# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, NOVEMBER 24, 2014.

**PRESENT**:
Mr. M. Sefton, Chairperson, Mr. K. Sumner, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross .

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis Live, Streaming Video Operator.

Senior Administration: Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

**REGRETS:**
Dr. D. M. Michaels, Superintendent/CEO

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance.

## AGENDA

### 1.00 AGENDA/MINUTES:

### 1.01 Reference to Statement of Board Operations

### 1.02 Approval of Agenda

The Secretary-Treasurer noted he had one In-Camera Personnel matter.

Trustee Sefton noted he also had one item for In-Camera.

Trustee Buri asked to make a brief presentation under School Reports.

Mrs. Bambridge – Mr. Kruck
That the agenda be approved as amended.
Carried.

### 1.03 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held November 10, 2014 were circulated.

Mr. Buri – Mr. Bartlette
That the Minutes be approved as circulated.

b) The Minutes of the Regular Board Meeting held November 10, 2014 were circulated.

Mr. Murray – Mr. Kruck
That the Minutes be approved as circulated.
Carried.

## 2.00 GOVERNANCE MATTERS:

## 2.01 Presentations For Information

## 2.01 Reports of Committees

a) Finance Committee Meeting

The written report of the Finance Committee meeting held on November 13, 2014 was circulated.

Mrs. Bowslaugh asked questions for clarification of the idea of a 4 year budget process.

Mr. Bartlette asked questions for clarification regarding the Health Care Aide MOU (Memorandum of Understanding) with ACC.

Mr. Sumner – Mr. Bartlette
That the Minutes be received and filed.
Carried.

b) Education Committee Meeting

The written report of the Education Committee meeting held on November 12, 2014 was circulated.

Trustee Bartlette provided highlights of Linda Jamieson's Learning Support Services presentation.

Mr. Bartlette – Dr. Ross
That the Minutes be received and filed.
Carried.

## 2.03 Delegations and Petitions

a) Dean Munchinsky spoke on behalf of the delegation of students and parents regarding the July and August choir trip to Ireland and gave information on why this trip is important. Mr. Munchinsky's daughter Christina also spoke in favour of this trip and highlighted the learning experience that would be gained. Mr. Munchinsky noted that he was confused about the trip application process and the timelines.

Trustees asked questions for clarification and asked Associate Superintendent Malazdrewicz to speak to the issue with this trip, and why it was not approved.

Trustee Sefton thanked Mr. Munchinsky and his group for attending.

b) Barb Gribben, Chair, CUPE Manitoba School Division Section, spoke to the Board regarding School support Staff Recognition Week, November 24-28, 2014.

Trustee Sefton thanked Ms. Gribben and her members for all they do in the schools and for the students.

Trustee Bowslaugh suggested sending a letter of appreciation to all BSD buildings to congratulate them and thank them. The Trustees were in agreement.

**2.04 Communications for Action**

**2.05 Business Arising**

**- From Previous Delegation**

**- From Board Agenda**

**- MSBA issues (last meeting of the month)**

**- From Report of Senior Administration**

a) School Reports –

École O'Kelly School

Angela Voutier, Principal, École O'Kelly School, provided a presentation to the Board of Trustees regarding the school's student achievement results. She spoke on the grade 3 provincial assessment results for numeracy, reading and English and grade 4 reading in French. She noted that student engagement and emotional health is one of O'Kelly's goals that they concentrate on due to the demographics in their school. Interpersonal peer relationships were much lower than the national average and the student don't feel like they have positive peer relationships in the building. Ms. Voutier mentioned the Panther leadership group, which is a community based leadership opportunity.

Trustee Bowslaugh asked questions for clarification regarding the effects of counselling. Trustees asked that a copy of the report be emailed to them.

École Harrison

Craig Laluk, Principal of École Harrison, provided a presentation to the Board of Trustees regarding the school's student achievement results. Mr. Laluk highlighted festivals, and the chorale and music program. Mr. Laluk provided a chart and gave highlights on student achievement and the Tell Them From Me survey. The parent population has been able to volunteer their time, knowledge and skills to provide enrichment clusters, three times last

year and three times again this year. Some student driven clusters last year were Crossfit, Spanish Language Learning, and one student wrote a novel.

Trustee Kruck requested a summary of the Tell Them From Me Survey.

Trustees asked questions for clarification regarding the scheduling of clusters.

Mr. Laluk mentioned that the Kindergarten Information Night is on Wednesday, December 3, 2014 at 7:00 p.m. in the Music Room.

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report –
- Crocus Plains Regional Secondary School Off-Site Activity Request (Dallas, Texas) – Refer Motions.

**2.06 Public Inquiries (max. 15 minutes)**

**2.07 Motions**

114/2014 Mr. Buri – Ms. Bambridge
That the trip involving twenty (20) grades 10, 11 and 12 hockey students, from Crocus Plains Regional Secondary School to make a trip to Dallas, Texas from January 15 – January 20, 2015 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.
Carried.

**2.08 Bylaws**

2nd Reading

Ms. Bambridge – Mr. Buri
That By-law 5/2014 being a borrowing by-law in the amount of $4,295,800.00 upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of:
of:

| School | Project |
|---|---|
| Waverly Park School | Two Classroom Addition |
| Vincent Massey High School | Roof Replacement Areas D and G |
| Vincent Massey High School | Roof Replacement |
| Valleyview Centennial | Emergency Roof Replacement |
| Riverview School | Furnace Replacement Ph II |
| Neelin High School | Roof Replacement of Area G1 |
| Meadows School | Elevator |
| Meadows School | Three Classroom & Elevator Access Addition |
| Harrison School | Roof Replacement of Area A1 |
| George Fitton School | New Gym and Daycare Addition |

| | |
|---|---|
| Crocus Plains Regional Secondary | Science Lab Renovation |
| Betty Gibson School | Roof Replacement |
| Betty Gibson School | Boiler Replacement |
| George Fitton School | K3 Two Classroom Renovation of Existing Gymnasium |

be now read for the second time, having been first read on November 10, 2014.

Carried.

3rd Reading

Ms. Bambridge – Mr. Buri
That the rules be suspended and By-law 5/2014 be now read for a third and final time, and taken as read, finally passed.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 5/2014

Bylaw of the Board of Trustees of The Brandon School Division for the purpose of borrowing the sum of $4,295,800.00 and issuing debentures therefor.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of $4,295,800.00 upon the credit of the Division by the issue and sale of debentures to meet partial costs for construction of the following:

| | |
|---|---|
| Waverly Park School | Two Classroom Addition |
| Vincent Massey High School | Roof Replacement Areas D and G |
| Vincent Massey High School | Roof Replacement |
| Valleyview Centennial | Emergency Roof Replacement |
| Riverview School | Furnace Replacement Ph II |
| Neelin High School | Roof Replacement of Area G1 |
| Meadows School | Elevator |
| Meadows School | Three Classroom & Elevator Access Addition |
| Harrison School | Roof Replacement of Area A1 |
| George Fitton School | New Gym and Daycare Addition |
| Crocus Plains Regional Secondary | Science Lab Renovation |
| Betty Gibson School | Roof Replacement |
| Betty Gibson School | Boiler Replacement |
| George Fitton School | K3 Two Classroom Renovation of Existing Gymnasium |

NOW THEREFORE, pursuant to the provisions of The Public Schools Act, the Board of Trustees of The Brandon School Division, duly assembled, enacts as follows:

1) That it shall be lawful for the said School Trustees to borrow the sum of $4,295,800.00 by the issue and sale of debentures of the said School Division as set out below.

2) That the said debentures shall be issued at Brandon, Manitoba and shall be dated the 15th day of December, 2014 and shall be payable to the Registered Holder at the Office of the Minister of Finance, Winnipeg, Manitoba as follows: the debenture shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual installments of $309,134.78 each, including principal and interest at the rate of 3.7500 per cent per annum, payable annually on the 15th day of December as per Schedule "A" attached.

3) That the first installment shall be payable on the 15th day of December, 2015.

4) That each debenture shall be signed by the Chairperson of the Board and the Secretary-Treasurer of the said School Division and the coupons, if any, attached thereto, shall be signed by the Secretary-Treasurer, whose signature may be lithographed thereon.

5) That provisions shall be made for the payment of the said debentures, and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division assembled at Brandon, in the Province of Manitoba, this _____ day of _____ A.D., 2014.

SECOND READING: _____

THIRD READING: _____

_____
Chairperson

_____
Secretary-Treasurer

CERTIFIED a true copy of Bylaw
No. 5/2014 of The Brandon School Division
given first reading on the _____ day of
_____ A.D. 2014.

_____
Secretary-Treasurer

1st Reading

Mr. Kruck – Mr. Buri
That By-law 6/2014 being a by-law of the board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed September 22, 2014 as follows:

In Section 4.23, remove the words “more than once” and replace with “more than twice”.

Be now read for the first time.

Carried.

**THE BRANDON SCHOOL DIVISION**

**BYLAW NO. 6/2014**

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 3/2014, passed to regulate the procedures of the Board of Trustees.

WHEREAS it is deemed necessary to amend part IV (Section 4.23) of By-Law 3/2014 to make changes under "Regular Board Meeting Procedures" of Trustees to amend the statement regarding the number of times a Trustee can speak to a question or a motion;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

4.23 No member, unless otherwise herein provided, shall speak to a question or motion for longer than five (5) minutes nor more than twice (except in Committee) on the same question without leave of the Chair. The Trustee who proposes the question is permitted to reply and thereby closes debate. A member may speak more than twice for clarification purposes only.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this 24th day of November A.D. 2014.

SECOND READING: _____day of _____ A.D. 2014

THIRD READING: _____ day of _____ A.D. 2014

_____
Chairperson

_____
Secretary-Treasurer

I, _____, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 6/2014

_____
Secretary-Treasurer

**2.09 Giving of Notice**

## 2.10 Trustee Inquiries

Point of Privilege

Trustee Buri wanted to congratulate staff and students of Vincent Massey High School for their absolutely amazing production of the Addams Family, and to remind the Trustees that École secondaire Neelin's production of Catch Me if You Can is coming in December.

## 3.00 ADMINISTRATIVE INFORMATION:

## 3.01 Report of Senior Administration

Associate Superintendent Greg Malazdrewicz, highlighted the following items from the Report of Senior Administration:

- Parent Reading Information Night at Alexander School.
- Partnership with Brandon Shoppers' Mall, partnering with Coles for a pre-school reading program.
- Academic Preparedness at Earl Oxford School.
- Global Citizenship at Linden Lanes School.
- Health and Wellbeing at Spring Valley Colony School.

Trustee Bambridge asked questions for clarification about the partnership with Coles for the pre-school reading program. Coles will provide books and the Shoppers' Mall will provide gift certificates for giveaways.

Trustee Kruck asked for clarification on a weapons suspension.

Mr. Sumner – Mr. Bartlette
That the November 24, 2014 Report of Senior Administration be received and filed.
Carried.

## 3.02 Communications for Information

a) Floyd Martens, President, Manitoba School Boards Association, November 18, 2014, letter to The Honourable Greg Dewar, Minister of Finance, regarding pre-budget consultations. Mr. Martens identifies what the MSBA believes to be the top priorities for the 2015 provincial budget, and advocates for sufficient flexibility in resource allocation to enable school boards to contribute to advances in these areas. (Appendix 'A')
Receive and File.

b) Danniele Carriere, Council Services Clerk, City of Brandon, November 19, 2014, advising of the City Council Members who were appointed to the City of Brandon/Brandon School Division Joint Task Force Committee. (Appendix 'B')
Receive and File.

## 3.03 Announcements

a) Finance Committee Meeting – Stakeholder meeting with Principals – 4:00 p.m., Monday, November 24, 2014, Boardroom.

b) Facilities & Transportation Committee Meeting – 12:00 p.m., Thursday, November 27, 2014, Boardroom.

c) Divisional Futures and Community Relations Committee Meeting – 12:00 p.m., Wednesday, December 3, 2014, Boardroom.

d) Education Committee Meeting – 2:00 p.m., Wednesday, December 3, 2014, Boardroom.

e) Finance Committee Meeting – Stakeholder Meeting with Employee Groups – 4:30 p.m., Wednesday, December 3, 2014, Boardroom.

f) Support Personnel Labour/Management Committee Meeting – 11:30 a.m., Thursday, December 4, 2014, Boardroom.

g) Finance Committee Meeting – Stakeholder Meeting with the Brandon Chamber of Commerce - 12:00 p.m., Monday, December 8, 2014, Boardroom.

h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, December 8, 2014, Boardroom.

i) Upcoming Budget Dates:

- Special Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Wednesday, February 4, 2015, Boardroom.

- Public Budget Consultation Forum – 7:00 p.m., Wednesday, February 11, 2015, George Fitton School Gymnasium.

- All Day Budget Meeting – 9:00 a.m., Tuesday, February 17, 2015, Boardroom.

- Special Board Meeting – Public Presentations re: Proposed 2015-2016 Budget – 7:00 p.m., Monday, March 2, 2014, Boardroom.

Mr. Buri – Mr. Sumner
That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

## 4.00 IN CAMERA DISCUSSION:

### 4.01 Student Issues

**- Reports**

**- Trustee Inquiries**

**4.02 Personnel Matters**

**- Reports**

a) Confidential #1 – Personnel Report was presented.
b) The Secretary-Treasurer updated the Board on a Personnel matter.

- **Trustee Inquiries**

**4.03 Property Matters/Tenders**

**- Reports**

a) The Chairperson provided information on a meeting he attended.

**- Trustee Inquiries**

**4.04 Board Operations**

**- Reports**

a) Associate Superintendent Malazdrewicz provided information regarding a Board Operations matter.

- Trustees asked questions for clarification in regards to the matter.

**- Trustee Inquiries**

Mr. Murray – Mr. Buri
That the Committee of the Whole In Camera do now resolve into Board.

Carried.

**5.00 ADJOURNMENT**

Dr. Ross – Mr. Buri
That the meeting does now adjourn (9:07 p.m.)

Carried.

_____ _____

Chairperson Secretary-Treasurer