J.R. REID SCHOOL

Student & Parent Information Newsletter

2026-2027

ADMINISTRATION CONTACTS

School: jrreid@bsd.ca

Admin Assistant: 204-729-3955 | jugganaikloo.jenna@bsd.ca

Attendance: 204-729-3957 | thiessen.bev@bsd.ca

Principal: 204-729-3959 | sullivan.suzanne@bsd.ca

Website: https://www.bsd.ca/jrreid

Daily Schedule

8:50 - First Bell (Doors Open for Entry)
9:00 - O Canada & Announcements
10:30 -Recess*
11:45 – 12:45 Lunch
12:45 Classes Resume
2:20 – Recess*
3:35 – Dismissal Bell
*K-6 Recess Time (See inside for Grade 7/8 Information)

Quick Website QR Code:

Entrances

Students are assigned an entrance/exit as below:

Early Yrs Door: K-Gr ¾ (Waldner)

Middle Yrs Door: Gr ¾ (Gallager) -Gr 8.

ALL SHOES OFF at the door.

We encourage all students to arrive at school promptly, but students will not be permitted to enter the school until the bell rings. Students are encouraged to proceed directly home or to day care after dismissal. There is not before or after school supervision, unless you are a part of the Y Program. If the weather is inclement and/or reaches -27°, students will be able to wait in the foyers, and indoor recess will be held.

ATTENDANCE LINE: If your child is going to be absent or arriving late, please call our HSL;
Mrs. Thiessen at 204-729-3957 or email her at thiessen.bev@bsd.ca.
A detailed message is required. If your child is marked absent without a call-in there will be a call back to confirm their whereabouts, this is for the safety of our students.

PRINCIPAL'S MESSAGE

Welcome to J.R. Reid!

On behalf of the staff, we welcome your family to our amazing school. We look forward to building a partnership between home and school with the goal of providing the best learning opportunities and environment for your student(s).

As the principal I use four core principles to guide my work; respectful relationships, honesty, hard-work, and a sense of community. I value every student, family, staff member and community member as a part of the roots of success at J.R. Reid.

-Suzanne Sullivan, Principal

Visitors & Controlled Access

- All parents and visitors are asked to use the front door only to access the school. All visitors should sign in on the sheet in the foyer, and report to the office first.
- School doors are always locked, unless it is a transition time and then they are monitored by staff. To access the front door please ring the bell on the right and stand in front of the bell and identify yourself when asked. You will be buzzed in.
- During the school day we ask that parents/guardians do not go straight to the classroom, please stop at the office and we will happily have your student come to you.
- If you are arriving to watch an after-school sport, please use the doors by the gymnasium.
- Members of the Y-Program also use the doors near the gymnasium, please follow their outlined procedures.

Before & After School Program - YMCA

There is a morning program beginning at 7:30 am and an afternoon program ending at 5:30 pm.

Please contact Angela Forsythe at 204-727-5456 or 204-570-2565 for information about the Before & After School program at J.R. Reid.

Lost & Found

We want students returning home with items they bring to school. Students should NOT bring anything to school that is valuable to them, like toys, trading cards, electronics, etc. Students bring these items at their own risk of being broken or misplaced.

J.R. Reid has a lost & found for clothing items hanging on the coat rack outside of the gymnasium doors. Small items that are handed in can be found at the office. If you have lost an item, we encourage students to speak with their classroom teacher.

http://www.bsd.ca/jrreid

Visit our school website for current information.

This document is available in other formats upon request e-mail: jrreid@bsd.ca

Grade 7 & 8 at J.R. Reid

Grade 7 & 8 at J.R. Reid looks at little different for students as we begin preparing for the transition to high school. Gr. 7 & 8 students follow a different daily schedule, have option courses, and participate in Home Ec or Shop at other schools. We look to our older students to be role models and mentors for our younger students and take on leadership roles in planning school events like Colour Groups and Spirit Weeks.

Daily Schedule

8:50 - First Bell (Doors Open for Entry)
9:00 - O Canada & Announcements
10:15-10:25 -Recess*
11:45 – 12:45 Lunch
12:45 Classes Resume
2:00 – 2:15 Recess*
3:35 – Dismissal Bell
7/8 Recess is separate from K-6

Gr 8 Shop/ Gr 7 Home Ec.

Day 2
1:50 – 3:00 pm
Students bussed to Riverheights, Earl Oxford or Harrison.

Gr 7/8 Band

Day 1, 3,5
1:20 – 2:30 pm
Students bussed to Earl Oxford or Waverly.

Behaviour & Expectations

J.R. Reid succeeds as a community if each student follows the behaviour & expectations outlined on the last page. As educators it is our job to teach students the behaviours and uphold our expectations by having consequences when students are not following the rules. Students will be given reminders about expected behaviours framed as learning opportunities. If students cannot correct their behaviour that is disrupting the safety and learning of others they may be sent to the office for a reset, a conversation, a timeout, or if necessary, a phone call with their parent or guardian. Further consequences will be discussed with parents or guardians.

Extra-Curricular & Special Activities

Learning happens outside of the classroom, and we try and provide many opportunities for our students in the form of field trips, guest speakers, assemblies, and athletic events. Please watch for information in future newsletters about upcoming events, and classroom teachers will share calendars of events. Please sign all permission forms and return in a timely manner. ALL FEES collected for J.R. Reid should be paid using school cash online. If you have not registered, please visit the website or call the school.
https://bsd.schoolcashonline.com/

School Supports

We want every student at J.R. Reid to succeed, and we recognize that each child is an individual and some require extra supports or interventions to make their time at school a success. We want to work in cooperation with families to provide the best experience. Please discuss any concerns you have for your child with your classroom teacher first, but if you are looking for information on academic supports beyond the classroom, please reach out to our resource teacher, Brittney Hellyer at 204-729-0390.
For social emotional concerns please reach out to our school counsellor, Cori Biech at 204-729-0391.

J.R. Reid Breakfast and Snack Program

As part of the Universal Nutrition Grant, J.R. Reid is please to offer an optional Breakfast Program for all student from September through June. Students can register by completing a waiver form found at the office. Students arriving for breakfast will arrive through the FRONT DOORS no earlier than 8:30 am. Respectful and appropriate behaviour is important to ensure the continued success of the program, and students who cannot follow these expectations will not be permitted to attend. Students attending the Y-Before School program are permitted to join the breakfast program at 8:30 if they are registered.

Snack: In addition to breakfast, all students have access to nutritious snacks throughout the day. Snack bowls of fruit will be in each classroom, and before each recess students may access a healthy snack from the snack fridge in front of the office.

J. R. Reid Lunch Program

The lunch program at J.R. Reid is organized and operated by the J.R. Reid Parent Council.
The program is available for Grades 1-6 only, and provides supervision, all students are required to bring their own lunch. There is a warmup program available, food MUST come in a microwaveable container and take no more than 1 minute to warm up. Students are required to bring their own utensils, plates and condiments as needed.

Fees: $30 per child per month.
Payment Options: Twice a year (Sept-Dec $120 & Jan – June $180) or One Yearly Payment ($300).

Please see the parent council lunch program information on our website for more details and requirements.
EMAIL:
jrreidlunchprogram@gmail.com

GET TO KNOW THE PEOPLE OF J.R. REID

TEACHING STAFF		
Principal	Suzanne Sullivan	
Resource	Brittney Hellyer	(Head Teacher)
Counsellor (0.5)	Cori Biech	(Head Teacher)
CIC, Support (0.5)		
Kindergarten	Hannah Olson	
Grade 1	Dana Curtis	
Grade 1/2 (0.5)	Kerry Hartman (AM)	
Lit Lift (0.5)		
Grade 1/2 (0.5)	Liudmyla Kardash (PM)	
Grade 2	Amanda MacCharles	
Grade 3/4	Victoria Waldner	
Grade 3/4	Cara Gallagher	
Grade 4/5	Lisa Hall	
Grade 5/6	Stacy Dobrescu	
Grade 5/6	Amanda Thiessen	
Grade 7/8	Carly Prawdzik	
Grade 7/8	Dallas Boyce	
Grade 7/8 (0.5)	Katie Kerkowich (AM)	
Grade 7/8 (0.5)	Doug Carmichael (PM)	
Physical Education	Derek Richels	
Music (0.5)	Laurel Loewen	
Literacy (0.5)	Jane Minshull	

*For all BSD employees listed above, contact them by email using: lastname.firstname@bsd.ca

SUPPORT STAFF	
Admin Asst	Jenna Jugganaikloo
Home School Liason	Bev Thiessen
Head Custodian	Jody Luckins
Evening CA	Marlon Chambers
Evening CA	Mary Villeneuva
EA	Angie Buydens
EA	Sarah Ericson
EA	Nicole Hargreaves
EA	Billie Madill-McKenzie
EA	Lori McIvor
EA	Emma Stephens
EA	Kirby Campbell
EA	Morgan McAuley

DIVISIONAL SUPPORT STAFF	
Social Worker	Kristen Zegers
Psychologist	Lindsay Nelson
Speech Pathologist	McKenna Thiessen
Speech EA	Breigh O'Hara
OT	Sarah Belcher
PT	Erin Nairn

Volunteer: Parent Advisory Council	
Chair	Samantha Smart
Secretary	Tara Stokes
Treasurer	Tracy Roberts
Lunch Coordinator	Chelsea Girard
Fundraising Coordinator	Kelsey Levandoski

A Message from Parent Council

Hello from Parent Council! We're excited to welcome your family to J.R. Reid. Guided by the principal's core principles—respectful relationships, honesty, hard work, and community—we believe every student, family, guardian and staff member is part of our school's success. We warmly invite you to join the PAC as a Member at Large: a flexible role that lets you share your voice, ideas, and time in ways that fit your schedule. By participating, you'll help strengthen the home–school partnership and connect with fellow parents committed to our school's growth. No experience is needed—just a willingness to get involved and help make J.R. Reid even more vibrant and inclusive for all.

Meetings are the 3rd Wednesday of each month (in-person or Virtual).

-Samantha Smart, Chair (samvanmeer216@gmail.com)

J. R. Reid Parent Advisory Council Mission Statement

The J. R. Reid Parent Advisory Council (PAC) serves as a collaborative bridge among parents, guardians, students, school staff, trustees, and the broader Brandon School Division community, working together to enhance the school experience. Its core functions include fundraising to directly support staff and students; acting as a liaison to facilitate information-sharing and cooperation between the school, families, and community organizations; and circulating updates about school activities and parental priorities to foster greater community understanding and involvement. Additionally, the PAC operates as an advisory body to both the school's principal and staff—raising parental and community perspectives on programs, planning, budgeting, and overall school management—and to the school board on district-level matters affecting J. R. Reid. members. The PAC is a representative of their priorities and concerns.

The objectives of PAC are:

- To raise funds to support the staff and students at J.R. Reid School
- To promote community interest, understanding and involvement in the school and in the governance of the school
- To establish ongoing communication with all parents for the students enrolled in the school and with community members. The PAC is a representative of their priorities and concerns.
- To establish a means of regular accountability to the school and community for involvement, activities, PAC expenditures and recommendations.
- To participate in the annual school district budget process.

Code of Conduct

The PAC is not a forum for the discussion of individual school personnel, students, parents, or other individual members of the school community.

The PAC is not a problem solving process for individuals. Problems should be addressed via the proper channel and as per school division policies.

BRANDON SCHOOL DIVISION

2026-2027 Administration/Professional Development Day Schedule

2026	Kindergarten – Grade 12
Tuesday, September 8, 2026	Administration Day No Classes – K-12
Monday, October 5, 2026	Professional Development Day No Classes – K-12
Friday, October 23, 2026	Professional Development Day (MTS PD Day) No Classes – K-12
Friday, November 20, 2026	Student / Parent / Teacher Conferences (9-12) Professional Development Day (K-8) No Classes – K-12
Friday, November 27, 2026	Student / Parent / Teacher Conferences (K-8) Professional Development Day (9-12) No Classes – K-12
2027	
Friday, February 5, 2027	Administration Day / Professional Development Day No Classes – K-12
Friday, March 19, 2027	Student / Parent / Teacher Conferences (K-8) Professional Development Day (9-12) No Classes – K-12
Friday, April 16, 2027	Student / Parent / Teacher Conferences (9-12) Professional Development Day (K-8) No Classes – K-12
Monday, May 17, 2027	Administration Day / Professional Development Day No Classes – K-12
Wednesday, June 30, 2027	Administration Day No Classes – K-12

Additional Common Dates for All Schools:

2026

September 30, Wednesday ..... National Day for Truth and Reconciliation (All Schools Closed)
October 12, Monday ..... Thanksgiving Day (All Schools Closed)
November 11, Wednesday……. ..... Remembrance Day (All Schools Closed)
December 21 – January 1 (inclusive)…….Winter Break (All Schools Closed)

2027

February 15, Monday ..... Louis Riel Day (All Schools Closed)
March 26, Friday ..... Good Friday (All Schools Closed)
March 29 – April 2 (inclusive) ..... Spring Break (All Schools Closed)
May 24, Monday..... Victoria Day (All Schools Closed)

Quick Calendar QR Code:

	HALLS AND ENTRANCES	PLAYGROUND/ RECESS	CLASSROOM	WASHROOMS / CHANGEROOMS	LUNCH
Be Respectful	Talk quietly. Be courteous. Respect property. Welcome visitors.	Use appropriate language. Play fairly. Take turns. Share and include others.	Use inside voices. Work cooperatively. Listen to others. Raise hands to speak. Be kind and helpful	Ask permission. Return to class quickly. Respect Privacy.	Follow direction of supervisors. Eat only your own lunch. Be cooperative with table partners.
Be Responsible	Remove outdoor footwear. Use assigned entrance. Arrive on time. Enter at 8:30 am (Breakfast & Patrols) and 8:50 am for all other students, 12:45pm after lunch.	Play in your designated area. Enter promptly at the bell. Take care of equipment & return it to its appropriate location. Use garbage cans and pick up litter.	Be prepared and on time. Give your best effort. Try all tasks & Ask for help when needed. Use time wisely Follow computer use guidelines.	Keep graffiti free. Avoid littering. Flush. Turn off taps. Report misuse to the office.	Use proper manners. Clean up after yourself. Try to bring a healthy snack.
Be SAFE	Walk. No bikes in front of the school. Keep personal space. Clear areas quickly.	Play safely. Dress for the weather **Keep Shoes on** Keep hands and feet to self.	Follow classroom rules Monitor your own safety. Use words to solve problems	Wash hands. Use soap. Clean up all messes. Report spills and other problems.	Follow lunchroom rules. Play safely. Stay on school property.

CELL PHONES ARE NOT PERMITTED IN JR REID CLASSROOMS. ALL CELL PHONES SHOULD STAY HOME OR BE IN YOUR LOCKER. ASK PERMISSION BEFORE USING FOR EMERGENCY.

Along with the JR Reid School Code of Conduct, all students must adhere to the BSD Code of Conduct AP 2005.

2005-student-code-of-conduct.0c805b20863.pdf