



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, June 23, 2025

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	C. Ekenna
K. Fallis	J. Murray
B. Sieklicki	

Also Present:

M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets:

D. Labossiere, Secretary-Treasurer
L. McConnell

The Chairperson called the public portion of the meeting to order at 7:30 p.m. with a traditional heritage land acknowledgment.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

D. Ross – B. Sieklicki
That the agenda be approved.
Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – June 9, 2025
K. Fallis – K. Carr

That the minutes be approved as circulated.
Carried

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

Correspondence was received from Dwayne Dyck, Huddle Brandon, regarding follow up information from their presentation on October 28, 2024. The Board decided that this would be deferred to Committee of the Whole for further discussion.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the June 23, 2025, Report of Senior Administration:

a) Administration Information:

➤ Celebrations:

- This year there will be approximately 721 students graduating from Brandon School Division. The Graduation ceremonies are scheduled as follows:
 - Crocus Plains Regional Secondary School – June 25, 2025
 - École secondaire Neelin High School – June 24, 2025
 - Prairie Hope High School – June 26, 2025
 - Vincent Massey High School – June 23, 2025

- The Peters School of Business Manitoba High School Case Competition 2025 took place on May 14-15, 2025, at Assiniboine College. Brandon School Division students placed as follows:

Entrepreneurship and Design Thinking	
First Place	Mitchell G., Sam M., and Jessie W. École secondaire Neelin High School
Second Place	Alexis G., Rowan L., and Yesenia Z. École secondaire Neelin High School
Third Place	Emytt P., Colin S., and Owen W. École secondaire Neelin High School
Accounting	
First Place	Eugene C., Andrew B. Vincent Massey High School
Second Place	Elnathan U., Matthew A., Lucas L. Vincent Massey High School
Third Place	Calcie L., Aiden M., Hailey W. École secondaire Neelin High School
Personal Finance	
First Place	Samara E., Myles S., Stephanie S. Crocus Plains Regional Secondary School
Second Place	Camden D., Mariea G., Rodrigo P. Crocus Plains Regional Secondary School
Third Place	Hailey U., Qowwwiyah A., Quinlan R. Crocus Plains Regional Secondary School
Marketing	
First Place	Madison F., Leland H., Sapphire N. Crocus Plains Regional Secondary School
Second Place	Ethan F., Rixon S., Aali Derksen Crocus Plains Regional Secondary School

- The Chem News Exam, sponsored by the University of Waterloo, is designed for Grade 12 students who are in their senior level Chemistry course. The exam took place on May 8, 2025, and the following BSD students ranked as follows:
 - Yohan C., ranked first in Manitoba, the top 6% in North America and top 11% in the world
 - Martin R., scored in the top 16% in North America
 - Zhixuan L., scored in the top 17% in North America

Yohan C., also secured first rank in the Prairies Region for the Canadian Chemistry Contest, which took place on April 23, 2025.

- Information Items:
 - Mr. Gustafson provided a list of the Scholarship Donors for the 2024/2025 School Year and thanked them for their support.
 - Mr. Zilkey provided highlights from Semester Two of the Early Years, Middle Years, and High School Athletics.

- Mr. Zilkey provided a Human Resources Staffing Update for the 2024/2025 School year and answered Trustee questions for clarification.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:
 - The Staffing Activity Report was distributed to the Board as Confidential No. 1.
 - Crocus Plains Regional Secondary School Off-site Activity Request – Trip to Netherlands, Belgium and France. Mr. Gustafson and Mr. Zilkey answered Trustee questions for clarification.

D. Ross – B. Sieklicki

That the June 23, 2025, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education & Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on June 23, 2025, was circulated.

K. Carr – D. Ross

That the report be received and filed.

Carried

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on June 23, 2025, was circulated.

C. Ekenna – B. Sieklicki

That the report be received and filed.

Carried

- c) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on June 23, 2025, was circulated.

B. Sieklicki – K. Carr

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

- Ms. Pat Bowslaugh of the Brandon and Area Retired Teachers' Association (BARTA), presented a request for the Board of Trustees to acknowledge Ms. Hazel Skuce. Ms. Skuce was a teacher for many years with the Brandon School Division and was the oldest

Manitoban and the oldest Canadian until she passed in 2025 at the age of 112. The Board thanked Ms. Bowslaugh for her presentation.

- Mr. Ade Adeyemi of the United Nigerians in Brandon Association (UNBA) made a presentation regarding Community-led solutions for racial violence prevention and answered Trustees questions. The Board thanked Mr. Adeyemi for his presentation.

5.03 Business Arising

- From Previous Delegation:

- Ms. Rana Wilkinson of the Brandon Parent Council Collaborative, and Ms. Whitney Sharkey advocated for the Brandon School Division and Trustees to immediately review their lunch programs and to see them as a basic student service to be funded, staffed and insured accordingly, and not left to the discretion of volunteer groups. Since the presentation from Ms. Rana Wilkinson and Ms. Whitney Sharkey on June 9th, 2025, Senior Administration has costed options surrounding lunch programs, a subsequent meeting with the Division and Parent Councils took place on June 12, 2025, and a committee has been formed to actively continue working on plans and options regarding lunch programs.

- From Board Agenda

- MSBA Issues

- a) E-News – June 11, 2025

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 38/2025 D. Ross – J. Murray
That the following tuition fees be approved for the 2025-2026 year:

Out of Division School of Choice Transfer Fee	\$ 1,300
Program Not Offered (Residual) Fee	\$ 6,039
Non-Resident - First Nations Fees	\$ 14,140
International Student Fees	\$ 14,140

- 39/2025 B. Sieklicki – K. Carr
That the request involving nine (9) students in Grades 11 and 12 from Crocus Plains Regional Secondary School to make a 10-day trip to Netherlands, Belgium, and France, departing between November 6 – 8, 2025, and returning between November 15 – 17, 2025, be approved and carried out in accordance with Board Policy #9 – Board and Superintendent/CEO Relationship, as per the Board Governance Decision-Making Matrix.

Late Motions:

40/2025 J. Murray – D. Ross
That the Promissory Note LTPS0807 for the purpose of borrowing the sum of Eight Hundred Fifty Four Thousand One Hundred Dollars (\$854,100.00) to meet partial costs of the following:

School:

Kirkcaldy Heights School
Neelin High School
Land Purchase in Southwest Brandon
Meadows School

Project:

Roof Replacement
Crawlspace Remediation
New K-8 School Site
Modular Classroom

Be approved.

41/2025 K. Fallis – K. Carr
That Confidential No. 2 and the recommendation therein be approved.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (public), Monday, August 25, 2025
- b) TRUSTEE BY-ELECTION – October 16, 2025

7.00 ADJOURNMENT

C. Ekenna – D. Ross
That the Board do now adjourn at 8:55 p.m.
Carried

Chairperson (L. Ross)

Superintendent/CEO (M. Gustafson)