



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, May 25, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
K. Carr K. Fallis
L. McConnell S. Mozdzen
J. Murray B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Requets: C. Ekenna

1. COMMITTEE ITEMS

A. REQUEST FOR PROPOSAL – IP PAGING SOLUTION (EARL OXFORD)

Mr. Labossiere spoke to the memorandum and the tenders received for the Supply and Installation of an Internet Protocol at Earl Oxford School, indicating that two (2) firms attended the mandatory site visit and submitted tenders.

The Committee agreed to bring forth the following recommendation as a motion to the Regular Board Meeting, June 8, 2026:

Recommendation

That the tender from Benmarks in the amount of \$236,132.15 (plus applicable taxes) for the Supply and Installation of an Internet Protocol Paging Solution at Earl Oxford School, funded through the 2026-2027 Operating Budget, be accepted.

B. RIVERHEIGHTS – CEILING TILE ABATEMENT

Mr. Labossiere spoke to the memorandum and quotes received for the supply of ceiling tiles for the ceiling tile abatement at Riverheights School, indicating that quotes were received from ten (10) suppliers.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, May 25, 2026:

Recommendation

That the Quote from McMunn & Yates in the amount of \$78,106.56 (including taxes) for the supply of ceiling tiles for the ceiling tile abatement at Riverheights School, funded through the 2025-2026 Operating Budget, be accepted.

C. **PROMISSORY NOTE**

Mr. Labossiere spoke to the Promissory Note received from the Province for Crocus Plains Regional Secondary School, Maryland Park School, Neelin High School, and Meadows School.

The Committee agreed to bring forth the following recommendation as a late motion to the Regular Board Meeting, May 25, 2026:

Recommendation:

That the Promissory Note LTPS0898 for the purpose of borrowing the sum of Eight Million Six Hundred Forty-Seven Thousand Nine Hundred Dollars (\$8,647,900) to meet partial costs of the following:

School:

Crocus Plains Regional Secondary School
Maryland Park School
Neelin High School
Crocus Plains Regional Secondary School
Meadows School

Project:

MUA Replacement
Classroom Addition
Crawlspace Remediation
Roofing Replacement
Boiler Replacement

be approved.

2. OPERATIONS INFORMATION

A. **CORRESPONDENCE:**

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
 - Neelin High School – Crawlspace Remediation – Additional Project Support
 - Crocus Plains Regional Secondary – Roof Replacement Phase 2 – Additional Project Support
 - Meadows School – Boiler Replacement – Additional Project Support

Respectfully submitted,

B. Sieklicki