BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, APRIL 22, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:01 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added nine (9) In-Camera items to the agenda.

Trustee Ross added three (3) items for In-Camera.

Trustee Bartlette added one (1) item for In-Camera.

Mr. Murray – Mr. Bartlette
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Budget Deliberations held April 8, 2019 were circulated.

Mr. Bartlette – Mr. Sumner
That the Minutes be approved.
Carried.

Ms. Fallis – Ms. Bambridge
That the Board do now resolve into Committee of the Whole In-Camera. (6:04 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Dr. Marc Casavant, Superintendent/CEO, provided an update on one (1) Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) The Superintendent/CEO and Trustee Ross provided information on a Personnel Matter.
c) The Superintendent/CEO provided an update on a Personnel Matter.
d) The Superintendent/CEO provided information on a Personnel Matter.
e) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) Trustee Bartlette spoke on a Property Matter and the Superintendent/CEO and Secretary-Treasurer answered Trustee questions.
b) The Secretary-Treasurer provided information on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) Trustee Ross spoke on a Board Operations Matter.
b) Trustee Ross provided information on a Board Operations Matter.
c) Trustee Ross provided an update on a Board Operations Matter.
d) The Superintendent/CEO provided an update on a Board Operations Matter.
e) The Secretary-Treasurer and Trustee Sumner spoke on a Board Operations Matter. The Superintendent/CEO provided responses to Trustee questions.
f) The Secretary-Treasurer provided information on a Board Operations Matter.

- Trustee Inquiries

Ms. Fallis – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:55 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:01 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the April 22, 2019 Report of Senior Administration:

- Celebrations
  - International High School Teacher Programme – CERN, The European Organization for Nuclear Research – Chris Sarkonak, Teacher, Crocus Plains Regional Secondary School.
  - Donation to Food for Thought
  - 2019 Winnipeg Brain Bee
- Information Items
  - Manitoba Education and Training Correspondence:
    - Proclamation re: Education Week, April 15 – 19, 2019
  - Presentations
  - Coordinator, Brandon Community Drug and Alcohol Education Coalition – A. McGuire-Holder
  - Indigenous Education Learning Specialist – A. Martin
  - Continuous Improvement at Spring Valley Colony School – K. Penner
  - Department of Management and Information Systems Technology – B. Ewasiuk
  - Monitoring Report on Board Governance Goal 1 – Finance and Facilities – D. Labossiere

Trustees asked questions for clarification.

Ms. Bambridge – Mr. Murray
That the April 22, 2019 Report of Senior Administration be received and filed.
Carried.

(Trustee Bambridge exited at 7:21 p.m. and returned at 7:24 p.m.)

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on April 16, 2019 was circulated.

Mr. Sumner – Mr. Montague
That the Report be received and filed.
Carried.

b) Education and Community Relations Committee Meeting
The written report of the Finance and Facilities Committee meeting held on April 17, 2019 was circulated.

Trustee Bartlette noted that in the Community Drug and Alcohol Education Coalition meeting minutes, a representative asked if a Trustee can present to them on how they might better serve the Brandon School Division. He asked that this item be brought forward at another time.

Trustee Sumner asked if the Committee has had any meetings this year with students. Trustee Fallis responded that since she became a member of the Committee in October, there have been no meetings with students and no discussions around that topic. She noted it can be discussed at the next Education and Community Relations Committee meeting.

Ms. Fallis – Ms. Letain
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) Webinar Invitation – Nurturing Governance Capacity
b) MSBA Executive Candidate Profiles 2019
c) G Draper Response in Manitoba Cooperator – March 13, 2019
d) 2019 Federal Budget Plan Excerpts – March 20, 2019
e) Mark Dickof Memorial Scholarship Award Application Package – Spring 2019
f) 2019 Trustee Code of Conduct
g) 2019 Harassment Investigation Procedure
h) Manitoba Ombudsman: The Public Interest Disclosure (Whistleblower Protection) Act
i) Public Education Review Submission – Killarney Parent Advisory Council
j) Amalgamation Talk Raises Concerns – Brandon Sun – March 26, 2019
k) Municipality of Grassland Speaks Out Against School Division Mergers – Brandon Sun – March 26, 2019
l) Education Review Brochure
m) Swan Valley School Division – Municipality PowerPoint
n) Local Voices, Local Choices MSBA Convention 2019 - Record of Proceedings

Trustee Bartlette indicated perhaps it is time for the Board to consider a small committee with respect to Education Review and what the Board would set before the Commission. Trustee Ross noted she will put together a first draft of a document for Trustee review.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

23/2019 Ms. Fallis – Mr. Bartlette
That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division on a full-time basis from May 1, 2019 to June 30, 2019 for union purposes as per Article 18.04 (a) of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.
Carried.

24/2019 Mr. Sumner – Ms. Bambridge
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2019 be approved.
Carried.

25/2019 Mr. Bartlette – Ms. Fallis
That the low tender from Ben Wiebe Construction in the amount of $351,021 (excluding GST) for the Linden Lanes – Grooming Room Renovation Project, as recommended by MCM Architects Inc. be accepted.
Carried.

5.06 Bylaws

Mr. Murray
By-Law 5/2019

1st Reading:
That By-law 5/2019 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2019 to June 30, 2020 be now read for a first time.
Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Friends of Education Fund Committee Meeting – 4:00 p.m., Tuesday, April 23, 2019, Conference Room.

b) Brandon School Division and City of Brandon Joint Meeting – 6:00 p.m., Tuesday, April 23, 2019, McLaren Room.

c) Maryland Park School Ground Breaking/Ribbon Cutting Ceremony – 10:00 a.m., Thursday, April 25, 2019, Maryland Park School Site.

d) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, April 30, 2019, Boardroom.

e) Support Personnel Labour Management Committee Meeting – 3:45 p.m., Wednesday, May 8, 2019, Conference Room.

f) Brandon Community Drug and Alcohol Education Coalition Meeting – 9:00 a.m., Thursday, May 9, 2019, Boardroom.

g) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, May 13, 2019, Boardroom.

7.00 ADJOURNMENT

Ms. Fallis – Mr. Murray
That the Board do now adjourn. (8:06 p.m.)
Carried.

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Chairperson Secretary-Treasurer