BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MAY 14, 2018.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck (by phone), Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:07 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) items for In-Camera.

Trustee Bowslaugh added one (1) item for In-Camera.

Trustee Murray added three (3) items for In-Camera.

Ms. Bambridge – Mrs. Bowslaugh
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held on April 23, 2018 were circulated.

Mr. Sefton – Mr. Bartlette
That the Minutes be approved.
Carried.

b) The Minutes of the Board Meeting held April 23, 2018 were circulated.

Mr. Murray – Mr. Bartlette
That the Minutes be approved.
Carried.

Mr. Sefton – Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (6:10 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

a) Trustee Murray provided information on one (1) Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Confidential #1 – Personnel Report was presented.
b) Mr. Denis Labossiere, Secretary-Treasurer, provided information to the Board regarding a Personnel Matter.
c) The Secretary-Treasurer provided information and received Board direction on a Personnel Matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders

- Reports

a) The Superintendent/CEO provided information on a Property Matter and received direction from the Board.
b) Trustee Bowslaugh provided feedback on a Property Matter and the Secretary-Treasurer responded with information on the matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

a) The Secretary-Treasurer provided information on two (2) Board Operations Matters and received Trustee direction.
b) The Superintendent/CEO provided information on a Board Operations Matter.
c) Trustee Murray provided information on a Board Operations Matter.

- Trustee Inquiries

a) Trustee Murray requested information on a Board Operations matter. The Secretary-Treasurer responded to the inquiry.

Mr. Sefton – Mr. Bartlette
That the Committee of the Whole In-Camera do now resolve into Board. (6:57 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:03 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

a) Mackenzie Clark, Grade 8 École Harrison Student, was recognized for receiving the MTS Young Humanitarian Award on April 12, 2018. Trustee Ross asked Mackenzie to share his projects with the Board. Mackenzie spoke on his recent fundraising event, the Pedal for Paws Charity Ride, which is a 5km or 10km bike ride. The Ride raised $1,200 in one day, and since April this year, $4,000 has been raised. Trustee Ross noted that Mackenzie had many more activities he was involved in, and has helped raise approximately $16,000. Many of Mackenzie's projects include working with the Humane Society. Trustee Ross added that the Division is honoured to have Mackenzie as a student.

b) George Fitton School Students, Teacher and School Principal, were recognized for their participation in this year's Caring For Our Watersheds Competition. Students spoke on their projects, which included building Purple Martin birdhouses with the Riverbank Discovery Centre; a Watershed Festival, where the group asked several grade 7 and 8 students in their school to help them have a festival at their school to raise the awareness of the watershed; and a Watershed Themed Escape Room, with the scenario going through all schools in the Division. Trustee Ross thanked the students for attending, adding that the Division is very proud of their accomplishments.

Trustee Bowslaugh indicated that she was impressed with the students' creativity, ingenuity and deep thinking, and that they would be role models for other students.

3.02 Communications For Information

a) Garth Nichol, Board Chair, Turtle Mountain School Division, April 20, 2018, sent to Mr. Ken Cameron, President, Manitoba School Boards Association (MSBA) and cc'd to Board Chairs, expressing concern regarding the current MSBA membership fees as well as MUST Fund annual fees. Mr. Nichol sites the provincial government's reduction of the formula guarantee and restrictions on the administration cap, which has put tremendous pressure on school divisions. Mr. Nichol notes the accumulated unrestricted surplus of the MSBA was reported at $1,357,204 as of June 30, 2017, which is very high when compared to an annual budget of approximately $3,200,000. He believes that there should be an ability to reduce fees to school divisions by finding further efficiencies within the MSBA, as well as accessing the unrestricted surplus.

Ordered Filed.

3.03 Communications For Action

a) Kerri Malazdrewicz and Jamie Harrison, Student Council Teacher Advisors, École secondaire Neelin High School, requesting financial support in sending Neelin High School Student Representative Council (SRC) members to the Canadian Student Leadership Conference to be held from September 25 – 29, 2018, in Edmonton, Alberta. The SRC is sending three student delegates, along with two teacher supervisors, which will incur a total cost of $4,875.00.

Referred Motions.

b) Ms. Alison Johnston, Secretary, Brandon Teachers' Association, April 27, 2018, addressed to Dr. Casavant, Superintendent/CEO, confirming that Mr. Peter Buehler has been acclaimed as the President of the Brandon Teachers' Association (BTA) for the term beginning July 1, 2018 to June 30, 2019. The BTA Formally requests that Mr. Buehler be seconded full-time, with salary and benefits to be paid by the Association.

Referred Motions.

4.00 REPORT OF SENIOR ADMINISTRATION

Dr. Marc Casavant, Superintendent/CEO, provided highlights on the following items from the May 14, 2018 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - Leadership Summit – Mr. Ron Harkness, Supervisor of Transportation, Canadian Propane Association Summit
    - Manitoba Orff Chapter Children's Day 2018
    - Music Monday – May 7, 2018
    - Brandon School Division Acts of Kindness Scholarship – École O'Kelly School – May 4, 2018
- Information Items
- Presentations
  - Resource Education Specialist – Marsilah Peirson
  - Continuous Improvement at Riverview School – Mr. Kelly Braun, Principal, Ms. Cathy Grain, Resource Teacher and Middle Years Literacy Coach, Ms. Kelly Corkish Makkituq, Teacher Librarian and Continuous Improvement Coach.

Trustee Bartlette asked Ms. Peirson questions for clarification regarding root cause, triggers and next course of action for the individual.

Trustee Ross wished Mr. Braun well in his retirement.

Ms. Bambridge – Mr. Bartlette
That the May 14, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on May 8, 2018 was circulated.

Mr. Murray – Ms. Bambridge
That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

36/2018 Mr. Sumner – Mr. Murray
That the request for financial assistance for three (3) École secondaire Neelin High School students to attend the Canadian Student Leadership Conference to be held in Edmonton, Alberta, from September 25 - 29, 2018 be approved in the amount of $1,200.00.
Carried.

37/2018 Ms. Bambridge – Mr. Murray
That the request of the Brandon Teachers' Association, that the President of the Association for the 2018/2019 school year, Mr. Peter Buehler, be seconded from the Division on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment, to the details of the release time being agreed upon between the Superintendent/CEO, the affected school principal, and Mr. Buehler, and that upon the return of the teacher to the Division, the teacher shall be reinstated in the same or comparable position.
Carried.

38/2018 Mr. Murray – Ms. Bambridge
That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the financial support to be provided by the Division to BSIMA be approved and the Secretary-Treasurer and the Chairperson are hereby authorized to sign same.
Carried.

39/2018 Mr. Murray- Ms. Bambridge
That the request involving Vincent Massey High School history students in grades 10 to 12 (number of students to be determined) to make a trip to Greece and Italy, March 21 to March 31, 2019 be approved and carried out in accordance with Board Policy #9 – Board and Superintendent/CEO Relationship, as per the Board Governance Decision-Making Matrix.
Carried.

40/2018 Mr. Sumner – Mr. Murray
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2018 be approved.

Trustee Bartlette requested the amount of this agreement. Mr. Labossiere responded that the budget for this agreement is $26,100.
Carried.

41/2018 Ms. Bambridge - Murray
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of speech language services effective April 1, 2018 be approved.
Carried.

5.06 Bylaws

Mrs. Bowslaugh
By-Law 2/2018
2nd Reading:
That By-law 2/2018 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2018 to June 30, 2019 be now read for a second time, having been first read on April 23, 2018.
Carried.

Mr. Bartlette
By-Law 3/2018
2nd Reading:
That By-law 3/2018 being a borrowing by-law in the amount of $297,800 upon the credit of the Division by the issue and sale of the security to meet partial costs for the construction of:

School	Project
Betty Gibson School	Grooming Room
Earl Oxford Middle School	Grooming Room
George Fitton School	Roof Replacement
Green Acres School	Gymnasium Addition
Green Acres School	Heating System and Unit Ventilator Replacement
Harrison School	Steam Heating System Replacement
King George School	Roof Replacement
New Era School	Grooming Room and Exterior Ramp
Waverly Park School	Roof Replacement

be now read for the second time, having been first read on April 23, 2018.
Carried.

3rd Reading:
That the rules be suspended and By-Law 3/2018 be now read for a third and final time, and taken as read, finally passed.
Carried.

Mr. Sefton
By-Law 4/2018
2nd Reading:
That By-law 4/2018, being a borrowing by-law in the amount of $25,000,000 for the purpose of temporary advances and loans for the purpose of making progress payments on the New Southeast Brandon K-8 school, be now read for the second time, having been first read on April 23, 2018.
Carried.

3rd Reading:
That the rules be suspended and By-Law 4/2018 be now read for a third and final time, and taken as read, finally passed.
Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, May 22, 2018, Boardroom.

b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, May 28, 2018, Boardroom.

7.00 ADJOURNMENT

Mr. Sefton – Mr. Sumner
That the Board do now adjourn. (8:17 p.m.)
Carried.

_____ _____

Chairperson Secretary-Treasurer