



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, January 12, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present:

L. Ross
K. Carr
L. McConnell
J. Murray

D. Ross
C. Ekenna
S. Mozdzen
B. Sieklicki

Also Present:

D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Regrets:

K. Fallis

1. COMMITTEE ITEMS

A. 2026-2027 BUDGET ENROLMENT PROJECTION

Mr. Labossiere indicated that enrolment in BSD continues to grow, however it grew at a slower rate than the Division experienced in the last 3 years of over 300 students annually. He indicated that in 2025-2026 enrolment grew by 77 (0.8%) students to 10,080 students. He indicated that enrolment growth was 132 students and 134 FTE below the 2025-2026 budget estimate.

He stated that over the last 5 years, enrolment has grown by 1,042 students, and that over the last 10 years, enrolment has grown by 1,349 students. The average enrolment for the last 5 years pre covid was 120 students annually, and the 5 years post covid was 256 students annually. The average enrolment increase over the last 10 years is 152 students.

Mr. Labossiere stated that on October 1, 2025, 101 students were not in attendance but were expected to attend prior to November 30, 2025. Of those students, 28 attended prior to November 30, 2025. Since October 1, 2025, there have been 14 new students from within Manitoba and 28 new Manitoba residents that are attending BSD schools.

When factoring information from Baragar and based on the last ten years linear projections Senior Administration is recommending that 10,214 students (1.3%) be used for the 2026-2027 budget, which is an increase of 134 FTE, and is no change from the 2025-2026 budget. Mr. Labossiere answered Trustee questions for clarification. The Committee unanimously agreed to this enrolment projection for the 2026-2027 budget.

B. STAKEHOLDER FEEDBACK RE: 2026-2027 BUDGET

Mr. Gustafson provided and reviewed the Stakeholder feedback received to date. He indicated that additional feedback may be forthcoming and provided to the Committee if received.

C. TRUSTEE BUDGET REQUESTS

The Committee discussed the Trustee Budget Requests, and agreed that the following requests proceed to Budget Deliberations:

- Adding back Teachers - Add back the 5 FTE grade 4-8 teachers and 10 grade 9-12 teachers lost in the last budget
- EA Ratio - Proposal to change the model for Division Funded Classroom Support EAs
- Instructional Support - \$0.93 million increase to Instructional Support

It was agreed that the following Trustee Budget Request be removed from the list as Senior Administration will be submitting a budget request regarding facilities and maintenance:

- Operations and Maintenance - Adding \$2.7 million to Operations and Maintenance

Mr. Labossiere and Mr. Gustafson answered Trustee questions for clarification.

D. AGREEMENTS WITH THE CITY OF BRANDON

Mr. Labossiere provided and spoke to the correspondence received from the City of Brandon regarding the Agreement to Conduct Elections, Joint Use Agreement and School Resource Office arrangement.

Mr. Labossiere indicated the Division received a letter from the City of Brandon regarding the Agreement to Conduct Elections, which originally was executed in 2006. The City has since terminated this agreement and would like to update the terms and enter into a new agreement with the Division. The City of Brandon also indicated they would also like to revisit the Joint Use Agreement and School Resource Office arrangement.

Mr. Labossiere indicated the Division would like to continue to work with the City of Brandon and the parties will meet in the upcoming months to discuss the agreements. Mr. Labossiere answered Trustee questions.

E. CONFIRM PAYMENTS OF ACCOUNT (DECEMBER)

The payments of account for the month of December were provided for information and accepted as circulated.

2. OPERATIONS INFORMATION

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the two (2) letters received from the Minister of Education and Early Childhood Learning regarding, the Technology

Education Equipment Replacement (TEER) Grant Funding and the New Era – Roofing Replacement – Design Authorization and Project Support.

- Mr. Labossiere spoke to the letter received from the Division's Solicitor.

B. FACILITY PROJECT UPDATES:

- Mr. Labossiere provided an update on the New School – Brookwood South.

Respectfully submitted,

B. Sieklicki