



Linden Lanes

Safe Schools Advisory Committee Meeting

February 9th, 2026

Attendance: Shelley Cords, Melissa Allen, Niomie Cummings, Michelle Andrews, Deanna Clark, Danika Banman, Abby Allen,

I. Meeting Details

Facilitator: Shelley Cords

Notetaker: Niomie Cummings

II. Objectives & Desired Outcomes

- a. Purpose – The Safe Schools Advisory Committee (SSAC) is established to support a safe, inclusive and caring school environment for all students, staff and community members. The committee provides leadership, coordination and advice on strategies, policies and practices that promote safety, equity, well-being and a positive school climate.
- b. Mandate
 - i. To review, implement and monitor the school/division's Safe and Caring Schools Plan
 - ii. To identify safety and well-being concerns impacting the school community and recommend strategies for prevention and intervention
 - iii. To promote student/parent voice and encourage meaningful perspective in decision-making regarding school safety and climate
 - iv. To serve as a communication and advisory body for staff, students, parents and community stakeholders
 - v. To review relevant policies (e.g., Code of Conduct, Risk Response, Anti-Bullying, Digital Citizenship) and recommend updates to be considered
 - vi. To monitor and review data (e.g., incident reports, climate surveys, attendance) to guide planning and improvement



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III. Agenda Items:

a. Welcome and Introductions

- i. Brief welcome and introductions
- ii. Review of agenda and objectives

b. Controlled Access

Presenter: Shelley Cords

- i. The Manitoba government has mandated that all schools have controlled access in place by Fall 2026. Linden Lanes is on the list to receive the installation prior to the end of this academic year. This includes the integrations of cameras and doorbells to monitor the main door as all doors will be locked at all times.
- ii. Six new UHF radios have been purchased for communication purposes when staff and students are in the school yard, some classrooms and one that remains at Mrs. Roziere's desk at all times. These radios have completely private channels and can reach past the boundaries of the school grounds.
- iii. As part of this implementation, Mrs. Cords hopes to have some sort of identifiers for subs to ensure recognition.

c. Parking Lot Concerns

Presenter: Shelley Cords

- i. Mrs. Cords has had a steady presence in the parking lot and pick up areas and it seems to help. But when she is not actively out there directing, it quickly becomes unsafe.
- ii. The City of Brandon has been contacted on a number of occasions about the need for removal of the snow hills are located along the back lane and to the side of the fence entrance to the school grounds from the parking lot, to no



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avail. Kids naturally climb hills and this leads to an even greater risk of slipping and falling into traffic during peak drop-off and pick-up times. Please be careful in and around these areas.

- iii. It had been suggested at the last meeting that we could request that the City of Brandon approve the back lane to be turned into a one-way. Melissa will draft a letter to send to the appropriate channels (City of Brandon, Police, etc.)

Meeting Adjournment: 6:58pm by Shelley Cords