Green Acres School

Working Together as a Caring Community

November 4, 2027

Dear Parents/Guardian,

Green Acres School will be using PTCFast.com for booking your Parent Teacher Conference on Friday, November 27.

As a parent/guardian, you will need to log in and set up your account. Once you have completed your log in and set up an account, no further action will be needed for the March Parent Teacher Conference.

Please enter the following web address below exactly as shown into your browser window, unless you are already booked with the school:

https://www.ptcfast.com/schools/Green_Acres_School

Once you have logged in, please select your child(ren)'s teacher and select a time that is available for you Parent Teacher Conference. **If you are wanting your Parent Teacher Conference by phone call or TEAMS, when completing your interview appointment, please fill in the "Special Request" and type in phone call or TEAMS. If nothing, is indicated in the "Special Request" it will be an in person conference with your child's teacher.**

You will have the convenience to book their own interview appointment. Your child's classroom teacher will receive a notification as to which time you have booked. PTCFast booking becomes available on Monday, November 9 at approximately 11:00 am and must be completed by 4:00 pm on Monday, November 16.

Each classroom teacher has created their own conference time that works with their schedule. You will be pleased to see that there are various dates and times that you can choose from.

PTCFast works on a first come first serve basis. Please note: if you have more than one child, you will need to book each teacher separately through PTCFast and may not necessarily get back-to-back appointments for Parent Teacher Conferences.

335 Queens Ave East • Brandon MB • R7A 2B9 • Telephone: 204-729-3265
www.bsd.ca/greenacres • Email: greenacres@bsd.ca

If you are not able to access PTCFast, please contact each of your children's teacher and they will book your appointment for you. Teacher contact information can be found on our website and below:

www.bsd.ca/greenacres/page/8849/staff

Susan Wright, Malorie Huynh & Martina Poulsen	Kindergarten
Candice Brown & Sheena Roels	Grade 1/2
Colin Hickman	Grade 1/2
Diane Doerksen	Grade 1/2
Alaura Black	Grade 3/4
Caroline Dorn	Grade 3/4
Ian Carkener	Grade 5/6
Alex Murray	Grade 5/6
Meredith Walker & Robert Maningas	Grade 5/6
Mayumi Perez Cala	Grade 7/8
Stacey Hainstock	Grade 7/8
Jay Goran	Grade 7/8

Please note: The Grade 7/8 Teachers are set up for the class they specialize teach. Ms. Perez Cala – English (ELA), Mrs. Hainstock – Math and Mr. Goran – Science & Social Studies. If you are wanting to meet directly with your child's homeroom teacher, please select them in PTCFast.com to set up your conference.

Our Phys Ed and Music Teachers will also be available on this day if you are wanting to check in with them on your child(ren).

We sincerely hope you can attend.

Yours in Education,

Green Acres Staff