



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, March 23, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
C. Ekenna K. Carr
K. Fallis L. McConnell
S. Mozdzen J. Murray
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
V. DeVlieger, Executive Secretary

1. COMMITTEE ITEMS

A. REQUEST FOR PROPOSAL – SUPPLY OF LAPTOP COMPUTERS

Mr. Labossiere indicated that Powerland has advised the Division that they can no longer honor their tender pricing and product specification for 900 laptop computers in the amount of \$625,950.00 (plus applicable taxes) due to AI disturbance, component availability, and escalating prices.

Mr. Labossiere reviewed the Memo and Summary regarding Supply of Laptop Computers that was provided previously to the Committee, along with revised quotations and information from Andrew Kean, Director of Learning & Business Technologies. The Committee agreed to bring forth the following recommendations as Late Motions to the Regular Board Meeting, March 23, 2026:

Recommendations:

Whereas the vendor, Powerland, has advised the Division that they can no longer honor their tender pricing and product specification for 900 laptop computers due to AI disturbance, component availability, and escalating prices, be it resolved that Motion 9/2026 be rescinded.

That the Quote from Powerland in the amount of \$630,800.00 (plus applicable taxes) for the supply of 800 laptop computers, funded from the 2025-2026 Operating Budget, be accepted.

B. CONCRETE STAIR REPAIR AT ECOLE NEW ERA AND VINCENT MASSEY

Mr. Labossiere reviewed the Bid Evaluation and Summary for the concrete stair repairs at École New Era School and Vincent Massey High School.

The Committee agreed to bring forth the following recommendation as a Late Motion to the Regular Board Meeting, March 23, 2026:

Recommendation

That the Tender from Con-Restor Technologies in the amount of \$76,915 (excluding GST) for Concrete Stair Repairs at École New Era School and Vincent Massey High School, funded through the 2026-2027 Operating Budget, be accepted.

C. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Crocus Plains Regional Secondary School.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

Recommendation

That the Promissory Note LTPS0865 for the purpose of borrowing the sum of Three Hundred Eighteen Thousand Seven Hundred Dollars (\$318,700) to meet partial costs of the following:

<u>School:</u>	<u>Project:</u>
Crocus Plains Regional Secondary School	MUA Replacement

be approved.

D. PROMISSORY NOTE

Mr. Labossiere spoke to the Promissory Note received from the Province for Meadows School.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

Recommendation

That the Promissory Note LTPS0882 for the purpose of borrowing the sum of Thirty One Thousand One Hundred Dollars (\$31,100) to meet partial costs of the following:

<u>School:</u>	<u>Project:</u>
Meadows School	Roof Replacement Design

be approved.

E. PRAIRIE MOUNTAIN HEALTH AGREEMENT – OCCUPATIONAL THERAPY SERVICES

Mr. Labossiere indicated that as per past practice the Brandon School Division contracts occupational therapy services through Prairie Mountain Health. These services are provided by Prairie Mountain Health staff through a Memorandum of Agreement. The 2026-2027 budget for these services is \$37,110.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

Recommendation

That the Memorandum of Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

F. PRAIRIE MOUNTAIN HEALTH AGREEMENT – SPEECH LANGUAGE SERVICES

Mr. Labossiere indicated that the Brandon School Division and Prairie Mountain Health have partnered to provide speech language services to Prairie Mountain Health in exchange for transfer of funding received for the provision of such services in the amount of \$174,178 for 2026-2027.

The Committee agreed to bring the following recommendation as a Late Motion to the Regular Board Meeting Monday, March 23, 2026:

Recommendation

That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2026, be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

G. BUS ROUTE CANCELLATIONS

Mr. Labossiere provided and reviewed the Transportation Report. He spoke to Transportation staffing, bus routes, training, advertisements for positions, challenges the Division is currently experiencing and how the Division plans to address the transportation challenges and bus driver shortages. Mr. Labossiere answered Trustee questions for clarification.

H. BUILDING THE 2026-2027 BUDGET – PUBLIC INQUIRY

During the March 9, 2026, Regular Board Meeting, Mr. James Epp, resident of Brandon, had an inquiry surrounding the budget process. Mr. Labossiere presented and reviewed two documents containing a summary of Public Budget discussions that have occurred at Board meetings since August of 2025, along with a summary of News & Social Media publications regarding the 2026/2027 Budget. Mr. Labossiere indicated that when collecting this information, the Division discovered a few items and procedures that could be changed to help the Division communicate more effectively with the public, such as how news stories are shown on the website and the placement of budget information on the website.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
 - Crocus Plains Regional Secondary School – Roof Replacement Phase 2 – Additional Project Support.
 - Meadows School – Roof Replacement Design – Authorization & Project Support

Respectfully submitted,

B. Sieklicki