



# BRANDON SCHOOL DIVISION

## EDUCATION AND COMMUNITY RELATIONS COMMITTEE MINUTES

Monday, December 8, 2025 – 6:00 p.m.

Boardroom, Administration Office

Trustees Present: L. Ross D. Ross  
K. Carr C. Ekenna  
K. Fallis L. McConnell  
S. Mozdzen J. Murray  
B. Sieklicki

Also Present: D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent – Student Services  
J. Zilkey, Assistant Superintendent – Curriculum and HR  
J. McBeth, Executive Assistant

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### 1. COMMITTEE ITEMS

#### A. SUB-COMMITTEE REPORTS

The November 25, 2025, meeting minutes of the Friends of Education Committee were reviewed and accepted as circulated.

#### B. BRANDON TRADITIONAL CHRISTMAS DINNER EVENT

The Committee discussed the request received from organizers of the traditional Christmas Dinner event, for the use of a school bus and bus driver. Mr. Labossiere indicated that the estimated cost for the bus and driver is \$540.00. The Committee was unanimously in favor of the request for the use of a school bus and driver for the event.

#### C. CONFIDENTIAL MATTER

Mr. Gustafson and Mr. Labossiere spoke to a confidential matter and answered Trustee questions for clarification.

#### D. LUNCH PROGRAM UPDATE

Mr. Gustafson provided a lunch program update. He indicated the Division is implementing the hiring of EA's in schools. The Division is learning about the staffing limitations and timetabling changes that need to be made. The Division has found a way to take the collection of fees and issuing of receipts off Parent Council plates for a minimal cost. The Division is working on having everything ready for next year's registration process to further reduce the workload on Parent Councils. The Committee thanked Senior Administration for their work on this project to date. Mr. Gustafson answered Trustee questions.

E. LETTER OF SUPPORT: 2028 MANITOBA GAMES

The Committee discussed the letter of support for the 2028 Manitoba Games. At the request of the Committee, Senior Administration will prepare a letter indicating the Board of Trustees is in support of the 2028 Manitoba Games.

2. **OPERATIONS INFORMATION**

A. CORRESPONDENCE:

- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the late, Nello Altomare Award for Excellence in School Nutrition. He indicated that this information has been sent to all schools.
- Ms. Gilleshammer reviewed the correspondence received from, Allison Potter, Executive Director, Continuous Improvement Branch and Kassy Assié, Executive Director, Bureau de l'éducation française regarding, Early Development Instrument (EDI) 2025-2026.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the French Second Language Revitalization Program 2025-2026. Mr. Zilkey and Mr. Labossiere answered Trustee questions.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding Elders and Knowledge Keepers Initiative in Schools - Funding 2025-2026. He indicated that this is the 4<sup>th</sup> year in a row for the program.
- Mr. Zilkey spoke to the correspondence received from, Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, regarding the Wheat King hockey players registration/enrolment approval.
- Ms. Gilleshammer reviewed the correspondence received from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Branch regarding, Land and Treaties: Relationships and Responsibilities – new optional Grade 12 Course.
- Mr. Gustafson and Ms. Gilleshammer spoke to the correspondence received from Mona Pandey, Deputy Minister, Education and Early Childhood Learning regarding, School Safety.

Respectfully submitted,

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C. Ekenna