



BRANDON SCHOOL DIVISION

September 18, 2019

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 23, 2019
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Inaugural Board Meeting, September 9, 2019
Adopt.
- b) Board Meeting, September 9, 2019.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- a) Confidential #1 – Personnel Report.
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – September 23, 2019.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education and Community Relations K. Fallis
- b) Finance and Facilities S. Montague

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Issues

- a) Call for Nominations and Resolutions (Appendix 'A')
- b) Ebulletin September 11, 2019 (Appendix 'B')
- c) Call for Presentations – Canadian School Boards Association (CSBA) Congress 2020 (Appendix 'C')
- d) Provincial Executive – September 2019 Meeting Highlights (Appendix 'D')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

- 64/2019 That Board Policy 5 – “Annual Planning Cycle” be rescinded and replaced with updated Policy 5 – “Annual Planning Cycle”.

- 65/2019 That the amount of \$295,000 from the Operating Fund Accumulated Surplus be allocated to the Vincent Massey Fitness Studio Capital Reserve Fund to address the construction repairs needed to meet curriculum requirements, safety and accessibility, subject to PSFB approval.
- 66/2019 That the amount of \$176,000 from the Operating Fund Accumulated Surplus be allocated to the VOIP (Voice over Internet Protocol) Phone System Capital Reserve Fund for the replacement of aging VOIP servers and gateway equipment, subject to PSFB approval.
- 67/2019 That the amount of \$339,000 from the Operating Fund Accumulated Surplus be allocated to the Security Cameras System Upgrade Capital Reserve Fund for the replacement/upgrade of security cameras, subject to PSFB approval.
- 68/2019 That the amount of \$225,000 from the Operating Fund Accumulated Surplus be allocated to the Computer Network Infrastructure Capital Reserve Fund for the replacement of wireless networking equipment, subject to PSFB approval.
- 69/2019 That the amount of \$489,000 from the Operating Fund Accumulated Surplus be allocated to a Lighting Retrofit Capital Reserve Fund for the facility lighting upgrades at Crocus Plains, Earl Oxford and George Fitton, subject to PSFB approval.
- 70/2019 That the amount of \$173,000 from the Operating Fund Accumulated Surplus be allocated to an Outdoor Basketball Backstop Capital Reserve Fund for the replacement of outdoor basketball backstops, subject to PSFB approval.
- 71/2019 That the amount of \$533,000 from the Operating Fund Accumulated Surplus be allocated to a School Paging Systems Capital Reserve Fund for the replacement of school paging systems at Neelin, Linden Lanes, JR Reid, Meadows and O'Kelly, subject to PSFB approval.
- 72/2019 That the amount of \$600,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement and expansion of the school bus fleet.

5.06 Bylaws

By-Law 8/2019

2nd Reading:

That By-law 8/2019, being a borrowing by-law in the amount of \$2,369,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

<u>School</u>	<u>Project</u>
Earl Oxford School	One Modular Classroom Unit
École Harrison	Steam Heating System Replacement
Linden Lanes School	Grooming Room Renovation
Maryland Park School	New K-8 School
École New Era School	Grooming Room and Exterior Ramp
École New Era School	Steam Unit Ventilator Replacement

be now read for the second time, having been first read on September 9, 2019.

3rd Reading:

That the rules be suspended and By-Law 8/2019 be now read for a third and final time, and taken as read, finally passed.

By-Law 9/2019

1st Reading:

That By-Law 9/2019 being a by-law to regulate the proceedings of the Board of Trustees of the Brandon School Division and repealing By-Law 13/2017 passed on January 8, 2018, be now read for the first time.

5.07 Giving of Notice

- a) I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 10/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Education and Community Relations Committee Meeting – 5:00 p.m., Wednesday, September 25, 2019, Boardroom.
- b) Tipi Installation – 1:30 p.m. Wednesday, October 2, 2019, Division Administration Office.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Tuesday, October 15, 2019, Boardroom.

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, SEPTEMBER 9, 2019.

PRESENT:

Ms. Sherilyn Bambridge, Mr. Peter Bartlette, Ms. Delvina Kejick, Ms. Kim Fallis, Mr. Jim Murray, Dr. L. Ross, Mr. Stephen Montague.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. D. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:

Ms. Lisa Letain.

The Secretary-Treasurer, Mr. Denis Labossiere, was in the Chair.

The Acting Chairperson called the meeting to order at 6:00 p.m., with a traditional heritage acknowledgement, followed by the singing of O'Canada.

CALL:

The Acting Chairperson advised that the Inaugural Meeting of the Board had been called for the purpose of organization for the ensuing year, as set forth in the Agenda.

ELECTION OF CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Ross had requested her name be brought forth for the position of Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Chairperson of the Board for the ensuing year, noting that a nominator only was required.

Trustee Fallis nominated Trustee Ross. Trustee Ross allowed her name to stand. There were no further nominations for the position of Chairperson.

Mr. Bartlette – Ms. Bambridge
That nominations do now cease.

Carried.

The Acting Chairperson declared Linda Ross to be duly elected by acclamation as Chairperson of the Board for the ensuing year commencing September 9, 2019.

ELECTION OF VICE-CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Bambridge had requested her name be brought forth for the position of Vice-Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Vice-Chairperson of the Board for the ensuing year, noting that a nominator only was required.

Trustee Kejick nominated Trustee Bambridge. Trustee Bambridge allowed her name to stand. There were no further nominations for the position of Vice-Chairperson.

Ms. Fallis – Mr. Montague
That nominations do now cease.
Carried.

The Acting Chairperson declared Sherilyn Bambridge to be duly elected by acclamation as Vice-Chairperson of the Board for the ensuing year commencing September 9, 2019.

The Acting Chairperson invited the newly elected Chairperson, Linda Ross, to assume the Chair for the remainder of the meeting.

CHAIRPERSON’S REMARKS:

Linda Ross

“Thank you to the Board for their confidence in me. I look forward to another year and promise to do the best that I can and work hard at the job.”

VICE-CHAIRPERSON’S REMARKS:

Sherilyn Bambridge

“Thank you, and I hope to do the same.”

SECRETARY-TREASURER’S DECLARATION OF OCCUPATIONS OF TRUST:

The Secretary-Treasurer read a letter addressed to the Board of Trustees wherein he advised, in accordance with the provisions of Section 53(5) of The Public Schools Act, that he holds no occupations of trust other than that of Secretary-Treasurer of The Brandon School Division.

ADJOURNMENT:

Mr. Montague – Mr. Bambridge
That the meeting do now adjourn (6:07 p.m.)
Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, SEPTEMBER 9, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Mr. S. Montague, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:

Ms. L. Letain.

The Chairperson called the meeting to order at 6:08 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added seven (7) In-Camera items to the agenda.

Late motions for the 2019-2020 Board Committees were added to the agenda.

Trustee Ross added one (1) item for In-Camera.

Mr. Murray – Ms. Kejick
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held August 26, 2019 were circulated.

Ms. Bambridge – Mr. Bartlette
That the Minutes be approved.
Carried.

- b) The Minutes of the Board Meeting held August 26, 2019 were circulated.

Ms. Fallis – Mr. Montague
That the Minutes be approved.
Carried.

Mr. Montague – Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.
b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on two (2) Personnel Matters and received Board direction.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) The Secretary-Treasurer provided an update on a Property Matter.
b) The Secretary-Treasurer provided an update on a Property Matter and received Board direction.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer discussed a Board Operations Matter with Trustees and received direction from the Board.
b) The Superintendent/CEO provided information on a Board Operations Matter.
c) Trustee Ross spoke on a Board Operations Matter and received feedback from the Board.
d) Trustees discussed a Board Operations Matter.

- Trustee Inquiries

Ms. Fallis – Ms. Kejick
That the Committee of the Whole In-Camera do now resolve into Board. (6:55 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:02 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

Christopher Sarkonak, Teacher, Crocus Plains Regional Secondary School, received recognition for being selected to attend this year's International High School Teacher Programme at CERN (Conseil Européen pour la Recherche Nucléaire/European Council for Nuclear Research) in Geneva, Switzerland. Trustee Ross congratulated Mr. Sarkonak for receiving this invitation and asked him to say a few words about his experience.

Mr. Sarkonak noted that it had been the experience of a lifetime for him to attend as one of 48 teachers invited to this program. He added that he was the 15th teacher to ever attend from Canada in 21 years, and the first Canadian in the history of the program to get in through direct application. Mr. Sarkonak added that there were 33 countries represented, and they were able to share ideas on cutting edge physics research. He indicated it was the greatest professional development session he has even been to in his career.

Trustee Ross thanked Mr. Sarkonak for attending and sharing his experience with the Board.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the September 9, 2019 Report of Senior Administration:

- Celebrations
 - Manitoba Association of School Superintendents (MASS) Field-Led Leadership Course 2019/2020
- Information Items
 - Manitoba Education and Training Correspondence
 - Letter from Grant Doak, Deputy Minister
 - School Support Staff Recognition Week – September 23 – 27, 2019
 - Professional Development Plan for Support Staff and Teaching Staff
- Presentations
 - Student Achievement Support Services Delivery Model Using Cluster Teams – E. McFadzen
 - Provincial Assessment Results – M. Gustafson

Trustees asked questions for clarification. Trustee Ross thanked Mr. Gustafson and Ms. McFadzen for their presentations and all teachers for their hard work.

Ms. Bambridge – Mr. Bartlette

That the September 9, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions**5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

a) 2019-2020 Learning Opportunities Calendar

5.04 Public Inquiries (max. 15 minutes)**5.05 Motions****Late Motions:**

60/2019 Mr. Montague – Mr. Murray

That the following Committees, Sub-Committees and External Board Representatives for the 2018-2019 school year be and are hereby discharged with thanks:

Education and Community Relations
Finance and Facilities
Personnel and Policy

MSBA Resolutions

Brandon Community Drug & Alcohol Education Coalition
Brandon Urban Aboriginal Peoples' Council
Friends of Education Fund
Job Evaluation Review
Parent/Guardian/Division
Support Personnel Labour Management
Teacher Liaison
Workplace Safety & Health

Carried.

61/2019 Ms. Bambridge – Ms. Kejick

That the Committees of the Board, effective September 9, 2019, be and are hereby approved as follows:

Education and Community Relations: K. Fallis, D. Kejick, L. Letain
Alternate: P. Bartlette

Finance and Facilities: J. Murray, P. Bartlette, S. Montague
Alternate: L. Ross

Personnel and Policy: J. Murray, S. Bambridge, L. Ross
Alternate: L. Letain

Carried.

62/2019 Mr. Bartlette – Ms. Kejick

That the Ad-Hoc Committee of the Board, effective September 9, 2019 be and is hereby approved as follows:

MSBA Resolutions: J. Murray, L. Ross
Carried.

63/2019 Ms. Kejick – Ms. Bambridge
That the Sub-Committees of the Board, effective September 9, 2019 be and are hereby approved as follows:

Brandon Community Drug and Alcohol Education Coalition: P. Bartlette
Alternate: L. Letain

Brandon Urban Aboriginal People’s Council: S. Montague
Alternate: D. Kejick

Friends of Education Fund: L. Letain
Alternates: S. Bambridge, L. Ross

Job Evaluation Review: S. Bambridge, L. Ross
Alternate: J. Murray

Parent/Guardian/Division: K. Fallis, D. Kejick
Alternate: S. Bambridge

Support Personnel Labour Management: J. Murray
Alternate: S. Bambridge

Teacher Liaison: S. Bambridge, J. Murray, L. Ross
Alternate: K. Fallis

Workplace Safety and Health: S. Montague
Alternate: S. Bambridge

Carried.

5.06 Bylaws

Ms. Fallis
By-Law 7/2019
2nd Reading:

That By-law 7/2019, being a borrowing by-law in the amount of \$2,083,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

<u>School</u>	<u>Project</u>
Linden Lanes School	Grooming Room Renovation
Maryland Park School	New K-8 School
École New Era School	Steam Unit Ventilator Replacement

be now read for the second time, having been first read on August 26, 2019.
Carried.

3rd Reading:
That the rules be suspended and By-Law 7/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

Mr. Bartlette
By-Law 8/2019
1st Reading:

That By-law 8/2019, being a borrowing by-law in the amount of \$2,369,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Earl Oxford School
École Harrison
Linden Lanes School
Maryland Park School
École New Era School
École New Era School

Project

One Modular Classroom Unit
Steam Heating System Replacement
Grooming Room Renovation
New K-8 School
Grooming Room and Exterior Ramp
Steam Unit Ventilator Replacement

be now read for the first time.
Carried.

5.07 Giving of Notice

Mr. Murray
I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce an amendment to By-Law 13/2017, being a by-law to regulate the proceedings of the Board of Trustees.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 23, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Ms. Kejick
That the Board do now adjourn. (8:08 p.m.)
Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 23, 2019

A. Administrative Information

I. CELEBRATIONS

1. INDIGENOUS AWARENESS & EDUCATION WEEK
2. TRADE, EXPLORATION PARTNERSHIP WITH SIOUX VALLEY

II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from September 4, 2019 to September 17, 2019.

- September 5, 2019 – Administration Office staff meeting
- September 5, 2019 – Brandon Police Board meeting
- September 9-10, 2019 – Solution Tree Professional Development Session: Professional Learning Communities at Work™
- September 11, 2019 - Brandon School Division/Brandon Teachers' Association Professional Development Committee
- September 12, 2019 – Indigenous Education Week planning meeting
- September 12, 2019 – Trades Exploration Partnership with Sioux Valley – media event and school visit – Earl Oxford School
- September 12, 2019 – Manitoba Association of School Superintendents (MASS) Field-Led Leadership Course
- September 16, 2019 – Brandon Urban Aboriginal Peoples Council – Mayor's signing of proclamation re: Indigenous Awareness & Education Week
- September 16, 2019 – Meeting with Gerri Crilly, Indigenous Academic Achievement Consultant, Manitoba Education and Training

“Accepting the Challenge”

- September 17, 2019 – Divisional Leadership Team – operational meeting
- September 17, 2019 – Code of Conduct review meeting (Administrative Procedure 2005)

III. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary Schools	1 total	1 – 3 day	Assaultive Behaviour

IV. INFORMATION ITEMS

1. VINCENT MASSEY HIGH SCHOOL OFF-SITE ACTIVITY

For Information E. McFadzen

Vincent Massey High School submitted an off-site activity request for volleyball students, consisting of thirteen (13) female students in grades 11 and 12, to make a trip to Regina, Saskatchewan from September 20 to September 21, 2019.

Mr. Bryce Ridgen, School Leader, Vincent Massey High School recommended this trip for approval. Mrs. Elaine McFadzen, Assistant Superintendent has given approval for this trip.

2. ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL OFF-SITE ACTIVITY

For Information E. McFadzen

École secondaire Neelin High School submitted an off-site activity request for Student Leadership Students, consisting of four (4) female students in grades 11 and 12, to make a trip to Abbotsford, BC from September 24 to September 29, 2019.

Mr. Ken Seekings, School Leader, École secondaire Neelin High School recommended this trip for approval. Mrs. Elaine McFadzen, Assistant Superintendent has given approval for this trip.

3. PROCLAMATION RE: SCHOOL SUPPORT STAFF RECOGNITION WEEK

For Information Dr. Casavant

Correspondence has been received from Honourable Kelvin Goertzen, Minister of Education and Training, proclaiming September 23 – September 27, 2019 as School Support Staff Recognition Week. This proclamation is in recognition of the many services and contributions that school support staff make to students and schools, and to acknowledge the valuable work being done by school support staff in support of the education of Kindergarten to Grade 12 students in Manitoba.

V. PRESENTATIONS

- 1. CONTINUOUS IMPROVEMENT AT ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL**
For InformationK. Seekings

Ken Seekings, Principal, École secondaire Neelin High School and Deidre Gregory, Aboriginal Academic Achievement, will provide an update on Continuous Improvement initiatives in progress at École secondaire Neelin High School.
- 2. INDIGENOUS ELDER UPDATE**
For Information K. Tacan

Kevin Tacan, Indigenous Elder, will provide an update on his current work with Brandon School Division.
- 3. INDIGENOUS EDUCATION LEARNING SPECIALIST**
For Information A. Martin

Amie Martin, Indigenous Education Learning Specialist, will provide an update on her current work with Brandon School Division.
- 4. GRADUATION RATE REPORT**
For Information M. Gustafson, M. Wilson

Mathew Gustafson, Assistant Superintendent and Marnie Wilson, Research, Assessment, and Evaluation Specialist, will provide a report (attached Appendix A) on the Brandon School Division graduation rate for 2018/2019.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

- 1. PERSONNEL REPORT**
For Information Y. Otukoya

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Dr. Marc D. Casavant
Superintendent/Chief Executive Officer**



BRANDON
SCHOOL DIVISION
WWW.BSD.CA

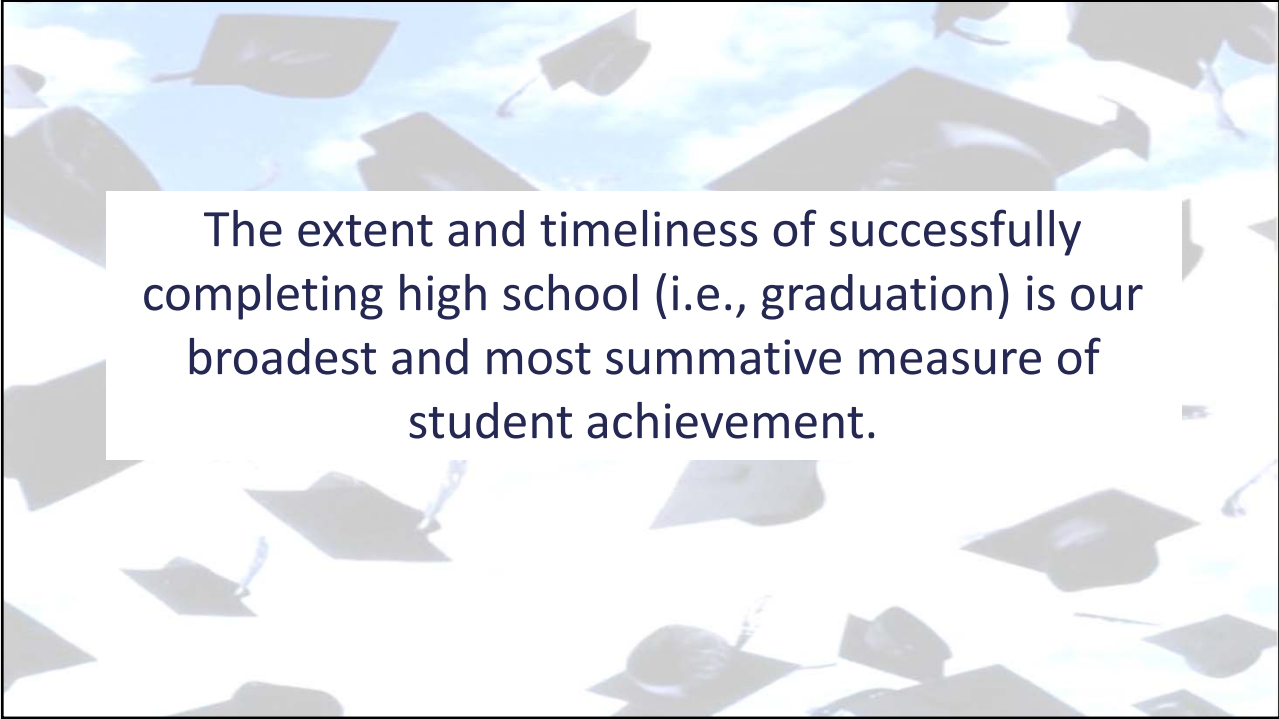
Brandon School Division 2018-2019 Graduation Statistics

Presented to the Board of Trustees

Presented by: Marnie Wilson, Research, Assessment & Evaluation Specialist

September 23, 2019

“Accepting the Challenge”



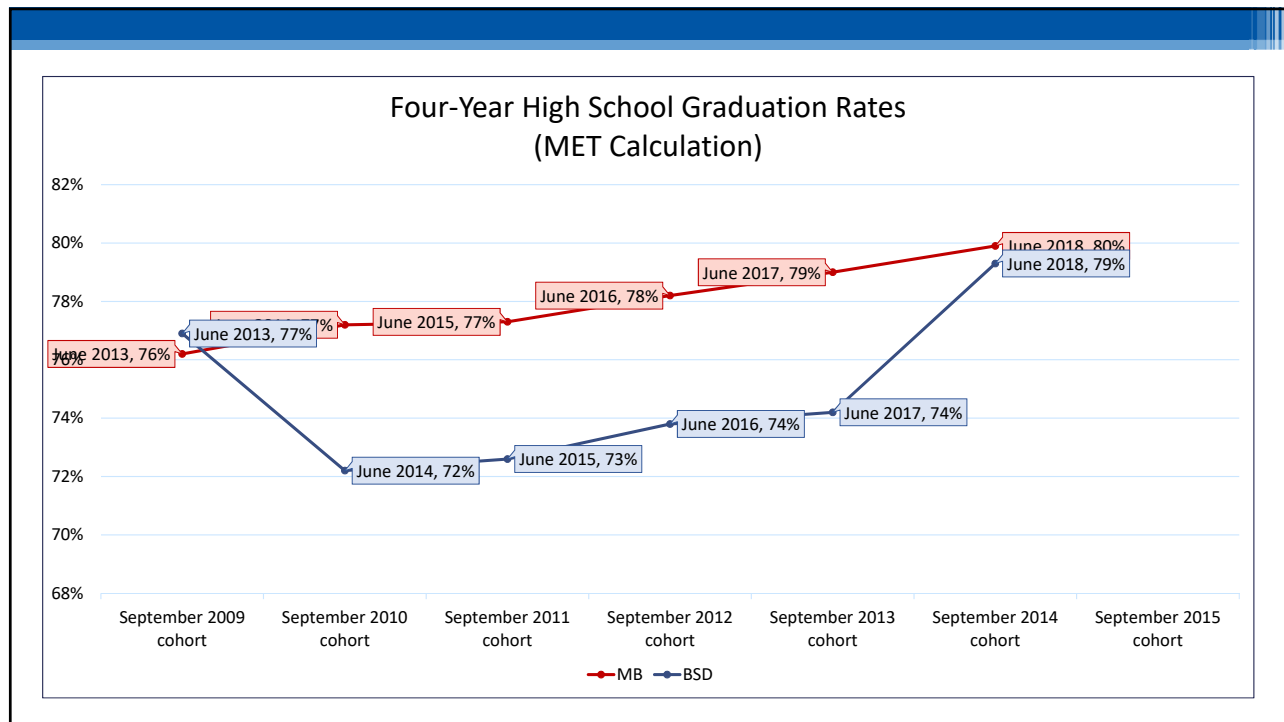
The extent and timeliness of successfully completing high school (i.e., graduation) is our broadest and most summative measure of student achievement.

$$\frac{604}{?}$$

Manitoba Education and Training's Method of Calculating Grad Rates

- On-time graduation, 5-year, and 6-year
- Gr9 Division credited for grad result
- Adjusting for attrition
 - Using Stats Can data (estimated 14-19 yr-old population; # who have moved out of MB and deaths on yearly basis; adjusted # of "expected graduates")

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Challenges with that Method of Calculation

- **Divisions are unable to replicate the provincial model**
 - Provincial approach to attrition adjustment not doable/appropriate
 - Unable to “credit” grade 9 division as done provincially
- MET grad rate reports have historically been provided in February/March for the previous year

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BSD's Method of Calculating Graduation Rates

- As close to the MET method as possible
- Use grade 9 cohort
- Track individual students rather than approximate
- Students who move into BSD are accounted for in a "Composition of Graduates" statistic

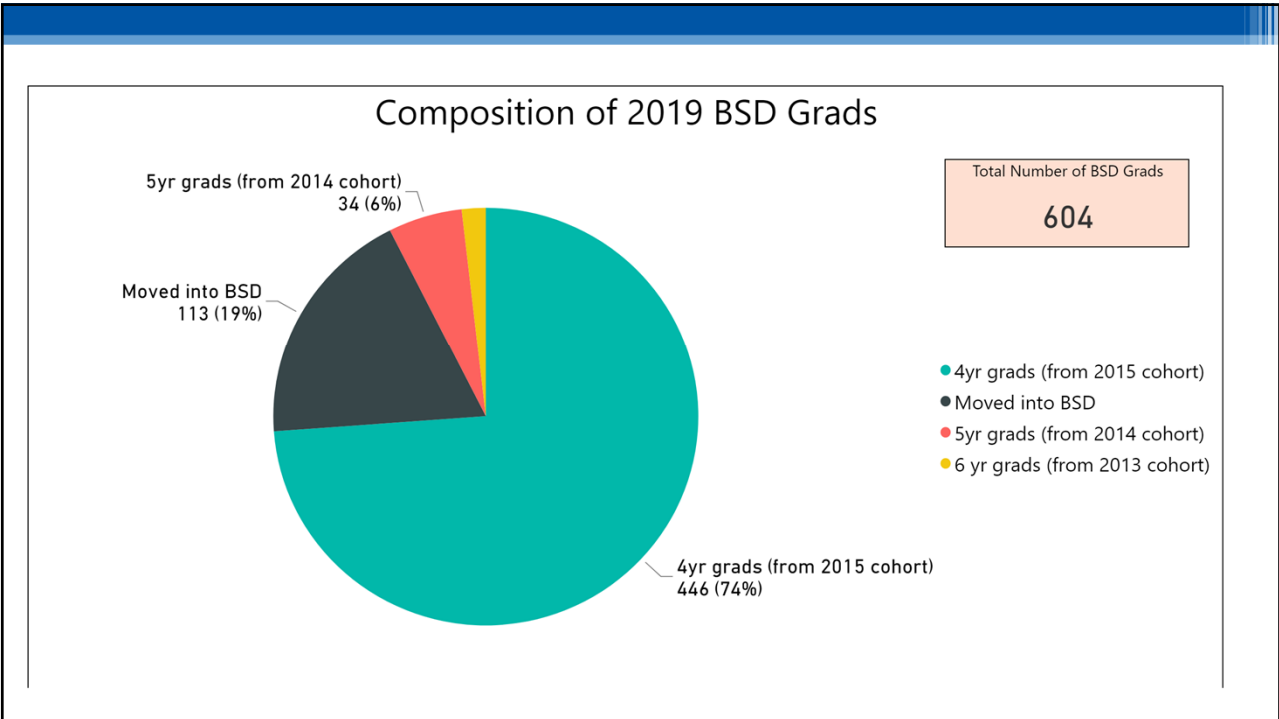
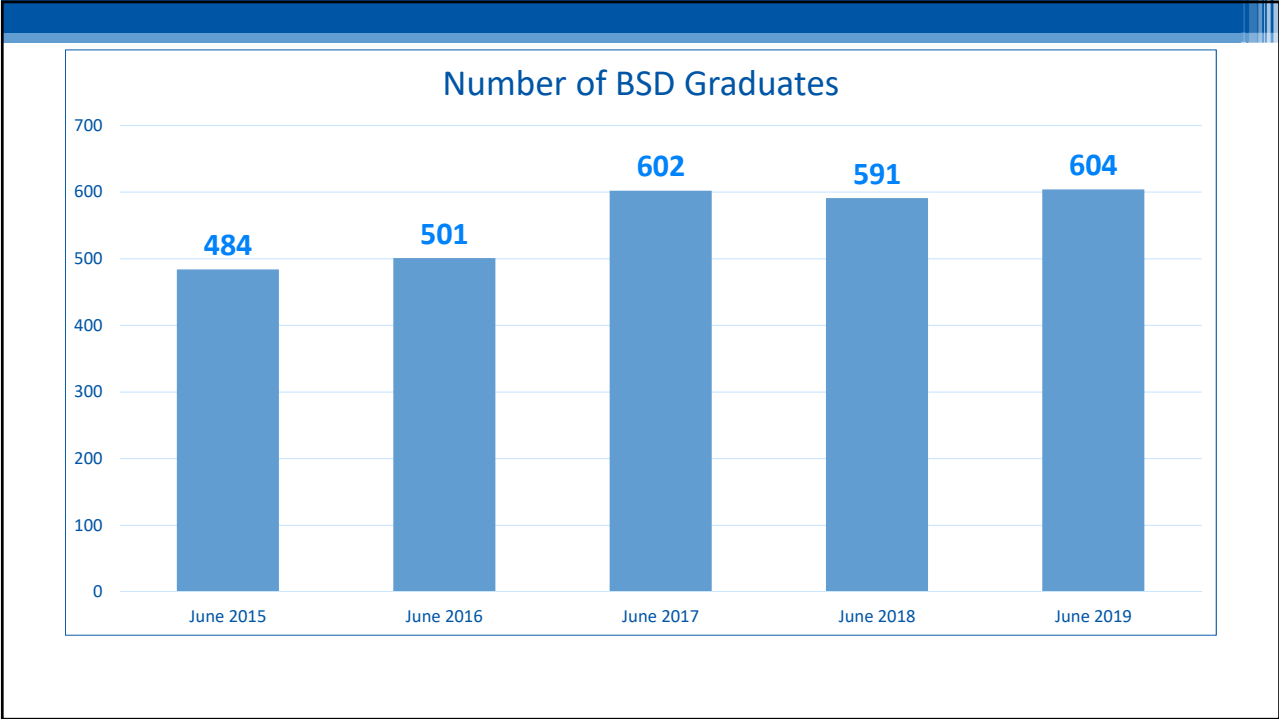
BSD's Graduation Statistics:

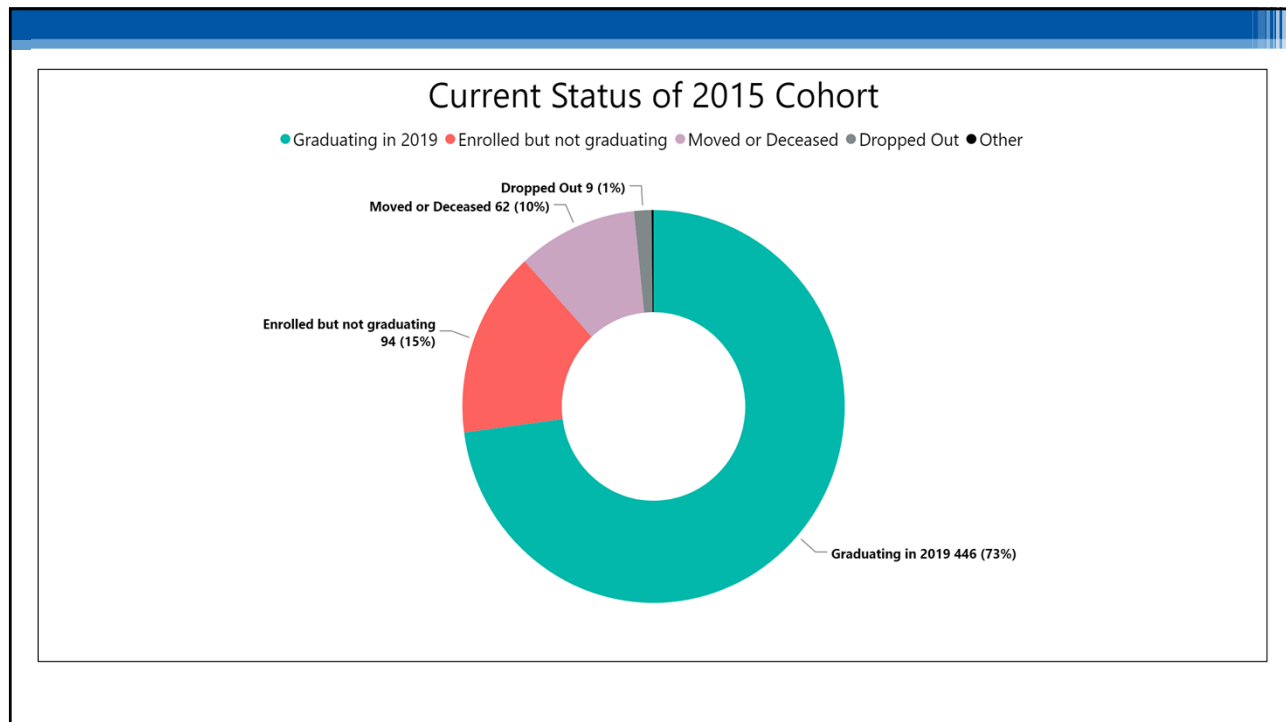


1. Number of June 2019 grads
2. Composition of June 2019 grads*
3. Current status of BSD 2015 cohort*
4. Four-year within-division graduation rate*

* Only one year's data available at this time.

"Accepting the Challenge"





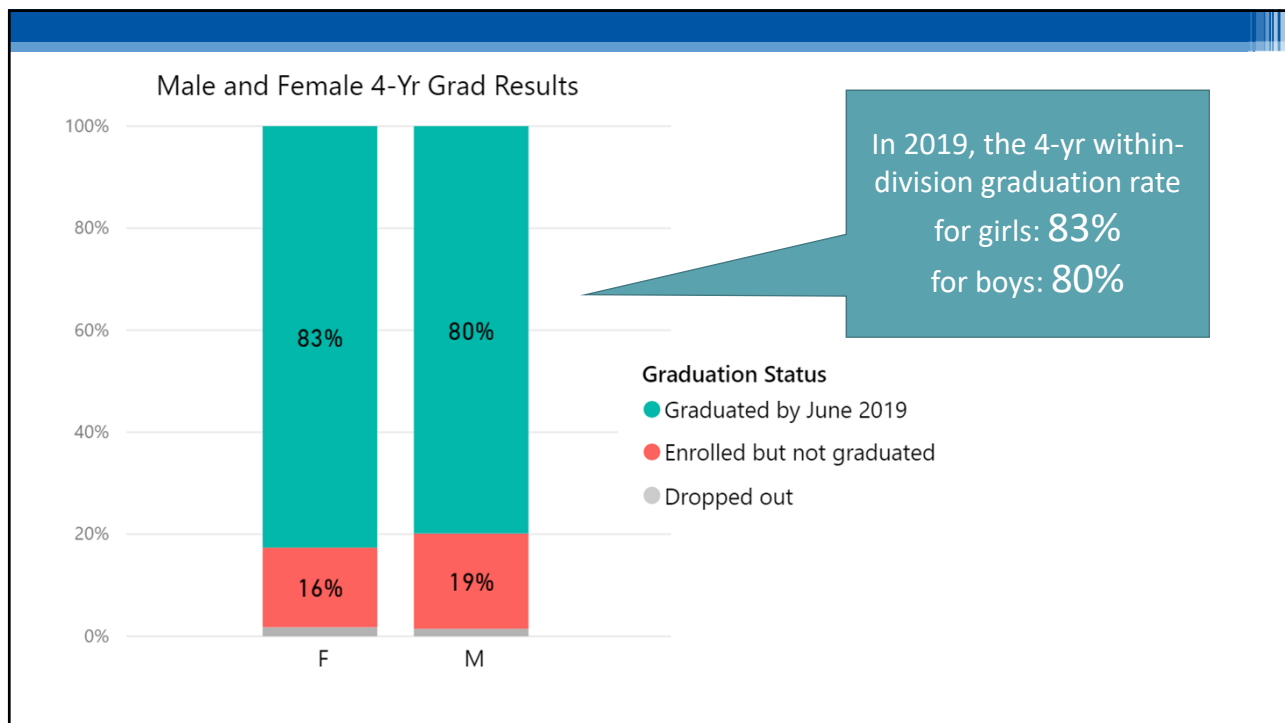
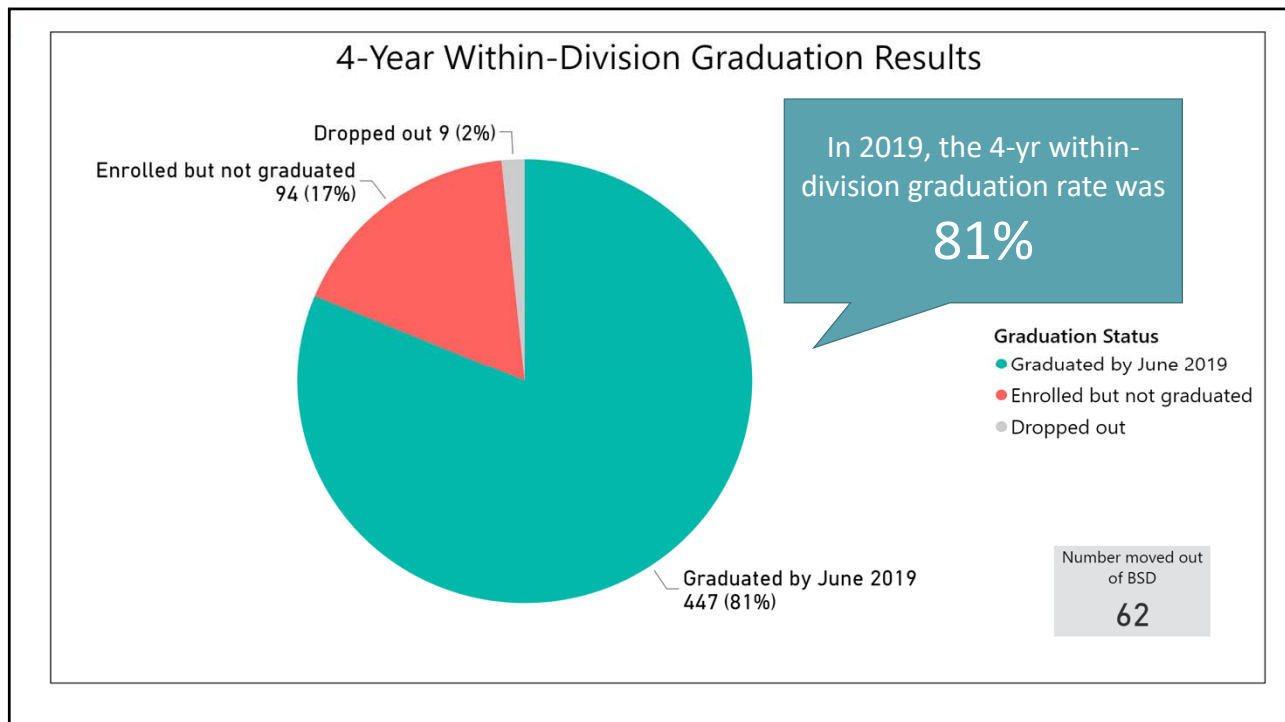
4-year within-division graduation rate:

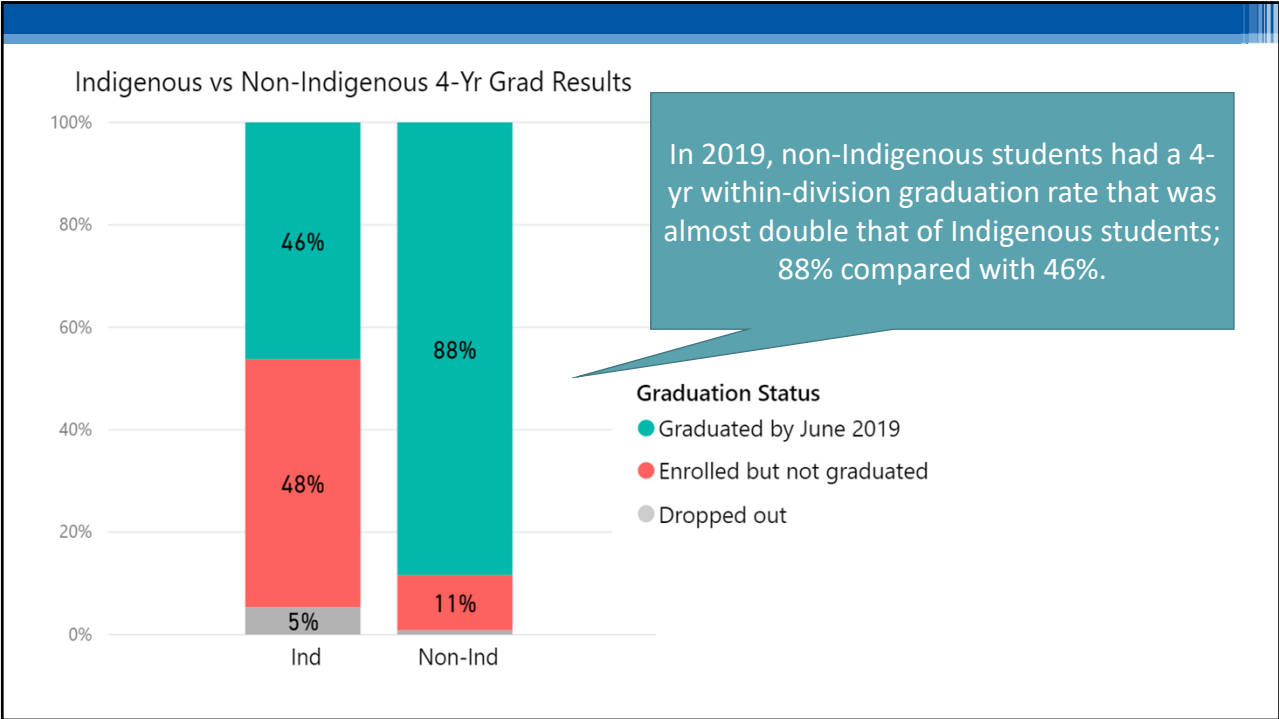
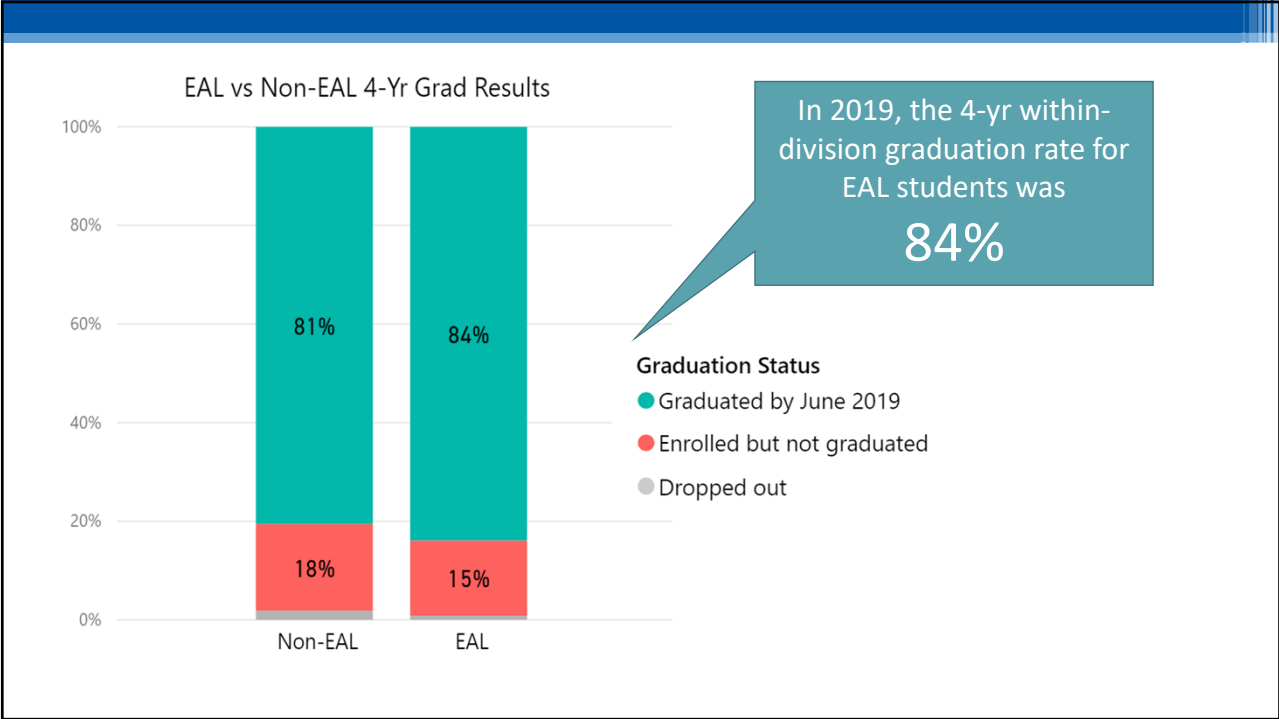
$$\frac{\text{\# of 2015 cohort who graduated by June 30, 2019}}{(\text{\# registered in BSD on Sept 30, 2015} - \text{\# moved or deceased})} * 100$$

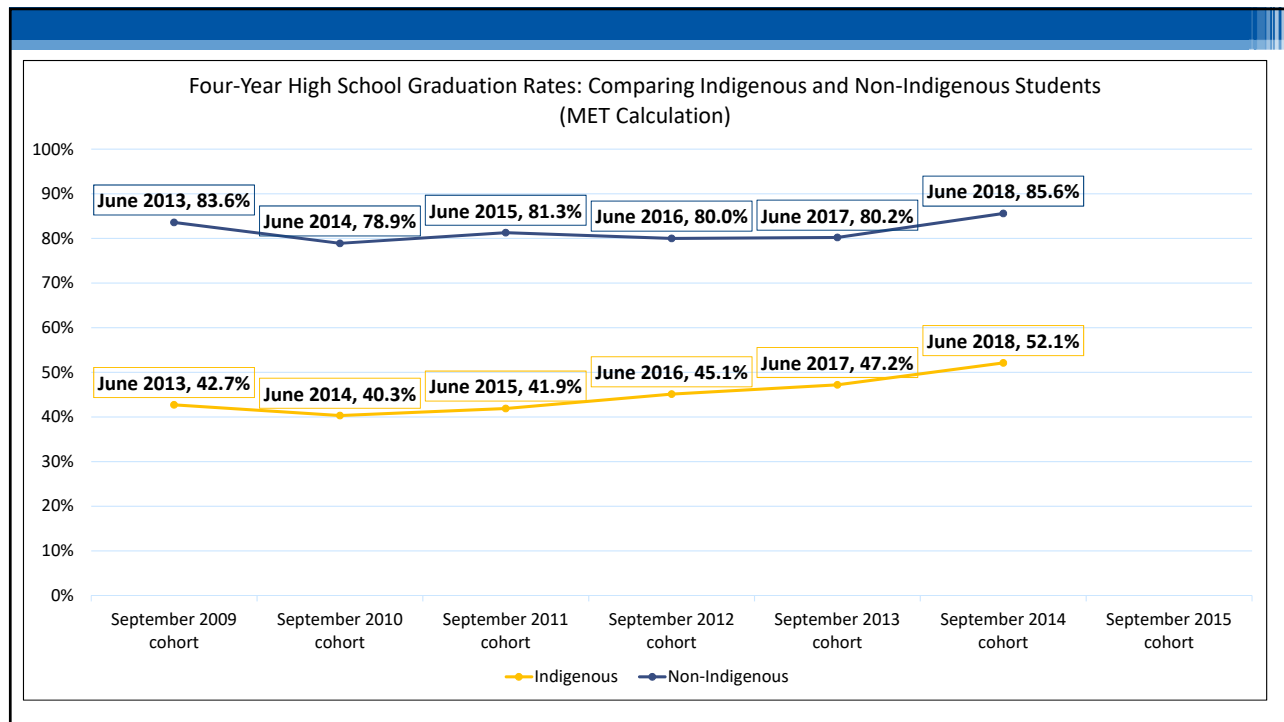
$$= \left(\frac{447}{(612-62)} \right) * 100$$

$$= 81\%$$

“Accepting the Challenge”







Summary

- In 2019, BSD's 4-yr within-division grad rate was **81%**
 - 447 4yr grads
 - 34 5yr grads
 - 11 6yr grads
 - 113 moved in

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Summary (cont.)

- Level of transiency is reflected in
 - 62 (out)
 - + 113 (in)

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Summary (cont.)

- Next year, we will able to report:
 - 4yr and 5yr rates for the 2015 cohort
 - 4yr rate for the 2016 cohort

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Brandon School Division 2018-2019 Graduation Statistics

PRESENTED TO/PURPOSE OF PRESENTATION

PRESENTED BY: MARNIE WILSON

THIS PRESENTATION IS AVAILABLE IN OTHER FORMATS UPON REQUEST

PLEASE EMAIL: WILSON.MARNIE@BSD.CA

“Accepting the Challenge”



BRANDON SCHOOL DIVISION

Education and Community

Relations Committee Minutes

Monday, September 9, 2019 – 5:15 p.m.

Boardroom, Administration Office

Present: K. Fallis (Chair), P. Bartlette (Alternate)

M. Casavant

Regrets: D. Kejick, L. Letain

Guest: S. Bambridge

1. CALL TO ORDER

The Education and Community Relations Committee Meeting was called to order at 5:20 p.m. by Committee Chair Trustee Fallis.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

NIL

4. COMMITTEE GOVERNANCE GOAL ITEMS

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Indigenous Learning Week – Themes

Dr. Marc Casavant, Superintendent/CEO, spoke to this item, noting that Indigenous Learning Week is being celebrated from September 29 to October 4, 2019. He indicated that Brandon Urban Aboriginal Peoples' Council (BUPAC) and the City of Brandon are going to be involved with Orange Shirt Day, which has now turned into a week with a focus on indigenous learning. Brandon School Division staff members came up with the theme of "Indigenous Education – Every Child Matters". The Mayor is proclaiming this as Indigenous Learning Week.

The Superintendent/CEO reviewed the schedule for each day of Indigenous Learning Week, noting that each day has a different message and set of "I can" statements.

B) Tipi Tour

The Committee discussed the setup of a Tipi at the Division Office and where the Tipi would be placed. The celebration of this installation is scheduled for Wednesday, October 2, 2019 at 1:30 p.m. at the Division Administration Office. Suggestions were made regarding who would attend and speak at this event.

The Agenda for the Ceremony was discussed:

- Jason Gobeil & Frank Tacan– Pipe/Smudging Ceremony, history/background, blessings
- Kevin Tacan, Indigenous Elder – Prayer
- Linda Ross/Sherilyn Bambridge – Greetings from the Board of Trustees
- Indigenous Language Instructors – Share language messages
- Sherry Baker and some students – Speaking on the importance of Indigenous language

Next steps:

Dr. Casavant noted that the Division is setting up two more Tipis and that discussion will need to take place in the near future regarding where they will be placed and what messages will be shared.

C) Sub-Committee Reports

- Brandon Community Drug and Alcohol Education Coalition – NIL
- Brandon Urban Aboriginal People's Council – NIL
- Friends of Education Fund – NIL
- Parent/Guardian/Division – NIL

6. OPERATIONS INFORMATION

7. NEXT REGULAR MEETING: Wednesday, September 25, 2019, 5:00 p.m., Boardroom.

The meeting adjourned at 5:42 p.m.

Respectfully submitted,

K. Fallis (Chair)

D. Kejick

L. Letain

P. Bartlette (Alternate)



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Tuesday, September 17, 2019 – 8:30 a.m.
Boardroom, Administration Office

Present: S. Montague (Chair), J. Murray, L. Ross (Alternate)
D. Labossiere, E. Jamora, C. Cramer
Regrets: P. Bartlette

1. CALL TO ORDER

The Finance and Facilities Committee Meeting was called to order at 8:34 a.m. by Mr. Denis Labossiere, Secretary-Treasurer.

2. ELECTION OF CHAIR

It was agreed that Trustee Stephen Montague would serve as Committee Chairperson for 2019-2020.

3. APPROVAL OF AGENDA

The agenda was approved as circulated.

4. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of the June 18, 2019 meeting were received as information.

5. REVIEW COMMITTEE RESPONSIBILITIES

The Committee Responsibilities were reviewed and Trustees agreed to continue with the same responsibilities as listed.

6. MEETING DATES FOR 2019-2020

The Committee reviewed the dates for the Committee's monthly meetings. The Secretary-Treasurer noted that there were two (2) dates that conflicted with other meetings. The Committee agreed to reschedule the Tuesday, October 15, 2019 meeting to Tuesday, October 22, 2019 at 8:30 a.m., and to reschedule the Tuesday, November 19, 2019 meeting to Tuesday, November 26, 2019 at 8:30 a.m.

7. COMMITTEE GOVERNANCE GOAL ITEMS

A. **BDO Canada LLP – June 30, 2019 Year-End**

The Secretary-Treasurer provided, for information, the BDO Canada LLP Client and Engagement letters regarding the June 30, 2019 Audit, and the Planning Report to the Board of Directors.

B. 2020-2021 Budget Preparations

The Secretary-Treasurer reviewed the updated Trustee Budget Request form for 2020-2021. Trustee Budget Requests are due by October 31, 2019, although it is recommended that the Budget requests be submitted as early as possible.

C. Establish Stakeholder Questions and Meeting Dates

The Committee discussed the Stakeholder questions to be used for the 2020-2021 Budget. The questions will be provided to the Stakeholders prior to their meeting with the Finance and Facilities Committee.

The Committee set the following tentative Stakeholder meeting dates:

- Employee Groups – Tuesday, October 22, 2019 – 4:30 p.m.
- Chamber of Commerce – Tuesday, October 22, 2019 – 12:00 p.m.
- Parent Councils – Thursday, October 24, 2019 – 7:00 p.m.

8. OTHER COMMITTEE GOVERNANCE MATTERS

A. Review Preliminary 2018-2019 Results

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the preliminary 2018-2019 results and indicated that his office is currently finalizing the financial statements and preparing for the auditors.

He reviewed the projected Variance Summary Report and highlighted changes. The projected Net Current Year Surplus is approximately \$2.8 million after transfers to Capital. Trustees asked questions for clarification in regards to various variances for which the Secretary-Treasurer provided further information.

B. Capital Reserves

The Secretary-Treasurer reviewed the projected Capital Reserves Balances as of June 2019.

Mr. Labossiere indicated that based on the 2018-2019 Preliminary Financial Statements, the Division's Accumulated Surplus will amount to 6.7% of Operating Fund Expenses based on PSFB Calculations. Senior Administration recommended that \$2,830,000 from the Operating Fund Accumulated Surplus be allocated to Capital Reserves for capital items that address both short-term and long-term needs of the Division.

The Secretary-Treasurer reviewed the following Capital Reserve recommendations:

Vincent Massey Fitness Studio - \$295,000

In March 2019, the Brandon School Division closed the Fitness Studio for observable structural concerns at Vincent Massey High School. The auditorium stage was repurposed into the studio years ago as the provincial physical education curriculum was revised to include strength training. The weight of the gym equipment has resulted in multiple failures of the wood flooring and bracing underneath the auditorium resulting in the fitness studio closure. As strength, training and conditioning are part of the Manitoba curriculum framework for high school students, repairs are required to ensure the room is safe for users, to address student-learning needs and to improve accessibility.

Although PSFB has assisted the Division with reviewing the project, PSFB has indicated that they cannot fund the project and it would be the responsibility of the Division for the construction repairs needed for the fitness studio.

VOIP (Voice over Internet Protocol) Phone System - \$176,000

In 2014, the Brandon School Division changed its telephone system from Centrex to VOIP. The Division's vendor has advised that support will no longer be available after December 31, 2021 for the Unified Communication Servers at the Division Office and Vincent Massey, and after December 31, 2022, there will no longer be support for the voice gateways at each of the remote locations (schools and maintenance). The funds will be used for the replacement of aging VOIP servers and gateway equipment.

Security Cameras System Upgrade - \$339,000

The Division currently has 308 security cameras installed on the interior and exterior of our high schools and the exterior of our elementary schools, along with 3 Digital Video Recorders (DVRs). Several of the devices are now 6 years old. To ensure all components of technology continue to operate efficiently, each type of equipment is given an expected replacement date. In this case, the DVRs are estimated at 5-6 years and the cameras have an expected life of 7-8 years. The funds will be used for the replacement/upgrade of Division security equipment.

Wireless Networking Equipment Replacement - \$225,000

As the Division continues to move toward a mobile computing environment, the wireless network infrastructure faces increasing demands. It is necessary that we keep the wireless network updated and current, to meet the requirements additional devices place on the Division network and that funds be set aside to address the replacement of the wireless networking equipment.

Lighting Retrofit - \$489,000

This project entails facility lighting upgrades at Crocus Plains, Earl Oxford and George Fitton. The lights will be retrofitted from the current T8's to LED's in both interior and exterior lighting. The Led lighting has a longer lifespan thus reducing maintenance and energy costs. The facility audit performed by a 3rd party projected that the lighting upgrades will result in annual energy savings of \$41,641

Replacement of outdoor basketball backstops - \$173,000

The Division's current outdoor basketball backstops have seen failures at both the rim and backboards. The Division has 54 outdoor basketball backstops, of which 20 of them are currently unusable/not in use due to safety of the students. The funds will allow for the replacement of the outdoor basketball backstops with supplier installed manufactured certified units.

Replacement of School Paging Systems - \$533,000

Many of the Division's current school paging systems are at their end of life, often requiring costly repairs and at times replacement parts are not available. With safety, security and accessibility in mind the Division requires replacement of these systems to meet current industry standards. The paging system upgrades will provide increased lock down capability such as electronic messaging to meet accessibility standards and provide strobes and improve communication in the event of a lockdown. The Division requires funding for both classrooms and common areas to ensure communication is facility wide in the event of an emergency. The capital reserve is for the replacement of the school paging systems at Neelin, Linden Lanes, JR Reid, Meadows and O'Kelly.

School Bus Capital Reserve Fund - \$600,000

The replacement of a minimum of three (3) buses at market value per annum shall be allocated to transportation and be reflected in the annual operating budget as per Administrative Procedure 8035 to meet the objective of achieving a twelve (12) year retirement age for Division's school buses. The transfer of \$600,000 to the School Bus Reserve will result in a reserve for approximately twelve (12) buses and will allow the Board to minimize the effect on taxes for 2020-2021 by replacing four (4) buses through the reserve instead of the 2020-2021 budget.

The Secretary-Treasurer also noted that PSFB has yet to approve the Linden Lanes Resource Centre Renovation Capital Reserve request approved by the Board in 2019.

The Committee discussed that should PSFB not approve the capital reserve requests, that funds be designated through the accumulated surplus for the projects.

The Committee agreed to the recommendations as presented.

Recommendations:

- That the amount of \$295,000 from the Operating Fund Accumulated Surplus be allocated to the Vincent Massey Fitness Studio Capital Reserve Fund to address the construction repairs needed to meet curriculum requirements, safety and accessibility, subject to PSFB approval.
- That the amount of \$176,000 from the Operating Fund Accumulated Surplus be allocated to the VOIP (Voice over Internet Protocol) Phone System Capital Reserve Fund for the replacement of aging VOIP servers and gateway equipment, subject to PSFB approval.
- That the amount of \$339,000 from the Operating Fund Accumulated Surplus be allocated to the Security Cameras System Upgrade Capital Reserve Fund for the replacement/upgrade of security cameras, subject to PSFB approval.
- That the amount of \$225,000 from the Operating Fund Accumulated Surplus be allocated to the Computer Network Infrastructure Capital Reserve Fund for the replacement of wireless networking equipment, subject to PSFB approval.
- That the amount of \$489,000 from the Operating Fund Accumulated Surplus be allocated to a Lighting Retrofit Capital Reserve Fund for the facility lighting upgrades at Crocus Plains, Earl Oxford and George Fitton, subject to PSFB approval.
- That the amount of \$173,000 from the Operating Fund Accumulated Surplus be allocated to an Outdoor Basketball Backstop Capital Reserve Fund for the replacement of outdoor basketball backstops, subject to PSFB approval.
- That the amount of \$533,000 from the Operating Fund Accumulated Surplus be allocated to a School Paging Systems Capital Reserve Fund for the replacement of school paging systems at Neelin, Linden Lanes, JR Reid, Meadows and O'Kelly, subject to PSFB approval.
- That the amount of \$600,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement and expansion of the school bus fleet.

C. Confirm Payments of Account (July & August)

The payments of account for the months of July and August were provided for information.

The reports were accepted as circulated.

D. Sub-Committee Reports

- Workplace Safety and Health – May 14, 2019

9. OPERATIONS INFORMATION

- The Secretary-Treasurer reviewed letters regarding the following projects:
 - Green Acres – Heating System and Unit Ventilator Replacement
 - École Harrison – Steam Heating System Replacement
 - Linden Lanes – Grooming Room Renovation
 - École New Era School – Grooming Room and Exterior Ramp
 - École New Era School – Steam Unit Ventilator Replacement
- The Secretary-Treasurer reviewed additional letters and information on the following:

- École Harrison DDC Controls Capital Reserve Fund – Johnson DDC Controls – PSFB Project Support
- Maryland Park School: Project Support for Additional Costs and Land Exchange

10. NEXT REGULAR MEETING: Tuesday, October 22, 2019, 8:30 a.m., Boardroom.

The meeting adjourned at 10:06 a.m.

Respectfully submitted,

S. Montague (Chair)

P. Bartlette

J. Murray

L. Ross (Alternate)

M A N I T O B A

Appendix 'A'

School Boards

A S S O C I A T I O N

Call for Nominations and Resolutions 2020



Manitoba School Boards Association 2020-2021 Provincial Executive First Call for Nominations

Member school boards and trustees are now invited to nominate candidates for the 2020-2021 Manitoba School Boards Association Provincial Executive. The following positions will be elected for two-year terms in 2020:

- Vice-President (Boards with 6,000 students or more)¹
- Directors for Regions 1, 3, and 5 (one position)

¹ Brandon, Hanover, Louis Riel, Pembina Trails, River East Transcona, Seven Oaks, St. James-Assiniboia, and Winnipeg

Nominations may be made in any of three ways:

1. A trustee may be nominated for office by his or her school board by way of motion duly passed by that school board, and submitted in writing to the association's Nominating Committee.
2. A trustee may be nominated for office by submitting in writing an expression of intent, accompanied by the supporting signatures of five (5) trustees from member school boards.
3. A trustee may be nominated for office from the floor of a regional meeting or the annual convention by a single trustee from a member school board, with the consent of the nominee.

As outlined in Association by-laws, the responsibility of the Nominating Committee is to ensure that:

1. there is at least one candidate for each Executive position;
2. none of the committee's nominees is a member of the Nominating Committee; and
3. nominations received respect the term limits established in Association by-laws (two consecutive two-year terms).

This written notice is the **first call** for nominations. A **second call** will be made during the November general meeting, and the **third and final call** at the morning call to order at the Annual convention.

Sincerely,

Nominating Committee
c/o Manitoba School Boards Association
191 Provencher Blvd.
Winnipeg, MB R2H 0G4
Phone: 204-233-1595 or 1-800-262-8836
Fax: 204-231-1356
Email: akehler@mbschoolboards.ca

Manitoba School Boards Association Call for 2020 Convention Resolutions

The Resolutions and Policy Committee is now inviting member boards to submit resolutions for consideration at the Association's 2020 Annual Convention. The deadline for receipt of resolutions and supporting rationale at the Manitoba School Boards Association office is **Friday, November 1, 2019**. Resolutions received on or before that deadline will be deemed **regular resolutions**.

Content and form of resolutions

As described in By-law 5 (11) (c), resolutions must take the form of a by-law amendment, a policy amendments, or a request for action.

- **By-law amendment or new by-law:** Both regular and emergent (see below) resolutions in this category require a minimum of one-month notice to members. Existing by-laws can be found at http://www.mbschoolboards.ca/documents/exManualFOR_WEB.pdf.
- **Policy addition or amendment:** Resolutions in this category seek to amend the association's existing policy statements, or create a policy statement in an area not previously addressed. Existing association policies can be found at http://www.mbschoolboards.ca/documents/Policy_RequestsForAction.pdf.
- **Request for Action:** Resolutions in this category are action items that direct the association to do something, either directly or through its lobbying efforts. Requests for action should align with existing association policy. Requests for action are time-limited to three years or the completion of the requested action.

General information

- Resolution must be presented at the appropriate regional meeting and be passed by the majority of trustees in attendance at that meeting in order to go forward for consideration at a general meeting.
- Each region may adopt a maximum of five resolutions for forwarding as regular resolutions. Resolutions presented but not adopted at the regional meeting may be forwarded, upon a majority vote in the affirmative at the regional meeting, to the provincial executive as a request for action.
- ***Emergent resolutions*** are those resolutions that are received in the period between the deadline for receipt of resolutions and the conclusion of the last executive meeting prior to the membership meeting at which resolutions will be considered, and which relate to an issue which was not evident prior to that deadline. The provincial executive will assess each such resolution to determine whether it is truly emergent in nature, and if so, will direct that the resolution in question be included among those being considered at the general meeting. If the resolution is determined not to be emergent, it may still be considered at the AGM, at the request of the sponsoring board, if such consideration is supported by two-thirds of voting trustees.

Sincerely,

Resolutions and Policy Committee
c/o Manitoba School Boards Association
191 Provencher Blvd.
Winnipeg, MB R2H 0G4
Phone: 204-233-1595 or 1-800-262-8836
Fax: 204-231-1356
Email: akehler@mbschoolboards.ca



Appendix 'B'

e-bulletin

September 11, 2019

MANITOBA

School Boards
ASSOCIATION

191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836

www.mbschoolboards.ca

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

LEARNING OPPORTUNITIES CALENDAR

Our annual [Learning Opportunities calendar](#) was distributed in last week's divisional e-mail. This resource will help trustees and boards plan for the upcoming year by providing an overview of conferences, workshops and other learning opportunities that may be of interest. It also includes preliminary program and registration information, where available, and links to relevant websites.

One session that isn't in the calendar is an October 23-25 advanced training workshop by Dr. Ross Greene on [Collaborative and Proactive Solutions: Understanding and Helping Behaviourally](#)

[Challenged Kids](#). This session, which is being held at the Victoria Inn in Winnipeg, is sponsored by [4Children.ca](#).



Our on-line calendar contains the most up-to-date details about these and other events, so visit our [website](#) often!

ORANGE IS THE COLOUR ON 30/09

Just a reminder that Orange Shirt Day will occur on September 30 this year. Orange Shirt Day is a movement that officially began in 2013, but it draws its name from an event that took place 40 years earlier, in 1973. That year, a six-year old girl entering a residential school in Williams Lake, BC had her new orange shirt taken from her, to be replaced with the school's institutional uniform. Today, Orange Shirt Day is an opportunity to set the stage for anti-racism and anti-bullying policies for the coming school year. It is also an opportunity for First Nations, local governments, schools and communities to come together in the spirit of reconciliation and hope for generations of children to come.



FALL PD AND GENERAL MEETING

Join us in November for two days of learning, sharing, and association business. The focus of Friday, November 22 is trustee professional development. Plenaries and concurrent workshops are being finalized, but topics will include youth vaping and addictions, risk management, a legislative update, and good governance. November 23 will constitute a general meeting of the association, and will include meetings of the various regions. The day's agenda will include nominations for positions on the provincial executive (to be elected in March), an update on the association's activities and finances, and time for interactive discussion on matters of provincial significance.



Regions will discuss proposed resolutions and decide which ones will go forward to convention in March, and hold elections for MUST Fund representatives in regions 1, 4 and 5.

The meetings are at the Victoria Inn in Winnipeg, and will run from 9:00 a.m. to 4:00 p.m. each day. A block of rooms is being held at the hotel for the nights of November 21 through 23 at the special rate of \$136. To reserve, call 204-786-4801 and cite group number 867017. The registration package will be distributed in early October.

NOMINATIONS AND RESOLUTIONS

The association's annual call for nominations and resolutions is being distributed in this week's divisional mail. This document is the first call for nominations for positions to be elected at the AGM in March—Vice-President (6000+ students), and directors from Regions 1, 3, and 5 (one position). The second call will take place at the fall general meeting (November 23), and the final call at the AGM (March 12). Nominations may also be submitted at any time, in writing, to the association office. The deadline for submissions of resolutions and supporting rationale is Friday, November 1, 2019. Resolutions received on or before that date will be deemed regular resolutions.



TADD MANITOBA

TADD Manitoba, alongside Manitoba Public Insurance, is excited to launch a new format this year to discuss drinking, distracted or drugged driving with students! We will hold 1-hour sessions during the lunch hour for new student drivers, student councils, existing TADD groups or any students wanting to learn more on these topics. All Manitoba schools are able to request a session, but we do have limited capacity! For more information or to learn how to request a session, please visit taddmanitoba.com or send an email to Risk Manager [Darren Thomas](#).



MEMBERSHIP FORM

Annual membership forms were distributed to all school divisions in last week's divisional email. Please return the completed forms to [Jennifer Esau](#) as soon as possible after your inaugural meeting, so we can ensure our records are up-to-date. Thank you.

follow us [@MBSchoolboards](https://twitter.com/MBSchoolboards)



Standing Stronger Together
Soyons Plus Fort Ensemble



Canadian School Boards Association
Congress 2020
Banff, Alberta, Canada
July 2-5, 2020
Standing Stronger Together

Appendix 'C'

CALL FOR PRESENTATIONS

We are pleased to announce the Canadian School Boards Association (CSBA) Congress 2020 will be held in Banff, Alberta, Canada: July 2-5, 2020 at the Banff Centre for Arts and Creativity. The theme reflects the importance of education and what happens when we work together; this will guide the 2020 Congress.

We are seeking proposals for up to 6 concurrent sessions, each 75 minutes in length that will occur on July 4th and July 5th. Designed for an audience of school board trustees, senior K-12 education leaders, and education policy-makers, we invite proposal submissions on the following topics (but not limited to these):

- Indigenous Education
- 21st Century Learning Skills
- Student Health and Wellness
- School Board Governance
- Educational Leadership
- Importance of research to policy and practices
- Implications of research on education practice

We welcome various presentations styles:

- Paper, Oral or Performance presentations
- Sharing Circles, workshops and sessions involving audience participation
- Roundtable, panel, or circle discussions
- Showcase or display by poster sessions of research, projects, or effective practices
- Other

Registration Presenters attending the conference must register for the conference separately. Presenters who will only be in attendance for their session, and not attending the entire conference, are not required to register for the conference. **NOTE: Presenters are responsible for their own travel and accommodations.**



Proposal Submission Deadline: October 11, 2019.

Submit your presentation by email to:
jolson@asba.ab.ca.

Presenters will be notified by December 31, 2019.

Applications should provide the following information:

- Complete contact information, including: Name(s), email (if applicable include all presenters' emails), fax number(s), phone number(s), and address(es)
- Presentation Title
- A brief description of the content/session (up to 250 words).
- Presenter biography: up to four lines (in MS-Word format).
- Presentation format: Circle, roundtable, paper presentation, workshop etc.
- State equipment needed: DVD/TV; flip chart; microphones; other. Note that all rooms will be equipped with a laptop, screen, projector and podium microphone.

Executive Highlights

Monday, September 16, 2019

Alan Campbell
President
204-886-7121

Sandy Nemeth
Vice-President
(6,000 students or more)
204-230-6475

Floyd Martens
Vice-President
(fewer than 6,000 students)
204-572-5374

Vacant
Past President

Kelli Riehl
Director Region 1
204-539-2803

Leah Klassen
Director Region 2
204-325-8093

Lena Kublick
Director Region 3
204-757-2889

Vaughn Wadelius
Director Region 4
204-623-3073

Jerry Sodomlak
Director Region 5
204-999-1409

Julie Fisher
Director Region 5
204-261-7963

Vacant
Director Region 6

1. Executive reviewed and amended the mandate for the Resolutions and Policy Committee to align with the association's updated by-laws and current practices.
2. In accordance with the association's compensation review protocols, the executive appointed three members to the joint executive-staff compensation review committee: Region 2 Director Lena Kublick, Region 5 Director Julie Fisher, and Vice-President Floyd Martens.
3. The Executive reviewed and offered feedback on letters from Park West S.D. regarding Indigenous perspectives, and from the Manitoba Teachers' Society regarding the Global General Strike for Climate Change. Administration will draft responses to both letters.
4. A draft agenda for the upcoming fall professional development day and general/regional meetings (November 22 and 23) was reviewed. The Executive provided suggestions for workshops for the professional development day. A final agenda will be circulated to member boards by early October.
5. Alan Campbell provided an update on the Federal Climate Action Incentive Fund agreement. Member boards will be provided with a status update following the Executive meeting.
6. In light of the election of Lisa Naylor as MLA for Wolseley during the September 10 provincial election, Winnipeg S.D. will be advised of the need to appoint both a new Director and representative on the MUST Fund Committee for Region 6.

JW/ak

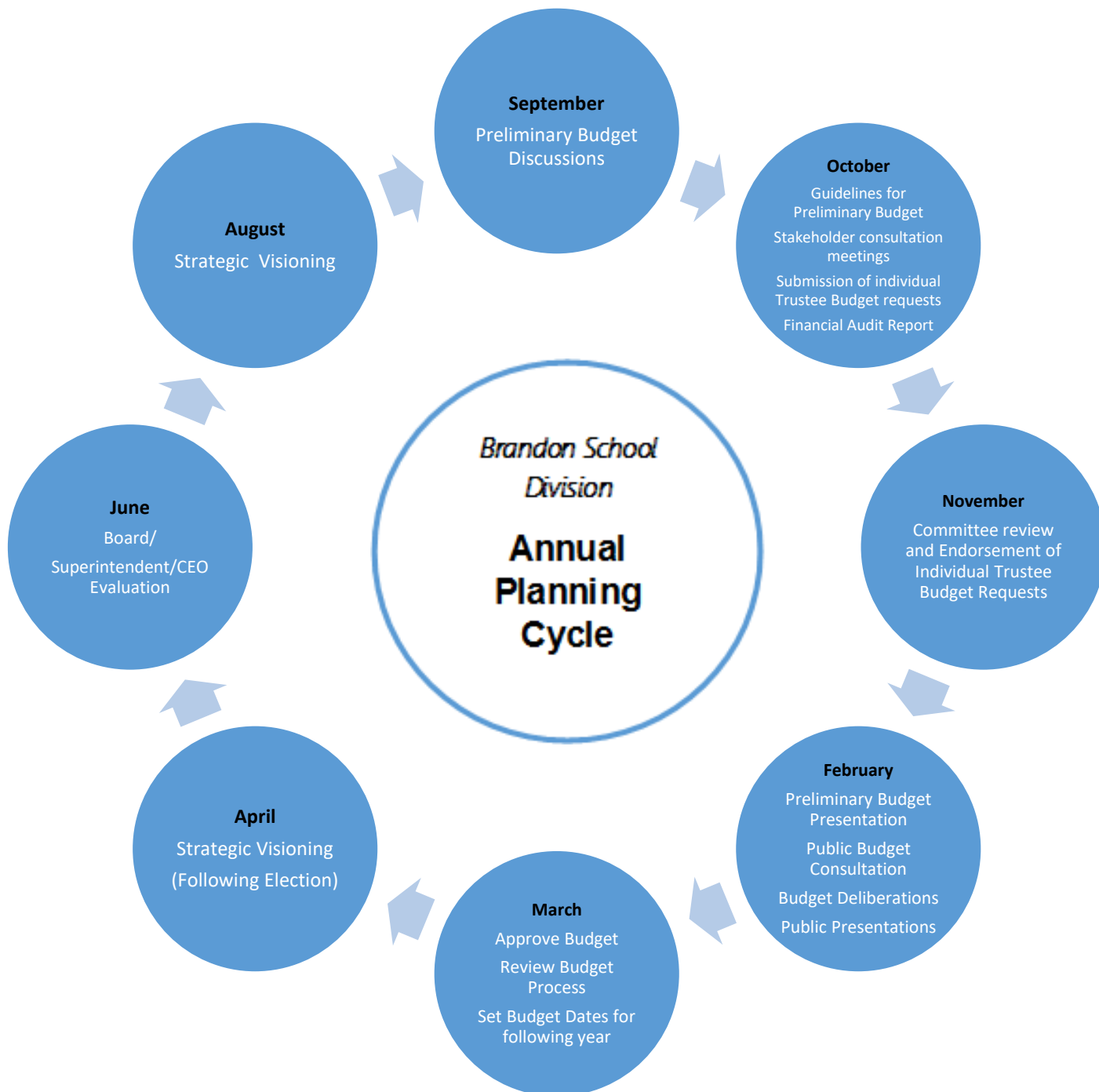
Questions about the items above? Contact any member of the MSBA Executive or Josh Watt, Executive Director.

The official minutes will be posted to the MSBA website once approved at the Executive's next meeting on October 21, 2019.



POLICY #5 ANNUAL PLANNING CYCLE

The following diagram summarizes the planning cycle:



This cycle provides direction for strategic planning, budget development, consultation and reporting.