



GREEN ACRES PARENT COUNCIL & LUNCH PROGRAM MEETING

Tuesday January 6, 2025 – 6:00 pm, **via Teams**

In Attendance: Nicole Warwaruk, Susan Wright, Tia Lange, Kristina Vander Meer, Nicole Sattler, Celya Byers, Shayna Dubnick

No Regrets

GAPC AGENDA

1. Call meeting to Order- 6:26pm
2. Present January 6, 2026, agenda, any additions/corrections – Motion to approve from Shayna and Kristina
3. Present November 4, 2025, Minutes, any additions/corrections – Motion to approve from Kristina and Shayna

4. **Principal's Report** – Mrs. Warwaruk

Parent Council Meeting – January 6th, 2026

Demographics:

❖ **School configuration 234**

Students – (OUTS – 15, INS – 17)
1 Kinder class
3 – 1/2 classes
3 – 3/4 classes
3 – 5/6 classes
3- 7/8 classes

❖ **Activities:**

-Jan. 9th – Subway Hot Lunch
-Jan. 23rd – Grades 5-8 Ski Trip at Ski Valley
-Jan. 23rd – Pizza Pizza Hot Lunch
-Jan. 30th – Admin/PD Day K-12 NO SCHOOL

❖ **Discussions/Information:**

-Amendment to the Constitution in terms of the Mission Statement and School Leader to Principal

-Teacher Rep – Mrs. Wright - Kindergarten

-Next PAC meeting – February 3rd (first Tuesday of every month)

Would like to review the mission statement and it is too simplistic and doesn't explain what the council does. Could review before May 2026. Would like to add an amendment to say "principal" instead of school leader. Will add this to the agenda for a future parent council meeting.

5. **Lunch Program Report** – Kristina & Nicole

Don't have anything to report. Bi-annual fees are due January 21st.

Mrs. Wright is wondering if the lunchroom can be changed around to move to another room sometimes. Kristina said this was discussed and everything is running smoothly so we thought the schedule shouldn't be changed. Each term could it switch so some teachers can have alone time in their classroom without kids. Indoor recess days would be fairer to all teachers if this moved forward. Rotation can be arranged on indoor recess dates. Those classrooms were chosen for a reason and can be changed for indoor recess dates only.

Nicole will send email reminder for January 14th about bi annual payments. Discussion about using school division for lunch program moving forward.

6. Financial reports- Brandi

None received

- a. **Lunch Program Financial Report to date** – \$17,129.56 in account
- b. **Parent Council Financial Report to date** – \$535 expense to Guild \$9204.67 in account
- c. **Chqs to be signed for any items**-None
- d. **Funding Request Review**- 4 forms submitted by principal, teachers. We were hoping to see each classroom submit their own form with more detail. Teachers were feeling like it was another administrative task. Everyone decided that at the staff meeting. For field trips the younger grades go on trips together so we wanted to get details. Discussion about using funding form and when it should be used. Mrs. Warwaruk will get teachers to add information to funding requests.
- e. Approved all requests except changed the field trip requests to \$200 instead of \$300 due to lower bank account funds. \$3600 needs to be given to the school for these approved monies. Mrs. Warwaruk will ask Mrs. Bortis how she prefers that is paid (cheque, etransfer etc)

7. Fundraiser Report and Planning – Lawana

Fundraising Report

January 2026

Vista Gift cards

Total Amount of gift cards sold \$10,890.00

Funds earned \$ 450.30

Domino's Dough Raiser Day – Dec. 17/25

59 orders - Income \$ 295.00

(Down from last year, 93 - \$465)

Next one – TBD

Fun 'n Games Gift Cards

Sold \$490 worth

Funds earned (20% of amount sold) \$ 98.00

Multi cook – In time for Easter? – Then have to distribute food week of March 23. So orders would have to go out week of Feb 16th (need 5 weeks)

Dance – Options of days when there is no school the following day

Thursday, January 29th

Thursday, April 16th

Kernels – Do the same time as the Multi cook?

- a. Need date for next dough raiser fundraiser.
- b. When is another dance? January 29th or April 16th. Confirmed April 16th Spring Fling dance.
- c. Lawana will check with Darren at Dominos about having dough raiser the week after our April 16th dance. This way we can advertise it at the dance. Possible popcorn and cotton candy fundraiser in May through Crave corner. Lawana checking into this.
- d. Confirmed Multi-Cook fundraiser prior to Easter so families can enjoy.

8. New Business

- a. Looking for a Treasurer – To start effective immediately

No interest in this position so far. Brandi willing to cut cheqs but nothing else although indicated she would create reports and send ahead of meetings. Email to be sent from parent council email addressing Brandi's intentions with Treasurer role. By next meeting we need a firm answer if Brandi is officially done, or willing to take interim role.

Motion to add a signer to the parent council and lunch program bank account as Brandi has left her role as treasurer.

Moved by Celya Byers and seconded by Lawana Spratt that Kristina Vandeer Meer and Brandi Palmer remain as authorized signers and that Celya Byers and Shayna Dubnick be added as authorized signers on the Green Acres Lunch Program bank account at Sunrise Credit Union. Approved by Kristina and Lawana.

Moved by Kristina Vander Meer and seconded by Tia Lange that Brandi Palmer and Lawana Spratt remain as authorized signers and that Celya Byers and Shayna Dubnick be added as authorised signers to the Green Acres Parent Council bank account at Sunrise Credit Union.

Minutes will need to be brought to the bank and form will need filled in/ID shown to get this process going to change accounts owners.

- b. Celya will make a poster for Mrs. Warwaruk to distribute to all parents looking to recruit these roles.

9. Follow Up

- a. Looking for a Fundraiser Chair – Start Sept 2026 - join asap to shadow current Fundraiser Chair
- b. Lunch chair for next year – Start Sept 2026

10. Tabled

- a. Will wait for BSD to release more information about lunch program before a decision is made about coordinator.
- b. Will discuss letters for accessible playground

11. Round Table- none

12. Call Meeting to a close- 8:05pm

In camera session if required

Next Meeting – Feb 3, 2026