Meeting Agenda Safe Schools Advisory Committee

I. Meeting Details

- **Date: November 16th, 2026**
- **Time: 6:30 pm**
- **Location: Linden Lanes School**
- **Facilitator: Shelley Cords**
- **Notetaker: Niomie Cummings**

II. Objectives & Desired Outcomes

- **Purpose:**
  - The Safe Schools Advisory Committee (SSAC) is established to support a safe, inclusive, and caring school environment for all students, staff, and community members. The committee provides leadership, coordination, and advice on strategies, policies, and practices that promote safety, equity, well-being, and positive school climate.
- **Mandate:**
  - To review, implement, and monitor the school/division's Safe and Caring Schools Plan
  - To identify safety and well-being concerns impacting the school community and recommend strategies for prevention and intervention.
  - To promote student/parent voice and encourage meaningful perspective in decision-making regarding school safety and climate.
  - To serve as a communication and advisory body for staff, students, parents, and community stakeholders.
  - To review relevant policies (e.g., Code of Conduct, Risk Response, Anti-Bullying, Digital Citizenship) and recommend updates to be considered.
  - To monitor and review data (e.g., incident reports, climate surveys, attendance) to guide planning and improvement.

- **III. Agenda Items:**

1. **Welcome & Introductions**
    - Brief welcome and intros
    - Review of agenda and objectives.
2. **Item 1: Emergency Procedures**
    - **Presenter: Shelley Cords**
    - Reviewed what the emergency procedures look like at Linden Lanes School for the following safety drills:
        1. Fire
        2. Shelter In Place
        3. On Alert
        4. Hold & Secure
        5. Lock Down
        6. Non-violent Intervention Team
        7. Tragic Events Team
        8. Bus Evacuations (this year has included the bus drivers.)

Adjournment @ 6:56pm by Shelley Cords