MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MARCH 22, 2010 .

PRESENT:
Mr. G. Buri, Chairperson, Mr. D. Karnes, Vice-Chairperson, Mr. P. Bartlette, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes, Mr. J. Murray, Dr. L. Ross, Mr. M. Snelling.

Assistant Secretary-Treasurer, Mr. K. Zabowski and Recording Secretary, Ms. S. Bailey

Senior Administration: Superintendent, Dr. D. M. Michaels and Associate Superintendent, Mr. G. Malazdrewicz.

REGRETS: Secretary-Treasurer, Mr. G. F. Barnes.

The Chairperson, Mr. Buri, called the meeting to order at 7:00 p.m. and welcomed all visitors to the meeting. He noted the artwork on the Board Room walls had been supplied by the students of King George School. The Chairperson welcomed the Assistant Secretary-Treasurer, in the absence of the Secretary-Treasurer, noting Mr. Barnes sent his regrets that he would be unable to attend the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

a) Assistant Secretary-Treasurer, Mr. K. Zabowski, noted the withdrawal of Motion 43/2010 requesting the use of Fleming School by the UCT Summer Club. He also confirmed that he had additional revised documentation regarding Confidential #3 which would need to be discussed In-Camera prior to the Board approving Motion 44/2010. Discussions were held and the Board of Trustees agreed to defer Motion 44/2010 following In-Camera discussions at the end of the meeting.

b) Trustee Murray noted he had one item under “Trustee Inquiries”.

c) Superintendent, Dr. Michaels, confirmed she had one Personnel Matter to discuss In-Camera.

d) Trustee Ross noted she had one item to discuss In-Camera.

e) Trustee Mayes requested the addition of two items under “Reports of Committee – Other”.

1.03 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held March 5, 2010 were circulated.

Mr. Snelling – Mr. Karnes
That the Minutes be received and filed.
Carried.

b) The Minutes of the Regular Board Meeting held March 8, 2010 were circulated.

Ms. Coey – Mr. Snelling
That the Minutes be received and filed.
Carried.

c) The Minutes of the Special Board Meeting held March 15, 2010 were circulated.

Mr. Karnes – Mrs. Jolly
That the Minutes be received and filed.
Carried.

2.0 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a) Chamber/Division Ad-Hoc Committee Meeting

The March 3rd, 2010, written report of the Chamber/Division Ad-Hoc Committee Meeting was reviewed as circulated.

Trustee Snelling asked for clarification on what the Chamber wanted when they requested "a broader basis of getting the budget information out". Trustee Coey noted the Chamber asked for the information earlier and in a more meaningful way. She confirmed the Finance Committee had discussed the possibility of approaching the Chamber of Commerce to speak at one of their monthly luncheons, prior to next year's Division budget.

Ms. Coey – Mr. Karnes
That the Minutes be received and filed.
Carried.

b) Divisional Futures & Liaison Committee Meeting

The March 9th, 2010 written report of the Divisional Futures & Liaison Committee Meeting was reviewed as circulated.

Mrs. Jolly – Mr. Murray
That the Minutes be received and filed.
Carried.

c) Facilities & Transportation Committee Meeting

The March 11th, 2010 written report of the Facilities and Transportation Committee Meeting was reviewed as circulated.

Mr. Karnes - Ms. Coey
That the Minutes be received and filed.
Carried.

d) Finance Committee Meeting

The March 15th, 2010 written report of the Finance Committee Meeting was reviewed as circulated.

Trustee Mayes clarified discussions regarding the pupil-teacher ratio over the last four years noting this ratio had been lowered over time.

Mr. Mayes – Mr. Bartlette
That the Minutes be received and filed.
Carried.

e) Personnel Committee Report

This item was referred to In-Camera discussions.

f) Other

- MSBA Convention – March 17-20

Various Trustees reported on the recently held Manitoba School Boards Association Annual Conference held in Winnipeg March 17 – 20, 2010. The Brandon School Division resolutions that were approved, including the possibility of a site change to Brandon for future annual conferences, were reviewed. Trustees Coey and Ross were congratulated for their passion and persistence regarding their beliefs with respect to the proposed resolution regarding early childhood education. Discussions were held with respect to the possibility of forwarding to the MSBA Executive a letter relaying the Brandon School Division views pertaining to early childhood education. It was agreed a motion directing a letter be forwarded to the MSBA Executive would be brought forward under motions. Trustees also referenced the two workshops put on by members of the Brandon School Division regarding the Neelin Off-Campus Program and the role of the Division's Native Elder in Aboriginal Education. Alexander School was congratulated for

their display and hard work with respect to the Premier School Innovation Award. Alexander School Principal, Ms. Barbara Miller, presented the Chairperson, and Board of Trustees, with a Certificate of Recognition from the Manitoba School Boards Association with respect to their participation in the Premier School Innovation Award Show Case. It was also noted that one of the keynote speakers was past Brandon School Division graduate Israeal Idonije who spoke about his foundation which encouraged students to sustain regular school attendance, aim for high levels of achievement and display good citizenship.

Trustee Mayes reported on the recently held Triple "A" Provincial Basketball Tournament hosted by Neelin High School. He congratulated Principal Michael Adamski, the staff and students of Neelin for organizing and running a successful event. He asked that a letter of commendation be forwarded to the school.

2.03 Delegations and Petitions

2.04 Communications for Action

a) Gail Cosman, President, Nestle Waters Canada, February 18, 2010, expressing concern about recent reports indicating that a ban on the sale of bottled water may be implemented at various Brandon School Division facilities. She is concerned as Canada's largest manufacturer and distributor of bottled water and the impact a ban would have on the current employment outlook of their industry. She believes they have a solution to concerns recently expressed by some in the community about bottled water. The industry is about to enter into an agreement with the Government of Manitoba and municipalities across the province to collect and recycle plastic beverage containers and other recyclable materials and would be interested in talking to the Division about this initiative. Waste audits indicate that bottled water containers account for less than one-fifth of one percent of the waste stream and therefore there would be no appreciable reduction in the amount of refuse going to a landfill. A document entitled "In the Know" has been included to assist in future discussions with staff and students about bottled water. She requests the opportunity to meet with the Board and senior management to achieve a common understanding of their products.

Referred Business Arising.

2.05 BUSINESS ARISING

- From Previous Delegations

- From Board Agenda

a) The correspondence from Gail Cosman, President, Nestle Waters Canada, from Communications for Action 2.04a), expressing concern about recent reports indicating that a ban on the sale of bottled water may be implemented at various Brandon School Division facilities and requesting the opportunity to meet with the Board and senior management to achieve a common understanding of their products was discussed. It was agreed the matter would be referred to the Nutrition Ad-Hoc Committee to discuss and review. It was further noted that the Division does not currently have a ban on bottled water nor has there been discussion about the possibility of implementing such a ban at this time.

- MSBA issues (last meeting of the month)

- From Report of Senior Administration

a) School Reports

Green Acres School

Mr. Craig Manson, Principal, Green Acres School, spoke to the Board of Trustees about the school's "Later Literacy Program" and the "7 Writing Traits". He noted the Later Literacy Program was initiated for the 2008/2009 school year for at-risk students and targeted students who were not picked up by the Early Literacy Support. The program continued for the 2009/2010 school year with a qualified teacher working with 3 classroom teachers. This year's program has focused on reading and spelling to supply extra support for at-risk students with low/average ability, low achievement skills, and life stressors, who have not been identified as Level I, II or III students.

Mr. Manson also referenced the schools continuing focus on the 7 Writing Traits. He noted the school had developed a "mobile library" similar to the numeracy library presented last year to the Board, which focuses on the 7 Writing Traits.

Mr. Manson also spoke briefly on the work and progress being made in preparation for the school's move during spring break to Riverview School while roof renovations are taking place at Green Acres School.

The Chairperson thanked Mr. Manson for his presentation. Trustees asked a number of questions for clarification with respect to how the school assesses students and differentiates between ability versus achievement; the various assessment tools used by the school; the school's projected timelines to meet the Division's Grade 3 literacy goals; and the schools pupil/teacher ratio.

King George School

Mr. David Lim, Principal, King George School, together with EAL Teacher, Mr. Rob Boyd, spoke to the Board about the changing population at King George School and the increasing diversity. Mr. Lim noted in September 2008 there were 32 EAL students registered at King George School. He stated the school currently has 73 EAL students attending with projections for that number to increase in the near future. He highlighted the staff at King George School who were involved in the EAL programming, as well as

the sense of community that has been developed through this programming. Mr. Boyd explained the EAL Program and referenced the four stages an immigrant student works through in this program. Mr. Boyd presented an EAL video presentation which showed the students in various leveled classes; school design; EAL after school programs; and the use of technology in the EAL classroom.

The Chairperson thanked Mr. Lim for his presentation. Trustees requested clarification regarding EAL students in the school versus catchment EAL students. The Board also thanked Mr. Boyd for his video presentation and congratulated him on his work with the EAL students at the school.

b) Learning Support Services Presentation – NIL

c) Items from Senior Administration Report:

- Policy 1001.1 - Equity – Referred Motions.
- Policy 5010 – Posting and Assignment of Professional Teaching Staff – Referred Motions.
- Tender Proposal – Storage Area Network – Referred Motions.
- Crocus Plains Regional Secondary School/Neelin High School Off-Site Activity Request – Referred Motions.
- Crocus Plains Regional Secondary School Off-Site Activity Request – Referred Motions.
- Recommended Allocation of 2010/2011 Professional Development and Administration Days – Referred Motions.
- Administrator Selection Committee – Referred Motions.

2.06 Motions

36/2010 Mr. Bartlette – Mr. Murray
That Policy 1001.1 – "Equity" is hereby approved.
Carried.

37/2010 Mr. Murray – Ms. Coey
That Procedures 5010 – "Posting and Assignment of Professional Teaching Staff" be rescinded and replaced with Procedures 5010 – "Posting and Assignment of Professional Teaching Staff".

Trustee Bartlette requested clarification about the time frame for formal written teacher evaluations.
Carried.

38/2010 Mr. Bartlette – Mr. Karnes
That the Proposal from Broadview Networks for Dell Equallogic PS6000e SAN with 16TB of raw storage in the amount of $49,632.28 for the 5 year Solution, to include installation and implementation, 5 year maintenance and training (plus applicable taxes), in accordance with the general conditions and specifications, be accepted.

Mr. Brent Ewasiuk, Director of MIST and Mr. Kevin Zabowski, Assistant Secretary-Treasurer, answered Trustee questions with respect to the proposed tender.

Carried.

39/2010 Mr. Karnes – Mr. Bartlette
That the trip involving 22 male and 40 female Band students from Crocus Plains Regional Secondary School and Neelin High School to Chicago, Illinois from May 2, 2010 to May 8, 2010 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustee Snelling inquired about what the schools were doing for the low income families who could not afford the cost of the trip referenced in this motion and the next motion. Senior Administration noted these two trips were both long term projects which included various fundraising projects which students had the option of participating in or not. It was also noted that there were school based funds available for those who may need to access same.

Carried.

40/2010 Mrs. Jolly – Mr. Bartlette
That the trip involving 21 male and 10 female design drafting students from Crocus Plains Regional Secondary School to Italy and Greece from March 25, 2011 to April 6, 2011 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Carried.

41/2010 Mr. Bartlette – Mr. Snelling
That an Administrator Selection Committee, be established and further Trustees Mayes, Bartlette and Jolly be appointed to the Committee.

Discussions were held regarding the timelines involved; the possibility of a second committee being formed at a later date to include different Trustees, and the need for alternates. It was suggested that a friendly amendment be made to the proposed motion to include an alternate.

The motion was then read with the inclusion of the friendly amendment.

That an Administrator Selection Committee be established and further Trustees Mayes, Bartlette and Jolly be appointed to the Committee, with Trustee Coey being appointed as an alternate.

Carried.

42/2010 Mr. Mayes – Mr. Bartlette
That the recommended allocation of 2010/2011 professional development and administration days be approved.
Carried.

43/2010 That the Brandon School Division enter into a Letter of Understanding with the City of Brandon to allow the UCT Summer Fun Club the use of Fleming School, free of charge, from July 5, to August 20, 2010; subject to approval of Sioux Valley Education Authority.
Withdrawn.

44/2010 That the Memorandum of Agreement as agreed to In-Committee be accepted, subject to ratification by each of the parties.

Motion 44/2010 was deferred until after In-Camera discussions.

45/2010 Ms. Coey – Mrs. Jolly
That a letter be sent to the MSBA Executive regarding the Brandon School Division's reasoning for supporting early childhood education, by April 15, 2010.
Carried.

2.07 Bylaws

NIL

2.08 Giving of Notice

NIL

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

2.09b) Trustee Inquiries

1. Trustee Murray requested updated statistics regarding aboriginal graduation rates.

2. Trustee Mayes requested the Policy Committee "consider the implementation of a community service requirement in order to receive a Brandon School Division diploma; this requirement could be modeled after the requirement currently in place in the St. James-Assiniboia School Division which requires a total of 40 hours of service over the four years of Grades 9-12." He asked that the Committee report back to the Board of Trustees in time for one of the June meetings.

Mr. P. Bartlette, Chairperson of the Policy Review Committee, confirmed the Policy Review Committee would be willing to review this matter.

3. Trustee Ross asked Senior Administration for the high school graduation dates for the current school year.

Associate Superintendent, Mr. Malazdrewicz, noted the following dates:

Crocus Plains Regional Secondary High School	June 21, 2010
Neelin High School	June 22, 2010
Vincent Massey High School	June 23, 2010

He noted he was still awaiting confirmation regarding the Off-Campus graduation date.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Associate Superintendent, Mr. Malazdrewicz, spoke to Mr. Mayes' Trustee Inquiry of March 8, 2010 regarding the "Sports Academy" at Neelin High School. It was noted that the term "sports academy" was not applicable to the program being developed at Neelin High School, but rather was an expansion of the mandated Grade 11 and 12 physical education program. He confirmed the program would revolve around a single sport, basketball, and would be open to any student to participate as part of their physical education credit. This program was not currently being developed in the other two high schools at this time. Discussions were held regarding the Division's Policy and Procedures 4057 – "Grade 9 – 12 Physical Education Credits" and the need to move towards the provincial direction of 25% in and 75% out. Superintendent, Dr. Michaels, confirmed the policy will be brought back to the Education Committee for review and revision.

Trustee Snelling requested clarification regarding the availability of other grants for the Drug and Alcohol Coalition Committee. Senior Administration noted funding is currently provided by Federal Health however the Committee is reviewing this matter and looking into other possibilities.

Superintendent, Dr. Michaels, highlighted the meeting of the Learning Community Committee held February 22, 2010.

Mr. Snelling – Mr. Murray
That the report be received and filed.
Carried.

3.02 Communications for Information

a) Sarah Cahill, RD, Nutrition Programs – School Milk & Dairy Education, Dairy Farmers of Manitoba, February, 2010, recognizing Riverview School for their tremendous contribution to the health and well being of its students as

demonstrated by having a milk program in their school for 15 consecutive years. They are among 36 schools throughout Manitoba celebrating this milestone. She notes it would be appreciated if Senior Administration could send a letter to the school recognizing their leadership, hard work and dedication to the well being of their students.

Ordered Filed.

3.03 Announcements

a) Harrison, George Fitton and Green Acres Schools Parent Information Evening regarding Single Track French Immersion – 7:00 p.m., Tuesday, March 23, 2010, Harrison School Gym.

b) Workplace Safety and Health Committee Meeting – 1:00 p.m., Wednesday, March 24, 2010, Board Room.

c) Special Board Meeting – Ratification of Teacher Collective Agreement 10:00 a.m., Thursday, March 25, 2010, Board Room.

d) New Era School Parent Information Evening regarding Single Track French Immersion – 7:00 p.m., Thursday, March 25, 2010, New Era School Gym.

e) Education Committee Meeting – 1:30 p.m., Monday, April 5, 2010, Board Room.

f) Chamber/Division Ad-Hoc Committee Meeting – 11:30 a.m., Wednesday, April 7, 2010, Board Room.

g) Facilities/Transportation Committee Meeting – 10:00 a.m., Thursday, April 8, 2010, Board Room.

h) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, April 12, 2010, Board Room.

Mr. Murray – Mrs. Jolly
That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was noted.
b) Confidential #3 regarding the Personnel Committee's Report with respect to Teacher Negotiations was discussed and the proposed changes agreed to.
c) Dr. Michaels, Superintendent/CEO provided a verbal report on a teacher personal matter.
d) Dr. Michaels, Superintendent/CEO presented principal Letter of Resignation.
e) An administrator personnel matter was presented and discussed with direction provided.
f) Trustee Ross reported on a matter relating to Teacher Arbitration.

- **Trustee Inquiries**

a) A Trustee inquiry regarding a personnel matter was responded to by the Superintendent.

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

a) Confidential #2 regarding a Policy matter was received as information.
b) Trustee Buri provided a report regarding discussions he had with the Minister of Education with respect to next year's budget.

- Trustee Inquiries

Mr. Bartlette – Mr. Snelling
That the Committee of the Whole In Camera do now resolve into Board.
Carried.

44/2010 Dr. Ross – Ms. Coey
That the Memorandum of Agreement as agreed to In-Committee be accepted, subject to ratification by each of the parties.
Carried.

5.00 ADJOURNMENT

Mr. Murray – Ms. Coey
That the meeting do now adjourn (9:30 p.m.)

_____ _____

Chairperson Secretary-Treasurer