# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MAY 25, 2020.

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| **TRUSTEES PRESENT:** | L. Ross, Chairperson | |
| **TRUSTEES VIA TELECONFERENCE:** | S. Bambridge, Vice-Chairperson | P. Bartlette |
| | D. Kejick | K. Fallis |
| | J. Murray | |
| **ALSO PRESENT:** | M. Casavant, Superintendent/CEO | |
| | D. Labossiere, Secretary-Treasurer | |
| | K. Rance, Live Streaming Video Operator | |
| **VIA TELECONFERENCE:** | M. Gustafson, Assistant Superintendent | |
| | E. McFadzen, Assistant Superintendent | |
| **REGRETS:** | L. Letain | |

The Chairperson called the meeting to order at 6:35 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

### 1.01 Approval of Agenda

Trustee Bambridge added one (1) In-Camera item to the agenda.

Trustee Ross added two (2) items to In-Camera.

Mr. Murray – Mr. Bartlette
That the agenda be approved as amended.
Carried.

### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held May 11, 2020 were circulated.

Ms. Bambridge – Ms. Fallis
That the Minutes be approved as circulated.
Carried.

Ms. Kejick – Ms. Fallis
That the Board do now resolve into Committee of the Whole In-Camera. (6:36 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

## 2.00 IN CAMERA DISCUSSION:

### 2.01 Student Issues
**- Reports**
**- Trustee Inquiries**

### 2.02 Personnel Matters
**- Reports**
a) Confidential #1 – Personnel Report was presented.

- **Trustee Inquiries**
b) Trustee Bambridge requested information on a Student Matter. Dr. Marc Casavant, Superintendent/CEO, answered Trustee questions.

### 2.03 Property Matters/Tenders
**- Reports**
**- Trustee Inquiries**

### 2.04 Board Operations
**- Reports**
a) Trustee Ross provided information and discussed a Board Operations Matter with Trustees.
b) Trustee Ross spoke on a Board Operations Matter and received Trustee feedback.

**- Trustee Inquiries**

Ms. Bambridge – Ms. Fallis
That the Committee of the Whole In-Camera do now resolve into Board. (7:01 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement.

## 3.00 PRESENTATIONS AND COMMUNICATIONS:

### 3.01 Presentations For Information

### 3.02 Communications For Information

### 3.03 Communications For Action

## 4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the May 25, 2020 Report of Senior Administration:

- Administrative Information
  - Information Items
    - Scholarship Agreement Addition and Changes for the 2019-2020 School Year.
  - Presentations
    - Monitoring Report on Board Governance Goal 2 – Education and Community Relations – K. Rance and Dr. Casavant
    - Graduation 2020 – M. Gustafson

Ms. Bambridge – Mr. Bartlette
That the May 25, 2020 Report of Senior Administration be received and filed.
Carried.

Trustee Ross thanked Ms. Kathy Rance, Communications Coordinator, for the great work that she has been doing overall, but particularly during the COVID-19 situation. Ms. Rance has stepped up and is doing great work for the Division.

## 5.00 GOVERNANCE MATTERS

### 5.01 Reports of Committees

a) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on May 19, 2020 was circulated.

Mr. Murray – Ms. Kejick
That the Report be received and filed.
Carried.

b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on May 19, 2020 was circulated.

Trustee Bartlette asked Mr. Labossiere to speak on what is going forward right now with Maryland Park School. Mr. Labossiere responded that Maryland Park School has had site meetings as recently as two weeks ago. Some of the sub-trades are back on site and the General Contractor is still working to bring all previous sub-trades that were working on the project back on site. They have contracted out with some local businesses and brought back some individuals who used to work with the previous General Contractor. The project is moving along and he anticipates receiving construction updates in the next week or two. The school's scheduled opening date is January 2021.

Mr. Bartlette – Mr. Murray
That the Report be received and filed.
Carried.

**5.02 Delegations and Petitions**

**5.03 Business Arising**
**- From Previous Delegation**
**- From Board Agenda**
**- MSBA Matters**

a) e-bulletin – May 13, 2020

**5.04 Public Inquiries (max. 15 minutes)**

**5.05 Motions**

37/2020 Mr. Bartlette – Ms. Bambridge
The Board finds the monitoring report on Finance and Facilities Goal #2 – *"Continue to explore and develop the use of new and existing learning spaces in Brandon School Division to support current and future programming, with an emphasis on safety, security and access." to be acceptable.*
Carried.

LATE MOTIONS:
38/2020 Mr. Murray – Ms. Kejick
That the new Board Policy #16 – *Appointment of Signing Officers,* be adopted as presented.
Carried.

39/2020 Ms. Bambridge – Mr. Bartlette
That the annual Resolution Appointing Signing Officers, be approved as presented.
Carried.

**5.06 Bylaws**

Mr. Murray
**By-Law 3/2020**

2nd Reading:
That By-law 3/2020 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2020 to June 30, 2021 be now read for a second time, having been first read on May 11, 2020.
Carried.

**5.07 Giving of Notice**

Ms. Fallis
I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 4/2020, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

## 5.08 Trustee Inquiries

## 6.00 ANNOUNCEMENTS

a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, June 8, 2020, Boardroom.

**Due to COVID-19:**

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx

## 7.00 ADJOURNMENT

Ms. Fallis – Mr. Bartlette
That the Board do now adjourn (7:32 p.m.)
Carried.

Chairperson

Secretary-Treasurer