BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), JANUARY 14, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

Guest: Leila Cummins (exited at 6:20 p.m.)

REGRETS:

The Chairperson called the meeting to order at 6:00 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added nine (9) items for In-Camera.

Ms. Bambridge – Ms. Letain
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held December 10, 2018 were circulated.

Ms. Letain – Mr. Bartlette
That the Minutes be approved.
Carried.

Mr. Montague - Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Dr. Marc Casavant, Superintendent/CEO, introduced guest Leila Cummins, who provided information on a Student Matter.
b) The Superintendent/CEO provided information on a Student Matter.
c) The Superintendent/CEO and Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Student Matter.
d) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Student Matter.
e) The Secretary-Treasurer provided information on a Student Matter and received direction from the Board.

- Trustee Inquiries

a) Trustee Murray asked questions regarding a Student Matter. The Superintendent/CEO provided a response.

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) The Superintendent/CEO provided an update on a Personnel Matter and received direction from the Board.
c) The Secretary-Treasurer provided an update on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) The Secretary-Treasurer provided an update on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) The Secretary-Treasurer provided information on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Montague – Ms. Bambridge
That the Committee of the Whole In-Camera do now resolve into Board. (6:56 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

a) Correspondence from Robyn Romeril, Recording Secretary, CUPE Local 737, December 27, 2018, sent to Denis Labossiere, Secretary-Treasurer, requesting a Leave of Absence for Jamie Rose, Maintenance/Transportation, from his position from January 15, 2019 until April 30, 2019, with the possibility of an extension for union purposes as per Article 18.04 (a) of the Collective Agreement. CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits etc.

Referred Motions.

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the January 14, 2019 Report of Senior Administration:

- Celebrations
  - 4th Annual Stuff the Bus Campaign – Vincent Massey High School
  - Food Drive and Donation – Alexander School
  - Giving Tree and Food Hamper Donations – Riverheights School
- Presentations
  - Literacy Specialist, Grades 5-12 – C. Nevill
  - Continuous Improvement at Meadows School – D. Lim, K. Tillie

Trustees asked questions for clarification. Trustee Ross thanked everyone for their presentations.

Ms. Bambridge – Mr. Murray
That the January 14, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on December 18, 2018 was circulated.

Trustee Bartlette asked questions for clarification regarding surplus school space.

Mr. Montague – Mr. Murray
That the Report be received and filed.

Carried.

b) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on January 8, 2019 was circulated.

Ms. Bambridge – Ms. Letain
That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation

- From Board Agenda

- MSBA Matters
a) Ebulletin - December 10, 2018
b) Memo – Recent Media Advocacy re: Local Voices, Local Choices Campaign
c) Memo – Follow-up on Various Items

Trustees discussed the Local Voices, Local Choices campaign. Trustees made suggestions of individuals to contact regarding student success stories to be shared with the public.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

01/2019 Mr. Murray – Ms. Fallis
That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division on a full-time basis from January 15, 2019 to April 30, 2019, with the possibility of an extension for union purposes as per Article 18.04 (a) of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.
Carried.

02/2018 Mr. Montague – Mr. Murray
That a three (3) year land use agreement for community garden use of the property located at 5 Hummingbird Lane be approved effective April 1, 2019.
Carried.

03/2019 Ms. Fallis – Mr. Murray
That the request involving fifteen (15) male and twenty-five (25) female École secondaire Neelin High School Travel Club students in grades 11 to 12 to make a trip to Berlin, Germany; Prague, Czech Republic; Krakow, Poland; and Budapest, Hungary from March 26 to April 4, 2020 be approved and carried out in accordance with Board Policy #9.

Trustee Bartlette asked if it could be requested of École secondaire Neelin High School Travel Club that a considerable amount of fundraising occur so costs can be more amenable than what they are. Dr. Casavant responded that the group has indicated that fundraising is planned and will reduce the cost by $250 for each traveler. At the Board's request, Dr. Casavant will encourage the club to raise more than $250 per person through fundraising.
Carried.

5.06 Bylaws

Mr. Montague
By-Law 1/2019

1st Reading:
That By-law 1/2019, being a borrowing by-law in the amount of $146,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Earl Oxford Middle School	One Modular Classroom Unit
Green Acres School	Gymnasium Addition
École Harrison	Steam Heating System Replacement

be now read for the first time.
Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Education and Community Relations Committee Meeting – 1:00 p.m., Wednesday, January 16, 2019, Boardroom.

b) Personnel and Policy Committee Meeting (In-Camera) – 3:15 p.m., Thursday, January 17, 2019, Boardroom.

c) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, January 22, 2019, Boardroom.

a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, January 14, 2019, Boardroom.

b) Upcoming Budget Dates:

- Budget Presentations – 7:00 p.m., Thursday, February 21, 2019, Boardroom.
- Budget Deliberations – 9:00 a.m., Monday, February 25, 2019, Boardroom.
- Public Budget Consultation – 7:00 p.m., Monday, March 4, 2019, Boardroom.
- Final Budget Approval – 7:00 p.m., Monday, March 11, 2019, Boardroom.

Mr. Bartlette - Ms. Bambridge
That the Board do now resolve into Committee of the Whole In-Camera. (7:47 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (7:48 p.m.)

Mr. Murray – Ms. Fallis
That the Committee of the Whole In-Camera do now resolve into Board. (8:50 p.m.)
Carried.

7.00 ADJOURNMENT

Ms. Bambridge – Ms. Fallis
That the Board do now adjourn. (8:51 p.m.)
Carried.

Chairperson

Secretary-Treasurer