BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), JANUARY 28, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:02 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added seven (7) items for In-Camera.

Mr. Bartlette - Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held January 14, 2019 were circulated.

Ms. Fallis – Mr. Murray
That the Minutes be approved.
Carried.

Ms. Letain - Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) The Superintendent/CEO provided an update on a Personnel Matter and received direction from the Board.
c) The Superintendent/CEO provided information on a Personnel Matter.
d) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) The Secretary-Treasurer provided an update on a Property Matter.
b) The Secretary-Treasurer provided an update on a Property Matter and answered Trustee questions.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) The Superintendent/CEO provided an update on a Board Operations Matter.

- Trustee Inquiries

Mr. Murray – Mr. Sumner
That the Committee of the Whole In-Camera do now resolve into Board. (6:59 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:06 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the January 28, 2019 Report of Senior Administration:

- Celebrations
  - Grand Chief Arlen Dumas – Betty Gibson School
  - Report on Round Table on Sexually Exploited Children and Youth in Brandon
- Information Items

- Funding Announcement for 2019-2020

- Presentations
  - Continuous Improvement at École New Era School – P. Vickers, A. Patsack, N. Olson

Trustees asked questions for clarification.

Ms. Bambridge – Mr. Murray
That the January 28, 2019 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on January 16, 2019 was circulated.

Ms. Fallis – Ms. Letain
That the Report be received and filed.
Carried.

b) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on January 17, 2019 was circulated.

Mr. Murray – Mr. Bartlette
That the Report be received and filed.
Carried.

c) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on January 22, 2019 was circulated.

Trustee Bartlette asked questions for clarification.

Mr. Sumner – Mr. Montague
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- Ebulletin – January 9, 2019
- Letter re: Candidacy for MSBA Vice President for Boards Under 6,000
- K-12 Education News Release January 2019
- MB's Commission on K-12 Education Review January 2019
- Letter to Board Chairs re 2019 Meeting with the Minister – Bear Pit Session

Trustees discussed *The Leadership Mandate* to take place in Brandon on February 6, 2019. Trustees Bartlette and Montague both indicated they are interested in attending.

Trustees were asked by Chairperson Ross to bring their Bear Pit Meeting question suggestions to the February 11, 2019 Board Meeting, as the deadline for submissions to MSBA is February 15th.

5.04 Public Inquiries (max. 15 minutes)

(Trustee Sumner exited at 7:41 p.m. and returned at 7:56 p.m.)

a) Mr. Issa Qumsieh asked the Board various questions.

Trustee Ross advised Mr. Qumsieh that Board meetings are not appropriate forums for Personnel matters and encouraged him to read Board By-Law 13/2017, Section VI, which provides information on Public Participation at Board Meetings, which includes Delegations & Petitions and Public Inquiries. Suggestion was made that Mr. Qumsieh notify the Secretary-Treasurer of his plans to attend a future Board meeting under Delegations & Petitions, where he would submit a written brief or letter of questions for inclusion in the agenda package. Mr. Qumsieh indicated he will forward information in advance to Mr. Labossiere under Delegations & Petitions and attend the February 25, 2019 Board meeting.

5.05 Motions

04/2019 Ms. Fallis – Mr. Bartlette
That the School Calendar for the 2019-2020 School Year be established, as proposed.
Carried.

05/2019 Mr. Montague – Mr. Murray
That the low RFP from Primespec Inc. in the amount of $81,763.21 (including taxes) to supply 64 UPS units funded through the 2018-2019 Operating Budget be accepted.
Carried.

06/2019 Ms. Bambridge – Ms. Kejick
That Trustees Bartlette and Montague be paid the appropriate indemnity for attending The Leadership Mandate on February 6, 2019.
Carried.

5.06 Bylaws

Mr. Murray
By-Law 1/2019

2nd Reading:
That By-law 1/2019, being a borrowing by-law in the amount of $146,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Earl Oxford Middle School	One Modular Classroom Unit
Green Acres School	Gymnasium Addition
École Harrison	Steam Heating System Replacement

be now read for the second time, having been first read on January 14, 2019.
Carried.

3rd Reading:
That the rules be suspended and By-Law 1/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

a) Trustee Sumner:
"Eight years ago, BSD began to partially implement All-Day/Every Day Kindergarten in our schools, with these classes being implemented in schools with the lowest average EDI school preparedness scores. Do more recent EDI reports continue to support the same schools as being most in need?"

Trustee Sumner noted he would appreciate a response to this inquiry before September 2019.

b) Trustee Bartlette asked if the Division has an Administrative Procedure regarding teachers who are coaching teams in which his or her own child is participating.

Dr. Casavant indicated that Senior Administration will review and respond to this inquiry at a later date.

6.00 ANNOUNCEMENTS

a) Support Personnel Labour Management Committee Meeting – 1:30 p.m., Tuesday, February 5, 2019, Conference Room.

b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, February 11, 2019, Boardroom.

c) Upcoming Budget Dates:

- Budget Presentations – 7:00 p.m., Thursday, February 21, 2019, Boardroom.
- Budget Deliberations – 10:00 a.m. (Public), Monday, February 25, 2019, Boardroom.
- Public Budget Consultation – 7:00 p.m., Monday, March 4, 2019, Boardroom.
- Final Budget Approval – 7:00 p.m., Monday, March 11, 2019, Boardroom.

Mr. Montague - Ms. Bambridge
That the Board do now resolve into Committee of the Whole In-Camera. (8:05 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (8:06 p.m.)

Mr. Murray – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (8:15 p.m.)
Carried.

7.00 ADJOURNMENT

Ms. Fallis – Mr. Murray
That the Board do now adjourn. (8:16 p.m.)
Carried.

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Chairperson Secretary-Treasurer