



# BRANDON SCHOOL DIVISION

April 8, 2015

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, APRIL 13, 2015  
7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Reference to Statement of Board Operations

#### 1.02 Approval of Agenda

#### 1.03 Adoption of Minutes of Previous Meetings

- a) Special Board Meeting, March 23, 2015.  
Adopt.
- b) Regular Board Meeting, March 23, 2015.  
Adopt.

### 2.00 GOVERNANCE MATTERS:

#### 2.01 Presentations For Information

#### 2.02 Reports of Committees

- a) Policy Review Committee Meeting
- b) Facilities & Transportation Committee Meeting

G. Buri  
J. Murray

- |                                |              |
|--------------------------------|--------------|
| c) Finance Committee Meeting   | K. Sumner    |
| d) Education Committee Meeting | P. Bartlette |

**2.03 Delegations and Petitions**

**2.04 Communications for Action**

- a) Correspondence from Mr. Bob Lee, Organizing Member of the Division Wide MY Oratorical Event, dated March 23, 2015, requesting support for the Division Wide Middle Year's Oratorical Event. This year's event takes place on May 6, 2015, in the Lorne Watson Recital Hall at Brandon University. A copy of last year's program and a breakdown of expenses are included. (Appendix "A")  
Refer Motions.
- b) Correspondence from Kerri Malazdrewicz & Jamie Harrison, Student Council Teacher Advisors at École secondaire Neelin High School, dated March 26, 2015, requesting financial support in sending Neelin High School Student Representative Council (SRC) to the Canadian Student Leadership Conference to be held from September 22 – 26, 2015, in Halifax, Nova Scotia. The SRC is sending two student delegates, along with two teacher supervisors, which will incur a total cost of \$5,100.00. (Appendix "B")  
Refer Motions.
- c) Samantha Shupe, Chair of the Block Parent Program, dated March 20, 2015, asking for the support of the Brandon School Division in bringing the Block Parent Program to Brandon to lend a hand to those who feel bullied, hurt, ill or scared. The Block Parent Committee Members are listed in the letter and Ms. Shupe thanks the Brandon School Division for their consideration of the Program and looks forward to working with the Brandon School Division. (Appendix "C")  
Refer Business Arising.

**2.05 Business Arising**

**- From Previous Delegation**

**- From Board Agenda**

- a) Correspondence from Samantha Shupe, Chair of the Block Parent Program, from Communications for Action 2.04c), noting that they are interested in bringing the Block Parent Program to Brandon and requesting the support of the Brandon School Division.

**- MSBA issues (last meeting of the month)**

**- From Report of Senior Administration**

- a) School Reports – NIL
- b) Learning Support Services Presentation
  - Brandon School Division Early Development (EDI) Report 2012/2013 – Marnie Wilson, Specialist – Research, Assessment and Evaluation Specialist.
- c) Items from Senior Administration Report
  - Vincent Massey High School Off-Site Activity Request (France and Spain) – Refer Motions.
  - Crocus Plains Regional Secondary School Off-Site Activity Request (Brooklyn, Michigan) – Refer Motions.

**2.06 Public Inquiries (max. 15 minutes)**

**2.07 Motions**

- 43/2015 That the trip involving grades 9, 10, 11 and 12 students, from Vincent Massey High School to make a trip to France and Spain from March 28 to April 4, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.
- 44/2015 That the trip involving six (6) grades 10, 11 and 12 design drafting students, from Crocus Plains Regional Secondary School to make a trip to Brooklyn, Michigan from May 14 to May 17, 2015 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.
- 45/2015 That support for the Division Wide Oratorical Event for Grades 5-8 in the amount of \$400 be approved.
- 46/2015 That the request for financial assistance for two (2) École Secondaire Neelin High School students to attend the Canadian Student Leadership Conference to be held in Halifax, Nova Scotia, from September 22 - 26, 2015 be approved in the amount of \$800.00.
- 47/2015 That the School Calendar for the 2015-2016 school year be established with the Christmas break occurring from December 21 to January 1, inclusive, and the ten (10) non-instructional days be five (5) professional development days and five (5) administrative days.
- 48/2015 That the proposed budget dates for the 2016/2017 budget deliberations be as follows:
 

Wednesday, February 3, 2016	Special Board Meeting (Preliminary Budget)
Wednesday, February 10, 2016	Public Budget Consultation Forum
Tuesday, February 16, 2016	All-Day Budget Meeting
Monday, February 29, 2016	Special Board Meeting – Public Presentations
Monday, March 7, 2016	Final Budget Approval
- 49/2015 That the dates for the Regular Board Meetings in March 2016 be changed from the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month, to the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month.

**2.08 Bylaws**

2<sup>nd</sup> Reading

That By-law 3/2015 being a borrowing by-law in the amount of \$1,349,500.00 upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of:

**School**

**Project**

Waverly Park School	Two Classroom Addition
Vincent Massey High School	Roof Replacement Areas D and G
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
Neelin High School	Roof Replacement of Area G1
Meadows School	Three Classroom & Elevator Access Addition
Meadows School	Elevator
Harrison School	Roof Replacement of Area A1
Crocus Plains Regional Secondary	Science Lab Renovation

George Fitton School

New Gym and Daycare Addition

be now read for the second time, having been first read on March 23, 2015.

3<sup>rd</sup> Reading

That the rules be suspended and By-law 3/2015 be now read for a third and final time, and taken as read, finally passed.

3rd Reading

That By-law 2/2015, being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 4/2014 to make changes under "Section 56(2) (b)" to amend the statement regarding approval of indemnities, be now read for the third time, having been read for a second time on March 23, 2015.

**2.09 Giving of Notice**

**2.10 Inquiries**

- Trustee Inquiries

**3.00 ADMINISTRATIVE INFORMATION:**

**3.01 Report of Senior Administration**

**3.02 Communications for Information**

**3.03 Announcements**

- a) Brandon School Division/City of Brandon Joint Meeting – 6:00 p.m., Tuesday, April 14, 2015, Riverbank Discovery Centre.
- b) Finance Committee - 10:30 a.m., Thursday, April 16, 2015, Boardroom.
- c) Policy Review Committee Meeting – 9:00 a.m., Tuesday, April 21, 2015, Boardroom.
- d) Facilities and Transportation Committee Meeting – 10:00 a.m., Monday, April 27, 2015, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, April 27, 2015, Boardroom.

**4.00 IN CAMERA DISCUSSION**

**4.01 Student Issues**

- Reports
- Trustee Inquiries

**4.02 Personnel Matters**

- Reports

a) Confidential #1 – Personnel Report.

- **Trustee Inquiries**

**4.03 Property Matters/Tenders**

- **Reports**

- **Trustee Inquiries**

**4.04 Board Operations**

- **Reports**

- **Trustee Inquiries**

**5.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:50 P.M., MONDAY, MARCH 23, 2015.

**PRESENT:**

Mr. M. Sefton, Chairperson, Mrs. P. Bowslaugh, Mr. P. Bartlette, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. Terri Curtis, Live Streaming Video Operator.

Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer.

**REGRETS:**

Ms. S. Bambridge, Mr. K. Sumner, Vice-Chairperson, Ms. B. Switzer, Director of Human Resources.

**CALL:**

The Chairperson called the meeting to order at 6:50 p.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

- a) Giving of Notice – Debenture By-Law 3/2015.

Mr. Murray

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-Law 3/2015 for the purpose of borrowing the sum of \$1,349,500.00 to meet partial costs for construction of the following:

<b><u>School</u></b>	<b><u>Project</u></b>
Waverly Park School	Two Classroom Addition
Vincent Massey High School	Roof Replacement Areas D and G
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
Neelin High School	Roof Replacement of Area G1
Meadows School	Three Classroom & Elevator Access Addition
Meadows School	Elevator
Harrison School	Roof Replacement of Area A1
Crocus Plains Regional Secondary School	Science Lab Renovation
George Fitton School	New Gym and Daycare Addition
Waverly Park School	Two Classroom Addition

Mr. Kruck – Dr. Ross

That the meeting do now adjourn (6:51 p.m.).

Carried.

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Chairperson

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Secretary-Treasurer



# BRANDON SCHOOL DIVISION

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## **PRESENT:**

Mr. M. Sefton, Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Dr. L. Ross.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

## **REGRETS:**

Ms. S. Bambridge, Mr. K. Sumner, Vice-Chairperson.

The Chairperson called the meeting to order at 7:00 p.m. He welcomed everyone in attendance.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Reference to Statement of Board Operations**

#### **1.02 Approval of Agenda**

The Secretary-Treasurer noted he had one late motion from the Facilities and Transportation Committee Meeting.

Trustee Murray noted he had one late motion from the Friends of Education Committee Meeting.

Trustee Sefton noted he had two Board Operations items for In-Camera.

Trustee Bowslaugh noted she had one item for In-Camera.

Trustee Bartlette noted he had one item for In-Camera.

Mr. Buri – Mr. Kruck

That the agenda be approved as amended.

Carried.

**1.03 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Regular Board Meeting held March 9, 2015 were circulated.

Mr. Bartlette – Mr. Kruck  
That the Minutes be approved.  
Carried.

**2.00 GOVERNANCE MATTERS:****2.01 Presentations For Information****2.01 Reports of Committees**

- a) Divisional Futures and Community Relations Committee Meeting

The written report of the Divisional Futures and Community Relations Committee meeting held on March 3, 2015 was circulated.

Trustee Bowslaugh gave a verbal update on the Committee's visit on March 6, 2015, to Spring Valley Colony School.

Trustee Sefton noted that a lot of the students at Spring Valley School are interested in music, and he suggested the possibility of hiring one of the Division's substitute music teachers to go out to the colony once every few weeks to teach music.

Mrs. Bowslaugh – Mr. Kruck  
That the Minutes be received and filed.  
Carried.

- b) Education Committee Meeting

The written report of the Education Committee meeting held on March 10, 2015 was circulated.

Mr. Bartlette – Mrs. Bowslaugh  
That the Minutes be received and filed.  
Carried.

- c) Workplace Safety and Health Committee Meeting

The written report of the Workplace Safety and Health Committee meeting held on March 11, 2015 was circulated.

Mr. Sefton – Mr. Buri  
That the Minutes be received and filed.  
Carried.

d) Personnel Committee Meeting

The written report of the Personnel Committee Meeting held on March 12, 2015 was circulated.

Trustee Bartlette asked questions for clarification regarding criminal record checks and the timelines involved. Ms. Switzer, Director of Human Resources, responded that criminal record checks are processed quite quickly, while the Child Abuse Registry checks can take 6-10 weeks.

Dr. Ross – Mr. Kruck

That the Minutes be received and filed.

e) Friends of Education Committee Meeting

The written report of the Friends of Education Committee held on March 12, 2015 was circulated.

Trustees asked questions for clarification regarding the “at-large” members of the committee and on the upcoming logo contest. Trustee Kruck asked for elaboration on the Mobile Education Unit.

Mr. Murray - Mr. Kruck

That the Minutes be received and filed.

## **2.02 Delegations and Petitions**

### **2.04 Communications for Action**

### **2.05 Business Arising**

#### **- From Previous Delegation**

#### **- From Board Agenda**

#### **- MSBA issues (last meeting of the month)**

Trustee Sefton provided an update on the MSBA Director – Region 1 election, and noted that Trustee Buri was not elected to this position. He thanked Trustee Buri for putting his name forward.

#### **- From Report of Senior Administration**

a) School Reports - NIL

b) Learning Support Services Presentation - NIL

c) Items from Senior Administration Report –

- Trustee Indemnities – Collective Bargaining – Refer Motions
- Recognition of Trade Experience – Refer Motions
- Scholarship Committee Appointments – Refer Motions

The Secretary-Treasurer spoke to the motions regarding the Collective Bargaining Committee Trustee Indemnities, recognition of Trade Experience, and the Scholarship Committee Appointments.

## **2.06 Public Inquiries (max. 15 minutes)**

### **2.07 Motions**

36/2015 Mr. Kruck – Mr. Murray

That the Procedures and Best Practices related to Policy 4059: *Numeracy*, be approved.

Carried.

37/2015 Mr. Buri – Mr. Kruck

That the Trustees on the Collective Bargaining Committee be paid the appropriate indemnity for attending all Collective Bargaining Meetings in 2015.

Carried.

38/2015 Dr. Ross – Mr. Bartlette

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association a total of 3 (three) increments for the first 3 (three) years of experience and an additional 2 (two) increments for the remaining years of experience, providing him a total of five (five) increments for work related experience be recognized for Mr. Stephen A. Mitchell.

Carried.

39/2015 Mr. Bartlette – Mrs. Bowslaugh

That Trustees Murray and Sefton be approved to serve as members of the Scholarship Committee for 2014/2015.

Carried.

40/2015 Mrs. Bowslaugh – Mr. Bartlette

That the Regular Meeting of the Board scheduled for July 13, 2015 be changed to July 6, 2015 in order to allow the Board to meet closer to the end of the 2014-2015 school year.

Carried.

41/2015 Mr. Bartlette – Dr. Ross

That the low Tender for the Vincent Massey Science Lab, as recommended by MCM Architects Inc., subject to the approval by the Public Schools Finance Board be accepted and the Architect be authorized to forward the tender to The Public Schools Finance Board for approval.

Carried.

42/2015 Mr. Murray – Mr. Kruck

That the Brandon School Division pursue an agreement with "The Service Clubs of Brandon" for the establishment of a fund dedicated to Grade 7/8 pupils attending the Museum of Human Rights.

Carried.

## **2.08 Bylaws**

2<sup>nd</sup> Reading:

Mr. Kruck – Mr. Buri

That By-law 2/2015 being a by-law of the Board of Trustees of the Brandon School Divisions for the purpose of amending by-law 4/2014, which authorizes payment of indemnities and mileage to trustees, as follows:

To amend section 56(2) (b) of By-law 4 by removing the word “previously”.

Carried.

## THE BRANDON SCHOOL DIVISION

### BYLAW NO. 2/2015

BEING A BYLAW of The Brandon School Division to authorize payment of indemnities and mileage to Trustees and Bylaw No. 4/2010, October 25, 2010 (as amended by By-law 1/2012, June 11, 2012) shall be repealed.

WHEREAS The Brandon School Division is a school division as defined in The Public Schools Act;

AND WHEREAS The Public Schools Act, Chapter P250 of the Revised Statutes of Manitoba as amended, provides as follows:

#### "Section 56(1)

A school board may, by bylaw, provide for the payment of an annual indemnity to the chairman and to each trustee payable in such amount and at such times and under such conditions as provided in the bylaw.

#### Section 56(2)

In addition to the indemnity referred to in subsection (1), each member of the school board may be paid and may accept

- (a) such amount per mile as set by bylaw of the school board for each mile actually and necessarily travelled from his place of residence in the school division or school district to the place of meeting and return to his place of residence, allowable only once for each school board meeting;
- (b) such amount per hour as set by bylaw of the school board for each hour actually and necessarily spent by him under authority previously given by resolution of the school board in the performance of such duties, work or services as he is required or authorized under the resolution to perform, and;
- (c) such an amount per mile, as set out by bylaw of the school board, for each mile actually and necessarily travelled by him in the performance of the duties, work or services to which clause (b) applies;

but the remuneration or mileage mentioned in clauses (b) and (c) is not payable until an account showing the work or service performed, verified by statutory declaration, has been filed with the secretary-treasurer and payment thereof authorized by resolution of the school board.

Section 56(3)

A school board may reimburse its trustees, trustees-elect or employees for expenses necessarily incurred while attending conventions or carrying out duties assigned or approved by the school board and at such rates and under such conditions as the school board may determine."

AND WHEREAS, pursuant to the provisions of The Public Schools Act and the amendments thereto, it is deemed expedient and advisable to provide for the payment of indemnities and mileage to the Chairperson of the Board and to each Trustee;

NOW, THEREFORE, the Trustees of The Brandon School Division, at a meeting duly called and held for the purpose, do hereby enact as follows:

- 1. That, the Chairperson and each member of the Board of Trustees be paid by equal monthly installments an annual indemnity of:

For a Trustee as Chairperson and Trustee - effective July 1, 2013	\$17,646.00
For a Trustee as Vice-Chairperson and Trustee - effective July 1, 2013	\$15,456.00
For each other Trustee - effective July 1, 2013	\$14,251.00

That the total annual indemnities for Chairperson, Vice-Chairperson and Trustees shall be adjusted each year effective July 1<sup>st</sup> by a percentage amount equal to the average percentage increase in wages and salaries for Brandon Teacher's Association and CUPE Local 737 for the immediately preceding twelve (12) months;

- 2. That absence from any regular meeting of the Board over six (6) in any one calendar year shall result in a loss of indemnity of One Hundred and Thirty Dollars (\$130.00) for each meeting beyond the said six (6) meetings, and further provided that, where any absence from a regular meeting of the Board, as indicated by motion authorizing the member to attend a conference or the like or to be absent, such absence shall constitute an authorized absence from meetings and does not apply against the six (6) meeting's absence as referred herein;

And That absence from a regular meeting of the Board by any Trustee by reason of said Trustee attending on the same day a meeting of the Executive of, or a Committee of or acting as a representative of The Manitoba School Boards Association (MSBA) as a member of same shall be deemed an "authorized absence" for the purpose of Section 37 of The Public Schools Act and Section 2 hereof;

And Further That it shall be the responsibility of the Trustee to furnish to the Secretary-Treasurer in a timely fashion proper verification of attendance at said MSBA meetings;

- 3. That it is hereby deemed that one-third (1/3) of the total indemnity, as provided for in the above-described sections, shall be deemed to be for expenses of and incidental to the discharge of the normal respective duties of the Chairperson, Vice-Chairperson, members of the Board of Trustees, and Chairperson of all designated Committees; such allotment shall not include out-of-the-ordinary expenses, which shall be approved by resolution of the Board in accordance with Section 56(3);
- 4. That the Chairperson and each member of the said Board shall be paid 40 cents per kilometer effective October 1, 2011 or such other amount as periodically approved by motion of the Board for each kilometer actually and necessarily travelled from his/her place of residence, when his/her place of residence is outside the boundaries of the City of Brandon, to the place of meetings and return for School Board and Committee meetings and other Board business authorized by resolution of the Board;
- 5. That, effective the 1st day of November, 2010, all Trustees shall be paid an additional indemnity, as provided by and in accordance with Section 56(2)(b), of thirteen (\$13.00) dollars per hour to a maximum of eight (8) hours per day each day plus travel and living expenses approved by the Board and necessarily incurred while acting on Board business and when authorized by resolution of the Board in accordance with Section 56(2) & (3) of The Public Schools Act;
- 6. That, effective November 1, 2010, a Trustee shall be entitled to receive an indemnity in addition to that set out in Article 1 herein at the rate of thirteen dollars (\$13.00) per hour to a maximum of eight (8) hours per day:
  - a) for each hour actually attended at a Special Board Meeting or a meeting of a Board Committee on which the Trustee is a member, provided such a meeting is of a minimum of three (3) hours duration; or
  - b) for each hour actually attended at meetings as a member of the Committee of the Board charged with the responsibility of negotiating the terms and conditions of the collective agreements between the Division and the bargaining agents representing the employees of the Division with said meetings, for this purpose, being those attended at the Bargaining Table, Conciliation Meetings and Arbitration Hearings with the applicable bargaining agent.
- 7. That Bylaw No. 1/2010, passed October 25, 2010 as amended by Bylaw 1/2012, June 11, 2012 and the same is hereby repealed effective the date of passing this Bylaw.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba,

this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2014

SECOND READING: \_\_\_\_\_ A.D. 2014

THIRD READING: \_\_\_\_\_ A.D. 2014

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer

Certified a true copy of Bylaw No. 4/2014 of the Board of Trustees of The Brandon School Division.

\_\_\_\_\_  
Secretary-Treasurer

1<sup>st</sup> Reading  
Mr. Murray – Mr. Kruck

That By-law 3/2015 being a borrowing by-law in the amount of \$1,349,500.00 upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of:

<b><u>School</u></b>	<b><u>Project</u></b>
Waverly Park School	Two Classroom Addition
Vincent Massey High School	Roof Replacement Areas D and G
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Crocus Plains Regional Secondary	Science Lab Renovation
George Fitton School	New Gym and Daycare Addition

be now read for the first time.  
Carried.

**2.09 Giving of Notice**

**2.10 Trustee Inquiries**

- a) Trustee Bartlette asked about the use of baseball diamonds at our schools by user groups. A user group representative mentioned to him that they were unsuccessful last year and are hoping to gain approval to use the diamonds this year. The Secretary-Treasurer, Mr. Labossiere responded that the City of Brandon arranges all joint use of our facilities. Mr. Labossiere then directed Mr. Bartlette to forward the group’s information to him and he would be in contact with the City of Brandon.
- b) Trustee Murray:  
*“Pole Metro Division Re: PD Funds for Trustee for Term.”*

**3.00 ADMINISTRATIVE INFORMATION:****3.01 Report of Senior Administration**

Dr. Michaels, Superintendent of Schools, asked to defer her report until the April 13, 2015 Regular Meeting of the Board of Trustees due to ill health and no voice.

**3.02 Communications for Information****3.03 Announcements**

- a) Facilities & Transportation Committee Meeting – 10:00 a.m., Monday, March 23, 2015, Boardroom.
- b) Divisional Futures & Community Relations Committee – Lunch with St. Augustine School Students - 12:00 p.m., Tuesday, March 24, 2015, St. Augustine School.
- c) Finance Committee Meeting – 10:30 a.m., Thursday, March 26, 2015, Boardroom.
- d) Divisional Futures & Community Relations Committee Meeting – 10:00 a.m., Tuesday, April 7, 2015, Conference Room.
- e) Education Committee Meeting – 12:00 p.m., Tuesday, April 7, 2015, Boardroom.
- f) Personnel Committee Meeting – 10:00 a.m., Thursday, April 9, 2015, Boardroom.
- g) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, April 13, 2015, Boardroom.

Mr. Buri – Dr. Ross

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

**IN COMMITTEE OF THE WHOLE IN CAMERA****4.00 IN CAMERA DISCUSSION:****4.01 Student Issues**

- Reports

- Trustee Inquiries

**4.02 Personnel Matters**

- Reports

- a) Confidential #1 – Personnel Report was presented.
- b) Trustee Bowslaugh asked questions regarding a personnel matter.

- **Trustee Inquiries**

**4.03 Property Matters/Tenders**

- **Reports**

- **Trustee Inquiries**

**4.04 Board Operations**

- **Reports**

- a) Trustee Sefton spoke with the Board on two Board Operations matters.

- **Trustee Inquiries**

Mr. Kruck – Mr. Bartlette

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

**5.00 ADJOURNMENT**

Dr. Ross – Mr. Buri

That the meeting does now adjourn (8:28 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer



# BRANDON SCHOOL DIVISION

## Policy Review Committee Minutes

Tuesday, March 17, 2015, 11:30 a.m.  
Boardroom, Administration Office

Present: P. Bartlette, P. Bowslaugh, G. Buri (Chairperson), Dr. D. Michaels,  
D. Labossiere.

Regrets: S. Bambridge, (Alternate).

Guests: C. Cobbe, C. Laluk.

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### 1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 11.34 a.m. by Committee Chair George Buri.

### 3. APPROVAL OF AGENDA

The Committee agenda was approved as circulated.

### 4. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of February 24, 2015 were received as information.

### 5. COMMITTEE GOVERNANCE GOAL ITEMS

#### A) École Harrison and École New Era Schools' Registration Processes for French Immersion Kindergarten – In Attendance: Mr. Craig Laluk & Mr. Chad Cobbe

Mr. Cobbe, Principal of École New Era School, spoke on Kindergarten Registration. He explained the entry system and the screening/registration process after grade 1. He noted that 95% of students (or greater) begin French in Kindergarten or grade 1. Mr. Cobbe said Kindergarten registration interest is expressed for the following school year, starting at the beginning of December all the way through to the following September. The number of students currently registered for the 2015-2016 Kindergarten classes is 20 between the a.m. and the p.m. classes and he is expecting that number to double by September 2015. Currently there is room at École New Era School to accommodate enrolment growth.

Dr. Michaels, Superintendent, asked Mr. Cobbe to comment on the nature of young learners and how they are presenting themselves?

Mr. Cobbe responded that the students appear to have increasing needs and decreasing readiness, but not to an alarming degree.

Due to the re-routing of students, it was noted that École New Era School now has space for new classrooms and from a Division standpoint there is room to accommodate.

Trustees asked questions for clarification regarding whether the students who are unable to get their first choice in single track French at École Harrison, then registered at to École New Era School. The response was that 50% slightly up or down, possibly 5 or 7 students, would go to École New Era School. Mr. Cobbe noted that this percentage has increased since day one.

Mr. Laluk, Principal of École Harrison, spoke on the current process for accepting registrations. He noted that the school accepts registrations the first day back to school in January after the Christmas break for families that already have a child attending school at École Harrison. Siblings can register the month of January; open registration begins in February.

Mr. Laluk noted that for the last few years people have been coming early for the February registration. Craig explained that he knew a few parents would be waiting all night, so he went to the school at midnight to open the doors so the parents could wait inside. Once the Kindergarten classes were filled to capacity, any additional registrations were accepted but forwarded on to École New Era School.

When asked about whether there should be a change in the registration process, Mr. Laluk responded that the process was vetted vigorously this year with parents and staff. The feedback was to keep the process as is, as this is believed to be the fairest way to address registration.

The Committee agreed that if the school, teachers and parents are happy, there is no need to change the registration process.

## **6. OTHER COMMITTEE GOVERNANCE MATTERS.**

### **A) Sponsorship Policy and Procedures**

Questions were posed by Trustee Bartlette: "What do we want? What do we want to accomplish?" Other divisions that have successfully used sponsorships were discussed. Trustee Bartlette noted that the community spirit is here to foster sponsorship, but this must be advantageous for both parties. Naming rights is something that is not going to happen as per direction from the Ministry.

Trustee Buri asked what exactly is the Committee talking about regarding sponsorships?

Dr. Michaels explained that this would be external financing or in-kind support that divisions and schools received in order to enhance what they already have. The question becomes: "How much latitude do you want to give?" If there is no policy there could be difficulty.

Mr. Denis Labossiere, Secretary-Treasurer, clarified the difference between advertising and sponsorship.

The Committee agreed that the next steps would be to keep examining and define what this policy needs to accomplish. The Committee will continue to develop relationships with the community by talking about what we are doing and why we need continued support.

7. **OPERATIONS INFORMATION**

**A) Request from Assistant Deputy Minister re: Changes to Policy 1001.1 – Equity (for April meeting)**

Policy 1001.1: *Equity* was discussed and it was noted that the Deputy Minister had contacted the Division and advised that the policy must be more specific in saying that there would be more gender protection.

**B) Scheduling of Consultation Meetings**

- a) Staff – May 26, 2015 – Dr. Michaels will ask Principals to identify one person per staff to join in the discussions.
- b) Parents – will be invited to an evening consultation.
- c) Students – from grades 7-12 will be invited to a lunch meeting.

8. **NEXT MEETING: Tuesday, April 21, 2015, 9:00 a.m., Boardroom**

The meeting adjourned at 1:07 p.m.

Respectfully submitted,

\_\_\_\_\_  
G. Buri, Chair

\_\_\_\_\_  
P. Bartlette

\_\_\_\_\_  
P. Bowslaugh

\_\_\_\_\_  
S. Bambridge (Alternate)



# BRANDON SCHOOL DIVISION

## Facilities/Transportation Committee Minutes

Monday, March 23, 2015 – 10:00 a.m.  
Boardroom, Administration Office

Present: J. Murray (Chairperson), G. Buri, M. Sefton (Alternate).  
D. Labossiere, G. Malazdrewicz, M. Clark, R. Harkness.  
Regrets: S. Bambridge.

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### 1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 10:02 a.m. by Committee Chair Jim Murray.

### 2. APPROVAL OF AGENDA

Trustee Sefton added one item to the agenda.

The agenda was approved as amended.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of February 23, 2015 were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

### 5. OTHER COMMITTEE GOVERNANCE MATTERS

#### A) Rubber Mat Suggestion

At the March 9, 2015, Regular Meeting of the Board of Trustees, Trustee Kruck suggested that rubber mats, like the ones used in skate shacks, be investigated for use at École Harrison to replace the deteriorating asphalt pad at the northwest side of the school. Trustees discussed this product and thought perhaps it would be a trip hazard due to the seams required to join the the product together. Mr. Clark gave updated information on research he had done into the École Harrison Parent Council's request to use Rubber Paving Manitoba's product to resurface this pad. He noted that no other School Division in Manitoba has used this product. The City of Brandon used this product around traffic circles and at the Riverbank Discovery Centre and found that it did not perform satisfactorily and lifted after a short time. The City does not plan on using this product again. This product is quite costly at double the price of asphalt, and as there is no contractor in Brandon that services and installs this product, there is an assumption that it would be costly to bring a repair person to Brandon from Winnipeg.

Trustee Buri asked questions for clarification regarding the costs to the Division. It was explained that there would be no cost to the Division for installation, but upkeep and maintenance would be the responsibility of the Division. Trustee Sefton suggested an agreement with École Harrison Parent Council that would share repair costs. Liability was discussed and the Committee agreed it likes the idea of giving the product a trial. Mr. Clark will ask Rubber Paving Manitoba for references. The Committee decided it would seek more information, including how the product performs in Manitoba winters, add the topic to the next Facilities and Transportation Committee Meeting agenda, and update the Board on the discussion.

### **B) School Bus Purchase**

Mr. Ron Harkness, Supervisor of Transportation, spoke to this item and provided documents listing the capital and operating costs for fuel and miscellaneous charges comparing the diesel bus cost to the propane bus cost. It would take 8.2 years to break even on the higher priced propane bus. The BSD life cycle for a new bus is 12 years. The Secretary-Treasurer, Mr. Denis Labossiere, spoke on purchasing propane from Co-op at bulk rates and the potential further fuel savings by switching to a floating price from the current fixed price. Diesel and propane gas prices were discussed further.

Mr. Harkness spoke on the opinions of the bus drivers and students and he stated they love the propane buses due to their quiet operation, lots of heat and rare breakdowns.

The bus prices were discussed. Propane buses will cost \$136,600 and diesel buses are \$117,400. Mr. Labossiere spoke to the bus budget and noted that there is currently \$354,000 set aside for buses, and after subtracting the 2 propane buses that were just purchased, there is \$125,400 left to buy another propane bus. To stay within budget a diesel bus could be purchased, or \$11,200 can be taken out of the bus reserve to purchase the 3<sup>rd</sup> propane bus.

The Committee decided that the additional money will be taken out of the bus reserve to purchase a propane school bus and the Secretary-Treasurer will advise the Pupil Transportation Unit of BSD's decision.

### **C) Tender – Vincent Massey Science Lab**

There were three bids for this tender with Ben Wiebe Construction coming in with the lowest bid. The project construction start date is tentatively set for the end of May or first week in June, with the classrooms hopefully ready at school start-up.

#### **Recommendation:**

That the low Tender for the Vincent Massey Science Lab, as recommended by MCM Architects Inc., subject to the approval by the Public Schools Finance Board be accepted and the Architect be authorized to forward the tender to the Public Schools Finance Board for approval.

## **6. OPERATIONS INFORMATION**

### **A) Facilities Project Update**

The Director of Maintenance and Transportation, Mr. Mel Clark, provided verbal updates on the following projects:

- Crocus Plains Science Labs – waiting for the occupancy permit.
- Vincent Massey Roof – roof work is finished, metal and trim work is being finished.
- École Harrison roof is 60% complete.
- Waverly Park new classroom addition – the block walls are up.
- Meadows – foundation and footings have been poured and the block walls are going up soon.
- George Fitton Kindergarten classroom is on schedule
- Betty Gibson Grooming Room – the design submission has been sent to PSFB from MCM Architects.

### **B) Betty Gibson School – 2015/16 Modular Request**

Mr. Clark noted that PSFB has requested we provide our own consultants for this project and Mr. Clark and Mr. Labossiere suggested the use of Stantec from Winnipeg, as the Division has used their services in the past.

### **C) In-Camera Item – Operations matter.**

Trustee Sefton updated the Committee on a facilities matter.

## **8. NEXT REGULAR MEETING: Monday, April 27, 2015, 10:00 a.m., Boardroom**

**Facilities/Transportation Committee Minutes, March 23, 2015**

The meeting adjourned at 10:54 a.m.

Respectfully submitted,

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J. Murray, Chair

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S. Bambridge

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G. Buri

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M. Sefton (Alternate)



# BRANDON SCHOOL DIVISION

## Finance Committee Minutes

Thursday, March 26, 2015, 10:30 a.m.  
Boardroom, Administration Office

Present: M. Sefton, L. Ross, K. Sumner, D. Labossiere, E. Jamora.  
Regrets: Dr. D. Michaels.

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### 1. CALL TO ORDER:

The Finance Committee Meeting was called to order at 10:33 a.m. by Committee Chair Kevan Sumner.

### 2. APPROVAL OF AGENDA

Secretary-Treasurer, Denis Labossiere, added 1 In-camera item under review of monthly reports and 1 item under Operations Information.

The Finance Committee Agenda was approved as amended.

### 3. REVIEW OF COMMITTEE MINUTES

The minutes of the Committee meetings held on January 15 and January 26, 2015 were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

#### A) 2015-2016 Budget Process

A review of the Budget Process took place. Mr. Labossiere noted that the timing was tight between the Preliminary Budget Presentation and the January funding announcement from the Province. Mr. Labossiere suggested that the Capital and Maintenance per capita school allocation and division maintenance allocation be revisited next fall. Trustees agreed that they liked the process this year, where the budget is presented after the provincial funding announcement. Meetings with the public were discussed. The public is provided an opportunity before and after the budget to make presentations and speak to the Board. Trustee Sefton also noted that more people were in attendance at the BSD Budget Consultation than any other school division.

Discussions were held on surveys. Trustee Sumner spoke of a session he attended at the NSBA (National School Boards' Association) Convention in March 2015; the topic of the workshop was *Internal Crowdsourcing Software*.

Mr. Labossiere asked for feedback on the Summaries for budget requests. Trustee Sumner would like some supporting data and stats around requests (eg. waiting lists for schools). He wants it to be clearly communicated that we want to push further in the direction of database decision making and he would like to find a better way of engaging the public. Trustee Sefton noted that he liked the new format and that this was the best year so far in regards to the Budget process.

Mr. Labossiere noted that he appreciated the effort and teamwork of his staff, Senior Administration and the Board during the budget process. He noted that the Board was presented with more options for major capital expenditures this year to make the budget

more sustainable and he indicated the importance of putting funds in reserves for future capital projects to improve sustainability with future budgets.

The Committee reviewed the dates as per Policy 3001 and determined the budget dates for the 2016-2017 budget.

The Board Meetings in March 2016 were discussed and due to timing of the Special Levy requirement to municipalities, it was suggested that the 2016 Regular Board Meetings in March be changed, with Board Approval, to March 7 and March 21 instead of March 14 and March 28.

**Recommendations:**

- a) That the proposed budget dates for the 2016/2017 budget deliberations be as follows:
 

Wednesday, February 3, 2016	Special Board Meeting (Preliminary Budget)
Wednesday, February 10, 2016	Public Budget Consultation Forum
Tuesday, February 16, 2016	All-Day Budget Meeting
Monday, February 29, 2016	Special Board Meeting – Public Presentations
Monday, March 7, 2016	Final Budget Approval
  
- b) That the dates for the Regular Board Meetings in March 2016 be changed from the 2nd and 4th Monday of the month, to the 1st and 3rd Monday of the month.

**5. OTHER COMMITTEE GOVERNANCE GOAL ITEMS**

**A) Confirm Payments of Account (January and February)**

The Secretary-Treasurer reviewed the monthly reports for January and February with Trustees asking questions for clarification. The reports were accepted.

**B) Review Monthly Reports (January and February)**

The Secretary-Treasurer reviewed the monthly reports for January and February with Trustees asking questions for clarification. The reports were accepted.

The Secretary-Treasurer spoke to an In-camera matter and answered Trustee inquiries.

**6. OPERATIONS INFORMATION**

The Secretary-Treasurer spoke to an In-camera operations matter.

**7. NEXT REGULAR MEETING: Thursday, April 16, 2015, 10:30 a.m., Boardroom.**

The meeting adjourned at 12:25 p.m.

Respectfully submitted,

\_\_\_\_\_  
K. Sumner (Chairperson)

\_\_\_\_\_  
L. Ross

\_\_\_\_\_  
M. Sefton

\_\_\_\_\_  
P. Bartlette (Alternate)



# BRANDON SCHOOL DIVISION

## Education Committee Minutes

Tuesday, April 7, 2015 12:00 p.m.  
Boardroom, Administration Office

Present: P. Bartlette (Chairperson), S. Bambridge, G. Kruck,  
P. Bowslaugh (Alternate), Dr. Michaels, Superintendent,  
G. Malazdrewicz, Associate Superintendent.

Guest: Ralph Clark.

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### 1. CALL TO ORDER:

The Education Committee Meeting was called to order at 12:00 p.m. by Committee Chair Peter Bartlette.

### 2. APPROVAL OF AGENDA

The agenda was approved as circulated.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Committee minutes from March 10, 2015, were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

#### A) Strategic Direction "Student Health & Well Being" Ralph Clark, Physical Education Specialist, Barbara Miller, Principal, King George School, Stephane Touzin, Psychologist

Some of the highlights of the presentation are as follows:

- Health and Wellbeing is a part of the Brandon School Division 2014-2017 Strategic Plan, with a focus on Emotional (anxiety and depression) and Physical (physical activity and substance use) Health.
- The Committee has met and decided to go beyond the Schools and School Division. The committee has grown to include: School Social Workers, Psychologists, Prairie Mental Health, Anxiety Disorders Association, CATC, etc.
- Large meeting on October 15, 2015 where the results from the Youth Health Survey were presented by Marnie Wilson. The questions were asked: What is going well and what areas need improvement? Highlights from the meeting were the importance of School Services and to provide Information on available resources. This information was presented to School Administrators on November 18, 2015 at an SLC Meeting.
- June 9, 2015 the Committee will meet to discuss a 3 year plan. There will also be a Community Services Fair, Development of a Resource List (specific to students) and the development of a Healthy School Team.
- The Healthy School Teams will move through modules. The modules will be completed on-line with a focus on their schools, positive/negative.
- Schools can apply for funds from the Healthy Schools Steering Committee. Currently, \$22,000 is divided among the schools. Additional grants are available from Healthy Brandon.

- Co-Chairs to meet April 8, 2015 to plan for a healthy morning on April 15, 2015.

Trustee Barlette and Trustee Bambridge thanked Ralph Clark for his presentation and acknowledged the importance of having Health and Wellbeing as part of the Brandon School Division 2014-2017 Strategic Plan Overview.

## 5. **OTHER COMMITTEE GOVERNANCE MATTERS**

### A. **2015-2015 School Calendar:**

- Greg Malazdrewicz, Associate Superintendent, spoke to the Committee regarding the school calendar.
- There is a late start this year: September 8, 2015
- There are two changes in the calendar this school year:
  - 1) The PD from the first day of school has been moved to September 25, 2015
  - 2) There is a different utilization of time reflected in the dates for the Administration Days. This also coincides with the requirements on the Provincial Report Card this school year.
- February 26, 2016 has been set aside for the BYTE Conference.
- May 20, 2016 has been set aside for Wellness Day, guidelines to be issued from the Office of the Superintendent.

### **Recommendation:**

That the School Calendar for the 2015-2016 school year be established with the Christmas break occurring from December 21 to January 1, inclusive, and the ten (10) non-instructional days be five (5) professional development days and five (5) administrative days.

### B. **Education Committee Governance – Monitoring of Progress:**

- Dr. Michaels, Superintendent, spoke to the chart “Implementation of Board of Trustees Goals 2014-2017”. The chart will be updated with progress and brought back to the Committee.
- Trustee Kruck requested the outstanding agenda items be settled prior to moving forward:
  - a) Exercise for Disruptive Students (presentation by Ralph Clark).
  - b) Students of Aboriginal Heritage – Achievement Scores.

The Committee agreed to move the two items to the Education Agenda for May 2015.
- Discussion regarding the Exercise for Disruptive Students is held. The committee requests material to pre-read prior to the next meeting.

## 6. **STRATEGIC PROFESSIONAL LEARNING**

## 7. **BRIEFINGS ON DEVELOPMENTS IN EDUCATION**

No briefings included.

## 8. **OPERATIONS INFORMATION**

## 9. **NEXT REGULAR MEETING: Wednesday, May 13, 2015, 1:30 p.m., Boardroom.**

The meeting adjourned at 1:01 p.m.

Respectfully submitted,

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P. Bartlette, Chair

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G. Kruck

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S. Bambridge

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P. Bowslaugh (Alternate)

# Appendix "A"

March 23, 2015

Mr. Mark Sefton  
Chairperson Brandon School Division  
Board of Trustees  
1031 – 6<sup>th</sup> Street  
Brandon, MB R7A 4K5

Dear Mr. Sefton:

Please consider the following request to continue your support of the Division Wide Middle Year's Oratorical Event. This year's event takes place on May 6<sup>th</sup>, 2015 in the Lorne Watson Recital Hall at Brandon University.

This venue allows our participants the opportunity to focus on a communication skill that is highly sought after in today's job market where "co0mmunicating" well, is one major key to success.

A copy of last year's program and a breakdown of expenses is also included.

Finding sponsorship continues to be a great challenge and it is our hope that the BSD will offer to cover all costs that we incur to a maximum of \$500 per annum.

Costs to host such an event include:

Venue	\$100.00
Awards (plaque, shields, books, gift certificates)	\$325.00
Honorariums (3 judges - \$25 Lunch Gift Certificates)	<u>\$ 75.00</u>
Total	\$500.00

Current sponsoring bodies are the BSD, Diamond Jubilee 1960 IODE, Coles books, Brandon University.

In past years we have approximately 50 students directly involved in this event, representing most schools and Middle Year's classrooms from around the division.

Thank you in advance for your consideration. Any support can be forwarded to Waverly Park School.

Sincerely,



Bob Lee

Organizing Member of the Division Wide Oratorical Event

*OUR SINCERE THANKS:*

Contestants  
Introducers  
Parents  
Classmates  
Friends  
Teachers

*A HUGE THANK YOU TO OUR SPONSORS:*

**Diamond Jubilee 1960 IODE  
The Brandon School Division  
Coles Book Store  
Brandon University Ancillary Services**

*OUR ADJUDICATORS:*

Sheri Bailey  
Keli Boklaschuk

*THANKS TO:*

Avery Lockert - Live Video Streaming

for helping to make this  
Oratorical Contest  
such a successful event!

*Heather Morse  
- Oratorical Contest -*

*cc: [Signature]*

*Brandon School Division [Signature]*

Welcomes you

to the

Division - Wide  
Middle Years

Grade 5 & 6  
Grade 7 & 8

*Oratorical Event*

May 8, 2014

*cc: [Signature]*

# 2014 Presenters

Congratulations to all the school winners and runners-up

School	Speaker	Title	Introducer
Betty Gibson	Annie Lu	Friendship	Dana Schellenberg ✓
Meadows	Carter Gray	My Personal Comedian	Mia Giordani ✓
Kirkcaldy	Gina Stewart	You're Scared of What?	Brook Smith ✓
George Fitton	Ethan Tiel	Disney World	Charley Lindenbergh ✓
Green Acres	Makena Bergman	My Backyard	Daniel Newman ✓
J.R. Reid	Brooklyn Brugger	How to Drive People Crazy	Faith Aetudimu ✓
Waverly Park	Drayson Collyer	Being Canadian... EH	Marijka Popadynetz ✓
St. Augustine	Shae Gross	Living with a Teenage Sister	Laura Dyson ✓
Linden Lanes	Laimie Nichols	Everything I Would NOT Do...	Ella McLean ✓
New Era	Janis Kim	Self Confidence and Self Esteem	Maddie Hay ✓
Alexander	Lauren McEvoy	Daydreaming	Emily Tesarski ✓
Earl Oxford	Tiana Brown	Bullying	Darby Baker ✓
Riverheights	Kobe Lim	My Fears	Marith Been ✓
Riverview	Alexandra Johnson	The Meaning of Life	Jacob Cole ✓

→ winning speech ←

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# Grade 7/8

School	Speaker	Title
Meadows	Kalley Thompson	Bullying
Alexander	Tess Omeljanow	Canadian Stereotypes
Earl Oxford	Landen Danyuk	Brandon School Division Budget - Introducer: Sean Quinn
Alexander	Joshua Beaudin	Death of a Hero
O'Kelly	Dana Fraser	Stereotypes
Earl Oxford	Abby Grindey	The Mini Monster - Introducer - Sean Quinn
Betty Gibson	Aimee Schmidt	Pressures and Cheating
Betty Gibson	Ying Liang	Dreams
O-Kelly	Emma Wright	Irish Dance
Green Acres	Maddy Pryke	Speeches
New Era	Sharon Tan	Gay Marriage
Waverly Park	Meghan Little	Awkwardness of seeing Teachers in Public
Kirkcaldy	Jasmine Ramsey	What Teachers Do Outside of School
Green Acres	Alex Smale	Bullying
George Fitton	Bryne Battersby	The Effects of Bullying
St. Augustine	Jack Lumbard	Procrastination
Riverheights	Layne Ransom	Stuck in the Middle
St. Augustine	Alejandra Cruz Miron	D.P. <i>Asst. PR</i>
George Filton	Nash Martin	Right and Left Brain
Riverheights	Elayna Paddock-Thiessen	Belonging
Waverly Park	Maddy Brophy	Being a Girl
New Era	Emma Hayter	Pay it Forward
Kirkcaldy	Alicia Ramirez	15 Things I Don't Understand About Girls
Meadows	Bailey Smith	Myself



Brandon School Division

## École secondaire Neelin High School

1020 Brandon Avenue, Brandon Manitoba R7A 1K6 • Phone: (204) 729-3180 • Fax: (204) 726-5813

RECEIVED

MAR 26 2015

Office of the Secretary Treasurer  
Brandon School Division

March 26, 2015

## Appendix "B"

Dear Board Members,

The École secondaire Neelin High School Student Representative Council (SRC) has recently registered for the Canadian Student Leadership Conference (CSLC) which is to be held from September 22-26, 2015 in Halifax, Nova Scotia. Our students are quite excited to be participating in such an incredible conference and we're very excited to see what this experience can teach them.

The delegate fee for this conference is \$375 per attendee plus the cost of airfare (approximately \$900, additionally, per attendee). We are sending two student delegates, along with two teacher supervisors, which will incur a total cost of approximately \$5,100.

Mr. Adamski has committed some financial support from École secondaire Neelin High School (for substitute coverage); as well, some Neelin Student Representative Council funds will be used to cover a portion of the delegate fees. As the cost of this trip is quite high, we are hoping to further decrease the amount so that this amazing opportunity is accessible to, and affordable for, each of the students and their families.

The student delegates wishing to attend this conference are very dedicated, motivated, and enthusiastic individuals. They are terrific ambassadors and will represent École secondaire Neelin High School and the Brandon School Division well. We would appreciate the opportunity for them to participate in such an incredible event at a national level. The connections they will make, the ideas and passion they will experience, and the skills they will develop will help build student leadership (and spirit) in our school. We are requesting any financial support, made available by the Board, in order to offset this cost.

Thank you in advance for your time and consideration.

On behalf of the École secondaire Neelin High School Student Representative Council,

Kerri Malazdrewicz  
Student Council Teacher Advisor  
École secondaire Neelin High School

Jamie Harrison  
Student Council Teacher Advisor  
École secondaire Neelin High School



March 20th  
Office of the Superintendent  
Brandon School Division  
1031 6th Street  
Brandon, MB

Dear Doctor Donna Michaels,

My name is Samantha Shupe. I currently have a daughter in kindergarten at Betty Gibson School and another one starting in the fall!

I have recently reached out to the Block Parent Program of Manitoba, in hopes to bring it to Brandon. I am hoping to have the support of the Brandon School Division and the Brandon Police Service. We have already established a committee for the program and have received a lot of positive support from the Brandon community.

Our goal is to help our community feel safe. To lend a hand to those who feel bullied, hurt, ill or scared.

Our committee is:

Teresa Melnychuk- President, Block Parent Program of Manitoba

Samantha Shupe- Chair

Courtney Plett- Vice Chair/ Secretary

Kimberly Robinson- Treasurer

Sara Mclean- Registrar

Amy Skinner- Fundraising Director

Heather Lee- Assistant fundraising coordinator

I look forward to working with the Brandon School Division and hope to hear from you soon. Thank you for your consideration of the Block Parent Program.

Sincerely,

Samantha Shupe



# BRANDON SCHOOL DIVISION

## Report of Senior Administration to the Board of Trustees

April 13, 2015

### A. Business Arising for Board Action

- I. Presentations
- II. Human Resources
- III. Secretary-Treasurer
- IV. Superintendent of Schools
  - 1. Vincent Massey High School Off-Site Activity Request..... 1
  - 2. Crocus Plains Regional Secondary School Off-Site Activity Request..... 1
- V. Senior Administration Response to Trustee Inquiries

### B. Administrative Information

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  - 1. Green Acres School Break-In ..... 2
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*“Accepting the Challenge”*

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**This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.**

**Dr. Donna M. Michaels  
Superintendent of Schools/  
Chief Executive Officer**

## A. Business Arising for Board Action

### I. PRESENTATIONS

### II. HUMAN RESOURCES

### III. SECRETARY-TREASURER

### IV. SUPERINTENDENT OF SCHOOLS

#### 1. VINCENT MASSEY HIGH SCHOOL OFF-SITE ACTIVITY REQUEST

For Action.....G. Malazdrewicz

Vincent Massey High School has submitted an off-site activity request (attached as Appendix A for Board of Trustees consideration) for grades 9, 10, 11 and 12 students, from Vincent Massey High School to make a trip to France and Spain from March 28 to April 4, 2016.

Mr. Bruce Shamray, Principal, Vincent Massey High School; Mr. Greg Malazdrewicz, Associate Superintendent; and Dr. Donna Michaels, Superintendent of Schools/Chief Executive Officer have given approval for this trip. Approval from the Board of Trustees is respectfully requested.

**RECOMMENDATION:**

*That the trip involving grades 9, 10, 11 and 12 students, from Vincent Massey High School to make a trip to France and Spain from March 28 to April 4, 2016 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.*

#### 2. CROCUS PLAINS REGIONAL SECONDARY SCHOOL OFF-SITE ACTIVITY REQUEST

For Action.....G. Malazdrewicz

Crocus Plains Regional Secondary School has submitted an off-site activity request (attached as Appendix B for Board of Trustees consideration) for six (6) grades 10, 11 and 12 design drafting students, from Crocus Plains Regional Secondary School to make a trip to Brooklyn, Michigan from May 14 to May 17, 2015.

Mr. Mathew Gustafson, Principal, Crocus Plains Regional Secondary School; Mr. Greg Malazdrewicz, Associate Superintendent; and Dr. Donna Michaels, Superintendent of Schools/Chief Executive Officer have given approval for this trip. Approval from the Board of Trustees is respectfully requested.

**RECOMMENDATION:**

*That the trip involving six (6) grades 10, 11 and 12 design drafting students, from Crocus Plains Regional Secondary School to make a trip to Brooklyn, Michigan from May 14 to May 17, 2015 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.*

**V. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES**

**B. Administrative Information**

**I. HUMAN RESOURCES**

**1. PERSONNEL REPORT**

For Information..... B. Switzer

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent of Schools and Secretary-Treasurer since the last meeting.

**II. SECRETARY-TREASURER**

**1. GREEN ACRES SCHOOL BREAK-IN**

For Information.....D. Labossiere

I have received correspondence from the Supervisor of Facilities advising that Green Acres School reported an early morning break in on Thursday, March 19, 2015. A North door window was broken by the intruder(s) and entry was gained. The AAA monitoring station dispatched Paladin Security and the Brandon City Police. The Police searched the school and found two 13 year old females in the building. Police said it appeared they were trying to steal shoes. The girls were taken by police and AAA contacted the key holder for the site. The custodian arrived at 0156 hours and cleared security to leave at 0200 hours.

**III. SUPERINTENDENT OF SCHOOLS**

**1. *SCHOOL VISITS (MARCH 16 – MARCH 27, 2015)***

For Information..... D. Michaels

- School Update Meeting with Mr. Kelly Braun, Principal, Riverview School – March 17, 2015

## **2. SCHOOL INFORMATION – IMPLEMENTATION OF STRATEGIC PLAN 2014-2017**

For Information..... D. Michaels

### **A. ACADEMIC PREPAREDNESS**

#### **ACADEMIC PREPAREDNESS AT MEADOWS SCHOOL**

*Report prepared by Mr. Dave Lim, Principal, Meadows School*

Grade 5/6 students at Meadows have been working on an innovative project entitled *Kids for Health!* This project has been developed in conjunction with The Manitoba Scientists in the Classroom Grant Program.

The project centres around the creation of a website *Kids for Health!* (<http://kidsforhealth.weebly.com/>). The class has been studying about the human body, and has completed information on the human body systems, including building working models of the system of his or her choice. They have then worked with scientists/specialists to create guidelines for nutrition, routines, and exercise. The work they have done is accessible to other students and teachers, and the planners are included so that it may be replicated by another class.

The project addresses the areas of academic preparedness, 21<sup>st</sup> Century skills, technology and web design, as well as promotes wellness and community partnerships. Students have been provided with many opportunities for personalized learning throughout the project to help make the learning meaningful and relevant. They are incredibly pleased with the work they have done, and take great pride in their web site.

We have made contact with the Brandon University Bobcats, and they are willing to promote the web page once it is completed. We would also like the students to pitch the final product to Healthy Living in Brandon, to see if they will sponsor the purchase of a domain and sponsor the site.

The students have already learned a wealth of information about all topics studied, and have acquired valuable skills throughout the process. We look forward to their continued success as they complete the project!

#### Student Achievements

The theme of student activism is still going strong at Meadows School. Students are understanding that they can make a positive difference in their community and the world in which they live by taking action.

On February 10, 2015 the Meadows School Grade 5/6 Choir won the Betty Gibson Scholarship for being selected top performance by a Middle Years Choir at the Brandon Festival of the Arts.

On March 21, 2015, Meadows Y Revolution students rode for fellow student “Maddy” in the Westman Cerebral Palsy Stationary Bike Race, held at the Towne Centre. The Y Revolution members raised \$1,400.00 for the Cerebral Palsy Association on behalf of Maddy.

## **B. GLOBAL CITIZENSHIP**

### **GLOBAL CITIZENSHIP AT SPRING VALLEY COLONY SCHOOL**

*Report prepared by Ms. Jaclyn Hutchinson, Teacher, Spring Valley Colony School*

Education for Global Citizenship gives our students the knowledge, understanding, skills and values they need if they are to participate fully in ensuring their own, and others', well-being and to make a positive contribution, both locally and globally. We are providing our students opportunities and lessons that involve them fully in their own learning through the use of a wide range of active and participatory learning strategies and lessons. These engage students while developing confidence, self-esteem and skills of critical thinking, communication, co-operation and conflict resolution. These are all steps in improving motivation, behaviour and achievement across the school. It is related the curriculum as a whole, all abilities and all ages. It includes the whole school, as it is a perspective on the world shared within the school, and is applied not only in what is taught and learned in the classroom.

At Spring Valley Colony School, the age/grade range and integration used in delivery of courses allows us to incorporate global citizenship in many ways. Teaching rights, responsibilities, needs, and wants and being able to depict such, and mapping skills (local and worldwide) beginning in the early grades. Studying life on different continents (compare and contrast) and individual study of a global region of their choice is occurring in the middle years. We recently started a “pen pal” program with the English as Additional Language (EAL) students from Vincent Massey. The students are researching where their pen pal is from and important details about the country that their pen pal is from. The Vincent Massey students will exchange letters with our students and share culture, language and EAL development skills.

The students have shown an interest in geocaching and will be participating in creating their own using a *Global Positioning System* (GPS) receiver or mobile device and other navigational techniques to hide and seek containers. With the help of Ralph Clark, the middle years students will create a cache of their own. This will be taking place in April/May. We will be keeping track of the logged visits.

In connection with Day of Pink and as part of our school initiatives we have been discussing bullying and how to prevent and detect; discussing tolerance and acceptance, and focusing on how making positive choices can contribute to the community. The students have had opportunities to mentor the younger students, developing photo stories, role playing different situations that may arise in school and social settings, not only in our school community but awareness of global issues in other parts of the world.

## C. HEALTH AND WELLBEING

### HEALTH AND WELLBEING AT GEORGE FITTON SCHOOL

*Report prepared by Ms. Gail McDonald, Principal, George Fitton School*

*George Fitton School's Student Leadership Team* is made up of twenty five students, grades 5 to 8. In March 2015, five of these students had the opportunity to attend a two-day workshop entitled, *RespectED Beyond the Hurt*, which is a bullying prevention program facilitated by the Canadian Red Cross. At the workshop, students were trained as *youth facilitators*. Through activities, videos, and discussions, students learned:

- the dynamics and effects of bullying, harassment, and discrimination;
- how youth can use their personal power to resolve and prevent these problems; and
- how to find and use resources to respond to bullying and harassment, including cyberbullying.

During the first week of April, our *RespectEd Youth Facilitators* will share their learning with all grade 5 to 8 students. They will be visiting classrooms and leading others in activities and discussions focused on bullying prevention strategies. The Leadership Team has also decided to have a "Week of Pink," instead of the traditional "Day of Pink." They plan to host a poster contest to share and promote bullying prevention strategies among all students, Kindergarten to Grade 8. Other activities led by the Student Leadership Team, related to *Health & Wellbeing*, include:

- *Spirit Teams* – ongoing activities designed to encourage teamwork, develop school community, and promote a sense of belonging among all students;
- *Social Club* – ongoing club at recesses to develop student friendships and promote self-esteem; and
- Currently in the preliminary stages of planning a grade 7/8 Wellness Day; some of the proposed ideas for this event include yoga, self-defense lessons, sweat lodge, mental health presentation, etc.

#### Student Achievement: 2015 Western Manitoba Science Fair

CATEGORY	STUDENT & PROJECT NAME	ACCOLADES
Grade 1/2 Individual Regular	Pacey Marks: "Soda Pop Surprise"	Gold <ul style="list-style-type: none"><li>• Diamond Jubilee (1960) Chapter IODE Book Award - \$50 gift certificate for books plus framed certificate</li></ul>
Grade 3/4 Individual Regular	Leah Hausermann: "Bacteria"	Silver

Grade 7/8 Individual Regular	Grayson Turner: “Thermo Electric Generator”	<p style="text-align: center;">Silver</p> <ul style="list-style-type: none"> <li>• Honourable Mention from Manitoba Hydro (Energy &amp; You Awards)</li> </ul>
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### 3. DIVISIONAL INITIATIVES

For Information..... D. Michaels

#### A. ACADEMIC PREPAREDNESS

##### **PRINCIPAL/LEADERSHIP PREPARATION PROGRAM – SESSION 17: STUDENT ADVOCACY / MARCH 17, 2015**

*Report prepared by Ms. Sherry Baker, Acting Vice Principal, George Fitton School and Participant, Principal/Leadership Preparation Program; and Mr. Jaime Lombaert, Principal, Green Acres School and Co-Chair Principal Leadership Preparation Program*

Presenters: Mr. Greg Malazdrewicz, Associate Superintendent; Ms. Marsilah Pierson, Resource Education Specialist; Ms. Veronica M. Adams, Vice Principal, École secondaire Neelin High School; and Ms. Lena Boisjoli, Vice Principal, École New Era School

Ms. Adams began the session with the following questions: What is student advocacy? What does it mean? This led to a thought provoking discussion around equity and equality, identifying appropriate learning outcomes, individualized learning outcomes, and differentiated instruction.

Ms. Pierson continued the session with videos and discussions focused on *Inclusive Education* and *Appropriate Educational Programming*. She referred all participants to the following Brandon School Division policies:

- Policy 1001.1 Equity
- Policy 4044 Appropriate Education Programming
- Policy 4044.3 High Ability Learner Enrichment Programming
- Policy 4044.4 Response to Intervention

Ms. Peirson also spoke to the group about *inclusion* – what it is, what it isn’t, and what it looks like.

Mr. Malazdrewicz explained the workings and purpose of legislation (provincial and federal) and its impact on school policies and procedures with regards to Appropriate Educational Programming and inclusion.

- Manitoba public schools are governed by *The Public Schools Act* and The Education Administration Act
- The Public Schools Act and The Education Administration Act are based on *The Canadian Charter of Rights and Freedoms*

- Amendments to the Public Schools Act includes *Appropriate Educational Programming* which provides the regulation to guide policy and programming for **all** students, particularly those with special needs

Ms. Boisjoli led the group in a discussion about societal changes and the impacts on education. One of the topics that came up in this discussion focused on technology – how it has changed our methods of teaching, learning, and interacting with one another. This led to conversations around learning outcomes and how these too could change as society changes.

As a group, we brainstormed Advocacy in Action at Brandon School Division (Learning Support Services, PAST, Tell Them From Me Survey, English as an Additional Language, Aboriginal Education, etc.).

The session concluded with a review and discussions on the articles contained in the *Convention on the Rights of the Child*, and how these connected to Student Advocacy.

Overall, Session 17 was informative and thought-provoking. Discussions, activities, and videos made for an engaging session.

#### **4. ADMINISTRATIVE AND STATISTICAL INFORMATION**

##### **SUSPENSIONS**

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Crocus Plains	5 total	1 – 30 day 1 – 5 day 3 – 5 day	Weapons Assaultive Behaviour Unacceptable Behaviour
King George	1 total	1 – 5 day	Weapons
Neelin	4 total	1 – 10 day 1 – 30 day 1 – 3 day 1 – 5 day	Weapons Weapons Unacceptable Behaviour Unacceptable Behaviour
Vincent Massey	4 total	1 – 3 day 1 – 4 day 2 – 30 day	Unacceptable Behaviour Unacceptable Behaviour Drug and Alcohol Policy

## 5. COMMUNITY CONNECTIONS

For Information..... D. Michaels

### BRANDON COMMUNITY DRUG AND ALCOHOL EDUCATION COALITION MEETING / MARCH 5, 2015

#### Present:

Addictions Foundation of Manitoba  
Brandon Ministerial Association  
Brandon Police Service  
Brandon School Division

Lorri Mathieson  
Dwayne Dyck  
Inspector Doug Thompson  
Greg Malazdrewicz  
Mathew Gustafson  
Bruce Shamray  
Michael Adamski  
Rick Stallard  
Marcy Roziere  
Angela McGuire-Holder  
Trustee Sherilyn Bambridge  
Chris Bromley  
Richard Greer  
Joel Dumont

Child and Adolescent Treatment Centre  
Community Development Department  
Probation Services

#### Regrets:

Addictions Foundation of Manitoba  
Assiniboine Community College  
Brandon Friendship Centre

Brandon Police Service  
Brandon School Division

Brandon University  
CFB Shilo

Child and Family Services  
City of Brandon  
Family Services and Labor  
Prairie Mountain Health  
Teen Challenge

Julie Hockley  
Caley Strachan  
Gail Cullen  
Mavis Canada  
Chief Ian Grant  
Dr. Donna Michaels  
Trustee Mark Sefton  
Trustee Peter Bartlette  
Karen Doty-Sweetnam  
Al Zwicker  
Elaine Desbiens  
Breanna Dick  
Mayor Rick Chrest  
Mark Hewins  
Dolores McGregor  
Kim Lowes

#### Welcome and Agenda Review

Mr. Malazdrewicz welcomed everyone to the meeting. The minutes of the October 26, 2014 meeting were reviewed. No changes or omissions were noted.

## Coordinator's Report (including Youth Revolution)

Ms. McGuire-Holder's report is attached as Appendix C.

- Meadows students are participating in the Cerebral Palsy Big Bike Race, geared toward supporting a student in their school
- Day of Pink kick off will take place April 6 at Meadows, April 7 at Earl Oxford, and many events being held at various schools on April 8
- The Y-Revolution website is now linked through the Brandon School Division website. Ms. McGuire-Holder is working to get it to look like a school webpage so it will be easily found by people who are "Googling" Y Revolution

## Tell Them From Me Data Presentation

Ms. Wilson presented on the Tell Them From Me (TTFM) data.

- It was questioned as to how students are surveyed re: use of drugs, smoking, gambling. Ms. Wilson explained the following from the TTFM survey:

Drug / Risky Behaviour:	Definition of users:
Tobacco Use	Students who use it occasionally (but not every day) or at least once every day.
Marijuana Use	Students who use it occasionally (but not every day) or at least once every day.
Glue or inhalants	Students who have ever used it.
Steroid pills or shots	Students who have ever used it.
Ecstasy, crystal meth, heroin or cocaine	Students who have ever used it.
Alcohol	Students who have consumed alcohol once or more over the past 4 weeks.
Gambling	Students who have gambled 3 or more times in the past 4 weeks.

- Has prevalence of substance use changed over the past five years? This cannot be answered at this point as:
  - different schools have participated over the past years,
  - different grades have been surveyed; and
  - different questions have been used over the years.It will be good to be able to monitor consistent information over time.
- Brandon School Division was doing TTFM surveys before the Province was involved. The Province has now started using TTFM so that they can gather provincial data. This is beneficial to Brandon School Division as Brandon School Division can now get a lowered rate on the license. The provincial focus is more on bullying. Brandon School Division will continue with questions from all areas of the survey.

- EAL language level or translation – there has been a lot of conversation on how to include the Stage 1 level learners. Because of anonymity, schools do not want to use a translator. There are no concerns with Stage 4/5 learners understanding the questions. Stage 2/3 learners are able to participate although the responses are not always consistent.
- Students are able to opt out of completing the survey. It took a bit of time to earn the trust of the students until they saw that their results were anonymous and there were no negative ramifications on responses.
- Surveys are done at the school and completed in an allocated block of time. A letter is sent home to parents explaining what the students will be seeing regarding the questions that are asked.
- The Brandon School Division initiated using the TTFM survey as a result of the outcomes in the Youth Health Survey that was completed in 2006. The initial results of the Youth Health Survey included a section on risky behaviour regarding drug and alcohol use. It was uncertain if the Youth Health Survey would be continued, so Brandon School Division started using the TTFM through the Learning Bar to get a student's perspective regarding bullying, drug and alcohol use/abuse, health and wellbeing.
- The only downfall of the data collection and reporting is because the survey is done anonymously, staff aren't able to help specific students that may be in need of support.
- The percentage of total students surveyed is seventy five to eighty (75 – 80) percent of grades 7 to 12 students across the Division. It is a well-represented sample size.

### Partner Updates

#### Addictions Foundation of Manitoba

- Ms. Hockley is still the acting CEO
- AFM has been working through staff changes
- Family programs are still available. Parents are able to call directly to AFM to connect with a worker if they so choose
- Parent information sessions will be starting again in April
- Seems to be a lot more request for presentations
- Higher demands for AFM workers to be in the schools
- Looking at ways to reduce wait times

Assiniboine Community College – no report

Brandon Friendship Centre – no report

#### Brandon Ministerial Association

- Betty Gibson and Vincent Massey schools have been used for events
- Two hundred students involved in programs on a weekly basis
- Started to run workshops on professional development days
- Structured four days a week literacy program ran through the summer

- Students outdoor activity programs in Argyle Courts area

#### Brandon Police Service

- Inspector Thompson gave regrets for Chief Grant
- An overview was provided on the Community Mobilization Project

#### Brandon School Division Schools

- A number of senior high school suspensions that were dealt with from November to January this year were dealing with weapons
- Seeing a lot more students who are under the influence or in possession of drugs
- The common message being shared at grade group meetings throughout the schools is that no weapons of any sort will be tolerated in the school

#### High Schools

##### Crocus Plains

- Y Revolution groups encompasses the TADD (Teens Against Drunk Driving) and SWAT (Students Working Against Tobacco) team
- Upcoming activities include: a mock crash, Stomp Out Stigma, and Day of Pink
- The number of incidents regarding drugs and alcohol have decreased compared to last year. This year suspensions are more related to being under the influence where last year was more trafficking
- First year in four years that there were suspensions for alcohol use
- There is a significant increase in the number of students using e-cigarettes. Students cannot use the e-cigarettes on school property but like to show them off

##### Neelin

- Worked with AFM to coordinate services for Upper Deck – pilot project at this point
- Good start to Semester 2
- Working on registrations for the 2015/2016 school year
- Started a breakfast program in February. Food items are available from 8:00 to 8:50 a.m. for all students
- Active SWAT group. On March 24 the SWAT group will be doing a presentation to Waverly Park students
- Aboriginal Student Leadership group has joined Y Revolution
- There are a number of classes who will be going to the Human Rights Museum. Trying to have some students from Upper Deck be able to attend as well
- Annual Wake-a-Thon will be held on March 19
- The Student Volunteer Club worked at the Samaritan House
- TADD group will attend the Respect For Life Conference

##### Vincent Massey

- A lot of similar programs at Massey
- Alcohol is still the drug of choice

- Suspensions related to drugs and alcohol are mainly regarding marijuana use
- A school drug search in December turned up nothing
- Ninety (90) percent of threatening behaviour/bullying is being done during unstructured times – noon hour, after school

#### Elementary/Middle Schools

- Earl Oxford
  - Initiatives echo Y-Revolution activities
  - Hosting a one day HATELESS Tour
  - Day of Pink in April
  - Classes are touring the Human Rights Museum
  - Constable Dana McCallum has done presentations for students grades 4 to 8 regarding bullying. Constable McCallum is always readily available to come to the school
  - Working on grade 8 to 9 registrations which is always an exciting time for the school
- Meadows
  - Also hosting a one day HATELESS Tour
  - Day of Pink in April
  - Students are participating in the Cerebral Palsy bike race. There is a student at the school with Cerebral Palsy that they are supporting
  - Students involved in Beyond the Hurt
  - School is very involved with Y Revolution
  - Involved in MADD (Mothers Against Drunk Driving) program
  - The school appreciates Constable McCallum and her presentations she has done for students. She has done a lot of presentations around social media
  - First year for breakfast program at Meadows. There are forty-five (45) students in the program and around thirty-five to forty (35 to 40) that attend regularly
  - The snack program runs twice a day with sixty to seventy (60 to 70) students that regularly attend
  - Meadows School Youth Revolution team is highly involved in local and global humanitarian projects. Their philanthropic work has been recognized by the Free the Children (as part of being a We Act school) and as such they were awarded a school speaking tour and leadership workshop *Free the Children Potash Corp. Food Security Speaking Tour*

Brandon University – no report

CFB Shilo – no report

Child and Family Services – no report

City of Brandon – no report

#### Community Development Department

- Not able to open the Youth Center yet as the City has been unable to find a Coordinator. The City has committed to two years funding for the Community Coordinator. Grants monies received would be for programming
- Youth activity centers will open again in summer: east side serving students ages 9 to 15, south center serving students ages 7 to 9; and the new center serving students ages 9 to 15 – Monday to Friday afternoons
- Lighthouse Program continues in nine locations, ending the end of March
- Children and Youth Opportunities Program – looking at a community based project for students ages 13 to 18, three hours per week for ten weeks
- Senior Summit being held next week through Healthy Brandon. This is open to the public being held on March 12 at 2:30 p.m.

Family Services and Labor – no report

Prairie Mountain Health – no report

#### Child and Adolescent Treatment Centre

- Youth Anti Stigma Conference on mental health is coming up
- Youth Wellness Day will be held the week prior to the conference
- Looking at expanding the Teen Health Clinic into the Youth Center in the evening

#### Probation Services

- AFM comes in twice a week to meet with clients

Teen Challenge – no report

#### Next Meeting Date

Thursday, May 28, 2015

9:00 – 11:30 a.m.

Brandon School Division Administration Office

## **BRANDON UNIVERSITY / BRANDON SCHOOL DIVISION MEETING / MARCH 26, 2015**

Present:

Brandon University: Dr. Heather Duncan, Scott Lamont, Tom Brophy  
Brandon School Division: Gail MacDonald, Linda Jameson, Mathew Gustafson,  
Michael Adamski, Greg Malazdrewicz

### Enrolment Considerations and Space Utilization

Greg Malazdrewicz provided an overview of current enrolment, as well as short and longer term forecasts. Insight on the nature of the growth and its distribution throughout our school population was also provided.

### Transition Year Program

Brandon University (BU) shared their interest in understanding the post-secondary plans of Brandon School Division (BSD) students both short and long term. They expressed interest in exploring programming opportunities around dual credits. Mathew Gustafson and Michael Adamski shared some areas where BSD – BU exchanges were already up and running and where some possibilities existed.

Graduation numbers from BSD were shared as BU was exploring how more information on graduating students might be collected or accessed – this could be of value to other institutions as well.

Some conversation around potential leadership development and scholarship opportunities were discussed both from BU and BSD perspectives. Non-traditional student engagement models such as Career Trek were shared as a successful strategy. Mr. Brophy will want to discuss this further at a future meeting.

Further conversation on Professional Development for Teachers was not discussed as time ran out. As subsequent meeting will be set up, possibly, late April.

Mission: *Emphasis on the prevention of harm from the rise of drugs and alcohol through students' choice of positive lifestyles. This is being accomplished through education, life-style wellness activities, community outreach and charitable humanitarian endeavors.*

Theme: *Pay it Forward: Home, School, Community*

Creating cohesive, spiral support opportunities for schools and students to support and enhance our children's protective factors against the use of drugs, alcohol and other risk-related behaviour – *such as creating a sense of "community" belonging.*

### YR Events (highlights):

- Katie's Book Drive for Samaritan House Christmas Hampers
- BSD Budget Consultation (4 YR schools)
- BYTE conference: 25 YR (Gr. 5-8 volunteers- 8 YR schools involved)
- "Helping our Northern Neighbours" food Drive- Neelin YR team- they also took the initiative to ask the teachers attending BYTE to participate
- Bully Prevention Week & Day of Pink kick off Event: Flo and the *Hateless* Tour: Tour includes musician Flo, a Mental Health & Wellness speaker (Anna Morgante) as well as youth engagement speakers. This Tour is being extended to all grade 5-8 students in YR schools. Monday April 6 & Tuesday April 7<sup>th</sup> (4 school performances)
- MADD School tour presentations- 10 YR schools signed up (March 23-27<sup>th</sup>). Funds for costs of presentation from Safe Communities Brandon Grant.
- Year end "Change makers" celebration (June 3<sup>rd</sup> 2015- venue TBA)
- Community Heroes (Card writing campaign)- pilot school: Ecole Harrison, Earl Oxford School
- We Day- We are now registered as a We Act Educational Partner (along with 26 other Manitoba School Divisions)
- Personal Care Home Outreach projects: Students writing and delivering handmade Christmas & Valentines cards to seniors. Riverheights YR made 138 cards!
- New group: Neelin Aboriginal Student Council now are YR members
- SWAT presentations to YR elementary schools (Crocus YR group)
- Brandon Festival of the Arts- Dance Showcase- present scholarship awards

### YR Community Partnership projects

- Canadian Red Cross: Beyond the Hurt Bullying prevention & awareness program Grant Project (YR/United Way/Red Cross Respect education coordinator)
- Training Partner with The Canadian Red Cross and their Respect Education programs (E.g. Beyond the Hurt)
- "*Human Rights Day Project*" & "*Human Rights Day Arts Infused Project*"- City of Brandon (Community Development – Community Services)/YR EO &LL/Manitoba Human Rights Commission/Art Gallery of South Western Manitoba/Rotary Club (Sunset)
- Brandon University Psychiatric Nursing practicum students and YR schools

- New Comer Youth Gathering (Joanna Ford BSD EAL Specialist- BSD/ Premier's Advisory Council on Education, Poverty and Citizenship/ YR)
- Preventing Drug & Alcohol & Risk Related Trauma in Youth (P.A.R.T.Y) program – Prairie Mountain Health /Crocus YR/Neelin YR/ VM
- Valleyview Aboriginal Beading Quilt project (Valleyview YR & Gr. 5/6 classes/Community Elders/ Amie Martin/Kiwanis Club)
- Community Heroes project- YR Coordinator/local artists (Harrison & Earl Oxford YR)
- WCGtv: parent session project now started
- SPIN: Grade 10 Wellness Day. MC will be Delton Kreller (CrocusYR student)
- Buddy Benches – Earl Oxford YR Project & Kiwanis Club/YR (in the spring)

### **YR volunteering in the Community**

- Light Up the World Purple @ Brandon University (2 YR schools)
- Holiday Magic Coat Check (5 YR schools)
- Jingle Bell Walk for Arthritis (7 YR schools)
- Healthy Brandon- Free Community Skate Party (6 YR schools)
- Chamber Luncheons (7 YR schools). Monthly Chamber luncheons (with YR students). are focused on creating a – *sense of Community Involvement* for themselves and the YR program in general.
- CNIB Christmas Wrapping volunteer (2 YR schools & YR Youth Ambassador)
- Brandon School Division Public Budget Consultation (4YR schools)
- Westman Baby Fair (May)
- Brandon Festival of the Arts (1 YR School)

### **Youth Revolution School Site & School Community volunteer Projects:**

- Bike Race for Cerebral Palsy (YR school is in putting in a team)
- We Bake for Change (selling cookies \$0.25 and raised \$300!)
- Collecting soup labels to use towards the purchase of meals for children overseas.
- Volunteering at Helping Hands Soup Kitchen regularly
- Volunteering at Samaritan House regularly
- High school (Crocus) YR also run the SWAT activities which have extended their presentations to the YR elementary schools
- Organize Farm 2 School fundraiser
- Organize school Christmas gift “re-store”
- We Scare Hunger – food bank donations (October: 11 YR schools involved)
- High School Registration Parent Information Night volunteers
- Christmas Concert Volunteers
- Canadian Tire \$ Toy Drive (Westman Traditional Christmas Dinner)
- “Movember” YR student initiative/awareness campaign
- Family Fun Night volunteers
- In school tutoring program
- High School Open House volunteers

Classroom YR initiatives (examples):

- Caring & Bearing (stuffed toy drive )
- Waste reduction Challenge
- Tree planting with ACC
- Plastic bag Challenge
- Creating Warm & Safe Pet care blankets~in progress

**Community events (YR representation)**

- Transgender Day of Remembrance Service (with Mr. Sefton and Mrs. Bowslaugh)
- Kiwanis 100<sup>th</sup> anniversary Dinner celebration
- Prairie Mountain Health Blue Monday Event
- United Way Touchdown luncheon
- Chamber of Commerce AGM
- Brandon Festival of the Arts: Dance Showcase Awards (presenter)

**YR presentations (Community & BSD):**

- SPIN network presentation
- Brandon Area Community Foundation (YIP program, possible future granting/project partnerships)
- Kiwanis (Sunrise)Club- Presentations
- Drug & Alcohol Coalition presentations
- BSD Trustee Board Meeting Presentation
- Sunrise Credit Union
- Brandon University (Chair of the Graduate Program in Education/Associate Vice-President of Student Services and Enrolment Management)
- Brandon Sunset Rotary Club (Interact club)- meeting
- Shelter Box Disaster Relief committee- meeting with representatives

**Community Meetings & Community Event YR Displays:**

- Brandon Festival of the Arts (new committee member)
- Brandon University Anti-bullying society (Light up the World Purple YR display )
- Westaway Bay Community House meetings
- United Way- funding application meeting
- Canadian Red Cross: Beyond the Hurt partnership meetings
- BACF (meeting with Board members)
- Brandon Healthy Families committee- overview of YR program
- SPIN gr. 10 Wellness committee
- Sunrise Credit Union- funding meeting
- Friends of Education Committee

**\*\*\*Additional areas of work:**

- Increase individual YR school participation
- SWAT (April Age) training with Crocus YR group

- Putting forth applications for volunteer service awards for our YR students (e.g. Premiers Volunteer Service Award)
- Advocating for recognition/divisional and community for our YR BSD “Change Maker” students and their initiatives: e.g. Katie Wilson, Meadow’s School YR group, Jamie (LL) *Jump for a Cure* project
- Supporting YR teachers/counsellor with their planned Wellness events
- Foster and Support student participation in local, provincial and international contests as applicable and relevant to the YR mission & vision.