



BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting Monday, May 25, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:

L. Ross, Chairperson	D. Ross, Vice-Chairperson
K. Carr	K. Fallis
L. McConnell	S. Mozdzen
J. Murray	B. Sieklicki

Also Present:

D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

Regrets:

C. Ekenna

The Chairperson called the meeting to order at 6:15 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

D. Ross – B. Sieklicki

That the agenda be approved.

Carried

1.02 Adoption of Minutes of Previous Meeting

a) Regular Board Meeting – May 11, 2026

B. Sieklicki – J. Murray

That the minutes be approved as circulated.

Carried

K. Fallis – J. Murray

That the Board move into In-Camera session at 6:16 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

Mr. Labossiere provided information on a Property Matter and received feedback from the Board.

2.04 Board Operations

Mr. Gustafson provided information on a Board Operations Matter and received direction from the Board.

B. Sieklicki – D. Ross

That the Board move out of In-Camera session at 6:50 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the May 25, 2026, Report of Senior Administration:

a) Administration Information:

➤ Celebrations:

- Raven Willoughby, Brandon School Division's Indigenous Education Learning Specialist, has been named Indigenous Educator of the Month by Manitoba Education and Early Childhood Learning, Indigenous Excellence.

- Please see below for upcoming Brandon School Division Band Performances:
 - Brandon West Year End Band Concert
Wednesday, May 27, 7:00 p.m.
Western Manitoba Centennial Auditorium
 - East Side Year End Band Concert
Thursday, May 28, 7:00 p.m.
Western Manitoba Centennial Auditorium
 - Crocus Plains/Neelin Spring Band Concert
Friday, May 29, 7:00 p.m.
Western Manitoba Centennial Auditorium
 - Vincent Massey High School Spring Concert
Wednesday, June 3, 7:00 p.m.
Vincent Massey High School
 - Crocus Plains/Neelin Drum Line will participate in the Travelers' Day Parade - Saturday, June 6, 11:00 a.m.
 - High School Jazz Ensembles will perform at Jazz in the Park, at Princess Park:
 - Vincent Massey: Tuesday, June 2, 6:30 p.m.
 - Crocus Plains/Neelin: Tuesday, June 9, 6:30 p.m.

- Information Items:
 - Correspondence was received from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning, advising that student applications are now being accepted for the Minister's Student Advisory Council.
 - Correspondence was received from Mona Pandey, Deputy Minister, Manitoba Education and Early Childhood Learning, regarding the launch of the 2026 Early Childhood Educator Awards of Excellence. These awards honour Early Childhood Educators who play a vital role in shaping the lives of children.
 - On Friday, May 22, 2026, the education community of Brandon hosted a celebration, Our Journey – Celebrating Indigenous Student Success. This annual event provides an opportunity to celebrate Indigenous students from Assiniboine College, Brandon Friendship Centre (Seedlings), Brandon School Division, Brandon University, and Sioux Valley High School.

The event took place at the Keystone Centre. The program included a pipe ceremony, tipi erecting, Grand Entry, opening remarks, Flag Song, Victory Song, and an Honour Song for Indigenous students in our community.

Indigenous students in Kindergarten, Grade 8, and Grade 12 were invited to participate in the Grand Entry. Grade 12 students were gifted with a keychain reading "Strong, Resilient, Indigenous". Additionally, other students from across the Division were welcomed to attend this celebration of Indigenous culture and achievement. Following the ceremony there were Pow Wow Rounds integrated

with Métis and Inuit music, a hot dog lunch, a soup and Bannock feast, a fur trade display, Indigenous vendors, and lots of time for interaction.

➤ Mr. Gustafson provided a list of Head Teachers for the 2026/2027 school year.

➤ Presentations:

➤ Ms. Gilleshammer provided a report on the Brandon School Division's Accessibility Plan.

➤ Mr. Gustafson provided a presentation on the 2025/2026 Frame Budget Report.

➤ Mr. Gustafson provided information on the Public Engagement on Biannual Practice of Time Change.

➤ Mr. Gustafson expressed his gratitude and appreciation to the Board of Trustees', Senior Administration and staff.

b) Business Arising for Board Action:

➤ Information for Discussion and Correspondence:

➤ The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – J. Murray

That the May 25, 2026, Report of Senior Administration be received and filed.

Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting

The written report of the Education & Community Relations Committee meeting held on May 25, 2026, was circulated.

J. Murray – B. Sieklicki

That the report be received and filed.

Carried

b) Finance & Facilities Committee Meeting

The written report of the Finance & Facilities Committee meeting held on May 25, 2026, was circulated.

B. Sieklicki – D. Ross

That the report be received and filed.

Carried

c) Personnel & Policy Committee Meeting

The written report of the Personnel & Policy Committee meeting held on May 25, 2026, was circulated.

L. McConnell – K. Carr
That the report be received and filed.
Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

a) E-News, May 20, 2026

5.04 Public Inquiries (Max. 15 Mins)

Heather Gillander, City of Brandon resident, inquired if details within the agreements between the Brandon School Division, Catholic School Board and St. Augustine School will be available to the public. The Chairperson indicated the agreements have not been publicly released. Mr. Gustafson stated that he will provide a summary for the next meeting. Ms. Gillander asked if the agreements will come through the Board again and commented that this is the opportunity to ask questions on the agreements, to which the Chairperson indicated there are two motions on the floor this evening, one regarding education programming and one for leased space. Ms. Gillander indicated that she understood that the motions were being brought forward. Ms. Gillander stated she is unclear if she will have the opportunity to ask questions surrounding the agreements in the future and commented that she cannot ask questions right now, if the agreements are not made available.

5.05 Motions:

40/2026 L. McConnell – J. Murray
That the Tender from Murray Chev Cadillac Buick GMC in the amount of \$56,000.00 (including taxes) for the supply of One (1) New 2026 Chevrolet Express Cargo Van, funded through the 2026-2027 Operating Budget be accepted.

Carried

41/2026 L. McConnell – J. Murray
That the Tender from Murray Chev Cadillac Buick GMC in the amount of \$80,012.80 (including taxes) for the supply of Two (2) New 2026 Chevrolet Equinox AWD LT, funded through the 2026-2027 Operating Budget be accepted.

Carried

42/2026 J. Murray – S. Mozdzen
That the Tender from Jenkins in the amount of \$103,187.35 (plus applicable taxes) to Supply, Remove and Install Flooring through the 2026-2027 Operating Budget, be accepted.

Carried

- 43/2026 J. Murray – S. Mozdzen
That the Tender from Horizon Glass Ltd. in the amount of \$85,860.00 (plus applicable taxes) for the supply and installation of Doors and Windows, funded through the 2026-2027 Operating Budget, be accepted.
Carried
- 44/2026 S. Mozdzen – K. Fallis
That the tender submitted by Konica Minolta Business Solutions (Canada) Ltd. for the supply and installation of Photocopier/MFP Equipment in the amount of \$623,485.00 (plus applicable taxes), for a five-year lease term covering 66 units, be accepted.
Carried
- 45/2026 K. Fallis – S. Mozdzen
That the Agreement between the Division, The Brandon Catholic School Board and The Roman Catholic Archbishopial Corporation regarding Education Programming at St. Augustine School be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures thereto.
Carried (7 in favor, Trustee McConnell opposed)
- 46/2026 B. Sieklicki – K. Carr
That the Agreement between the Division and The Brandon Catholic School Board regarding the provision of leased space for St. Augustine School for a term of five (5) years in the amount of \$50,000 annually (plus utilities, property taxes and other applicable taxes) be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures thereto.
Carried (6 in favor, Trustee Carr and Trustee McConnell opposed)

Late Motions:

- 47/2026 K. Carr – B. Sieklicki
That the Quote from McMunn & Yates in the amount of \$78,106.56 (including taxes) for the supply of ceiling tiles for the ceiling tile abatement at Riverheights School, funded through the 2025-2026 Operating Budget, be accepted.
Carried
- 48/2026 D. Ross – B. Sieklicki
That the Promissory Note LTPS0898 for the purpose of borrowing the sum of Eight Million Six Hundred Forty-Seven Thousand Nine Hundred Dollars (\$8,647,900) to meet partial costs of the following:
- | | |
|---|------------------------|
| <u>School:</u> | <u>Project:</u> |
| Crocus Plains Regional Secondary School | MUA Replacement |
| Maryland Park School | Classroom Addition |
| Neelin High School | Crawlspace Remediation |
| Crocus Plains Regional Secondary School | Roofing Replacement |
| Meadows School | Boiler Replacement |
- be approved.
Carried

5.06 Bylaws

3rd Reading:

D. Ross – B. Sieklicki

That By-law 1/2026 being a By-law providing for the borrowing of monies upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2026, to June 30, 2027, be now read for the third and final time, is hereby approved.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) EMPLOYEE LONG SERVICE EVENT – 4:00 p.m. Thursday, May 28, 2026
- b) NEXT REGULAR BOARD MEETING – 7:30 p.m. (Public), Monday, June 8, 2026
- c) RETIREMENT EVENT – 6:00 p.m. Thursday, June 18, 2026

7.00 ADJOURNMENT

D. Ross – J. Murray

That the Board do now adjourn at 8:47 p.m.

Carried

Chairperson (L. Ross)

Secretary-Treasurer (D. Labossiere)