# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JUNE 25, 2018.

**PRESENT**:
Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent.

**REGRETS:**
Dr. L. Ross, Chairperson, Dr. M. Casavant, Superintendent/CEO, Mr. G. Malazdrewicz, Assistant Superintendent.

The Vice-Chairperson called the meeting to order at 6:00 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

### 1.01 Approval of Agenda

Senior Administration added ten (10) items for In-Camera.

Mrs. Bowslaugh – Mr. Kruck
That the agenda be approved as amended.
Carried.

### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held June 11, 2018 were circulated.

Mr. Murray – Mrs. Bowslaugh
That the Minutes be approved.
Carried.

b) The Minutes of the Special Board Meeting held June 18, 2018 were circulated.

Mr. Kruck – Mr. Bartlette
That the Minutes be approved.
Carried.

Mr. Murray – Mr. Sumner
That the Board do now resolve into Committee of the Whole In-Camera. (6:02 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

**2.00 IN CAMERA DISCUSSION:**

**2.01 Student Issues**

**- Reports**

a) Mr. Mathew Gustafson, Assistant Superintendent, provided information on two (2) Student Matters.
b) Mr. Gustafson and Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Student Matter and received Board Direction.
c) The Secretary-Treasurer provided information on a Student Matter and answered Trustee questions.

**- Trustee Inquiries**

**2.02 Personnel Matters**

**- Reports**

a) Confidential #1 – Personnel Report was presented.
b) The Secretary-Treasurer provided information on two (2) Personnel Matters.

- **Trustee Inquiries**

**2.03 Property Matters/Tenders**

**- Reports**

a) The Secretary-Treasurer provided information on a Property Matter.
b) The Secretary-Treasurer provided information on a Property Matter and received direction from the Board.

**- Trustee Inquiries**

**2.04 Board Operations**

**- Reports**

a) The Secretary-Treasurer provided information on a Board Operations Matter and received feedback from the Board.
b) The Assistant Superintendent provided information on a Board Operations matter and received direction from the Board.

**- Trustee Inquiries**

Mr. Sefton – Mrs. Bowslaugh
That the Committee of the Whole In-Camera do now resolve into Board. (6:57 p.m.)
Carried.

The Vice-Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

## 3.00 PRESENTATIONS AND COMMUNICATIONS:

### 3.01 Presentations For Information

a) Winner Recognition – 2018 Westman Journal High School Athletic Awards:
- Female Athlete of the Year – Arjana Eilers - École secondaire Neelin High
- Male Athlete of the Year – Dayton Black - École secondaire Neelin High
- Team Award – École secondaire Neelin High School Varsity Boys Basketball Team

Arjana Eilers and Dayton Black, grade 12 students at École secondaire Neelin High School, were recognized for being chosen as the 2018 Westman Journal High School Female and Male Athletes of the Year. Trustee Bambridge, Vice-Chairperson, spoke to both athletes about other sports activities they are involved in and what sports they enjoy the most. The students spoke on their plans after graduation. Dayton and another member of the varsity boys basketball team attended on behalf of the team.

Trustee Bambridge congratulated the students and thanked them for attending, and noted that the Division is very proud of their accomplishments.

### 3.02 Communications For Information

a) Correspondence from the Honourable Ian Wishart, Minister of Education and Training, and the Honourable Cameron Friesen, Minister of Finance, June 12, 2018, addressed to School Board Chairs, providing clarification on:
- the government's previously announced intention to move from the current 38 bargaining unit model to a more streamlined province-wide bargaining structure for teachers;
- the status of Bill 28, The Public Services Sustainability Act.

Ordered Filed.

b) Correspondence from Shelley Syrota, Board Chairperson, Red River Valley School Division, May 29, 2018, copied to All Manitoba School Divisions, advising that the Red River Valley School Division (RRVSD) Board of Trustees Supports Turtle Mountain School Division's letter dated April 20, 2018 regarding MSBA membership fees and accumulated surplus. The RRVSD acknowledges that some MSBA services are critical to school divisions' operations, but urges the MSBA Provincial Executive to review the value of other services offered to school divisions. As part of this review, the RRVSD asks the Executive to include the accumulated surplus policy and ask the MSBA to find operating efficiencies including accessing the unrestricted surplus in an attempt to help school divisions reduce their administration costs.

Ordered Filed.

### 3.03 Communications For Action

## 4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Assistant Superintendent, provided highlights on the following items from the June 25, 2018 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - University of Waterloo Chemistry Competition
    - University of Toronto Biology Competition
    - Canadian National Brain Bee Competition

- SAFE Work Manitoba – Make Safety the Norm Contest
- Manitoba Music Educators' Association

- Information Items
  - Early Years, Middle Years, and High School Athletics – Highlights from Semester Two
- Presentations
  - Physical Education and Health Education Specialist – R. Clark

Trustees thanked Mr. Clark for attending and wished him all the best in his retirement.

Trustee Bambridge thanked Mr. Clark for his presentation and noted that it was a pleasure to work with Mr. Clark, who was a role model with the fitness lifestyle he chose. She wished him all the best in his retirement.

Trustee Sefton congratulated the students and teachers at Vincent Massey School in regards to the University of Toronto Biology Competition.

Mr. Murray – Mr. Sefton
That the June 25, 2018 Report of Senior Administration be received and filed.
Carried.

## 5.00 GOVERNANCE MATTERS

### 5.01 Reports of Committees

a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on June 19, 2018 was circulated.

Mr. Sefton – Mr. Bartlette
That the Report be received and filed.
Carried.

### 5.02 Delegations and Petitions

### 5.03 Business Arising

**- From Previous Delegation**

**- From Board Agenda**

**- MSBA Matters**

a) eBulletin – June 13, 2018
b) Memo – Correspondence received from select members – June 14 2018
c) Teacher Education and Certification Committee (TECC) Notification Letter – June 2018

### 5.04 Public Inquiries (max. 15 minutes)

**5.05 Motions**

48/2018 Mr. Bartlette – Mrs. Bowslaugh
That the Trustees be paid the appropriate indemnity for participating in the MSBA Advocacy Communications Plan Workshop taking place on August 29, 2018 in Dauphin, Manitoba.
Carried.

49/2018 Mr. Sumner – Mr. Murray
That the appointment of MCM Architects Inc. for project design, tender and contract administration services for the Linden Lanes School Grooming Room project, be approved, subject to approval by the Public Schools Finance Board.
Carried.

50/2018 Mr. Sumner – Mr. Murray
That the Tender from Jenkins Flooring in the amount of $54,822.59 (including applicable taxes) for the Carpet and Flooring Supply/Installation at Riverheights School and École secondaire Neelin High School be accepted.
Carried.

51/2018 Mr. Bartlette – Mr. Kruck
That the Tender from Zenith Paving Ltd. in the amount of $67,894.05 (including applicable taxes) for the Concrete installation/replacement at Riverview School and Ecole Harrison be accepted.

Trustee Bartlette asked questions for clarification regarding what is being replaced at these schools.
Carried.

52/2018 Mrs. Bowslaugh – Mr. Bartlette
That the Memorandum of Understanding (MOU) between The Brandon School Division and Assiniboine Community College (ACC) to facilitate the delivery of ACC's Comprehensive Health Care Aide (CHCA) program at Crocus Plains Regional Secondary School (CPRSS) for the 2018-2019 Academic/School year be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.
Carried.

53/2018 Mr. Murray – Mrs. Bowslaugh
That the new K-8 School being built in Southeast Brandon be now named Maryland Park School.
Carried.

**5.06 Bylaws**

Mr. Kruck
**By-Law 5/2018**

1st Reading
That By-law 5/2018 being a borrowing by-law in the amount of $166,500 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

| School | Project |
|---|---|
| Earl Oxford Middle School | Grooming Room |
| Green Acres School | Gymnasium Addition |
| Green Acres School | Heating System and Unit Ventilator Replacement |
| Harrison School | Steam Heating System Replacement |

be now read for the first time.
Carried.

**5.07 Giving of Notice**

**5.08 Trustee Inquiries**

Point of Privilege:
Trustee Kruck advised that, after 8 years of service on the Board of Trustees, he will not be running for re-election this fall. Further, he encouraged those interested in the Brandon School Division to run for election as it has been a most worthwhile Board to serve on.

**6.00 ANNOUNCEMENTS**

a) New School - Public Information Session – 5:30 p.m. to 8:30 p.m., Wednesday, July 4, 2018, Riverview Curling Club.

b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, August 27, 2018, Boardroom.

**7.00 ADJOURNMENT**

Mrs. Bowslaugh – Mr. Kruck
That the Board do now adjourn. (7:39 p.m.)
Carried.

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Chairperson Secretary-Treasurer