BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, MAY 27, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner (arrived at 6:50 p.m.).

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:04 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) In-Camera items to the agenda.

Trustee Ross added four (4) items for In-Camera.

Trustee Montague added one (1) item for In-Camera.

Mr. Bartlette – Ms. Letain
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held May 13, 2019 were circulated.

Ms. Fallis – Ms. Kejick
That the Minutes be approved.
Carried.

b) The Minutes of the Special Board Meeting held May 24, 2019 were circulated.

Mr. Murray – Mr. Montague
That the Minutes be approved.
Carried.

Ms. Bambridge – Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (6:06 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues
- Reports
- Trustee Inquiries

2.02 Personnel Matters
- Reports
a) Confidential #1 – Personnel Report was presented.
b) Dr. Marc Casavant, Superintendent/CEO, provided an update on a Personnel Matter.
c) The Superintendent/CEO provided information on a Personnel Matter.
d) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel matter.

- **Trustee Inquiries**

2.03 Property Matters/Tenders
- Reports
- Trustee Inquiries

2.04 Board Operations
- Reports
a) Trustee Ross provided information on a Board Operations Matter.
b) Trustee Ross discussed a Board Operations Matter with Trustees and received Board direction.
c) Trustee Ross and the Superintendent/CEO spoke on a Board Operations Matter.
d) Trustee Ross discussed a Board Operations Matter with Trustees.
e) The Secretary-Treasurer provided information on a Board Operations Matter and received Board direction.
f) Trustee Montague spoke on a Board Operations matter.

- Trustee Inquiries

Mr. Montague – Ms. Letain
That the Committee of the Whole In-Camera do now resolve into Board. (6:58 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the May 27, 2019 Report of Senior Administration:

- Celebrations
  - Our Journey Event – May 23, 2019
  - Student Achievements in Physics – Vincent Massey High School
- Presentations
  - Educational Technology Specialist – B. Wyzlic
  - Continuous Improvement at Kirkcaldy Heights School – J. Lombaert, N. Koroluk, R. Lovegrove, N. Lloyd, K. Perkins, D. Lamirande, K. Baker
  - Monitoring Report on Board Governance Goal 2 – Education and Community Relations – T. Curtis and Dr. Casavant

Ms. Bambridge – Mr. Murray
That the May 27, 2019 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on May 21, 2019 was circulated.

Mr. Sumner – Mr. Montague
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation

Trustee Ross responded to the May 13, 2019 delegation from Mr. Peter Buehler, President, Brandon Teachers Association, regarding staffing and programs for the 2019-2020 school year.

Trustee Ross noted that the number of classroom based positions, in 2018-2019, is 484.15, and for the coming 2019-2020 school year, the number of positions is 492.225. For non-classroom based positions, including Principals, Vice-Principals, special education, Life Skills, and counsellors, in the current 2018-2019 year there are 165.5. In the coming 2019-2010 school year there are 165.65 non-classroom based positions. The total is 649.65 positions in 2018-2019, and 657.875 for 2019-2020. These numbers indicate that there are no staff reductions for the 2019-2020 school year.

In response to Mr. Buehler's concerns about equality around staffing in schools, Trustee Ross indicated that the Brandon School Division recognizes that each school has different needs and is committed to meeting the needs of all of its students. This means that not all schools are going to be staffed in the same way. Schools will be staffed based on individual school instructional plans, which allows the Division to address the needs of students in each school. Trustee Ross added that not all school divisions in Manitoba have teacher librarians and use a variety of staff and techniques to support their libraries.

Trustee Ross spoke to Mr. Buehler's comments on taxation, and as a Trustee she noted concern that his proposed solution to resolving the equity versus equality debate is by raising taxes for ratepayers in the Brandon School Division. The Government requested that school boards not increase the special requirement by more than 2%. Brandon School Division will continue to work towards meeting the needs of all students through the Division's Response to Intervention model and also what's proposed annually in the School Instructional Plans.

Trustee Ross hoped that this response, including the current staffing numbers, provided clarity to Mr. Buehler and the BTA members.

- From Board Agenda

- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

34/2019 Ms. Fallis – Mr. Murray
The Board finds the monitoring report on Finance and Facilities Goal #2 – *"Continue to explore and develop the use of new and existing learning spaces in Brandon School Division to support current and future programming, with an emphasis on safety, security and access."* to be acceptable.
Carried.

35/2019 Mr. Murray – Ms. Fallis
That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of work related experience be recognized for Ms. Shelby Klimack.
Carried.

36/2019 Mr. Montague – Mr. Murray
That the Tender from JCI, in accordance with conditions and specifications, for provision of Janitorial Services at Crocus Plains Regional Secondary School, in the following amounts (taxes included) be accepted:

2019-2020	2020-2021	2021-2022	TOTAL
$303,355.00	$310,939.00	$318,713.00	$933,008.00

Trustee Bartlette asked what the percentage increase was over the previous janitorial amount. The Secretary-Treasurer responded that there is a 1.41% increase over the current year's janitorial costs.
Carried.

37/2019 Mr. Bartlette – Ms. Fallis
That the Tender from Powerland Computers Ltd. in the amount of $191,702.00 (plus taxes) to supply 280 Computer Laptops funded through the 2018-2019 Operating Budget be accepted.
Carried.

38/2019 Ms. Bambridge – Ms. Letain
That the Tender from Powerland Computers Ltd. in the amount $300,000 (plus taxes) for the supply of 600 Desktop Computers funded from the 2018-2019 Operating Budget be accepted.
Carried.

39/2019 Mr. Sumner – Ms. Letain
That the proposed budget dates for the 2020-2021 budget deliberations be as follows, subject to receiving the Provincial funding announcement by January 31, 2020:

Thursday, February 13, 2020	Budget Presentation
Tuesday, February 18, 2020	Budget Deliberations
Tuesday, February 25, 2020	Public Budget Consultation
Monday, March 9, 2020	Board Meeting–Final Budget Approval

Trustee Murray requested that this motion be postponed until the June 10, 2019 Board meeting to enable the Board to have more time to discuss the proposed dates.

Motion:
Mr. Murray – Mr. Bartlette
That Motion 39/2019 be postponed until the June 10, 2019 Board Meeting.
Carried.

40/2019 Mr. Bartlette – Mr. Murray
That the Brandon School Division proceed with establishing Neelin Off-Campus as a separate school effective September 1, 2019 and submit the required forms for a new school to Manitoba Education and Training.
Carried.

5.06 Bylaws

Ms. Letain
By-Law 4/2019

2nd Reading:
That By-law 4/2019, being a borrowing by-law in the amount of $1,287,700 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Earl Oxford School	One Modular Classroom Unit
Maryland Park School	New K-8 School

be now read for the second time, having been first read on May 13, 2019.
Carried.

3rd Reading:
That the rules be suspended and By-Law 4/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

Ms. Kejick
By-Law 5/2019

3rd Reading:
That By-law 5/2019 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2019 to June 30, 2020 be now read for a third and final time, having been read for a second time on May 13, 2019.

Carried.

5.07 Giving of Notice

Ms. Bambridge
I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 6/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) Personnel and Policy Committee Meeting – 1:00 p.m., Tuesday, May 28, 2019, Boardroom.

b) Brandon School Division Long Service Employee Recognition Evening – 7:00 p.m., Thursday, May 30, 2019, Clarion Hotel and Suites.

c) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, June 4, 2019, Boardroom.

d) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, June 10 2019, Boardroom.

Mr. Murray - Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (7:57 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (7:58 p.m.)

Mr. Murray – Ms. Bambridge
That the Committee of the Whole In-Camera do now resolve into Board. (8:19 p.m.)

Carried.

7.00 ADJOURNMENT

Ms. Kejick – Mr. Montague
That the Board do now adjourn. (8:20 p.m.)

Carried.

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Chairperson Secretary-Treasurer