



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, September 14, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	K. Fallis
L. McConnell	S. Mozdzen

Also Present:

D. Labossiere, Secretary-Treasurer
J. Zilkey, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
M. Sawa, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets:

C. Ekenna, J. Murray, B. Sieklicki

The Chairperson called the meeting to order at 6:55 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

D. Ross – K. Fallis

That the agenda be approved.

Carried

1.02 Adoption of Minutes of Previous Meeting

- a) Regular Board Meeting – August 24, 2026
K. Fallis – K. Carr

That the minutes be approved as circulated.

Carried

D. Ross – S. Mozdzen

That the Board move into In-Camera session at 6:56 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

Mr. Zilkey provided information on a Personnel Matter.

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

Mr. Zilkey provided information on a Board Operations Matter and answered Trustee questions.

D. Ross – S. Mozdzen

That the Board move out of In-Camera session at 7:00 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Zilkey provided highlights from the following items from the September 14, 2026, Report of Senior Administration:

a) Administration Information:

➤ Information Items:

- Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, proclaiming September 11 to 28, 2026, as Peace Days in Manitoba.
- The following Administrative Procedures (AP) have been amended:
 - AP 4070 – Lunch Program
 - AP 5140 – Summer Hours of Work – Support Staff
 - AP 5170 – Workplace Safety and Health – Investigating and Reporting Workplace Incidents and Refusals to Work

- Presentations:
 - Ms. Gilleshammer and Katey Rogowsky, NorthStar Project Facilitator, shared information about implementation of the NorthStar Project in Brandon School Division.

b) Business Arising for Board Action:

- Information for Discussion and Correspondence:
 - The Staffing Activity Report was distributed to the Board as Confidential No. 1.
 - Mr. Labossiere spoke to the shared Services Agreements between Christian Heritage School, and the Brandon School Division for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts.

D. Ross – S. Mozdzen

That the September 14, 2026, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on August 24, 2026, was circulated.

K. Carr – D. Ross

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on August 24, 2026, was circulated.

D. Ross – L. McConnell

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on August 24, 2026, was circulated.

L. McConnell – K. Carr

That the report be received and filed.

Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

- a) E-News, September 9, 2026
- b) MSBA Call for Nominations and Resolutions
Resolution deadline – Friday, September 25, 2026

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions:

- 56/2026 L. McConnell – S. Mozdzen
That the Shared Services Agreements between the Brandon School Division and Christian Heritage School for the 2026-2027 school year for the provision of transportation services and for use of facilities and resources for Home Economics and Industrial Arts classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried

- 57/2026 K. Carr – D. Ross
That the revised Joint Use Agreement between the Brandon School Division and the City of Brandon be approved; and the Secretary-Treasurer and Chairperson are hereby authorized to sign same.

Carried

Late Motions:

- 58/2026 K. Fallis – S. Mozdzen
That the Division add 1.0 FTE Teacher to address enrolment growth, and that the position in the amount of \$105,050 be funded through the Operating Fund Accumulated Surplus.

Carried

- 59/2026 S. Mozdzen – L. McConnell
That Trustee Fallis be paid the appropriate indemnity for participating in the Principal Selection Committee.

Carried

5.06 Bylaws

- 2/2026 D. Ross - K. Carr
That being a bylaw to authorize religious instruction at St. Augustine School for the remainder of the 2026-2027 school year, be now read for the first time.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Trustee Nomination Period – September 16 – 22, 2026
- b) Next Board Committee Meetings – 6:00 p.m., Monday, September 28, 2026
- c) Next Regular Board Meeting – 7:30 p.m., Monday, September 28, 2026
- d) Trustee Election – October 28, 2026

7.00 ADJOURNMENT

D. Ross - K. Fallis

That the Board do now adjourn at 8:16 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)