BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), TUESDAY, NOVEMBER 12, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:
Ms. D. Kejick.

The Chairperson called the meeting to order at 5:15 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) In-Camera items to the agenda.

Trustee Montague added three (3) items for In-Camera.

Mr. Bartlette – Mr. Murray
That the agenda be approved as amended.
Carried.

1,02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held October 28, 2019 were circulated.

Mr. Bartlette – Ms. Letain
That the Minutes be approved.
Carried.

Ms. Letain – Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (5:18 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Student Matter and received Board direction.
b) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) The Secretary-Treasurer provided an update on a Property Matter.
b) The Secretary-Treasurer provided an update on a Property Matter and received Board direction.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) Mr. Gustafson provided information on a Board Operations Matter and answered Trustee questions.
b) Trustee Montague discussed a Board Operations Matter with Trustees. The Secretary-Treasurer responded to questions and received direction from the Board.
c) Trustee Montague spoke on a Board Operations matter.

- Trustee Inquiries

a) Trustee Montague asked questions regarding a Board Operations Matter. The Superintendent/CEO provided a response.

Ms. Fallis – Ms. Letain
That the Committee of the Whole In-Camera do now resolve into Board. (7:02 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:07 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

Ms. Kristyn Smith, grade 3/4 Teacher, and students from Linden Lanes School, gave a presentation on artwork from their class which was displayed in the Boardroom.

Ms. Elaine McKay, grade 3/4 Teacher, and students from Riverview School, gave a presentation on their artwork also and shared their pieces with the Board of Trustees.

Green Acres School Teacher Caroline Dorn shared a collage created by her grade 3/4 students in honour of Remembrance Day.

Trustee Ross thanked the students for making their presentations and sharing their artwork, and also thanked the teachers and parents for accompanying the students to the meeting.

3.02 Communications For Information

a) Ms. Alison Johnston, LIFT Committee Chairperson, Brandon Teachers' Association, October 31, 2019, sent to Trustee Ross, Board Chairperson, providing information on the annual Learning Information For Teachers (LIFT) day held on Friday, October 25, 2019. Ms. Johnston notes that the LIFT conference is organized by teachers for teachers, and is the only day on the school calendar that is set aside for teachers to choose professional development specifically in their area of interest. LIFT Conference 2019 offered over 60 sessions to over 1,300 educators, setting a new attendance record. While most of the sessions were held at Crocus Plains Regional Secondary School, a number of other schools in the Division also hosted sessions. The Brandon Teachers' Association LIFT Committee recognizes that it is with the co-operation and assistance of many individuals in the Brandon School Division that they are able to continue to hold this quality professional development for educators, not only in the Brandon School Division, but throughout Western Manitoba. Ms. Johnston also indicates that, through a variety of community partnerships, the LIFT Conference continues to grow and expand.

Ordered filed.

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the November 12, 2019 Report of Senior Administration:

- Celebrations
  - We Day – October 30, 2019
  - Manitoba Education and Training – George Fitton School will be joining the Community Schools Program
- Information Items
  - Presentations
    - Continuous Improvement at Waverly Park School – R. Stallard, T. Ramsey, C. Halls
    - 2018-2019 Continuous Improvement Report – M. Wilson, Dr. Casavant

Trustee Ross thanked everyone for their presentations.

Ms. Bambridge – Ms. Letain
That the November 12, 2019 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on October 24, 2019 was circulated.

Mr. Murray – Ms. Letain
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation
- From Board Agenda
- MSBA Matters

a) e-bulletin – October 30, 2019

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

77/2019 Mr. Murray – Mr. Montague
That Trustees be paid the appropriate indemnity for attending the MSBA Fall Education Session and General and Regional Meetings to be held in Winnipeg on November 22 and 23, 2019.
Carried.

5.06 Bylaws

Mr. Montague
By-Law 11/2019

2nd Reading:
That By-law 11/2019, being a borrowing by-law in the amount of $2,486,600 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	Project
Maryland Park School	New K-8 School
École New Era School	Steam Unit Ventilator Replacement
Riverheights School	Roof Replacement

be now read for the second time, having been first read on October 28, 2019.
Carried.

3rd Reading:
That the rules be suspended and By-Law 11/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice

Ms. Fallis
I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 12/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Education and Community Relations Committee Meeting – 1:30 p.m., Wednesday, November 13, 2019, Boardroom.

b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, November 25, 2019, Boardroom.

Mr. Bartlette - Ms. Fallis
That the Board do now resolve into Committee of the Whole In-Camera. (8:05 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (8:06 p.m.)

Mr. Murray – Mr. Montague
That the Committee of the Whole In-Camera do now resolve into Board. (8:18 p.m.)

Carried.

7.00 ADJOURNMENT

Ms. Bambridge – Ms. Fallis
That the Board do now adjourn. (8:19 p.m.)

Carried.

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Chairperson Secretary-Treasurer