



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, September 22, 2025

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna (by phone)
K. Fallis	L. McConnell
B. Sieklicki (by phone)	

Also Present:

D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets:

J. Murray

The Chairperson called the public portion of the meeting to order at 7:30 p.m. with a traditional heritage land acknowledgment.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

K. Carr – D. Ross
That the agenda be approved.
Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Inaugural Meeting – September 2, 2025 - Revised
K. Fallis – D. Ross

That the minutes be approved as circulated.
Carried

- b) Regular Board Meeting – September 8, 2025
K. Carr – L. McConnell

That the minutes be approved as circulated.

Carried

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the September 22, 2025, Report of Senior Administration:

- a) Administration Information:

- Celebrations:
 - Truth and Reconciliation Week 2025 – Brandon Urban Aboriginal Peoples' Council has provided a draft schedule of events taking place in Brandon and Community from September 29, 2025 – October 4, 2025.
 - Congratulations to Erin Dodds, Teacher, on being recognized by the Brandon University Alumni Association with the Outstanding Young Alumni Award.

- The following BSD schools have been awarded grants from the Child Nutrition Council of Manitoba to support their school food programs during the 2025-2026 school year:

- Alexander School
- Betty Gibson School
- Crocus Plains Regional Secondary School
- Earl Oxford School
- Green Acres School
- King George School
- Meadows School
- École New Era School
- Prairie Hope School
- Riverview School
- Vincent Massey High School

- Information Items:

- Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 12 to 28, 2025, as Peace Days in Manitoba.
- Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 22 to 26, 2025, as School Support Staff Recognition Week.
- Mr. Labossiere reviewed key dates, locations and voting options for the upcoming Brandon School Division Trustee By-Election.

- Presentations:

- Mr. Cale Birk, former Principal, Head of Innovation and Imagineer of the Observable Impact Model, provided a presentation on Leading, Teaching and Learning for Observable Impact in the Brandon School Division.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:

- The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – K. Carr

That the September 22, 2025, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on September 8, 2025, was circulated.

K. Fallis – D. Ross

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on September 8, 2025, was circulated.

K. Carr – K. Fallis

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on September 8, 2025, was circulated.

L. McConnell - K. Fallis

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues –

a) MSBA Call for Nominations and Resolutions

Resolution deadline – Wednesday, October 1, 2025

b) MSBA Regional Meetings – October 18, 2025

c) Annual Convention – March 19-20, 2026

5.04 Public Inquiries (Max. 15 Mins)

During the September 8, 2025, Regular Board meeting, Mr. James Epp of Brandon, Manitoba, indicated he noticed the following areas within the September 2nd, 2025, Inaugural Meeting minutes which were incorrect:

- The motion to approve the destruction of ballots appears twice
- Trustee Sieklicki is mentioned as having attended that meeting, but he didn't hear her over the phone approve even uncontroversial motions, which may require a clarification of record
- He doesn't recall which vote it was, but there was a motion moved, and it was given a seconder, but he didn't see that motion passed

The Chairperson stated that the September 2nd, 2025, Inaugural Meeting minutes have been revised accordingly. Trustee Sieklicki (via phone), commented that she was not heard during the Inaugural Meeting as she was attending remotely, and as a result of the Bylaws could not participate.

Mr. Epp also inquired about the September 8, 2025, Report of Senior Administration and the deficit of classrooms, specifically asking why the high schools do not appear in the table with all the K-8 schools. The Chairperson advised that the high schools were not included within the table as high schools operate differently than the elementary schools, and therefore data cannot be collected accurately.

Ms. Laura Armitage, Chair of New Era Parent Council, inquired where the 8.5 FTE teachers hired to teach the evacuee students will go after the evacuee students have returned home. Mr. Gustafson responded that the substitute teachers hired for the evacuee students are from the general substitute pool for the school year. He indicated that once the evacuee students have returned home, the substitute teachers hired will go back to the general pool and be eligible for a different assignment.

5.05 Motions

Late Motions:

50/2025 K. Carr – K. Fallis

That the quote from Benmarks in the amount of \$59,169.34 (including taxes), for the removal, supply, and installation of an audio system in the Boardroom, funded through the Operating Fund Accumulated Surplus, be accepted.

51/2025 K. Carr – K. Fallis

That the quote from Benmarks in the amount of \$15,262.61 (including taxes), for the supply and installation of four (4) 55" TVs and one (1) camera in the Boardroom, funded through the Operating Fund Accumulated Surplus, be accepted.

52/2025 K. Fallis – K. Carr

That the Promissory Note LTPS0821 for the purpose of borrowing the sum of Four Million Eight Hundred Seventeen Thousand Seven Hundred Dollars (\$4,817,700) to meet partial costs of the following:

School:
Maryland Park School

Project:
Classroom Addition

be approved.

53/2025 L. McConnell – D. Ross

That the amount of \$1,000,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement of the school bus fleet.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (public), Tuesday, October 14, 2025
- b) TRUSTEE BY-ELECTION – October 16, 2025

7.00 ADJOURNMENT

K. Carr – K. Fallis

That the Board do now adjourn at 8:30 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)