BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, SEPTEMBER 11, 2017.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) items for In-Camera.

Mr. Kruck - Mr. Buri
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held August 28, 2017 were circulated.

Ms. Bambridge – Mr. Murray
That the Minutes be approved.
Carried.

b) The Minutes of the Board Meeting held August 28, 2017 were circulated.

Mr. Buri – Mr. Sumner
That the Minutes be approved.
Carried.

c) The Minutes of the Inaugural Board Meeting held September 5, 2017 were circulated.

Mr. Bartlette – Mr. Kruck
That the Minutes be approved.
Carried.

Mr. Murray – Mr. Sefton
That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter and answered Trustee questions.
b) Dr. Marc Casavant, Superintendent/CEO and Mr. Mathew Gustafson, Assistant Superintendent, provided an update on a Student Matter.
c) Trustee Murray spoke on a Student Matter.
d) Trustee Sefton spoke on a Student Matter and the Board Provided direction to the Chairperson.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) Mr. Mathew Gustafson, Assistant Superintendent, provided an update on a Personnel Matter.
c) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Personnel Matter.
d) Trustee Sumner requested information on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) The Superintendent/CEO provided information on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) Trustees discussed a Board Operations Matter and provided direction to the Secretary-Treasurer.
b) The Superintendent/CEO provided information on a Board Operations Matter.
c) The Secretary-Treasurer provided information on a Board Operations Matter.

- Trustee Inquiries

Mrs. Bowslaugh – Mr. Kruck
That the Committee of the Whole In-Camera do now resolve into Board. (6:45 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:01 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

a) Trustee Linda Ross presented on Rae Hutton's research entitled: "*Exploring the Effectiveness and Impact of the MHSAA Policy on Transgender Students: Learning From the Experiences of Trans Youth in Manitoba High Schools".*

Trustee Ross highlighted the following during the presentation:

- Research Questions
- MHSAA Transgender Policy
- Response from school divisions
- Recruitment of Participants
- Participants
- Results
- Findings
- Student Comment

Trustees spoke in favour of this valuable research and noted it was very admirable but they were disappointed that people in education did not take more of an interest in this important work.

Trustees agreed that Trustee Ross will contact Manitoba School Boards Association (MSBA) and suggest this topic for a workshop at the March Annual General Meeting. Trustee Ross will also email the presentation to Manitoba School Division Board Chairs for their review.

b) Trustee Ross gave a verbal report of the Board's visit to the new Neelin Off-Campus Program site. She noted the new program site is remarkable and amazing, with more space, resources and age-appropriate spaces.

Trustees noted that they were very impressed with the use of space and all the thought that went into the furniture, colours and design.

Trustee Bartlette requested if a video of the Off-Campus Program could be made for the Brandon School Division website. Dr. Casavant indicated this suggestion will be looked into.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the September 11, 2017 Report of Senior Administration:

- Administrative Information

- Celebrations
  - Red Ribbon Readers
- Information Items
  - Professional Development Calendar
  - Graduation Rates

- Business Arising for Board Action
  - Information for Discussion and Correspondence

Ms. Bambridge – Mr. Sefton
That the September 11, 2017 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) MSBA Resolutions Committee
Trustee Ross provided a verbal report on the MSBA Resolution Committee meeting.

Dr. Ross – Mr. Sefton
That the Report be received and filed.
Carried.

b) Board Strategic Planning Meeting
Trustee Ross provided a verbal report on the Board Strategic Planning meeting held on August 31, 2017.

Trustee Bowslaugh wanted it noted that the meeting was held at the Division Administration Office.

Dr. Ross – Mr. Bartlette
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

- From Previous Delegation

- From Board Agenda

- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

80/2017 Mr. Sumner – Mr. Murray
That the following Committees, Sub-Committees and External Board Representatives for the 2016-2017 school year be and are hereby discharged with thanks:

Divisional Futures & Community Relations
Education
Facilities/Transportation
Finance
Personnel
Policy Review

MSBA Resolutions

Aboriginal Education Advisory
Brandon Community Drug & Alcohol Education Coalition
Friends of Education Fund
Job Evaluation Review
School Division/Parent/Guardian Advisory
Support Personnel Labour Management
Teacher Liaison
Workplace Safety & Health

Brandon Urban Aboriginal Peoples' Council
Food For Thought
Joint Division/City Task Force Ad-hoc
Carried.

81/2017 Mr. Murray – Mr. Buri
That the Committees of the Board, effective September 11, 2017, be and are hereby approved as follows:

Education and Community Relations: P. Bartlette, P. Bowslaugh, G. Buri, Alternate – K. Sumner
Finance and Facilities: G. Kruck, M. Sefton, K. Sumner, Alternate – P. Bartlette
Personnel and Policy: S. Bambridge, J. Murray, L. Ross, Alternate – M. Sefton
Carried.

82/2017 Mr. Murray – Mr. Buri
That Ad-Hoc Committees of the Board, effective September 11, 2017 be and are hereby approved as follows:

MSBA Resolutions: J. Murray, M. Sefton
Joint City Task Force Ad-Hoc: P. Bowslaugh, G. Buri, G. Kruck, Alternate - S. Bambridge
Carried.

83/2017 Mr. Buri – Mr. Murray
That the Sub-Committees of the Board, effective September 11, 2017 be and are hereby approved as follows:

Aboriginal Education Advisory: P. Bowslaugh, Alternate – G. Buri
Brandon Community Drug and Alcohol Education Coalition: P. Bartlette, Alternate – P. Bowslaugh
Brandon Urban Aboriginal People's Council: K. Sumner, Alternate – G. Buri
Food For Thought: K. Sumner, Alternate – G. Buri
Friends of Education: G. Buri, Alternate – P. Bowslaugh
Job Evaluation Review: J. Murray, L. Ross, Alternate – S. Bambridge
School Division/Parent/Guardian Advisory: P. Bartlette, P. Bowslaugh,

Alternate – G. Buri
Support Personnel Labour Management: S. Bambridge, Alternate – J. Murray
Teacher Liaison: S. Bambridge, J. Murray, M. Sefton, Alternate – L. Ross

Workplace Safety and Health: G. Kruck, Alternate - M. Sefton
Carried.

84/2017 Mr. Buri – Mr. Sumner
That the new Board Policy Manual be adopted as presented.
Carried.

85/2017 Mr. Kruck – Mrs. Bowslaugh
That the Board Annual Work Plan for 2017-2018 be adopted as presented.
Carried.

86/2017 Mr. Bartlette – Mr. Sefton
That the Board of Trustees Governance Goals be updated and accepted as follows:

Education and Community Relations:

1) Continue to monitor the Continuous Improvement Plan results.

2) Build Relationships with existing and new stakeholder groups

Finance and Facilities:

1) Implement a multi-year budget strategy to plan for future sustainability and, subject to provincial funding support, attempt to limit special levy increases to the sum of inflationary pressures plus enrollment growth.

2) Continue to lobby for a new school in South Brandon while developing new and existing spaces to support current and future programming.

Carried.

87/2017 Mr. Kruck – Mrs. Bowslaugh
That the revised Brandon School Division Organization Chart be adopted as presented.
Carried.

88/2017 Mr. Sefton – Mr. Bartlette
That the Shared Services Agreements between the Division and Christian Heritage School for the 2017-2018 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.
Carried.

89/2017 Mr. Sefton – Mr. Bartlette
That the low Tender from Flynn Canada Ltd. in the amount of $250,456 (plus GST) for the Waverly Park School Roof Replacement Project be accepted, subject to approval by the Public Schools Finance Board.
Carried.

90/2017 Mrs. Bowslaugh – Mr. Kruck
That the Board submit to the Manitoba School Boards Association (MSBA) resolutions on the following:

1) MSBA lobby the Province of Manitoba to enact legislation requiring vaccination of school children;
2) MSBA conduct a review of the powers of the Provincial executive and the MSBA executive.

Carried.

5.06 Bylaws

Ms. Bambridge
By-Law 8/2017

2nd Reading
That By-law 8/2017 being a borrowing by-law in the amount of $1,685,000 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Various	16/17 Skills Strategy Equipment Enhancement Fund
New Era School	Grooming Room and Exterior Ramp
Crocus Plains Regional Secondary School	Kitchen Exhaust Ventilation Upgrade & Roof Replacement Area A6
George Fitton School	Roof Replacement
King George School	Roof Replacement
Green Acres School	Gymnasium Addition
Green Acres School	Heating System and Unit Ventilator Replacement
Meadows School	Foundation waterproofing

be now read for the second time, having been first read on August 28, 2017.

Carried.

3rd Reading
That the rules be suspended and By-Law 8/2017 be now read for a third and final time, and taken as read, finally passed.

Carried.

Mr. Sumner
By-Law 9/2017

1st Reading:
That By-law 9/2017 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed September 22, 2014, to amend Section II, “Meetings of the Board”, Section V, ‘Committees’, Section VI, “Public Participation at Board Meetings”, and Section VII, “General”, be now read for the first time.

Carried.

Mr. Sumner
By-Law 10/2017

1st Reading:
That By-law 10/2017 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-Law 4/2014 which authorizes payment of indemnities and mileage to Trustees, originally passed September 22, 2014, to add sections to replace Policy 2006 – "Trustee Professional Development", be now read for the first time.

Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Personnel and Policy Committee Meeting – 3:30 p.m., Tuesday, September 12, 2017, Boardroom.

b) Education and Community Relations Committee Meeting – 1:00 p.m., Monday, September 18, 2017, Boardroom.

c) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, September 19, 2017, Boardroom.

d) Green Acres School, New Gymnasium Visit – 5:30 p.m., Monday, September 25, 2017, Green Acres School.

e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 25, 2017, Boardroom.

7.00 ADJOURNMENT

Mr. Buri – Ms. Bambridge
That the Board do now adjourn. (8:22 p.m.)

Carried.

_____ _____

Chairperson Secretary-Treasurer