BRANDON SCHOOL DIVISION

Minutes of the Regular Board Meeting
Monday, June 22, 2026

J. L. Milne Boardroom
Administration Office
1031 - 6th Street, Brandon, Manitoba

Trustees Present:	L. Ross, Chairperson	D. Ross, Vice-Chairperson
	K. Carr	C. Ekenna
	K. Fallis	L. McConnell
	S. Mozdzen	J. Murray
	B. Sieklicki	

Also Present:
D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent – Student Services
J. Zilkey, Assistant Superintendent – Curriculum and HR
J. McBeth, Executive Assistant
T. Curtis, Communications Coordinator

The Chairperson called the meeting to order at 6:53 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added one (1) item for In-Camera.

J. Murray – K. Fallis
That the agenda be approved.
Carried

1.02 Adoption of Minutes of Previous Meeting

a) Regular Board Meeting – June 8, 2026
K. Fallis - K. Carr

That the minutes be approved as circulated.
Carried

S. Mozdzen – K. Fallis
That the Board move into In-Camera session at 6:54 p.m.

2.00 IN-CAMERA DISCUSSION

2.01 Student Issues

Ms. Gilleshammer provided information on a Student Issue and received feedback from the Board.

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

B. Sieklicki – D. Ross
That the Board move out of In-Camera session at 7:26 p.m.

The Chairperson called the public portion of the meeting to order at 7:30 p.m., with a traditional heritage land acknowledgment.

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

Correspondence was received from Mr. Daniel Cowell and Mr. Darcy Friesen, both teachers at Riverheights School, expressing their appreciation to the Board of Trustees for the opportunity to participate in a recent field trip to the Royal Canadian Artillery (RCA) Museum in Shilo.

3.03 Communications for Action

Correspondence was received from Tanner and Tamara Kavanaugh, residents of Brandon, Manitoba, requesting that the Board of Trustees advocate for Waverly Park School to direct funding towards repair of the basketball court on the west side of the school. Mr. Labossiere indicated that all Division basketball backboards (109 units) were replaced in the fall of 2020. He stated that that the Physed Teacher is responsible for painting lines on the basketball court, in the fall, the cracks in the cement will be addressed by Facilities in the summer, and new basketball nets will be provided by Basketball Manitoba. He further indicated that the vegetation around the Waverly Park School basketball courts will be addressed in July once summer students begin with Division.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Gustafson provided highlights from the following items from the June 22, 2026, Report of Senior Administration:

a) Administration Information:
- Celebrations:
  - This year there will be approximately 680 students graduating from Brandon School Division. The Graduation ceremonies are scheduled as follows:
    - Crocus Plains Regional Secondary School – June 23, 2026
    - École secondaire Neelin High School – June 24, 2026
    - Prairie Hope High School – June 26, 2026
    - Vincent Massey High School – June 25, 2026

- Information Items:
  - Vincent Massey High School, Off-Site Activity, Girls Varsity Volleyball Team to Regina, Saskatchewan.
  - Crocus Plains Regional Secondary School, Off-Site Activity, Varsity Hockey Team to Moncton, New Brunswick.
  - Mr. Labossiere provided a list of the Scholarship Donors for the 2025/2026 School Year and thanked them for their support.
  - Mr. Zilkey provided highlights from Semester Two of the Early Years, Middle Years, and High School Athletics.
  - Mr. Zilkey provided a Human Resources Staffing Update for the 2025/2026 School Year and answered Trustee questions for clarification.

- Presentations:
  - Mr. Gustafson provided a presentation on Student Mobility within the Brandon School Division and answered Trustee questions for clarification.

b) Business Arising for Board Action:
- Information for Discussion and Correspondence:
  - The Staffing Activity Report was distributed to the Board as Confidential No. 1.

D. Ross – C. Ekenna
That the June 22, 2026, Report of Senior Administration be received and filed.
Carried

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education & Community Relations Committee Meeting
The written report of the Education & Community Relations Committee meeting held on June 22, 2026, was circulated.

C. Ekenna – J. Murray
That the report be received and filed.
Carried

b) Finance & Facilities Committee Meeting
The written report of the Finance & Facilities Committee meeting held on June 22, 2026, was circulated.

B. Sieklicki – D. Ross
That the report be received and filed.
Carried

c) Personnel & Policy Committee Meeting
The written report of the Personnel & Policy Committee meeting held on June 22, 2026, was circulated.

L. McConnell – D. Ross
That the report be received and filed.
Carried

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation:

- From Board Agenda

- MSBA Issues

a) E-News, June 17, 2026

5.04 Public Inquiries (Max. 15 Mins)

During the Regular Board Meeting, June 8, 2026, James Epp, City of Brandon resident, inquired whether the Board of Trustees will carry a motion tonight to make the agreements with St. Augustine publicly available in full on the website so that the public can have full access to them. The Chairperson indicated that the Division does not post any legal agreements on their website and that the St. Augustine Agreements would be no exception.

5.05 Motions:

52/2026 L. McConnell – J. Murray
That the following tuition fees be approved for the 2026-2027 year:

Out of Division School of Choice Transfer Fee	$ 1,300
Program Not Offered (Residual) Fee	$ 6,227
Non-Resident - First Nations Fees	$15,068
International Student Fees	$15,068

Carried

53/2026 K. Carr – K. Fallis
That the revised Election Service Agreement between the Brandon School Division and the City of Brandon be approved; and that the Secretary-Treasurer be and is hereby authorized to affix his signature thereto.
Carried

Late Motions:

54/2026 K. Fallis – K. Carr
That the Promissory Note LTPS0917 for the purpose of borrowing the sum of Two Hundred Forty Six Thousand Five Hundred Dollars ($246,500) to meet partial costs of the following project:

School:	Project:
Crocus Plains Regional Secondary School	West Side Roof Replacement

be approved.
Carried

55/2026 D. Ross – B. Sieklicki
That the tender from Prairie West in the amount of $83,788.54 (plus applicable taxes) for the supply of Chemical Solutions for a three (3) year term, be accepted.
Carried

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

Trustee Carr thanked the Division's Health Care Professionals for the exceptional care that they provide, their unwavering professionalism and for always putting the students' needs first and foremost.

On behalf of the Board, the Chairperson thanked Mr. Gustafson for his many years of service and wished him well in his retirement.

6.00 ANNOUNCEMENTS

a) NEXT BOARD COMMITTEE MEETINGS – 6:00 p.m., Monday, August 24, 2026
b) NEXT REGULAR BOARD MEETING – 7:30 p.m., Monday, August 24, 2026
c) TRUSTEE ELECTION – October 28, 2026

7.00 ADJOURNMENT

K. Carr - K. Fallis
That the Board do now adjourn at 8:05 p.m.
. Carried

Chairperson (L. Ross) Secretary-Treasurer (D. Labossiere)