our province.
- NOW THEREFORE BE IT KNOWN THAT I, Tracy Schmidt, Minister of Education and Early Childhood Learning for the Province of Manitoba, do hereby proclaim the week of September 22 to 26, 2025, as

SCHOOL SUPPORT STAFF RECOGNITION WEEK

in Manitoba and commend its thoughtful observance to all citizens in our province.

Honourable Tracy Schmidt Minister Manitoba Education and Early Childhood Learning

BRANDON SCHOOL DIVISION TRUSTEE BY-ELECTION

A by-election will take place to fill the vacant trustee position in Ward1 (City).

To be eligible to vote, a person must be:

- a Canadian citizen;
- at least 18 years of age by the date of the by-election; and
- have resided in Ward 1 of the Brandon School Division for at least six (6) months (April 16th, 2025)

IDENTIFICATION WILL BE REQUIRED BEFORE BEING ALLOWED TO VOTE. A person will be required to produce one piece of government issued photo identification (for example - driver's license) or at least two other documents that provide proof of identity and residence.

ELECTION DAY

Electors may vote at the Voting Place which they find most convenient. Voting stations will be open for voting on **THURSDAY**, **OCTOBER 16**, **2025** between 8:00 a.m. and 8:00 p.m. at the following locations:

Monterey Estates Recreation Hall40 Mockingbird DriveMcDiarmid Drive Alliance Church635 McDiarmid Drive

East End Community Centre 405 Park Street

Victoria Inn Salon 2, 3550 Victoria Avenue

Brandon School Division Admin Office 1031 – 6th Street

Brandon Shoppers Mall Unit #22, 1570 – 18th Street

ADVANCE VOTING

Persons who are qualified to vote, but who have reason to believe that they will be absent or otherwise unable to attend a voting place on Election Day, can vote at either of the advance voting opportunities:

Wednesday, October 8, 2025

9:00 am – 6:00 pm Main Foyer of City Hall, 410 - 9th Street, Brandon

Saturday, October 11, 2025

8:00 am – 8:00 pm Pioneer Lounge, Keystone Centre, 1175 – 18th Street, Brandon

APPLICATION TO VOTE BY SEALED ENVELOPE

A voter who is unable to go in person to the voting place or vote in advance, may apply to vote by sealed envelope either in person, in writing, or by email to the Senior Election Official at 410 – 9th Street, Brandon, MB R7A 6A2, <u>brandonvotes@brandon.ca</u>.

An elector applying in person may pick up a sealed envelope package at the time of application. A voter applying by mail or email will receive a sealed envelope ballot package by regular post, or by making alternative arrangements with the Senior Election Official.

Applications can be submitted starting September 18, 2025. **Deadline for applications is October 10, 2025**. Please contact the Senior Election Official to request an application or for more information.

MOBILE VOTING

For persons who reside at the following healthcare facilities and senior housing units, mobile voting stations will be set up at various hours on Election Day at:

Brandon Regional Health Centre & Assiniboine Centre
Rideau Park PCH
Hobbs Manor
Fairview PCH
Winnipeg House
Dinsdale PCH
Rotary Villas
Hillcrest PCH
Valleyview PCH
Sokol Manor
Lions Manor
Victoria Landing

For more information, contact:

Heather Ewasiuk, Senior Election Official City of Brandon/Brandon School Division brandonvotes@brandon.ca
www.brandon.ca/votes







BRANDON SCHOOL DIVISION

EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, September 8, 2025 – 6:00 p.m. Boardroom, Administration Office

Trustees Present: L. Ross D. Ross

K. CarrC. EkennaK. FallisL. McConnell

J. Murray B. Sieklicki (by phone)

Also Present: D. Labossiere, Secretary-Treasurer

M. Gustafson, Superintendent/CEO

S. Gilleshammer, Assistant Superintendent – Student Services

J. Zilkey, Assistant Superintendent – Curriculum and HR

J. McBeth, Executive Assistant

1. **COMMITTEE ITEMS**

A. REGISTRATION/WELCOME OF WILDFIRE EVACUEE STUDENTS IN BSD Mr. Zilkey indicated that on Friday, September 5, 2025, the Division had 30 Evacuee students, and as of Monday, September 8, 2025, the Division had 60 Evacuee students. Within the 60 students, 45 students are K-8, and 15 students are high school. He added that there are currently 3 classrooms set up in Riverview School (Grades K-4), 4 classrooms set up in King George (Grades 5-8), and the majority of the high school students are at Vincent Massey and there are a few students at Neelin. The bus transportation has evolved including daily pick ups at Comfort Inn, Travelodge, Clarion Hotel, Victoria Inn and soon to include the Colonial Inn and Days Inn. There have been 8.5 FTE substitute teachers hired to teach the Evacuee students. Mr. Zilkey stated that the Maintenance Department has ensured that Evacuee students have desks and chairs, and Student Services has made sure the Evacuee students have all the resources required.

The Committee asked if the Province was providing any additional support for the Evacuee students, to which Mr. Zilkey indicated the Province has advised all Divisions to keep a record of costs associated to the wildfires. Mr. Labossiere added that all Divisions are to provide quarterly reports with regards to expenses related to Evacuees.

B. APPROVED RESEARCH REQUEST – DR. ELLEN WATSON, FACULTY OF EDUCATION, BRANDON UNIVERSITY, AND WEI-TING LI, VISITING SCHOLAR (BRANDON UNIVERSITY) AND PHD STUDENT (NATIONAL SUN YAT-SEN UNIVERSITY, TAIWAN)

Mr. Gustafson spoke to the Research request which was received on August 7, 2025, from Dr. Ellen Watson, Faculty of Education, Brandon University. The project is titled: Integrating History and Philosophy of Science into Science Education. Ethics approval was provided by the Brandon University Research Ethics Committee.

This research seeks to explore teachers' reasons for focusing, or not focusing, on the nature and history of science in middle years science in Taiwan and Manitoba to discern any contextual and cultural influences on these reasons.

This research does not involve student participation. Staff participation is optional and would involve approximately 4-5 classrooms of middle years science teachers. Principal approval for class participation is also required. Participation would involve approximately 10 hours of classroom observation of each teacher participant. The researcher will take notes on his perceptions on the inclusion of the nature and/or history of science. The notes will be focused on the teachers' pedagogical decisions and not students or their learning. This will not involve any audio or video recording. All participants will remain anonymous.

Students are not considered participants in this study; however, a letter will be sent to the parent/guardian of any student who may be included in a classroom observation. Should any student or parent/guardian object to their class being observed, that class will be ineligible to participate.

This request was reviewed by the BSD Research Advisory Committee and has been approved by the Superintendent/Chief Executive Officer.

C. STRONG CITIES NETWORK

At the request of the Committee, Mr. Gustafson reached out for more information regarding the Strong Cities Network and what the Board commitment would entail. Mr. Gustafson indicated he attended a meeting regarding the Federal Program, Strong Cities Network, and learned that they're looking for a one-year commitment with one representative from Senior Administration and one representative from the Board. Over the course of the year, the commitment would entail 10 modules and monthly meetings. Mr. Gustafson suggested that Strong Cities Network be an item on the next joint meeting with the City of Brandon and answered Trustee questions. It was decided that Ms. Gilleshammer and Trustee Linda Ross would be the representatives from the Division.

2. <u>OPERATIONS INFORMATION</u>

A. CORRESPONDENCE:

 Mr. Zilkey spoke to the letter from the Deputy Minister of Education and Early Childhood Learning, Brian O'Leary, regarding wildfire evacuees.

- Mr. Labossiere reviewed and highlighted key timelines from the letter from the Acting Director, System Performance and Accountability Division, Education and Early Childhood Learning, Heather Thomson, regarding updates for EIS Collection 2025.
- Ms. Gilleshammer spoke to the letter from Manitoba Health, Seniors and Long-Term Care, regarding Measles.
- Mr. Zilkey reviewed the correspondence from Rhonda Shaw, Executive Director, Learning and Outcomes Branch, regarding Workplace Safety Training for Grade 9 and 10 students.
- Ms. Gilleshammer spoke to the correspondence from Honourable Tracy Schmidt, Minister, Education and Early Childhood Learning, regarding Provincial Code of Conduct. She indicated that Manitoba School Divisions are required to revise or develop policies for the use of the code of conduct in accordance with this policy and directive by January of 2026.

Respectfully submitted,	
C. Ekenna	



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, September 8, 2025 – 6:00 p.m. Boardroom, Administration Office

Trustees Present: L. Ross D. Ross

K. Carr C. Ekenna K. Fallis L. McConnell

J. Murray B. Sieklicki (exited at 6:55 p.m.)

Also Present: D. Labossiere, Secretary-Treasurer

M. Gustafson, Superintendent/CEO

S. Gilleshammer, Assistant Superintendent – Student Services

J. Zilkey, Assistant Superintendent – Curriculum and HR

A. Kean, Director of Learning and Business Technologies

J. McBeth, Executive Assistant

1. COMMITTEE ITEMS

A. PARENT COUNCIL LUNCH SUPERVISION PROGRAM

Mr. Gustafson and Mr. Labossiere indicated they have been working with Parent Council representative, Rana Wilkinson to create an arrangement to make sure lunch supervision is safe, fair and transparent. Draft documents have been prepared in the areas of confidentiality, release of student information, student/parent code of conduct, various forms and agreements. The Committee reviewed the documents and Mr. Labossiere indicated that the Division has also had discussions with CUPE Local 737, and that legal counsel is currently reviewing the agreements.

The Committee decided to invite Parent Councils to attend for a meeting on October 6, 2025, to provide an update on the Parent Council Lunch Supervision Program.

Mr. Gustafson and Mr. Labossiere answered Trustee questions for clarification. The Committee thanked Senior Administration for their hard work and attentiveness to the Parent Council Lunch Supervision Program.

B. BOARDROOM AUDIO UPGRADE

Mr. Kean provided the Committee with an update regarding the Boardroom Audio Upgrade. He indicated the audio upgrade will allow Trustees to connect remotely more efficiently and Trustees will be able to join via teams having audio and video capabilities without delays. Mr. Kean answered Trustee questions for clarification.

Due to unforeseen circumstances Mr. Kean was unable to receive an updated quote from the vendor for the meeting. This item will be brought forward to the next Finance & Facilities meeting on September 22, 2025.

C. BOARDROOM DISPLAY UPGRADE

Mr. Kean provided the Committee with an update regarding the Boardroom Display Upgrade. Within the upgrade Mr. Kean is proposing four raised displays, mounted in the centre of the Boardroom, which will provide a better view from any seat within the Boardroom. These four displays will duplicate what is being displayed on the projector. The Committee inquired about adding an additional camera behind the Chairperson's seat to add additional functionality and provide a better view of speakers when Trustees are connecting remotely. Mr. Kean indicated he will research the idea and provide further options. Mr. Kean answered Trustee questions for clarification.

This item will be brought forward to the next Finance & Facilities meeting on September 22, 2025.

- D. AMENDED DEVELOPMENT AGREEMENT: MARYLAND PARK SCHOOL Mr. Labossiere provided and spoke to the amended development agreement between the City of Brandon and the Brandon School Division regarding the classroom addition at Maryland Park School.
- E. CHRISTIAN HERITAGE SCHOOL SHARED SERVICES AGREEMENTS Mr. Labossiere reviewed the Shared Services Agreements between the Brandon School Division and Christian Heritage School for Facility and Resources and Transportation.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, Monday, September 8, 2025:

That the Shared Services Agreements between the Brandon School Division and Christian Heritage School for the 2025-2026 school year for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

F. CONFIRM PAYMENTS OF ACCOUNT (AUGUST)

The payments of account for the month of August were provided for information and accepted as circulated.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the following letters received from the Education Funding Branch:
 - Meadows School Boiler Replacement RFP (Tender) Award Authority and Project Support
 - Neelin High School Crawlspace Remediation Authorization to proceed with Construction RFP (Formerly Tender)

Respectfully submitted,		
B. Sieklicki		



BRANDON SCHOOL DIVISION

PERSONNEL AND POLICY COMMITTEE MINUTES

Monday, September 8, 2025 – 6:00 p.m. Boardroom, Administration Office

D. Ross Trustees Present: L. Ross

C. Ekenna K. Carr K. Fallis L. McConnell

J. Murray

Also Present: D. Labossiere, Secretary-Treasurer

M. Gustafson, Superintendent/CEO

S. Gilleshammer, Assistant Superintendent – Student Services

J. Zilkey, Assistant Superintendent – Curriculum and HR

J. McBeth, Executive Assistant

B. Sieklicki Regrets:

1. **OPERATIONS INFORMATION**

TRUSTEE - STRATEGIC PLANNING Α.

The Trustee Strategic Planning is scheduled for Friday, October 31, 2025. The Committee discussed potential items for the agenda.

The Committee agreed to keep this item on the agenda for the next Personnel and Policy meeting, September 22, 2025, to further discuss ideas.

OPERATIONS INFORMATION 2.

Δ CORRESPONDENCE:

711 001111201 011021
 Mr. Zilkey reviewed the letter from Jackie Connell, Assistant Deput Minister, Indigenous Excellence in Education, regarding Indigenous Teacher Data Collection Initiative.
Respectfully submitted,
L. McConnell





September 10, 2025



LEARNING OPPORTUNITIES CALENDAR

Our 2025-2026 Learning Opportunities Calendar is now available online. This calendar will help trustees and boards plan for the upcoming year. It provides an overview of conferences, workshops and other learning opportunities that will be of interest to trustees and administrators. Where possible, we have included preliminary program and registration information, and links to relevant websites. Check it out!



FALL REGIONAL MEETINGS

This year's Fall Regional Meetings will be hitting the road and coming to a town/location near you instead of hosting one large event in Winnipeg. The MSBA executive will be visiting each region on the following dates:

- Region 1 Saturday, October 18, Victoria Inn and Convention Centre, Brandon
- Region 2 Saturday, October 25, Crossroads United Pastoral Church, Carman
- Region 3 Saturday, November 8, Larters Golf and Country Club, St. Andrews
- Region 4 Monday, October 20, Kikiwak Inn, Opaskwayak/The Pas
- Regions 5 & 6 Saturday, November 1, Wyndham Garden Airport, Winnipeg

A second call for nominations for positions on the provincial executive will be made at these meetings.





REGISTER TODAY FOR MSBA'S IN-PERSON PROFESSIONAL DEVELOPMENT DAY

Registration is now open for MSBA's upcoming Professional Development Day (PD Day). The PD Day will be a full-day session designed to support trustees in their governance role within Manitoba's K–12 public education system. Programming will focus on the key issues facing public education. It will provide trustees with resources and strategies to make the final year of the current trustee term meaningful and impactful, as boards prepare for the 2026 elections.

A detailed agenda, including session topics and speakers, will be distributed closer to the event. Please keep an eye on our website for event details and updates! Registration deadline is October 10.

• When: Monday, November 24, 2025

• Where: Victoria Inn Hotel & Convention Centre, Winnipeg

• Cost: \$150 + GST



CALL FOR VOLUNTEERS

The Manitoba School Boards Association is seeking a school trustee to volunteer to serve as a member of the **Indigenous Education Committee**.

The Indigenous Education Committee supports the Association's goal of contributing to improved educational outcomes for Indigenous learners.

If you are interested in volunteering for this committee, download the committee volunteer form, complete it, and submit it as indicated on the form.

If you have any questions, please contact Executive Assistant, Andrea Kehler.



ONLINE MEMBERSHIP FORMS

The 2025-26 Manitoba School Boards Association membership form can now be completed online. The form can be found on the members page of the MSBA website; no password is required. Please complete the form *after your inaugural meeting*. If you have any questions regarding the process, please get in touch with Executive Assistant Andrea Kehler.



WELCOME MSBA'S NEWEST TEAM MEMBER!

MSBA is excited to announce that the position of **Learning** and **Development Administrator** has been filled. Please join us in welcoming **Ruby Corrales**, who officially began this newly created role in August.

We're thrilled to have her join our team and are confident she will make valuable contributions to our work.

When you have the opportunity, please take a moment to extend a warm welcome to Ruby as she begins this exciting new chapter with us.



NATIONAL DAY FOR TRUTH AND RECONCILIATION & ORANGE SHIRT DAY

Each year, September 30 marks the National Day for Truth and Reconciliation and Orange Shirt Day.

The day honours the children who never returned home and Survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process.



This federal statutory holiday was created through legislative amendments made by Parliament.

Orange Shirt Day is an Indigenous-led grassroots commemorative day intended to raise awareness of the individual, family and community inter-generational impacts of

residential schools, and to promote the concept of "Every Child Matters".

The orange shirt is a symbol of the stripping away of culture, freedom and self-esteem experienced by Indigenous children over generations.

On September 30, we encourage all Canadians to wear orange to honour the thousands of Survivors of residential schools.



VIMY INSPIRES TOMORROW IN THE CLASSROOM!

Vimy Inspires Tomorrow is a history-based leadership program for youth in Canada, ages 13-17. It is designed to sharpen the leadership skills that they can use to develop a transformative community project. Youth who complete the program are eligible for a project grant of \$2,500 to assist them in bringing a community project to life.

To inspire your group of youth to develop a community project idea, you can get access to free First World War history-based modules. Participants learn how numerous Canadians took on diverse leadership roles, and the impact of their decisions, actions, and contributions during and after the war. The bilingual modules enable youth to examine, discuss, and exercise key leadership skills that will benefit them today and in the future.

Then students submit their project idea and participate in two tailored workshops, highlighting leadership and project management. These are designed to help participants create refined, realistic project proposals. New this year, the Vimy Foundation awards six such projects a \$2,500 grant to help recipients fulfill their community goals.

Individual youth and groups can now apply! The deadline for submissions is **October 14**, **2025**.

Learn more here: https://vimyfoundation.ca/programs/vimy-inspires-tomorrow

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