



BRANDON SCHOOL DIVISION

January 17, 2018

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, JANUARY 22, 2018
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, January 8, 2018.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

- a) Verna DeMontigny, Brandon School Division Michif Language Instructor, being recognized for receiving the *Honouring Our Elders* Award.

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – January 22, 2018.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education and Community Relations G. Buri
- b) Finance and Facilities M. Sefton

5.02 Delegations and Petitions (Max. 15 minutes)

- a) Mr. Jamie Rose, President, and Barb Gribben, Treasurer, CUPE Local 737, presenting new facts on the P3 school.

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Issues

- a) Ebulletin – January 10, 2018 (Appendix 'A')
- b) Notice to MSBA re: Manitoba Education Research Network (MERN) Funding (Appendix 'B')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 04//2018 That the Brandon School Division request seven (7) modular classroom units for the 2018-2019 school year from the Public Schools Finance Board.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Workplace Safety and Health Committee Meeting – 1:00 p.m., Tuesday, January 23, 2018, Conference Room.
- b) Support Personnel Labour Management Committee Meeting – 3:30 p.m., Thursday, January 25, 2018, Conference Room.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, February 12, 2018, Boardroom.
- d) Upcoming Budget Dates:
 - Regular Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Monday, February 12, 2018, Boardroom.
 - Public Budget Consultation Forum – 7:00 p.m., Thursday, February 15, 2018, Green Acres School Gymnasium.
 - Budget Deliberations – 10:00 a.m. (Public), Tuesday, February 20, 2018, Boardroom.
 - Regular Board Meeting – Public Presentations re: Proposed 2018-2019 Budget – 7:00 p.m., Monday, February 26, 2018, Boardroom.
 - Regular Board Meeting - Final Budget Approval – 7:00 p.m., Monday, March 12, 2018, Boardroom.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JANUARY 8, 2018.

PRESENT:

Dr. L. Ross, Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

Ms. S. Bambridge, Vice-Chairperson.

The Chairperson called the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Trustee Ross added one (1) item for In-Camera.

Trustee Murray added two (2) items for In-Camera.

Mr. Sefton – Mr. Kruck

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Special Board Meeting held December 11, 2017 were circulated.

Mr. Bartlette – Mr. Buri

That the Minutes be approved.

Carried.

- b) The Minutes of the Board Meeting held December 11, 2017 were circulated.

Mr. Kruck – Mrs. Bowslaugh
That the Minutes be approved.
Carried.

Mr. Bartlette – Mr. Buri
That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.
- b) Mr. Denis Labossiere, Secretary-Treasurer, spoke on a Student Matter and received direction from the Board.
- c) Mr. Labossiere provided information to the Board regarding a Student Matter. The Secretary-Treasurer, the Superintendent/CEO and Mr. Greg Malazdrewicz, Assistant Superintendent, answered Trustee questions.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Trustee Murray requested information on a Personnel Matter.
- c) The Secretary-Treasurer provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Trustee Murray requested information on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- Trustee Inquiries

Mr. Sefton – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:35 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:03 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the January 8, 2018 Report of Senior Administration:

- Administrative Information
 - Celebrations
 - 14th Annual Youth Wellness Day 2017 – December 8, 2017
 - Christmas Cheer – Linden Lanes, Kirkcaldy Heights, George Fitton, Betty Gibson, Waverly Park and Valleyview Centennial Schools
 - Vincent Massey High School – 3rd Annual Stuff the Bus
 - Presentations
 - Indigenous Education Learning Specialist – Ms. Amie Martin
 - Continuous Improvement Plan Data – Ms. Marnie Wilson, Research, Assessment, and Evaluation Specialist
 - Continuous Improvement at Riverheights School – Mr. John Minshull, Principal, Ms. Nicole Warwaruk, Vice-Principal, Ms. Sharon Bartley, Continuous Improvement Coach, and Grade 6 Teachers Ms. Pamela Gerry and Ms. Andrea Lenton

Trustees asked Ms. Martin questions for clarification regarding keeping students engaged, how many schools are taking part in the pilot program, the potential for interaction with Neelin High School Off-Campus Program, and indigenous library book availability. Trustee Ross thanked Ms. Martin for her presentation and for the work she is doing to help Brandon School Division address the recommendations of the Truth and Reconciliation Commission. This is very important work and the Division appreciates what Ms. Martin is doing.

Trustees asked questions for clarification regarding the Continuous Improvement Plan data provided by Ms. Wilson. Trustee Sumner asked if an online version of the Data Wall can be provided for the public. Dr. Casavant responded that Ms. Wilson will look into this, and added that another valuable resource is the Continuous Improvement Report. Dr. Casavant indicated that the Division will continue to look for ways to continue to engage the public in a manner that would be consistent with what is being done at the Board table.

Dr. Casavant recognized Mr. John Minshull, Principal, Riverheights School, for his 15.5 years with the Division, noting that it has been an honour to have Mr. Minshull work in the Brandon School Division. Mr. Minshull is a professional who has provided leadership in the buildings he has been in and it has been a real honour to have him as an employee and a principal in the Division. Dr. Casavant congratulated Mr. Minshull on his new endeavours and looks forward to maintaining a relationship with him as he moves on to work at Brandon University.

Trustee Kruck noted he was very impressed with the work being done at Riverheights School. Trustee Sumner asked questions for clarification regarding the process of working with coaches and grade years. Trustees asked questions for clarification regarding manipulatives being used, and asked for examples of extensions.

Trustee Sefton applauded the group for giving the direction of 'using the method of your choice' to problem solve. He believes it is critically important to stress that whatever way the student completes the work is fine, as long as they can demonstrate how they did it.

Trustee Ross thanked the group for their presentation and thanked Mr. Minshull for his many years of service and all his work in the Division.

Mr. Minshull thanked the Board and Senior Administration and the Brandon School Division as a whole. He added he has learned much personally and professionally during his time with the Division.

Mr. Sefton – Mr. Bartlette

That the January 8, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting

The Written report of the Finance and Facilities Committee meeting held on December 19, 2017 was circulated.

Trustees asked questions for clarification regarding the school bus tendering process, school of choice, school capacities and enrolment forecasts.

Mr. Sefton – Mr. Buri

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) Ebulletin – December 13, 2017

b) Memo – New Process for 2018 Bearpit Session

Trustees discussed the request from MSBA for each division to provide a question to pose to the Minister of Education during the Bearpit Session at the MSBA Convention in March. Trustees agreed to forward potential questions to Trustee Ross with follow-up taking place at the February 26, 2018 Board meeting.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

01/2018 Mr. Sefton – Mr. Bartlette

That Senior Administration be directed to decline school of choice requests for schools at or about 90% of either capacity or classroom utilization.

Trustees spoke in support of this motion.

Carried.

02/2018 Mr. Bartlette – Mr. Sefton

That the Proposal from PowerSchool in the amount of \$422,727.67 (plus applicable taxes) for a Student Information System be accepted.

Trustees asked questions for clarification regarding the budget implications of this motion and requested an expanded view of what this system is and why it is needed.

Carried.

03/2018 Mr. Buri – Mr. Murray

That the request from École secondaire Neelin High School involving eight (8) male and twenty-five (25) female History students in grades 10 to 12 to make a trip to Italy, March 23, 2018 to April 2, 2018 be approved and carried out in accordance with Board Policy #9 – Board and Superintendent/CEO Relationship, as per the Board Governance Decision-Making Matrix.

Carried.

5.06 Bylaws

Mrs. Bowslaugh

By-Law 13/2017

3rd Reading

That By-Law 13/2017 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 3/2014 passed on September 22, 2014 (as amended by By-law 6/2014 on January 12, 2015, By-law 10/2015 on January 11, 2016, By-law 3/2017 on April 24, 2017 and By-law 9/2017 on October 10, 2017) be now read for the third time, having been read for a second time on December 11, 2017.

Carried.

Mr. Kruck

By-Law 14/2017

3rd Reading

That By-Law 14/2017 being a by-law to authorize payment of indemnities and mileage to Trustees and repealing By-Law 4/2014 passed on September 22, 2014 (as amended by By-Law 2/2015 on April 13, 2016, By-Law 1/2016 on March 7, 2016, By-Law 10/2017 on September 11, 2017) be now read for the third time, having been read for a second time on December 11, 2017.

Carried

Mr. Murray

By-Law 1/2018

2nd Reading:

That By-law 1/2018 being a borrowing by-law in the amount of \$781,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for several construction projects in the Division be now read for the second time, having been first read on December 11, 2017.

Carried.

3rd Reading

That the rules be suspended and By-Law 1/2018 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice**5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) Education and Community Relations Committee Meeting – 1:00 p.m., Monday, January 15, 2018, Boardroom.
- b) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, January 16, 2018, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, January 22, 2018, Boardroom.
- d) Upcoming Budget Dates:
 - Regular Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Monday, February 12, 2018, Boardroom.
 - Public Budget Consultation Forum – 7:00 p.m., Thursday, February 15, 2018, Green Acres School Gymnasium.
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 - Regular Board Meeting – Public Presentations re: Proposed 2018-2019 Budget – 7:00 p.m., Monday, February 26, 2018, Boardroom.
 - Regular Board Meeting - Final Budget Approval – 7:00 p.m., Monday, March 12, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Mr. Sumner

That the Board do now adjourn. (9:13 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

January 22, 2018

A. Administrative Information

I. CELEBRATIONS

1. STUDENT SUCCESS STORY

2. MANITOBA ASSOCIATION OF SCHOOL SUPERINTENDENTS (MASS) FIELD LED SCHOOL LEADERSHIP COURSE 2017

Brandon School Division was pleased to offer the MASS Field Led School Leadership Course from January – December 2017. Site Facilitators were Mr. Blaine Aston, Principal, Betty Gibson School, and Mr. Jaime Lombaert, Principal, Kirkcaldy Heights School.

The following Brandon School Division staff members successfully completed the course: Shannon Alexander, Sherry Baker, Kendall Calvert, Dallia Delingoma, Lee-Anne Featherstone, Ryan Felstead, Catherine Grain, Jamie Harrison, Kimberly Hoepfner, Sherry Hood, Kimberly Humphries, Victoria Lamb, Lesya Oldcorn, Malcolm Oldcorn, Kimberly Perkins, Tracy Ramsey, Stephen Reid, Jeff Sawchuk, Katherine Sherris, Suzanne Sullivan, Kyla Yanick.

II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from December 23, 2017 to January 16, 2018.

- January 8, 2018 – meeting with Mr. Kevin Tacan, Indigenous Elder, Brandon School Division
- January 9, 2018 – Divisional Leadership Team meeting

“Accepting the Challenge”

- January 11, 2018 – School visit and meeting with School Leaders – Earl Oxford School
- January 11, 2018 – School visit and meeting with School Leaders – Waverly Park School
- January 15-16, 2018 – Indigenous Education Roundtable, Manitoba Education and Training

III. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary School	6 total	4 – 3 day 1 – 3 day 1 – 3.5 day	Drug and Alcohol Policy Assaultive Behaviour Unacceptable Behaviour
High Schools	21 total	5 – 3 day 1 – 4.5 day 1 – 5 day 3 – 5 day 5 – 5 day 3 – 5 day 2 – 7 day 1 – 10 day	Unacceptable Behaviour Assaultive Behaviour Weapons Drug and Alcohol Policy Assaultive Behaviour Unacceptable Behaviour Drug and Alcohol Policy Drug and Alcohol Policy

IV. INFORMATION ITEMS

1. **MANITOBA EDUCATION AND TRAINING CORRESPONDENCE**

LEARNING FOR LIFE: CHARTING THE FUTURE THROUGH LITERACY AND NUMERACY – JANUARY 9 – 11, 2018

For Information M. Gustafson

Manitoba Education and Training invited all Manitobans to attend an important three-day collaborative summit to develop a long-term Provincial literacy and numeracy strategy. Brandon School Division was represented by the following team: Mr. Mathew Gustafson, Assistant Superintendent; Ms. Dana Dvorak, Early Years Literacy Specialist; Ms. Angela Voutier, School Leader; Ms. Allison Greig, Continuous Improvement Coach; Ms. Teresa Vallotton, Numeracy Specialist; and Ms. Vanda Mitri, Reading Recovery Specialist. In addition, Mr. Jason Gobeil of the Brandon Urban Aboriginal Peoples' Council attended as part of the Brandon School Division Team.

INDIGENOUS EDUCATION ROUNDTABLE

For InformationDr. Casavant

The Indigenous Education Roundtable, to strengthen support for First Nations, Métis, and Inuit students, was held at the Brandon Friendship Centre on January 15 and 16, 2018. Dr. Casavant, Superintendent/CEO, Mr. Kevin Tacan, Indigenous Elder, and Ms. Carole McCurry, Teacher attended on behalf of Brandon School Division.

2. BUS/VEHICLE ACCIDENT

For Information.....D. Labossiere

Correspondence has been received from the Supervisor of Transportation advising of an accident on Friday, December 22, 2017. At approximately 3:50 p.m., while on regular route assignment Bus 40-35 was involved in a collision. While pulling into the loading zone at École Harrison the bus came into contact with a parked car. There were 19 students on board the bus at the time. There were no injuries to anyone on board the bus or to the occupant of the vehicle. There was slight damage to the other vehicle’s side mirror and no damage to the bus. The accident has been reported to Manitoba Public Insurance. This is provided as information.

3. BUS/VEHICLE ACCIDENT

For Information.....D. Labossiere

Correspondence has been received from the Supervisor of Transportation advising of an accident on Thursday, January 11, 2018. At approximately 3:26 p.m., while on regular route assignment Bus 40-27 was involved in a collision. The bus came into contact with a parked car while departing from Betty Gibson School. There was one student on board the bus at the time. There were no injuries to anyone on board the bus or to the occupant of the vehicle. There was damage to the vehicle and no damage to the bus. The accident has been reported to Manitoba Public Insurance. This is provided as information.

V. PRESENTATIONS

1. UPDATE FROM COORDINATOR, BRANDON COMMUNITY DRUG & ALCOHOL EDUCATION COALITION; COORDINATOR, YOUTH REVOLUTION

For InformationA. McGuire-Holder

This presentation will highlight the purpose and framework of the “behind the scenes” planning and goals of the Youth Revolution (YR) Coordinator, YR activities and community volunteer events. In particular the deliberate and thoughtful intention of these activities to develop specific skill sets (such as leadership) of our Brandon School Division students. The presentation will also highlight the guiding

principle behind the program that celebrates our students as partners and resources, helping to make the educational opportunities offered by Youth Revolution meaningful and relevant to them.

2. CONTINUOUS IMPROVEMENT AT GREEN ACRES SCHOOL

For InformationS. Cords, M. Oldcorn, J. Goran, S. Wright, G. Steele

Ms. Shelley Cords, Principal, Mr. Malcolm Oldcorn, Continuous Improvement Coach, and Green Acres School teachers Mr. Jay Goran, Ms. Susan Wright, and Mr. Glen Steele will present on the structure of their team, the roles of the team members, and how the process is working at Green Acres School.

3. CONTINUOUS IMPROVEMENT AT ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL AND NEELIN HIGH SCHOOL OFF CAMPUS

For InformationK. Seekings, S. Sullivan, S. Bradley, S. Gilleshammer, R. Willoughby

Mr. Ken Seekings, Principal, Ms. Suzanne Sullivan, Vice-Principal, and Ms. Stacey Bradley, Continuous Improvement Coach will present on continuous improvement at École secondaire Neelin High School. As well, Ms. Susan Gilleshammer, Vice-Principal and Ms. Raven Willoughby, Continuous Improvement Coach will present on continuous improvement at Neelin High School Off Campus.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. PERSONNEL REPORT

For Information B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Marc D. Casavant
Superintendent/Chief Executive Officer**



BRANDON SCHOOL DIVISION

Education and Community

Relations Committee Minutes

Monday, January 15, 2018 – 1:00 p.m.

Boardroom, Administration Office

Present: G. Buri (Chair), P. Bartlette, P. Bowslaugh, K. Sumner (arrived at 1:03 p.m.),

M. Casavant

Guests: D. Dvorak, E. Eberts, C. Nevill

1. CALL TO ORDER

The Education and Community Relations Committee Meeting was called to order at 1:00 p.m. by Committee Chair Trustee Buri.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of December 4, 2017 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Curriculum Updates

English Language Arts (ELA) Curriculum Implementation Update

The Committee received a presentation on the ELA Curriculum from Ms. Dana Dvorak, Early Years Literacy Specialist and Ms. Cory Nevill, Literacy Specialist Grades 5-12.

Highlights of the presentation included:

- Conceptual Framework
- Practices
- Elements
- Grade Bands
- Grade band Descriptors

Ms. Nevill indicated it was important to note that this curriculum is not outcome based.

Trustees asked questions for clarification regarding when talk began to move to this curriculum, and whether there are any signs the current government will make changes to this curriculum.

Ms. Nevill responded she is not aware of any upcoming changes to the curriculum and added that the grades 9-12 curriculum is currently in the pilot phase.

Trustee Bartlette asked what impact, if any, the new curriculum will have on immediate goals with teachers and whether it will be confusing for teachers.

Ms. Nevill responded that there will be Professional Learning Communities (PLCs) and Response to Intervention (RTI) which will support the curriculum implementation.

French Curricula Implementation Report

Dr. Marc Casavant, Superintendent/CEO, indicated that the Department of Education has contacted Brandon School Division regarding a French program partnership. Ms. Eva Eberts, French Language Specialist, will provide information to the Department once a plan is in place in regards to what direction the Division is going.

The Committee received a presentation from Ms. Eberts on the French Curricula Implementation, which focused around the progress of each program's curriculum implementation. Highlights of the presentation included:

- **French Immersion**
 - How We Validate Students' Plurilingual Experience K-8 2016
 - How We Validate Students' Plurilingual Experience K-8 2017
 - Opportunities to Validate the Plurilingual Experience at the Classroom Level 2016-2017
 - Opportunities to Validate the Plurilingual Experience at the School Level 2016-2017
 - Opportunities to Validate the Plurilingual Experience at the Community Level 2016-2017
- **French Communication and Culture**
 - Early Start French – Kindergarten to Grade 3

Trustees asked questions for clarification.

B) School Fees and Fundraising Administrative Procedure

School Fees:

Dr. Casavant reviewed the updates to the revised Administrative Procedure 2115 – School Fees and Fundraising. He noted that School Leaders asked that a firm dollar limit be set for School Supplies purchased by the Schools. Trustees asked questions for clarification regarding using age groups instead of grade levels for the dollar limits, and the feasibility of an amount for the 15-18 year olds due to the number of program options available at the High School level.

Dr. Casavant will continue to discuss this Administrative Procedure with School Leaders and provide an update to the Committee at a later date.

Fundraising:

Discussion took place regarding the difference between school fundraising and donations. Trustees asked whether a report will be provided at the end of each school year regarding school fundraising and what the funds have been used for. Dr. Casavant responded that Mr. Denis Labossiere, Secretary-Treasurer, will be requested to provide this information. Trustee Bowslaugh requested that Parent Councils be informed of the new Annual Fundraising Administrative Procedure and timelines so that the Councils can prepare for the 2018-2019 school year.

(Trustee Bartlette exited at 2:41 p.m. and returned at 2:42 p.m.)

C) Middle Years Program Review

The Committee reviewed a letter received from Ms. Karen Laroque, Community Nutritionist/Registered Dietician with Health Promotion and Community Development at Prairie Mountain Health, encouraging the Committee to consider maintaining the current mandatory status of Home Ec. for middle years students.

Dr. Casavant reviewed a draft agenda for an upcoming meeting on the Middle Years Review. Dr. Casavant noted he needs clear direction on a number of areas before proceeding to working with a Committee on the Middle Years Program Options.

Trustee Buri asked that the Board receive suggestions from Senior Administration for consideration.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) 2017-2018 School Calendar Survey Feedback

The Committee reviewed and discussed the 2017-2018 School Calendar survey results. The 2018-2019 School Calendar will be developed with consideration given to the feedback the Division received on the current calendar and the professional development days.

(Trustee Bartlette exited the meeting at 3:11 p.m.)

B) Sub-Committee Reports

- Aboriginal (Indigenous) Education Advisory – NIL
- Brandon Community Drug and Alcohol Education Coalition – November 15, 2017
- Brandon Urban Aboriginal People’s Council – November 23, 2017
- Food for Thought – NIL
- Friends of Education Fund – NIL
- Parent/Guardian/Division Advisory – NIL

6. OPERATIONS INFORMATION

7. NEXT REGULAR MEETING: Monday, April 16, 2018, 1:00 p.m., Boardroom

The meeting adjourned at 3:16 p.m.

Respectfully submitted,

G. Buri, Chair

P. Bartlette

P. Bowslaugh

K. Sumner (Alternate)



BRANDON SCHOOL DIVISION

COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION MEETING

November 15, 2017

Present:

Brandon Police Service
Brandon School Division

Child and Adolescent Treatment Centre
Child and Family Services
Community Development Department

Family Services and Labor

Chief Wayne Balcaen
Trustee Peter Bartlette
Greg Malazdrewicz
Brad Twordik
Angela McGuire-Holder
Chris Bromley
Breanna Dick
Richard Greer
Heather Reimer
Mark Hewins

Regrets:

Addictions Foundation of Manitoba

Assiniboine Community College
Brandon Friendship Centre

Brandon Ministerial Association
Brandon School Division

Brandon University
CFB Shilo
City of Brandon
Probation Services

Lisa Thibeau
Lorri Mathieson
Caley Strachan
Gail Cullen
Randa Nadjiwon Cancade
Dwayne Dyck
Trustee Pat Bowslaugh
Chad Cobbe
Bryce Ridgen
Ken Seekings
Jamie Lombaert
Karen Doty-Sweetnam
Elaine Desbiens
Mayor Rick Chrest
Liz Spence

Welcome and Agenda Review

Mr. Malazdrewicz welcomed everyone to the meeting. The minutes of the February 23, 2017 meeting were reviewed. No changes or omissions were noted.

Coordinator's Report (including Youth Revolution)

Ms. McGuire-Holder's report is attached. Some of the themes the Vincent Massey YR students will focus on this year are stress, anxiety, and cyber bullying. Crocus students' focus is on SWAT (Students Working Against Tobacco).

Parent Education 2017-2018

- Ms. McGuire-Holder noted she is still interested in working on webinars, still exploring. Social media that parents are using is Facebook and Instagram
- All agencies have limited success getting parent involvement
- Earl Oxford School has applied for and received a \$5000 grant where they will hold family events. They will be hosting a Literacy Bingo event tomorrow to get families engaged, and hope to have more events in the spring. Staff will give books, cards, and games to families to help parents engage with their children at home
- CATC runs three different parent education groups throughout the year. These groups are ran for parents who have children in the program. Have had higher attendance since accepting rural families
- Mr. Malazdrewicz will have further discussions with Ms. McGuire-Holder on what type of parent presentations could be developed with the collaboration of community organizations
- Chief Balcaen said that BPS has joined with the John Howard Society where if someone needs assistance BPS can refer to the John Howard Society without going through the court system. Also have partnered with the Canadian Centre for Child Protection. If someone goes to BPS for a Criminal Record Check, they get a card where they can view a free webinar on child abuse
- Brandon School Division has mandated a Respect In Schools webinar be taken upon being hired

Partner Updates

Brandon Police Service

- BPS has done several studies as a lot of their responses are to medical issues – mental health: depression, anxiety, suicide – resource wise takes a lot of time
- Families can be referred to the Community Mobilization Committee
- On October 30, 2017 Chief Balcaen was officially named as Chief of Police. He looks to build upon relationships within the community to share knowledge and corporate education and break down silos
- Was at a Community Mobilization meeting yesterday. Over 350 situations have come through
- September was School Speed Zone in conjunction with Manitoba Public Insurance

- Chief Balcaen is a member of the Manitoba Association of Chief of Police and is the President of Traffic Safety. Make sure that children and youth are wearing seatbelts, Driver Education will speak to driving under the impairment of marijuana
- 700 students attended the Monster Mash. There were no incidents this year
- Brandon School Division will be hosting a two day forum for exploited youth
- The new High School Resource Officer is Myran Hamm. Office Hamm's position helps build the culture of trust with immigrant families
- Brought greetings to the YR kickoff. Compliments to Ms. McGuire-Holder and her group for their accomplishments
- Have an active foot patrol and bike patrol for the downtown area to engage with youth and show presence in the downtown area
- The increase in use of methamphetamines is a national crisis. There is an increase in crimes in Brandon to support the use of methamphetamines among users

Brandon School Division School

- The Continuous Improvement Plan will be a shift in how things are done. It is critical to get everyone to the point where changes can happen. Responding to Diversity and Best Practices are two things within the walls of our control. The work in Early Learning, School- Family Relationships, and Sense of Belonging branches out into the community
- Being more trauma informed. Learning how to work with families in a more positive sense to give them a greater voice in our system
- VTRA (Violent Threat Risk Assessment) Community Protocol was signed next week. Need to figure out how to branch that out into more community agencies
- Have a significant population in our community that is part of sexually exploited youth. Provincially we are a "hot spot" for youth exploitation activities. There will be a forum on November 27 and 28, 2017 done in partnership with Brandon University to build a community response to this concern

Earl Oxford School

- Continuous Improvement Plan's first priority is Responding to Diversity – Response to Intervention (RTI). The change in the mind set now is that want the learning to be the constant. Students may need to be taught differently. We need to keep collaborating with community partners and within the school to create change. In the process of training more staff in RTI. Intervention will be more targeted for students. Will start to develop foundational outcomes, will start with social and emotional outcomes
- Trying to develop more family engagement
- Have 180 students accessing snack programs
- Coats for Kids and Earl Oxford staff distributed 26 jackets
- December 14, 2017 will be the Earl Oxford Christmas Dinner
- Starting to get recommendations for Christmas hampers
- Seeing a rise in drug related issues in the schools

Trustees

- When you see the diverse ways in which the needs of community are met, it's amazing
- Trustee Bartlette attended a conference on the Continuous Improvement Plan. This conference spoke to the new way to educate children, engage students more personally and give them a voice in their education, and for teachers to work within professional learning communities in their schools to help each student attain their best learning outcomes

Child and Adolescent Treatment Centre

- Seeing a higher number of trauma cases – adverse childhood events
- Still working through some of the health care reform changes. There is a mental health and addictions review being done for the whole system. The draft is to be done by the end of December. The full strategic plan for mental health and addictions will be done for the end of March
- A Making Sense of Trauma webinar is mandatory for CATC staff to take – makingsenseoftrauma.ca
- Expressions is an art book made by individuals who are enduring mental illness. Books will be sold at the Town Centre on Friday

Child and Family Services

- CFS is taking a shift in recognizing the importance of family – connecting children back to families in a safe way
- In May CFS held their first Youth in Care Conference for all youth in care across Manitoba and all agencies of authority. Had Josh Ship as the keynote, Jason Gobeil was the MC, Deborah and Franck Tacan did opening remarks. Had sixteen service providers that work directly with youth set up booths so children could speak with them over the breaks
- Have a new Youth Employment Facilitator. Four positions were funded across Canada for a two year project, with the goal to serve 100 youth a year. The Facilitator works out of the CEYS office. He's right now working on building community partnerships to match the needs of children and employers
- Tuition waivers are still in place. Any youth that have been in care who apply and are accepted to post-secondary education can apply for a tuition waiver. Could get up to six years of education waived

City of Brandon – Community Development Department

- Very happy to have Heather join the Community Development Department
- December 8, 2017 is the Youth Wellness Day. This will be now be done in December and will be for grade 9 students to hopefully have better attendance
- December 11, 2017 is the Human Rights Day. Will be a Lunch and Learn
- Community Centre is in full swing
- Hoping for seven skating rinks this year

- November 25, 2017 will be a free demonstration on wheel chair curling at the Brandon Curling Club
- Lighthouse Program is up and running in five different locations – Valleyview School and Westaway Bay both run the program two days a week
- Youth Centre is opening and only closes on Christmas day. Try to balance unstructured vs. structured activities. Almost all activities are free for children. Have about 180 to 200 children attending a month
- Budget deliberations will be held next month

Family Services and Labor

- Lots of changes going on in all departments. Family Conciliation has lost their director. Some of the programming has been decreased
- Caught in the Middle Program for students 8 to 11 will be accepting referrals – for any students who have parents going through separation or divorce. About an eight session program
- Hope is to revamp For the Sake of the Children just for teens
- Marketabilities has a year and half wait list – struggling to maintain service at this time

Emphasis for 2017-2018 School Year - perspectives

- Get more information for and out to parents
- Need to follow up on the legalization of marijuana and the impact on community agencies

Meeting adjourned at 11:30 am.

Next Meeting Date

Thursday, February 22, 2018 9:00 – 11:30 am

Board Room, Brandon School Division Administration Office

Mission: Emphasis on the prevention of harm from the rise of drugs and alcohol through students' choice of positive lifestyles. Accomplished through education, life-style wellness activities, leadership opportunities and community & school volunteerism

*Theme: Youth Revolution Changing the Way Youth Interact in the Community
YR Kids Making the Difference*

Youth Revolution- creating cohesive, spiral support opportunities for students to enhance their protective factors against the use of drugs, alcohol and other risk-related behaviour

Overview of Youth Revolution Activities

Active Twitter account!

SPIN- Vincent Massey YR award from Suicide Prevention Awareness Day

YR Kick Off

600+ students

Keynote- Michael Champagne

100% student planned and run (Crocus & Vincent Massey)

Run for the Cure-25 student volunteers

YR- Headstrong team (at Vincent Massey)- Champions of school mental health awareness

Bulletin boards

Front Door Theme posters (November is PTSD)

Manitoba Association of School Superintendents (MASS) article – coauthored with former YR students

“Cool YR Student Passion Projects”- Madi's Headshave for Cancer, Project poverty, Save the Bee's

Crocus YR team- SWAT and TADD training

We Day- 454 students and staff, 3 YR students spoke on the We Day stage, presentation to BSD Board of Trustees

YR Community Partnership & Projects

- ☀ Human Right Day Partnership Project – City of Brandon (Community Development) & YR
- ☀ **Brandon Firefighter and YR Charity Book Sale**
- ☀ Shoppers Mall Santa Elves @ Guest Services

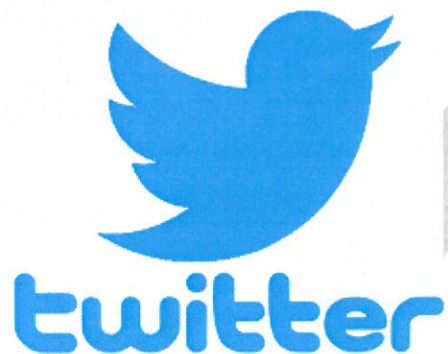
YR Volunteering in the Community

- ☀ Santa Claus Parade- 30+ YR volunteer from 4 YR schools
- ☀ Grim Acres
- ☀ Samaritan House
- ☀ Helping Hands Soup Kitchen
- ☀ Christmas Cheer



YR Student Recognition Awards

Three students (Crocus and New Era) spoke on We Day stage
Beyond the Hurt YR school teams recognized by Red Cross at Kick-Off



Follow us on twitter @YR_in_BrandonMB
#Makingthedifference



**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD NOVEMBER 23, 2017 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

Present:

Leah LaPlante, Chair
Councillor Jeff Fawcett, Chair
Kevan Sumner, Brandon School Division
Steven Robinson, Brandon University
Janet Wilcox-McKay, Prairie Mountain Health
Amie Martin, Citizen Representative
Richard Greer, Citizen Representative
Lorraine Pompana, Citizen Representative
David Ironstand, Dakota Ojibway Tribal Council
Michael Cameron, Assiniboine Community College

Regrets:

Councillor Kris Desjarlais
Roberta MacKinnon, Brandon Friendship Centre
Kevin Tacan, Citizen Representative

1. Call to Order

The Chair called the meeting to order at 4:05 p.m.

2. Opening Prayer

Knowledge Keeper, Barb Blind opened the meeting with a prayer.

3. Adoption of Agenda

The following items were added to the Agenda:

Update on the Social Planning Council – Councillor Lonnie Patterson
Meeting Attendance by BUAPC Members – Amie Martin

That the agenda of the November 23, 2017 meeting of the Brandon Urban Aboriginal Peoples' Council be adopted as amended. CARRIED.

4. Approval of Minutes – October 26, 2017

That the minutes of the October 26, 2017 meeting of the Brandon Urban Aboriginal Peoples' Council be approved as presented. CARRIED.

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD NOVEMBER 23, 2017 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

Special Presentation – Star Blanket to Nathan Peto

Leah announced to the group that Nathan Peto was leaving the City of Brandon to become the City Manager of Portage la Prairie. She thanked him for all his hard work on behalf of BUAPC and wished him and his family well in their new adventure. Nathan was presented with and wrapped in a traditional Star Blanket. He thanked everyone and stated that he was going to miss this group and while it wouldn't be the same, he hoped that the City of Portage la Prairie would see their own form of an Aboriginal Council in the near future.

5. New Business

a. Brandon School Division Indigenous Advisory Committee – Dr. Marc Casavant

Brandon School Division Superintendent Dr. Marc Casavant provided the group with an update on the Brandon School Division Indigenous Advisory Committee. Dr. Casavant advised that since the inception of this committee the Division had seen an increase in enrollment of Aboriginal students as well as an increase in students going on to post-secondary education after graduation. He announced that the Brandon School Division, Assiniboine Community College and Brandon University were working together to provide information sessions for more than 80 Grade 8 Indigenous Students with the students spending a half-day at each Institution learning what they were all about.

Dr. Casavant stated that the Brandon School Division continued to work hard to change the culture in the schools to ensure all students were treated equally and that the teachers got to know their students on a more personal level. To that end, Dr. Casavant stated that while he was pleased to present often to BUAPC, it may be beneficial to have a representative of Brandon School Division Administration as a member of the Council in addition to the appointed School Board member (currently Kevan Sumner). Leah agreed to take this matter under advisement and get back to him. She thanked him for his presentation and encouraged him to keep up the great work.

b. Update on the Social Planning Council – Councillor Lonnie Patterson

Councillor Lonnie Patterson provided the Council with an update on the Social Planning Council since the initial meeting between BUAPC, the Age-Friendly Committee and the Poverty Committee to discuss the potential for such a Council in Brandon. She reminded members that at the initial meeting it had been determined that a bigger community group did need to come together to work on these issues, hence, a planning committee had been established. She advised that the planning committee had met a few times and BUAPC members should expect an invite to participate in discussions with the group in the very near future.

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD NOVEMBER 23, 2017 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

c. Celebrating Indigenous Success Locally – Jason Gobeil

Jason advised that he was working with a group planning a celebration of Indigenous success locally with the discussing being hosting an awards gala late in 2018. He noted that the awards presented at the event would be based on the 7 Teachings. Jason confirmed that the plans were in the very early stages and this issue would be discussed in more detail with the group in the New Year.

d. Speaker Consultation – Land Acknowledgement – Chief Francine Meeches

Swan Lake First Nation Chief Francine Meeches provided the group with her thoughts and suggestions regarding land acknowledgement. Chief Meeches spoke about the vast differences between Reserve life and City life and thanked the group for all their efforts assisting Urban Aboriginal Peoples in the City of Brandon. She encouraged the group not to try to change history and to acknowledge the original land owners. Leah thanked her for taking the time to share her thoughts and suggestions and agreed to take them into consideration in the Council's ongoing discussions of this important issue.

e. Racism Free Schools – Amie Martin

Amie shared a fact sheet regarding racism free schools with the group and encouraged them to read it over.

f. Discussion – Use of BUAPC Logo on Library Books in Schools – Amie Martin

Amie advised the group that the Brandon School Division had decided to include an Indigenous Section in every school library in Brandon. She enquired if a label for the books in these sections could be provided. The group discussed the issue and it was determined that the BUAPC logo would be provided for use as labels on the books. Debbie agreed to provide Amie with a copy of the logo to be converted into labels.

g. 2018 Schedule of Meetings

The 2018 Schedule of Meetings (copy attached) was approved.

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD NOVEMBER 23, 2017 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

h. Meeting Attendance – Amie Martin

Amie noted that one citizen member appointed by City Council in December 2016 for a two-year term had only attended a couple of meetings and she enquired as to the rules regarding meeting attendance by members. Debbie advised that, should a member miss two or more meetings in a row without authorization by BUAPC, they should be advised in writing that their seat may be forfeited. It was agreed that a registered letter would be sent to this individual advising him of such, and should he not respond in a timely manner, his seat would be forfeited and City Council would be requested to appoint a new citizen member. Confirmation of the outcome of this issue will be provided at the January 2018 meeting.

6. Outstanding Business

a. Indigenous & Northern Affairs Canada (INAC) Funding – Jason Gobeil

Jason advised that BUAPC had not been successful in their application for programming funding through INAC; however, the coalitions funding was expected to be confirmed in the near future. Jeff and Kris agreed to bring BUAPC funding forward for discussion at the 2018 City of Brandon Budget Deliberations.

b. Update on Spirit Park – Jason Gobeil

Jason confirmed that planning for Spirit Park was ongoing and that community consultations were being planned for as soon as confirmation of the project was given the go ahead. He agreed to keep the group updated on this exciting project.

7. November Report of the Aboriginal Community Coordinator – Jason Gobeil

Please refer to the attached report of the Aboriginal Community Coordinator, highlights of which include:

- * National Aboriginal Day Celebrations moved to the Riverbank Discovery Centre
- * Indigenous Campus Life Event planned for February 2018
- * Ongoing discussions with Economic Development Brandon
- * Meetings with the City of Portage la Prairie regarding a potential Aboriginal Council for Portage

**MINUTES OF THE MEETING OF THE BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
HELD NOVEMBER 23, 2017 AT 4:00 P.M. IN THE COUNCIL CHAMBER, CITY HALL**

8. Next Meeting:

January 25, 2018 at 4:00 p.m. in the Council Chambers

9. Adjournment

Martin-Ironstand

That the meeting do now adjourn (6:20 p.m.). CARRIED.



Brandon Urban Aboriginal Peoples' Council

Aboriginal Community Coordinator Progress Report – November 2017

Community Development – Cultural Awareness:

At the start of November we met with CBC media in talking about telling the stories of our region. This meeting was in partnership with the Brandon Friendship Centre and we are looking forward to follow up from CBC as they would like to hear our movement of reconciliation and local highlights that are happening in Southwestern Manitoba.

We have also recently collaborated with the Brandon Friendship Centre in hosting meetings for early 2018 in Brandon with local First Nation Communities and with the public on the consultation process that will be taking place with the settlements of the Sixties Scoop Survivors. The partnership is to ensure that members of our community are aware of the steps in place and the supports to have this process of settlements begun. More information will become available in early 2018 with local updates.

The Riverbank Discovery Centre has hosted consultations on interpretive signage for their trails and surroundings. We have shared information of this consultation and we look forward to the feedback that was received and in providing assistance with Indigenous reference to signage with the Riverbank Discovery Centre.

In other news with the Riverbank Discovery Centre, it was decided by the Brandon National Indigenous Peoples Day Committee that for 2018 and in moving forward (until "Spirit Park" is in place) that the event will be taking place at the Riverbank Discovery Centre. With a growth of 2000 visitors through the event last year, a new venue was sought out and a partnership with the Riverbank Discovery Centre was made. We look forward to hosting the event in a new venue and will also use that day to reveal the Tipi Tour Structure for the Riverbank Discovery Centre on June 21, 2018.

Education:

As an update on the activity with the Student Career Day with ACC and BU, we have moved it forward for a delivery in early 2018 with the Grade 8's in the Brandon School Division who have self identified as Indigenous. The title of this event is now called Indigenous Campus Life and will focus on highlighting opportunity in post secondary education. This is looking to be an annual event delivered locally to inspire our future generations and in building communication bridges between establishments.

In follow up to the presentation we provided at this year's LIFT Conference with the Brandon Teacher's Association, we have received communication from educators looking for resources for the implementation of Indigenous history in their classrooms. We will continue to provide resources and references to our community as they reach out for support.



Brandon Urban Aboriginal Peoples' Council

Economic Development:

The BUAPC continues to provide our support in building positive partnerships as the City of Brandon looks at the developments with the creation of a First Nation Urban Development Area in Brandon. The process is a long one; however, we have had good momentum in moving this initiative forward with the organization and with all partners involved.

We have also started to hold meetings with the Riverbank Discovery Centre in regards to interpretive programming at the Riverbank and will continue to look at implementing a new role for the spring/summer 2018. This may be a summer position for a post secondary student. More details to come in 2018.

Partnerships & Collaborations:

We have met with the City of Portage la Prairie as they look at the model of the BUAPC and how we interact as a council/committee. The community of Portage is very interested in forming a supportive group for their community and want to ensure that they are taking the right steps in making this a reality. As they are at the very infancy stage, we will continue to provide supports as they develop the needs of their program.

We have also been a part of the Social Planning Council meeting with the City of Brandon and they too are looking to formalize a more active group for implementation of initiatives and actions. The united voice that this council will provide to local action will be supported by the needs of community. We will continue to keep the BUAPC updated on these activities.

Funding:

We are currently in the process of solidifying the structure of the Coalition funding with INAC and for the role of Indigenous Community Coordinator position. The funding that we are looking at will encompass three years of support under the Coalitions stream of funding through the current Urban Indigenous Strategy.

We have received word that our applications for the programs and services through INAC was not approved for funding. We now have two very solid proposals that we can continue to push forward through other funding outlets, but will need to re-evaluate the submissions and funders for a 2018 submission of applications.

Submitted by, Jason Gobeil / Aboriginal Community Coordinator.

BRANDON URBAN ABORIGINAL PEOPLES' COUNCIL
2018 SCHEDULE OF MEETINGS

January 25, 2018	May 24, 2018
February 22, 2018	June 28, 2018
March 22, 2018	September 27, 2018
April 26, 2018	December 6, 2018



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Tuesday, January 16, 2018 – 1:00 p.m.
Boardroom, Administration Office

Present: M. Sefton (Chair), G. Kruck, K. Sumner
D. Labossiere

Guests: L. Ross, G. Malazdrewicz

1. CALL TO ORDER

The Finance and Facilities Committee Meeting was called to order at 1:07 p.m. by Committee Chair Trustee Sefton.

2. APPROVAL OF AGENDA

Trustee Sumner added one In-Camera item to the agenda. The agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of the December 19, 2017 meeting were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A. 2018 – 2019 Budget Process - Preliminary Budget Requests

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Summary of Budget and Sustainability Requests from Trustees and Senior Administration along with the costs associated for each request.

Trustees discussed the requests and asked questions for clarification.

The Committee discussed the impact of the Provincial Funding Announcement and uncertainty of when the Province will announce the funding.

B. 2018-2019 Budget Deliberations – Meeting Format

Mr. Labossiere spoke to this item and provided information from previous years' Budget Deliberations in regards to meeting duration, breaks and the length of In-Camera sessions. The Committee agreed to hold the In-Camera portion of the 2018-2019 Budget Deliberations meeting on February 20, 2018 from 9:00 a.m. to 10:00 a.m. and then begin the public portion of the meeting at 10:00 a.m.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A. Modular Classroom Request

Mr. Greg Malazdrewicz, Assistant Superintendent, spoke to this item. He provided and reviewed the Enrollment, Capacity and Forecasts document, and reviewed the Brandon School Division 2018 Modular Classroom Requests document. Mr. Malazdrewicz recommended that seven (7) Modular Classrooms be requested for the following five schools, based on current space utilization and forecasts:

Earl Oxford School – 2 Modular Classrooms
JR Reid School – 1 Modular Classroom
Linden Lanes – 1 Modular Classroom
Valleyview Centennial School – 1 Modular Classroom
Waverly Park – 2 Modular Classrooms

The Committee asked that Senior Administration prioritize the schools in need of modular classrooms as part of the submission to the Province.

Trustees asked questions for clarification. Mr. Labossiere indicated that Public Schools' Finance Board (PSFB) requires justification for each modular classroom requested and also indicated that the associated Division costs (approximately \$8,500/modular) would be built into the budget for 2018-2019.

The Committee agreed with the recommendation as submitted.

Recommendation:

That the Brandon School Division request seven (7) modular classroom units for the 2018-2019 school year from the Public Schools Finance Board.

B. Sub-Committee Reports

- Workplace Safety and Health Committee (WPS&H)
 - NIL

C. Confirm Payments of Account (December)

The payments of account for the month of December were provided for information. Mr. Labossiere answered Trustee questions. The reports were accepted as circulated.

D. Review Monthly Reports (December)

Mr. Labossiere reviewed the monthly reports for the month of December and answered Trustee questions. The reports were accepted as circulated.

E. Facilities – In-Camera Discussion

Trustee Sumner provided information on a Facilities matter. The Committee discussed the matter.

6. OPERATIONS INFORMATION

- The Secretary-Treasurer provided updates on the following projects:
 - Earl Oxford Grooming Room
 - New Era Grooming Room
 - École Harrison Steam Heating System Replacement

- The Secretary-Treasurer provided additional updates on the following:
 - School Bus Request from the Brandon Family YMCA
 - Letter received from the Division Solicitor
 - Email from the City of Brandon regarding the Land Transfer of the new school site.

7. NEXT REGULAR MEETING: Tuesday, February 27, 2018, 1:00 p.m., Boardroom.

The meeting adjourned at 2:34 p.m.

Respectfully submitted,

M. Sefton (Chair)

G. Kruck

K. Sumner

P. Bartlette (Alternate)



e-bulletin

January 10, 2018

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www.mbschoolboards.ca

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CONVENTION REGISTRATION IS NOW OPEN!

The full program and registration forms for our 2018 convention, [Leadership, Service and Advocacy](#), were distributed in today's divisional email. The program is also available online, but registrations must be handled through school division offices. And with convention a little more than two months away, here are a few reminders.

- The deadline for submission of all nominations for our [recognition and awards programs](#) (student citizenship awards, long service trustee, school board innovation, and Presidents' Council) is January 26.
- The deadline for cancelling any rooms booked within our block at the Delta Hotel, without incurring a one-night penalty, is January 26.
- [Nominations](#) for provincial executive office will be accepted up until the final call for nominations on Thursday, March 15, but they may be submitted at any time.
- [Donations](#) for our raffle in support of [First Steps](#) may be delivered either to the association office in advance of the convention, or brought to the on-site registration desk during the event, but if delivered on-site, we would ask that they be dropped off as early as possible on Thursday.

LEADERSHIP, SERVICE AND ADVOCACY

54th Annual Convention
March 15 - 16, 2018
Delta Winnipeg
350 St. Mary Ave.

MANITOBA
School Boards
ASSOCIATION

NEW YEAR, RENEWED ADVOCACY

Not even two weeks into the New Year, and 2018 is already shaping up to be a busy year on the advocacy front! On January 8, we were pleased to welcome Minister of Education and Training Ian Wishart to our provincial executive meeting, to discuss the association's [2017 convention resolutions](#) and the pending school trustee elections, among other topics. And on January 9, we co-sponsored a Manitoba Chambers of Commerce event that featured a dialogue with Honourable Navdeep Bains, Federal Minister of Innovation, Science and Economic Development. This luncheon provided us with an opportunity to promote the coming fall election campaign, while also shining a spotlight on the continuing importance of Parliamentary protection of the [fair dealing provisions](#) of the *Copyright Act*. These provisions save school boards in Manitoba

millions of dollars each year through the limited use of published materials to support student learning. To keep up-to-date on the association's [advocacy efforts](#), visit our website.



MERN WINTER FORUM

[MERN's](#) Winter Forum, with a focus on Partners in Learning, is happening on January 26, 2018.



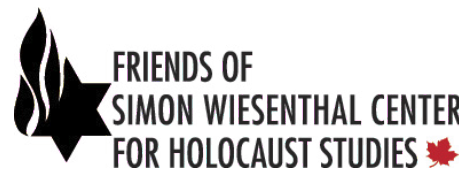
Participants can [register](#) online to attend in person at any of the sites: Frontier School Division Board Office (Winnipeg), Frontier Area 1 Office (Thompson), Frontier Area Office (Cranberry Portage), or Frontier Area 5 Office (Norway House). Sessions on a variety of topics will be delivered by Frontier S.D., the School District of Mystery Lake, St. James-Assiniboia S.D., the Universities of Winnipeg and Manitoba, MAPC, and the Manitoba First Nations School System.

EQUAL VOICE CAMPAIGN BOOT CAMP

As we always do in a municipal election year, the association will be holding information sessions for potential school trustee candidates. Dates and locations of these sessions are still being determined, but in the meantime, the Manitoba chapter of [Equal Voice](#) is offering a session that may be of interest. The Equal Voice "campaign boot camp" will be focused specifically on municipal elections (city councilor and school trustee), which are being held in Manitoba on October 24, 2018. [Pre-registration](#) is required for this session, and space is limited. The session is open to anyone wanting to see more women elected to office, at any level of government. It will be of interest not only to potential candidates, but also to anyone thinking of managing a campaign, or simply wanting to become more knowledgeable about the political process. Participants will walk away with a better understanding of campaigns and the political process, and with the knowledge they'll need to get started as candidates or campaign organizers. This non-partisan session is being held at the Manitoba Legislative Building in Winnipeg on January 27.



REMEMBERING YESTERDAY FOR BETTER TOMORROWS



The Friends of Simon Wiesenthal Center for Holocaust Studies will be hosting the [3rd Annual National Policy Conference on Holocaust Education](#), January 27 and 28 in Toronto. This two-day conference, which looks at the future of Holocaust education, will feature renowned Holocaust educators and human rights experts. For registration and accommodation details, visit the conference website.



Education and Training

Deputy Minister

Room 162, Legislative Building, Winnipeg Manitoba, Canada R3C 0V8

JAN 08 2018

Mr. Josh Watt
Executive Director
Manitoba School Boards Association
jwatt@mbschoolboards.ca

Dear Colleague,

I am writing to inform you that Manitoba Education and Training will discontinue funding to the Manitoba Education Research Network (MERN) effective March 30, 2018.

Under the direction of Dr. Heather Hunter, MERN has made a significant contribution to the profile of educational research across the province. The MERN forums, monographs, journals, symposiums, and book projects have helped to focus conversations on educational purpose, direction and possibilities for strategic interventions that support teaching and learning. The department will build on MERN's contributions as it continues to promote and support educational research in emerging ways that enhance professional learning, student success and well-being.

On behalf of the Minister of Education and Training, I would like to express my sincere thanks for your time, commitment and contributions to MERN as a member of its Affiliates group.

Sincerely,

 James Wilson

c. Honourable Ian Wishart, Minister of Education and Training
Helen Robinson-Settee, Director, Indigenous Inclusion Directorate
Rob Santos, Senior Assistant Deputy Minister, Healthy Child Manitoba Office
and K-12 Division