



# BRANDON SCHOOL DIVISION

December 11, 2020

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES/COMMITTEE OF THE WHOLE

TO BE HELD MONDAY, DECEMBER 14, 2020  
6:00 P.M. (In-Camera)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

#### 1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, November 23, 2020.  
Adopt.

### 2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE)

#### 2.01 Student Issues

- Reports
- Trustee Inquiries

#### 2.02 Personnel Matters

- Reports
- Trustee Inquiries

#### 2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

#### 2.04 Board Operations

- Reports

- **Trustee Inquiries**

**3.00 PRESENTATIONS AND COMMUNICATIONS**

**3.01 Presentations for Information**

**3.02 Communications for Information**

**3.03 Communications for Action**

**4.00 REPORT OF SENIOR ADMINISTRATION**

- From Report of Senior Administration

**5.00 GOVERNANCE MATTERS**

**5.01 Reports of Committees**

**5.02 Delegations and Petitions (Max. 15 minutes)**

**5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Issues

**5.04 Public Inquiries (Max. 15 Mins)**

**5.05 Motions**

**5.06 Bylaws**

**5.07 Giving of Notice**

**5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 6:00 p.m., Monday, January 11, 2021, Boardroom.

**Due to COVID-19:**

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

**7.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, NOVEMBER 23, 2020.

**TRUSTEES PRESENT:** L. Ross, Chairperson S. Bambridge, Vice-Chairperson  
C. Ekenna K. Fallis  
B. Foley J. Gobeil  
L. Letain (by phone) J. Murray

**ALSO PRESENT:** M. Casavant, Superintendent/CEO  
D. Labossiere, Secretary-Treasurer  
M. Gustafson, Assistant Superintendent  
E. McFadzen, Assistant Superintendent  
K. Rance, Live Streaming Video Operator

**REGRETS:** D. Kejick

The Chairperson called the meeting to order at 6:32 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Trustee Bambridge added two (2) items to In-Camera.

Senior Administration added one (1) item to In-Camera.

Trustee Ross added one (1) item to In-Camera.

Ms. Bambridge – Mr. Gobeil  
That the agenda be approved as amended.  
Carried.

#### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held November 9, 2020 were circulated.

Mr. Foley – Ms. Fallis  
That the Minutes be approved as circulated.  
Carried.

- b) The Minutes of the Board Meeting held November 9, 2020 were circulated.

Mr. Gobeil – Mr. Ekenna  
That the Minutes be approved as circulated.  
Carried.

Ms. Fallis – Mr. Foley  
That the Board do now resolve into Committee of the Whole In-Camera. (6:35 p.m.)  
Carried.

## IN COMMITTEE OF THE WHOLE IN-CAMERA

### 2.00 IN CAMERA DISCUSSION:

#### 2.01 Student Issues

##### **- Reports**

- a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Student Matter and received direction from the Board.

##### **- Trustee Inquiries**

#### 2.02 Personnel Matters

##### **- Reports**

- b) Confidential #1 – Personnel Report was presented.  
c) Trustee Ross spoke on a Personnel Matter and received feedback from the Board.

##### **- Trustee Inquiries**

#### 2.03 Property Matters/Tenders

##### **- Reports**

##### **- Trustee Inquiries**

#### 2.04 Board Operations

##### **- Reports**

- a) Trustee Bambridge spoke on a Board Operations matter and received feedback from the Board  
b) Trustee Bambridge provided information on a Board operations Matter.

##### **- Trustee Inquiries**

Ms. Fallis – Mr. Murray  
That the Committee of the Whole In-Camera do now resolve into Board. (7:05 p.m.)  
Carried.

The Chairperson called the public portion of the meeting to order at 7:07 p.m. with a traditional heritage acknowledgement.

### 3.00 PRESENTATIONS AND COMMUNICATIONS:

#### 3.01 Presentations For Information

#### 3.02 Communications For Information

### **3.03 Communications For Action**

### **4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the November 23, 2020 Report of Senior Administration:

- Administrative Information
  - Celebrations:
    - Marlene Stephen Memorial Leadership Award – Vincent Massey High School Student Amaya S.
  - Information Items:
    - Letter from Honourable Kelvin Goertzen, Minister, Education, proclaiming October 26, 2020 as Manitoba School Library Day.
    - Letter from Honourable Kelvin Goertzen, Minister, Education, proclaiming November 2020 as Financial Literacy Month in Manitoba.

Ms. Bambridge – Mr. Foley

That the November 23, 2020 Report of Senior Administration be received and filed.

Carried.

### **5.00 GOVERNANCE MATTERS**

#### **5.01 Reports of Committees**

Committee of the Whole:

- a) Education and Community Relations  
The written report of the Education and Community Relations Committee meeting held on November 9, 2020 was circulated.

Ms. Letain – Mr. Gobeil

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on November 9, 2020 was circulated.

Trustee Ekenna asked for an update on the CalmConnect subscription service. Mr. Labossiere responded that the service was ordered and will be in place for December 1, 2020.

Dr. Ross – Ms. Bambridge

That the Report be received and filed.

Carried.

- c) Personnel and Policy  
The written report of the Personnel and Policy Committee meeting held on November 9, 2020 was circulated.

Mr. Murray – Mr. Ekenna  
That the Report be received and filed.

Carried.

## **5.02 Delegations and Petitions**

### **5.03 Business Arising**

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) Executive Highlights – October 16, 2020
- b) e-bulletin – November 4, 2020
- c) e-bulletin – November 18, 2020
- d) Convention Award Program

Trustee Bambridge spoke on the student award program, noting that nominations have to be submitted by Wednesday, January 20, 2021, and asked how the nominations are handled for these awards.

Trustee Murray responded that in the past the information is sent out to the school Principals and through their leadership team they try to identify students who have done a lot of community work/service and exemplary work within the school. He believes this information should be sent out to school Principals.

Trustee Ross spoke on questions she has received recently from the public, who have asked why the Board meetings are so short. Trustee Ross indicated that part of the reason is that there is no public in attendance to ask questions, the Board is not able to have presentations from teachers, principals or students, or any of the other number of things that usually take place at the Board meetings.

Trustee Murray commented that there is no reason the students and teachers cannot send in presentations electronically. Trustee Ross responded that this has been talked about by the Board, and it was also talked about whether the Trustees wanted to put more pressure on students and teachers when this is already a stressful time.

Trustee Murray suggested Principals be asked if there is something happening in their school involving students, and whether students want to do a video for the Board and tell Trustees what is happening in their schools. He believes that what the Trustees really should be seeing in the Boardroom is what is happening in the schools.

### **5.04 Public Inquiries (max. 15 minutes)**

**5.05 Motions**

63/2020 Mr. Gobeil – Ms. Bambridge

That the following guidelines be initiated for the 2021-2022 Preliminary Budget Preparation:

- a) Inflationary increases be provided as advised by suppliers for non-controllable expenditures, e.g.: employee benefits, insurance, fuel/propane for school buses, taxes and utilities;
- b) No increase for controllable services and supplies;
- c) No increase for the school instructional supply budget;
- d) No increase for the Capital and Maintenance Budget;
- e) The 2021-2022 Budget provide for enrollment change.

Trustee Murray asked for the amounts the Division has spent on COVID-19 expenditures to date, and how much is expected to be spent in the future. He also spoke on the number of counsellors in schools available to assist students with the mental stress of COVID-19. He indicated concern about the Food for Thought Program.

Ms. Elaine McFadzen, Assistant Superintendent, responded to Trustee Murray regarding Food for Thought. She indicated that there are still affiliations with Food for Thought, and she can find out which schools are still involved and which programs are running for students. Ms. McFadzen advised that through the Healthy Schools Grant, there are schools who have applied for grant money as well.

Trustee Bambridge spoke on the possible need for additional counsellors in schools, and the \$80 million the Federal Government has set aside for COVID-19 related expenditures.

Trustee Ekenna also spoke in favour of additional school counsellors if there is a shortfall.

Ms. McFadzen will bring information back to the Board regarding staffing of School Counsellors and the new enhanced school based mental health initiative that launched on November 1, 2020.

Carried.

64/2020 Mr. Ekenna – Mr. Murray

That the Tender from BellMTS in the amount of \$313,733.28 (including taxes) to supply 300 CISCO Wireless Access Points and 300 CISCO software licenses funded through the 2020-2021 Operating Budget, be accepted.

Carried.

65/2020 Mr. Foley – Ms. Fallis

That the Trustees be paid the appropriate indemnity for attending the New Trustee Orientation Session on November 6, 2020.

Carried.

**5.06 Bylaws****5.07 Giving of Notice****5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

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**7.00 ADJOURNMENT**

Ms. Fallis – Mr. Gobeil

That the Board do now adjourn (7:40 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer