BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, SEPTEMBER 9, 2019.

PRESENT:
Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Mr. S. Montague, Mr. J. Murray.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Assistant Superintendent.

REGRETS:
Ms. L. Letain.

The Chairperson called the meeting to order at 6:08 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added seven (7) In-Camera items to the agenda.

Late motions for the 2019-2020 Board Committees were added to the agenda.

Trustee Ross added one (1) item for In-Camera.

Mr. Murray – Ms. Kejick
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Special Board Meeting held August 26, 2019 were circulated.

Ms. Bambridge – Mr. Bartlette
That the Minutes be approved.
Carried.

b) The Minutes of the Board Meeting held August 26, 2019 were circulated.

Ms. Fallis – Mr. Montague
That the Minutes be approved.
Carried.

Mr. Montague – Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues
- Reports
a) Dr. Marc Casavant, Superintendent/CEO, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters
- Reports
a) Confidential #1 – Personnel Report was presented.
b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on two (2) Personnel Matters and received Board direction.

- **Trustee Inquiries**

2.03 Property Matters/Tenders
- Reports
a) The Secretary-Treasurer provided an update on a Property Matter.
b) The Secretary-Treasurer provided an update on a Property Matter and received Board direction.

- Trustee Inquiries

2.04 Board Operations
- Reports
a) The Secretary-Treasurer discussed a Board Operations Matter with Trustees and received direction from the Board.
b) The Superintendent/CEO provided information on a Board Operations Matter.
c) Trustee Ross spoke on a Board Operations Matter and received feedback from the Board.
d) Trustees discussed a Board Operations Matter.

- Trustee Inquiries

Ms. Fallis – Ms. Kejick
That the Committee of the Whole In-Camera do now resolve into Board. (6:55 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:02 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

Christopher Sarkonak, Teacher, Crocus Plains Regional Secondary School, received recognition for being selected to attend this year's International High School Teacher Programme at CERN (Conseil Européen pour la Recherche Nucléaire/European Council for Nuclear Research) in Geneva, Switzerland. Trustee Ross congratulated Mr. Sarkonak for receiving this invitation and asked him to say a few words about his experience.

Mr. Sarkonak noted that it had been the experience of a lifetime for him to attend as one of 48 teachers invited to this program. He added that he was the 15th teacher to ever attend from Canada in 21 years, and the first Canadian in the history of the program to get in through direct application. Mr. Sarknnak added that there were 33 countries represented, and they were able to share ideas on cutting edge physics research. He indicated it was the greatest professional development session he has even been to in his career.

Trustee Ross thanked Mr. Sarkonak for attending and sharing his experience with the Board.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the September 9, 2019 Report of Senior Administration:

- Celebrations
  - Manitoba Association of School Superintendents (MASS) Field-Led Leadership Course 2019/2020
- Information Items
  - Manitoba Education and Training Correspondence
    - Letter from Grant Doak, Deputy Minister
    - School Support Staff Recognition Week – September 23 – 27, 2019
  - Professional Development Plan for Support Staff and Teaching Staff
- Presentations
  - Student Achievement Support Services Delivery Model Using Cluster Teams – E. McFadzen
  - Provincial Assessment Results – M. Gustafson

Trustees asked questions for clarification. Trustee Ross thanked Mr. Gustafson and Ms. McFadzen for their presentations and all teachers for their hard work.

Ms. Bambridge – Mr. Bartlette
That the September 9, 2019 Report of Senior Administration be received and filed.
Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising
- From Previous Delegation
- From Board Agenda
- MSBA Matters

a) 2019-2020 Learning Opportunities Calendar

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

Late Motions:

60/2019 Mr. Montague – Mr. Murray
That the following Committees, Sub-Committees and External Board Representatives for the 2018-2019 school year be and are hereby discharged with thanks:

Education and Community Relations
Finance and Facilities
Personnel and Policy

MSBA Resolutions

Brandon Community Drug & Alcohol Education Coalition
Brandon Urban Aboriginal Peoples' Council
Friends of Education Fund
Job Evaluation Review
Parent/Guardian/Division
Support Personnel Labour Management
Teacher Liaison
Workplace Safety & Health
Carried.

61/2019 Ms. Bambridge – Ms. Kejick
That the Committees of the Board, effective September 9, 2019, be and are hereby approved as follows:

Education and Community Relations: K. Fallis, D. Kejick, L. Letain
Alternate: P. Bartlette

Finance and Facilities: J. Murray, P. Bartlette, S. Montague
Alternate: L. Ross

Personnel and Policy: J. Murray, S. Bambridge, L. Ross
Alternate: L. Letain
Carried.

62/2019 Mr. Bartlette – Ms. Kejick
That the Ad-Hoc Committee of the Board, effective September 9, 2019 be and is hereby approved as follows:

MSBA Resolutions: J. Murray, L. Ross
Carried.

63/2019 Ms. Kejick – Ms. Bambridge
That the Sub-Committees of the Board, effective September 9, 2019 be and are hereby approved as follows:

Brandon Community Drug and Alcohol Education Coalition: P. Bartlette
Alternate: L. Letain

Brandon Urban Aboriginal People's Council: S. Montague
Alternate: D. Kejick

Friends of Education Fund: L. Letain
Alternates: S. Bambridge, L. Ross

Job Evaluation Review: S. Bambridge, L. Ross
Alternate: J. Murray

Parent/Guardian/Division: K. Fallis, D. Kejick
Alternate: S. Bambridge

Support Personnel Labour Management: J. Murray
Alternate: S. Bambridge

Teacher Liaison: S. Bambridge, J. Murray, L. Ross
Alternate: K. Fallis

Workplace Safety and Health: S. Montague
Alternate: S. Bambridge
Carried.

5.06 Bylaws

Ms. Fallis
By-Law 7/2019
2nd Reading:

That By-law 7/2019, being a borrowing by-law in the amount of $2,083,200 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Linden Lanes School	Grooming Room Renovation
Maryland Park School	New K-8 School
École New Era School	Steam Unit Ventilator Replacement

be now read for the second time, having been first read on August 26, 2019.
Carried.

3rd Reading:
That the rules be suspended and By-Law 7/2019 be now read for a third and final time, and taken as read, finally passed.
Carried.

Mr. Bartlette
By-Law 8/2019
1st Reading:

That By-law 8/2019, being a borrowing by-law in the amount of $2,369,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School	**Project**
Earl Oxford School	One Modular Classroom Unit
École Harrison	Steam Heating System Replacement
Linden Lanes School	Grooming Room Renovation
Maryland Park School	New K-8 School
École New Era School	Grooming Room and Exterior Ramp
École New Era School	Steam Unit Ventilator Replacement

be now read for the first time.
Carried.

5.07 Giving of Notice

Mr. Murray
I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce an amendment to By-Law 13/2017, being a by-law to regulate the proceedings of the Board of Trustees.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 23, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Ms. Kejick
That the Board do now adjourn. (8:08 p.m.)
Carried.

Chairperson Secretary-Treasurer