



BRANDON SCHOOL DIVISION

FINANCE AND FACILITIES COMMITTEE MINUTES

Monday, April 13, 2026 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross
C. Ekenna K. Carr
K. Fallis L. McConnell
S. Mozdzen

Also Present: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant

Regrets: J. Murray, B. Sieklicki

1. **COMMITTEE ITEMS**

A. CONFIRM PAYMENTS OF ACCOUNT (MARCH)

The payments of account for the month of March were provided for information and accepted as circulated.

2. **OPERATIONS INFORMATION**

A. CORRESPONDENCE:

- Mr. Labossiere spoke to the letters received from the Education Funding Branch regarding:
 - Betty Gibson School – Modular Classroom Request – Design Only Authorization
 - New Era School – Structural Roof upgrade and Masonry Repairs Design Authorization and Project Support
- Mr. Labossiere spoke to the correspondence received from Heather Leeman, Assistant Deputy Minister, Mental Health and Addictions; and Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion, regarding the Healthy Schools Grant approved for BSD in the amount of \$25,606.18 for the 2025/2026 school year.

B. FACILITY PROJECT UPDATES

- Mr. Labossiere provided an update on the New School – Brookwood South. Mr. Labossiere received direction from the Committee and answered questions for clarification.

Respectfully submitted,

K. Fallis