

## September 2025 Meeting Agenda

1. Call meeting to order
2. Adoption of June Meeting Minutes (circulate minutes)
3. Introductions:
  - a. Chair: Amy Vinck
  - b. Co-Chair: Alissa Johnston
  - c. Treasurer: Courtney Snider
  - d. Secretary: Rachel Campbell
  - e. Munch-a-Lunch: Monica Maliszewski
  - f. Lunch Program Coordinator: Natasha Ward-Ringwall
  - g. Special Mention: Paige McDougal (social media) Kelsy Dane (Teacher Appreciation Lunch and Vista Card Fundraiser)
4. Treasurer's Report (Courtney Snider)
  - a. Bank statement circulated prior to meeting
5. Principal's Report (Brooke Williams)
6. Fundraising updates
  - a. Circulate "year at a glance"
  - b. Update BBQ June 12<sup>th</sup> (Courtney) Expenses vs Profit
  - c. Munch a Lunch Update
    - i. Volunteers to assist Monica
    - ii. Set dates (even and odd days)
    - iii. Invoice due September 1<sup>st</sup> (Courtney paid, needs to be reimbursed)
7. Lunch Program (Natasha)
  - a. New hires / Recruiting
  - b. Letters sent out in spring and fees collected
  - c. Approve insurance for Lunch Program for \$500
8. Welcome to Kindergarten
  - a. Set up booth to recruit parents. Pamphlets?
9. New Business
  - a. Update contact list / email list (circulate)
  - b. Autism Training, Online Courses & Consultancy: Autism Spectrum Teacher (Rachel)
  - c. Outdoor Clean Up of Island
    - i. Quotes from spring: did they include weed paper?
  - d.
10. Motion to accept any requested financials
11. Next Meeting Date
  - a. Set all up coming meeting dates
12. Meeting Adjourned